

**BOARD OF DIRECTORS MEETING
GREATER LAKE CITY REGIONAL UTILITY
AUGUST 14, 2007 * CITY HALL**

The Board of Directors for the Greater Lake City Regional Utility, met on August 14, 2007, at 6:00 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

ROLL CALL AND CALL TO ORDER

1. Chairman Robertson called the meeting to order at 6:00 P.M. and indicated all Board Members were present.

BOARD OF DIRECTORS PRESENT:

John Robertson, Chairman of the Board
George Ward, Vice Chairman
Eugene Jefferson, Director
Mike Lee, Director
Stephen Witt, Director

PLEDGE OF ALLEGIANCE

INVOCATION – JOHN ROBERTSON

1. **MINUTES – BOARD MINUTES OF JULY 10, 2007**
Mr. Witt made a motion to approve the July 10, 2007 minutes. Mr. Ward seconded the motion. The motion carried unanimously on a voice vote.

2. **APPROVAL OF AGENDA**

Mr. Reynolds requested a few additions to the Agenda. Additional item under section 11. **GENERAL DISCUSSION ITEMS B.** Intergovernmental City/County Rate. Change to section 10. **NEW BUSINESS** item B. Melton-Bishop connection Plans and Phase I Fire Hydrants – Scott Reynolds - \$65,000. Additional item under **GENERAL DISCUSSION ITEMS C.** Website Presentation – Zack Mears to be presented as first item before item 5. **CONSENT AGENDA. Mr. Lee made a motion to approve the agenda as amended. Mr. Jefferson seconded the motion.** The motion carried unanimously on a voice vote.

3. **PUBLIC COMMENTS –**
None.

4. **OLD BUSINESS**
None.

5. **CONSENT AGENDA**

Mr. Witt made a motion to approve the Consent Agenda. Mr. Ward seconded the motion. A roll call vote was taken and the motion passed unanimously.

Stephen Witt	-	Aye
George Ward	-	Aye
Mike Lee	-	Aye
John Robertson	-	Aye
Eugene Jefferson	-	Aye

6. **NEW BUSINESS**

- A. **Award of Bid for Directional Drill – For Natural Gas Department – Keith Hampton - \$5,700.**
 In order to provide gas to the new strip mall commercial development, a directional bore has to be done under a drainage ditch. There will be three businesses at this location and one food establishment has indicated they want to have natural gas. **Mr. Lee made a motion to award the bid for a directional drill in the amount of \$5,700. Mr. Jefferson seconded the motion.** A roll call vote was taken and the motion passed unanimously.

Mike Lee	-	Aye
Eugene Jefferson	-	Aye
George Ward	-	Aye
John Robertson	-	Aye
Stephen Witt	-	Aye

- B. **Melton-Bishop Connection Plans and Phase I Fire Hydrants – Scott Reynolds – \$65,000**
 This subdivision is the largest subdivision with approximately 750 accounts that was purchased from Lenvil Dicks. We are applying for DEP approval and must show the location of 20 fire hydrants to include connection valves with pressure reducing valves in phase I. **Mr. Ward made a motion to move forward with the Melton-Bishop Connection Plans and Phase I Fire Hydrants as proposed. Mr. Lee seconded the motion.** A roll call vote was taken and the motion passed unanimously.

George Ward	-	Aye
Mike Lee	-	Aye
John Robertson	-	Aye
Stephen Witt	-	Aye
Eugene Jefferson	-	Aye

- C. **Purchase of Commercial Duty Mower – State of Florida Contract or Local Supplier – Steve Roberts – \$8,178.30**
 The grounds at the new water plant are not currently being mowed. Under state contract we can purchase a 61" commercial duty mower for \$8,178.30. **Mr. Lee made a motion to approve the purchase of a commercial duty mower for the new water treatment plant not to exceed \$8,178.30 and to give local providers an opportunity to bid on it. Mr. Ward seconded the motion.** A roll call vote was taken and the motion passed unanimously.

Mike Lee	-	Aye
George Ward	-	Aye
John Robertson	-	Aye
Stephen Witt	-	Aye
Eugene Jefferson	-	Aye

- D. **20" Transmission Main Clearance Sections 8-9 – Scott Reynolds – \$5,766.90**
Mr. Witt made a motion to approve the 20" Transmission Main Clearance for Sections 8-9 in the amount of \$5,766.90. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed unanimously.

Stephen Witt	-	Aye
Eugene Jefferson	-	Aye
George Ward	-	Aye
Mike Lee	-	Aye
John Robertson	-	Aye

7. **GENERAL DISCUSSION ITEMS**

- A. **Update & Security for Water Treatment Plant – Steve Roberts**
 Mr. Roberts gave a presentation of various scenarios plus costs of these security systems for the new water treatment plant. Mr. Roberts recommendation is that the security system with the video cameras be installed at a cost of \$120,000. Mr. Roberts said there are a few employees who are agreeable to working nights which would give the City the coverage it needs. Mr. Robertson requested Mr. Roberts

and Mr. Reynolds come back to the Board at the next Board meeting with a recommendation based upon budget constraints. Mr. Robertson stated that the night time operators may be able to fill, but that security measures did have to be in place.

B. Intergovernmental City/County Rate – Scott Reynolds

Mr. Reynolds presented four scenarios for Intergovernmental rates. Mr. Reynolds suggested that we should consider that any expansion by the County would be outside the 180 service area. Mr. Ward stated that Mr. Dale Williams, County Manager, spoke to him a few weeks ago regarding Chapter 163. Mr. Ward informed Mr. Williams that this was no longer an option and that the City was moving forward with the 180 service area. Mr. Ward informed Mr. Williams that he thought the City could work out an intergovernmental rate for wastewater and water that the City would set. Mr. Ward stated that we need to send the County something concrete to state what we will do so the County will be able to respond. Mr. Ward said that if we offer them an intergovernmental rate, the City would enter into an interlocal agreement. Mr. Ward stated that Mr. Williams reiterated that the County does not want to be in the utility business. The County wants the City to run the plant, possibly engineering the lines, billing and collecting. Mr. Reynolds was instructed to draft a letter with assistance from Mr. Robertson to the County stating the rate possibilities, pre-buy wastewater capacity, impact and/or tap fees.

C. Website Update – Scott Reynolds/Zack Mears

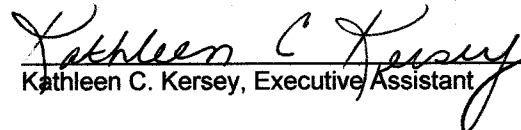
Mr. Zack Mears gave a presentation for a more professional, uniform website for the City. When complete, in approximately 6 weeks, the website will include information from all Departments, Utility Standards, meeting minutes from the Board and Council, water conservation tips and other helpful information for our customers. Customers will be able to access their accounts on line. A power point presentation showed an account with a complete history of water usage, water bills, payment history, consumption history, daily usage, number of days, billing periods. We will also have email accessibility which will allow us to send bills via email. Also, tentatively after the first of the year, we will be able to take credit card payments.

8. REPORT OF THE GENERAL MANAGER

A. Presentations

Mr. Reynolds presented a plaque to Mr. Steve Roberts in appreciation for all his good work on the new water plant. Mr. Reynolds also presented a plaque to Mr. Richard Lee for all the work accomplished by Mr. Lee and his crew getting the 20" water line connected to the new water plant.

There being no further business, the meeting adjourned at 7:00 p.m.


Kathleen C. Kersey, Executive Assistant