

**SPECIAL CALLED MEETING  
LAKE CITY/COLUMBIA COUNTY BEAUTIFICATION COMMITTEE  
JANUARY 9, 2007**

**MINUTES**

There was a Special Called meeting of the Lake City/Columbia County Beautification Committee held on January 9, 2007, in City Council Chambers, located at 205 North Marion Avenue beginning at 4:20 P.M.

Present: James Montgomery, Citizen  
Karl Burkhardt, Lake City Journal.Com  
Faye Bowling-Warren, Citizen  
David Kraus, City Manager  
Audrey Sikes, City Clerk  
Michele Greene, Deputy City Clerk

Absent: Betty Lane, Chairman  
Elizabeth Porter, County Commissioner  
Stephen M. Witt, Mayor  
Kenneth Witt, citizen  
Harvey Campbell, Tourist Development Council  
Ian Rodriguez, Lake City Community College  
Thomas Henry, Recreation Department

- I. Call to order  
Mr. James Montgomery called the meeting to order at 4:20 P.M. in Ms. Lane's absence.
- II. Florida Arbor Day  
All members concurred to hold the 2007 Florida Arbor Day at 11:00 a.m. on January 19, 2007. Ceremony will take place at the median to the Bascom Norris Drive entrance of the Southside Sports Complex. This year's honorees will be W.L. Summers and Virginia Bishop.
- III. Program  
Ms. Sikes stated due to the lack of time, the City Clerk's office will print the programs this year even though it is usually accomplished through the City Manager's office. Mr. Montgomery suggested keeping the layout of the program the same as last year. He suggested placing the two honorees on the inside with the program listed on the back. Mr. Montgomery stated he would provide Ms. Sikes the biographical information on Ms. Bishop. Mr. Burkhardt added the library may have additional biographical information on Ms. Bishop, if needed. Via cell phone, Ms. Porter stated she has been in contact with the Summers' family and will provide the biographical information to the City Clerk's office as soon as she receives the information. Ms. Sikes stated she would need to know what family member would represent the honorees for the ceremonial shoveling. The committee agreed to have one representative from each family for the shoveling, yet as many individuals who wished to attend the celebration was encouraged to attend. Ms. Porter stated she spoke with Dr. Ian Rodriguez regarding what trees to plant. She would contact him again to confirm what type of tree the committee should purchase.

Ms. Sikes advised the committee Ms. Lane was unable to attend the meeting due to her grandson being in a car accident. Ms. Lane had forwarded some suggestions regarding the program in the event she was unable to attend. She suggested the dedications of the honorees be given by Ms. Porter and Mr.

agreed to give those remarks, but needed to know what type of tree the committee would be planting. Ms. Sikes reminded committee members the City's Public Works department has in the past planted the tree prior to the ceremony and would have shovels available for the families' representative. Ms. Bowling-Warren suggested having 25 chairs brought out to the site. Ms. Sikes added Public Works would ensure the chairs, podium, and flags were in place the day of the event.

Ms. Sikes reminded committee members of the City's purchasing procedures in regards to the tree purchases. **Ms. Bowling- Warren made a motion to authorize the spending of Beautification Committee funds for the purchase of two trees necessary for Florida Arbor Day. Mr. Burkhardt seconded the motion and the motion carried unanimously on a voice vote.**


Ms. Sikes added Ms. Lane suggested Mr. Kraus or Mr. Burkhardt for the Thanks and Closing Remarks if she was unable to attend.

IV. Publicity

Ms. Bowling-Warren stated she would contact the Lake City Reporter about the event. Ms. Sikes added press releases were usually sent out to the College, the library, and the local radio stations. Mr. Montgomery asked Ms. Sikes to send out the appropriate press releases.

V. Adjournment

There being no further business, the meeting adjourned at 4:55 P.M.

  
Michele L. Greene, Deputy City Clerk