

CITY ADVISORY UTILITY BOARD MEETING MINUTES
March 29, 2011* CITY HALL

The City Advisory Utility Board for the City of Lake City, met on March 29, 2011, at 6:00 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

MEMBERS

George Ward- City Council Member- Chairman
Eugene Jefferson- City Council Member
Jake Hill, Jr.- City Council Member
Wendell Johnson- City Manager
Dave Clanton- Executive Director of Utilities
Grayson Cason- Executive Director of Administrative Services
Donna Duncan- Director of Finance
Thomas Henry- Director of Public Works- absent
Larry Lee- Director of Growth Management- absent
Richard Lee- Director of Distribution, Collection and Construction of Utility System- absent
Steve Roberts- Water Plant Director- absent
Joe Sheldon- Gas Superintendent- absent
Dorothy Tyre- Director of Customer Service- absent
Herbert Darby- City Attorney
Walt Graham- Contractor, non-council board member
Henry Sheldon- Engineer, non-council board member
Stephen Bailey- County Commissioner- absent
Jody Dupree- County Commissioner- absent
Dale Williams- County Manager- absent

1. **CALL TO ORDER**
Chairman Ward called the meeting to order at 6:05 PM.

2. **ROLL CALL**
Chairman Ward asked Deputy City Clerk Michele Greene to call roll. Attendance is indicated above.

3. **APPROVAL OF AGENDA**
Mr. Jefferson made a motion to approve the agenda as amended; adding under item 9. New Business, item A. Deed for Crosier Property (Mr. Darby). Mr. Clanton seconded the motion and the motion carried on a voice vote.

4. **PUBLIC COMMENTS**
None

5. MINUTES- JUNE 8, 2010
Mr. Johnson made a motion to approve the June 8, 2010 meeting as published. Mr. Jefferson seconded the motion and the motion passed on a voice vote.

6. OLD BUSINESS
None

7. CONSENT AGENDA
None

8. PRESENTATIONS
A. Potential Cost Reducing Strategies (Johnson Controls, Inc.)

Kerry Laughlin, Jeff Goss, George Green, and Chris Markest with Johnson Controls provided a PowerPoint presentation to the committee outlining steps that have already been taking and what steps would be next in a process Johnson Controls stated could guarantee savings for the City of between \$500,000 and \$600,000. Mr. Laughlin also discussed the funding advantage of using Johnson Controls to conduct the service. Bob Lutz with Sensus presented an overview of the City's aging meters and also introduced the meters they team was recommending to transition to. Mr. Laughlin was asking the committee to recommend to Council to have Johnson Controls move forward with a detail study at a cost of approximately \$200,000 to the City which would include having a sampling of current meters sent to their ISO 9000 lab for testing. **Mr. Henry Sheldon made a motion to recommend to Council to reject the study presented by Johnson Controls and have the City proceed on their own to complete the necessary improve the efficiency of the City's water meter system. Mr. Clanton seconded the motion. A roll call vote was taken and the motion passed by a vote of 7-2 in favor of the motion.**

Mr. H. Sheldon	Aye
Mr. Clanton	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Johnson	Nay
Mr. Cason	Nay
Ms. Duncan	Aye
Mr. Graham	Aye
Mr. Ward	Aye

Mr. Ward questioned who would be developing a strategy for the City to proceed with this project to include funding and a timeline. Mr. Johnson suggested Mr. Clanton and Mr. Henry Sheldon to be responsible for this task.

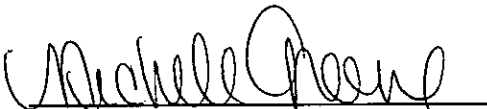
9. NEW BUSINESS
A. Deed for the Crosier Property (Mr. Darby)

Mr. Darby advised members of a lot located on Baya and Hugo that the City had deeded to the purchaser of the lot. He added the City included in the deed the City would reserve the right for an easement of all utilities. Mr. Darby stated Florida Pest Control is in the process of

acquiring surrounding properties and the easement has become a title problem. Mr. Clanton stated he would identify for Mr. Darby the area of the lot where the easement is located. Mr. Darby recommended the City provide the purchaser of the property an amended deed releasing the rights of the whole lot except for portion identified by Mr. Clanton. **Mr. Jefferson made a motion to recommend to Council to have Mr. Darby proceed with providing the purchaser of the lot an amended deed releasing the rights of the whole lot except for portion identified by Mr. Clanton. Mr. Hill seconded the motion and the motion passed on a voice vote.**

10. ADJOURNMENT

There being no further business the meeting adjourned at 7:45 PM.


Michele L. Greene, Deputy City Clerk