

The City Council in and for the citizens of the City of Lake City, Florida, met in Special Session, on January 13, 2020 beginning at 7:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen M. Witt

1. ROLL CALL

Mayor/Council Member	Stephen M. Witt
Vice Mayor/Council Member	Eugene Jefferson
City Council	Chris Greene-Absent
	Jake Hill, Jr.
	Melinda Moses
City Attorney	Frederick Koberlein, Sr.
City Manager	Joseph Helfenberger
Sergeant-at-Arms	Chief Argatha Gilmore
City Clerk	Audrey E. Sikes

2. PROCLAMATIONS

None

3. MINUTES

A. Council Workshop-December 16, 2019

B. Regular Session-December 16, 2019

**Ms. Moses made a motion to approve the Council Workshop December 16, 2019 and Regular Session December 16, 2019 meeting minutes as presented. Mr. Greene seconded the motion. The motion carried unanimously on a voice vote.**

4. APPROVAL OF AGENDA

**Mr. Greene made a motion to approve the agenda as presented. Ms. Moses seconded the motion. The motion carried unanimously on a voice vote.**

5. PRESENTATIONS

None

6. PERSONS WISHING TO ADDRESS COUNCIL

A. Stephen Kaufman, 3100 Stonebrier Ridge Dr, Orange Park, Florida, addressed Council regarding his company's response to the bid for the Referendum Educational Campaign. Mr. Kaufman offered to be a resource even if his company is not selected as the successful bid.

7. APPROVAL OF CONSENT AGENDA

A. Approval to accept Duval Asphalt of Jacksonville, Florida as the high bidder for ITB-005-2020 Sale and removal of approximately 750 to 800 truckloads of asphalt milling located at the Lake City Gateway Airport for a total bid of \$100,000.00 plus 7% sales tax.

- B. Approval to purchase the CUES retrofit in the amount of \$154,485.00 for the City's existing 11-year-old CUES camera truck as a sole source. This is a budgeted item and no responses were received to the requirements in RFI-006-2020 Notice of Intent to Sole Source.
- C. Approval to begin negotiations with Gray-Robinson Attorneys at Law (RFP-004-2020) for Ms. Marchman as Code Enforcement Special Magistrate.

**Mr. Jefferson made a motion to approve the consent agenda consisting of items "A", "B", and "C" identified above. Mr. Hill seconded the motion. The motion carried unanimously on a voice vote.**

8. OLD BUSINESS  
None

9. NEW BUSINESS

A. RESOLUTIONS:

- 1. City Council Resolution No. 2020-001, if adopted, will authorize the acceptance of a utility easement from Charles D. Roberts and Tina C. Roberts to enable future utility system improvements and routine operation and maintenance. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-001 authorizing the acceptance of a utility easement from Charles D. Roberts and Tina C. Roberts to enable future utility system improvements and routine operation and maintenance. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

- 2. City Council Resolution No. 2020-002, if adopted, will re-appoint Willard Baughn to serve as a member on the Planning and Zoning Board and the Board of Adjustment. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-002, re-appointing Willard Baughn to serve as a member on the Planning and Zoning Board and the Board of Adjustment. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

3. City Council Resolution No. 2020-003, if adopted, will re-appoint Daniel Adel to serve as a member on the Planning and Zoning Board and the Board of Adjustment. **Mr. Greene made a motion to adopt City Council Resolution No. 2020-003 re-appointing Daniel Adel to serve as a member on the Planning and Zoning Board and the Board of Adjustment. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mayor Witt	Aye

4. City Council Resolution No. 2020-005, if adopted, will accept a Warranty Deed from Cameron E. Bunting, Jr. to alleviate drainage issues at the neighboring body of water named Gwen Lake. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-005, accepting a Warranty Deed from Cameron E. Bunting, Jr. to alleviate drainage issues at the neighboring body of water named Gwen Lake. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Ms. Moses	Aye
Mr. Greene	Aye
Mayor Witt	Aye

5. City Council Resolution No. 2020-006, if adopted, will authorize the acceptance of a Settlement Agreement and Full and Final Release regarding a post-employment dispute between the City of Lake City, Florida, and Mario A. Coppock. Mr. Greene asked for Mr. Helfenberger to state the amount of the annuity being purchased for information purposes for the residents. Mr. Helfenberger reported the amount is \$35,845.95. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-006, authorizing the acceptance of a Settlement Agreement and Full and Final Release regarding a post-employment dispute between the City of Lake City, Florida, and Mario A. Coppock. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

6. City Council Resolution No. 2020-007, if adopted, will authorize the Lake City Police Department to enter into a Memorandum of Understanding with Learning for Life, a foreign corporation, which operates and maintains the program known as Exploring Youth Protection Training. **Mr. Greene made a motion to adopt City Council Resolution No. 2020-007, authorizing the Lake City Police Department to enter into a Memorandum of Understanding with Learning for Life, a foreign**

corporation, which operates and maintains the program known as Exploring Youth Protection Training. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.

Mr. Greene	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mayor Witt	Aye

7. City Council Resolution No. 2020-008, if adopted, will authorize the City by and through its Police Department to enter into a Third Judicial Circuit Mutual Aid Agreement between Municipalities and Sheriffs of Counties located in the Third Judicial Circuit. Mr. Greene stated if possible on the future agreements, to authorize for more than a one-year term. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-008, authorizing the City by and through its Police Department to enter into a Third Judicial Circuit Mutual Aid Agreement between Municipalities and Sheriffs of Counties located in the Third Judicial Circuit. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

8. City Council Resolution No. 2020-009, if adopted, will authorize the execution of a Trial Agreement with Axon Enterprise, Inc. and the City, through the Lake City Police Department, to evaluate equipment provided by Axon Enterprise, Inc., for a thirty (30) day trial and loan period, free of charge. Chief Gilmore reported this trial is a for a new model of taser due to battery life issues with current tasers. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-009, authorizing the execution of a Trial Agreement with Axon Enterprise, Inc. and the City, through the Lake City Police Department, to evaluate equipment provided by Axon Enterprise, Inc., for a thirty (30) day trial and loan period, free of charge. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

- B. Discussion and Possible Action: City to host the NEFL Dinner Meeting in December 2020 (Mayor Witt)

**Mr. Hill made a motion for the City to host the North East Florida League Dinner Meeting in December 2020. Ms. Moses seconded the motion.**

<b>Mr. Hill</b>	<b>Aye</b>
<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

**C. Discussion and Possible Action: Charter Review (Mayor Witt)**

Mayor Witt briefly covered the timeline for the Charter Review and reminded members to nominate a person to serve. Ms. Sikes reported she had received two names thus far and all five names are needed to prepare the enabling resolution. Mayor Witt stated this would be on the February agenda for approval.

**D. Discussion and Possible Action: Referendum Educational Campaign (Mayor Witt)**

Mr. Helfenberger reported three quotes were obtained and briefly discussed what each quote included. He made the recommendation to authorize All Things Visual at a cost of \$9,000. Ms. Sikes reminded the All Things Visual quote only included one mail out and did not include funding for the absentee voter mail out, radio ads or Lake City Reporter Advertisements. Mr. Helfenberger recommended adding an additional \$3,000 to cover these costs. **Mr. Greene made a motion to select All Things Visual for the Referendum Educational Campaign for an amount not to exceed \$12,000.00 paid out of the general fund (unpaid rent for Blanche). Ms. Moses seconded the motion. The motion carried unanimously on a voice vote.**

<b>Mr. Greene</b>	<b>Aye</b>
<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

**A. Discussion and Possible Action: Affordable Housing Memorandum (Joe Helfenberger)**

Mr. Helfenberger reported at the last meeting there were two council directives. One directive was to go ahead and bid the six (6) properties that were identified and the second directive was to look at the proposals that were submitted. Mr. Helfenberger stated he has reviewed the proposals submitted for the Affordable Housing properties and is seeking clarification and direction from Council on how to proceed.

Ms. Moses would like to develop a proper procedure for accepting bids and then proceed with the bidding for the properties.

Mr. Greene concurred with Ms. Moses' statements and feels the prudent first step is to have a procedure for accepting bids on properties and bid out the six (6) properties.

Ms. Moses feels we need to have the procedure in place prior to accepting the bids.

Mr. Helfenberger stated he could develop a proper procedure and bring it to the next Council meeting for Council's review.

10. DEPARTMENTAL ADMINISTRATION

None

11. COMMENTS BY COUNCIL MEMBERS

At this time Mayor Witt permitted additional public comments due to the elevator and stairs being locked and persons not being able to get up to the Council Chambers in time for Public Comments held earlier in the meeting.

Stew Lilker, Ft. White, Florida, addressed Council regarding the Lake Shore Hospital Authority parcels given to the City and the rescheduling of regularly scheduled Council meetings.

Vanessa George, 930 NE Joe Coney Terrace, Lake City, Florida, addressed Council regarding the Affordable Housing Properties bidding process.

Mayor Witt reminded Council of the Martin Luther King Jr. parade to be held on Monday.

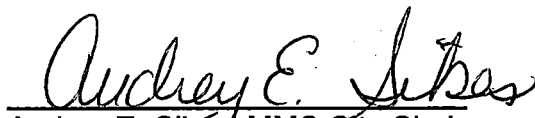
Mr. Greene ensured Mr. Helfenberger had everything he needed to move forward with affordable housing. Mr. Greene agreed with Mr. Lilker comments regarding rescheduling of regularly scheduled Council meetings and does not want to do anything the Council is not authorized to do.

Mr. Helfenberger stated the County has requested a hold a Joint City/County meeting on February 24, 2020 at 5 p.m. Members concurred with this date and time. Mr. Helfenberger will revisit the ordinance as it relates to Council Meeting times and report back.

12. ADJOURNMENT

**All matters having been handled, the meeting adjourned at 7:45 p.m. on a motion made and duly seconded.**

  
Stephen M. Witt, Mayor/Council Member

  
Audrey E. Sikes, MMC City Clerk