

CITY OF LAKE CITY
Airport Committee
February 27, 2008 1:15 PM

MINUTES

Committee Members

George Ward, Councilman/Chairman
Stephen M. Witt, Mayor/Councilman
Alex Hinely, Assistant City Manager
D. Tom Sawyer, Airport Manager
Scott Reynolds, City Manager

Also in Attendance

Don Ramdas, Passero Associates
Debbie Adams, City of Lake City
Johnna Pinholster, Lake City Reporter
Debbie Garbett, Purchasing Director

1. Approval of Agenda
Mayor Witt made a motion to approve the agenda as presented. Mr. Reynolds seconded the motion. The motion carried by a voice vote.

2. Approval of Minutes – September 4, 2007
Mr. Sawyer made a motion to approve the September 4, 2007 minutes as presented. Mr. Hinely seconded the motion. The motion carried by a voice vote.

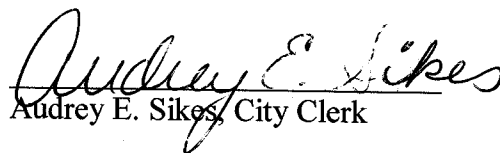
3. Review and Recommend RFQ for Airport Consultant
Mr. Sawyer provided members with references regarding RFQ#-013-2008 for Engineering Consultant services. Members completed and submitted Ms. Garbett with the tabulation sheets. **Mr. Reynolds made a motion to recommend to City Council, approval of the RFQ (Request Formal Quote) of Passero and Associates for Airport Engineering Consultant services and for staff to proceed with the negotiation process. Mr. Sawyer seconded the motion. The motion carried by a voice vote.**

4. Other Business
 - A. Mr. Sawyer reported the ice maker is not working at the airport and needs to be replaced at a cost of \$1,319.00. Mr. Sawyer stated this would be presented to the City Council via consent agenda.

- B. Mr. Sawyer invited the members to CFASPP (Continuing Florida Aviation System Planning Process) meeting on March 5, 2008 at 10:00 AM to be held at the Lake City Municipal Airport FBO Building.
- C. Mr. Sawyer discussed the notice from the FAA stating a GPS WAAS approach is scheduled to be in effect in July for Runway 28 at the airport.
- D. Hanger B-1 Lease Replacement Agreement (State Forestry)
Mr. Sawyer stated Mr. Darby is reviewing this agreement and would bring consistency to the agreements. **Mayor Witt made a motion to recommend to City Council authorization to enter into a new lease agreement with the State of Florida, Department of Agriculture for hangar space in Hanger B-1 at the Lake City Municipal Airport. The motion is subject to the review and approval of City Attorney Herbert Darby. Mr. Reynolds seconded the motion. The motion carried by a voice vote.**
- E. Lease Agreement – FAA Facility Lease (Tom Sawyer)
Mr. Sawyer reported Mr. Darby is reviewing the document for City Council approval. **Mr. Sawyer made a motion to recommend to City Council, the authorization for the City to enter into a Memorandum of Agreement with the FAA. The motion is subject to Mr. Darby's approval. Mr. Hinely seconded the motion. The motion carried by a voice vote.**
- F. Lease Agreement (Tom Sawyer)
Mr. Sawyer reported Mr. Darby is working on the lease agreement for the property located adjacent to the Lake City Community College.

5. ADJOURNMENT

There being no further business, the meeting adjourned at 1:38 PM.


Audrey E. Sikes, City Clerk