

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on February 3, 2020 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

## PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen M. Witt

## 1. ROLL CALL

Mayor/Council Member  
Vice Mayor/Council Member  
City Council

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

Stephen M. Witt  
Eugene Jefferson  
Chris Greene  
Jake Hill, Jr.  
Melinda Moses  
Frederick Koberlein, Jr.  
Joseph Helfenberger  
Chief Argatha Gilmore  
Audrey E. Sikes

2. PROCLAMATIONS  
None

## 3. MINUTES

## A. Special Session-January 13, 2020

Ms. Sikes stated there is a correction needed to the January 13, 2020 minutes. Mr. Greene is listed as absent and he was present at the meeting. **Mr. Hill made a motion to approve the Council Special Session January 13, 2020 meeting minutes as amended. Mr. Greene seconded the motion. The motion carried unanimously on a voice vote.**

## 4. APPROVAL OF AGENDA

**Ms. Moses made a motion to approve the agenda as presented. Mr. Jefferson seconded the motion. The motion carried unanimously on a voice vote.**

**Mr. Helfenberger introduced the new Information Technology Director Mandy Rand.**

## 5. PRESENTATIONS

A. Mr. Dan Hartley, Senior District Aide, Chuck Brannan, Florida House of Representatives District 10 – State Representative Brannan’s Agenda for the Florida Legislature.

Mr. Hartley provided an update on the issues/items Representative Chuck Brannan is working on.

6. PERSONS WISHING TO ADDRESS COUNCIL  
None

7. APPROVAL OF CONSENT AGENDA

- A. Approve the transfer of funds in the amount of \$64,100.00 from Wastewater Account No. 410.74.536.030.31 to Wastewater Account No. 410.74.536.060.64 to cover the Final Pay Request from Sawcross, Inc. for the Generator/Centrifuge Project at Saint Margarets Wastewater Facility.
- B. Cancel Special City Council Meeting scheduled for Monday, February 24, 2020 at 6:00 p.m. discussed during the December 16, 2019 City Council Meeting.

Note: A Joint City/County Meeting is scheduled for this date and time in the Council Chambers.

**Mr. Hill made a motion to approve the consent agenda consisting of items “A”, and “B” identified above. Ms. Moses seconded the motion. The motion carried unanimously on a voice vote.**

8. OLD BUSINESS

A. ORDINANCES:

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2019-2133. City Council Ordinance No. 2019-2133 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2019-2133.**

- 1. Stew Liker addressed Council regarding Ordinance No. 2019-2133 and the upcoming Charter review process.

**Mayor Witt asked if anyone else wanted to be heard regarding City Council Ordinance No. 2019-2133, no one additional asked to be heard regarding City Council Ordinance No. 2019-2133, therefore Mayor Witt closed the public hearing.**

- 1. Ordinance No. 2019-2133 (final reading), if adopted, will establish procedures relating to access to and disclosures by public officials; providing for severability; providing for conflicts; providing for codification; and providing an effective date. **Ms. Moses made a motion to adopt City Council Ordinance No. 2019-2133, on final reading, establishing procedures relating to access to and disclosures by public officials. The motion died for lack of a second.**

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2019-2137. City Council Ordinance No. 2019-2137 was read by title. Mayor Witt stated on page 4 of the ordinance in the first paragraph of the published copy in the agenda two words “is permitted” were inadvertently omitted at the end of the sentence. The first paragraph verbiage on page 4 should read, “packaged frozen dairy or frozen water-based food products, fruits and vegetables. No preparation or assembly of food or beverage may take place on or in the vehicle; however, the heating of pre-cooked food is permitted.” Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2019-2137, no one asked to be heard regarding City Council Ordinance No. 2019-2137, therefore Mayor Witt closed the public hearing.**

2. Ordinance No. 2019-2137 (final reading), if adopted, will amend the Code of the City of Lake City, Florida by creating Article VIII for Chapter 26, creating “Mobile Food Truck and Trailers”; providing regulations for mobile food trucks and trailers operating within the City of Lake City; requiring mobile food truck and trailer vendor permits and fees for operation of mobile food trucks and trailers; establishing a zone for operation of mobile food truck and trailer businesses; establishing prohibitions; establishing operating requirements; requiring mobile food truck and trailer vendor permits for operation of mobile food trucks and trailers within all City Parks and City Parking Lots and fees; establishing penalties for violations; amending Chapter 26, Section 26-31 of the Code to create definitions for mobile food trucks and trailers; providing for severability; providing for conflict; providing for codification; and providing an effective date. **Mr. Greene made a motion to adopt City Council Ordinance No. 2019-2137, on final reading, amending the Code of the City of Lake City, Florida by creating Article VIII for Chapter 26, creating “Mobile Food Truck and Trailers”; providing regulations for mobile food trucks and trailers operating within the City of Lake City; requiring mobile food truck and trailer vendor permits and fees for operation of mobile food trucks and trailers; establishing a zone for operation of mobile food truck and trailer businesses; establishing prohibitions; establishing operating requirements; requiring mobile food truck and trailer vendor permits for operation of mobile food trucks and trailers within all City Parks and City Parking Lots and fees; establishing penalties for violations; amending Chapter 26, Section 26-31 of the Code to create definitions for mobile food trucks and trailers. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mayor Witt	Aye

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2019-2138. City Council Ordinance No. 2019-2138 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2019-2138, no one asked to be heard regarding City Council Ordinance No. 2019-2138, therefore Mayor Witt closed the public hearing.**

3. Ordinance No. 2019-2138 (final reading), if adopted, relates to the rezoning of less than ten contiguous acres of land from Commercial General (CG) to Commercial Intensive (CI) of certain lands within the corporate limits of the City of Lake City, Florida. This property is owned by Linda F. Jones and Park T. Jones and is located at 1051 E. Duval Street. **Mr. Greene made a motion to adopt City Council Ordinance No. 2019-2138, on final reading, relating to the rezoning of less than ten contiguous acres of land from Commercial General (CG) to Commercial Intensive (CI) of certain lands within the corporate limits of the City of Lake City, Florida. This property is owned by Linda F. Jones and Park T. Jones and is located at 1051 E. Duval Street. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

9. NEW BUSINESS

A. ORDINANCES:

1. Ordinance No. 2020-2139 (first reading), if adopted, relates to the rezoning of less than ten contiguous acres of land from Commercial, General (CG to Commercial, Highway Interchange (CHI) of certain lands within the corporate limits of the City of Lake City, Florida. This property is owned by Jeffery L. Ruffo and is located at 251 Hall of Fame Drive. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2020-2139, on first reading, relating to the rezoning of less than ten contiguous acres of land from Commercial, General (CG to Commercial, Highway Interchange (CHI) of certain lands within the corporate limits of the City of Lake City, Florida. This property is owned by Jeffery L. Ruffo and is located at 251 Hall of Fame Drive. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

2. Ordinance No. 2020-2140 (first reading), if adopted, relates to the rezoning of less than ten contiguous acres of land from Residential/Office (RO) to Commercial, Central Business District (C-CBD) of certain lands within the corporate limits of the City of Lake City, Florida. All of the properties are owned by the City of Lake City and are located in the vicinity of Lake Desoto and Wilson Park. **Mr. Greene made a motion to adopt Ordinance No. 2020-2140, on first reading, relating to the rezoning of less than ten contiguous acres of land from Residential/Office (RO) to Commercial, Central Business District (C-CBD) of certain lands within the corporate limits of the City of Lake City, Florida. All of the properties are owned by the City of Lake City and are located in the vicinity of Lake Desoto and Wilson Park. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mayor Witt	Aye

3. Ordinance No. 2020-2141 (first reading), if adopted, provides for the voluntary annexation of certain property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida into the boundaries of the City of Lake City, Florida. This property is owned by D & B Timber and Land Trust and is located off of 441 North and I10. **Ms. Moses made a motion to adopt City Council Ordinance No. 2020-2141, on first reading, providing for the voluntary annexation of certain property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida into the boundaries of the City of Lake City, Florida. This property is owned by D & B Timber and Land Trust and is located off of 441 North and I10. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

4. Ordinance No. 2020-2142 (first reading), if adopted, will amend the Land Development Regulations of the City of Lake City by creating within Article Thirteen, Section 13.14, titled “Dog Friendly Dining”; providing a local exemption procedure to certain provisions of the Food and Drug Administration Food Code in order to allow patron’s dogs within certain designated outdoor portions of public food service establishments; providing for severability; providing for conflicts; providing for codification in the Land Development Regulations; and providing an effective date. **Ms. Moses made a motion to adopt City Council Ordinance No. 2020-2142, amending the Land Development Regulations of the City of Lake City by creating within Article Thirteen, Section 13.14, titled “Dog Friendly Dining”; providing a local exemption procedure to certain provisions of the Food and Drug Administration Food Code in order to allow patron’s dogs within certain designated outdoor portions of public food service establishments; providing for severability; providing for conflicts; providing for codification in the Land Development Regulations. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

**B. RESOLUTIONS:**

1. City Council Resolution No. 2020-004, if adopted, will accept the bid from Anderson Columbia Co., Inc. in the amount of eight hundred one thousand, two hundred fifty-seven dollars and sixty-three cents (\$801,257.63) for the resurfacing of McFarlane Avenue and authorizes the City to enter into an Agreement with Anderson Columbia Co., Inc. for the completion of the project. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-004, accepting the bid from Anderson Columbia**

Co., Inc. in the amount of eight hundred one thousand, two hundred fifty-seven dollars and sixty-three cents (\$801,257.63) for the resurfacing of McFarlane Avenue and authorizes the City to enter into an Agreement with Anderson Columbia Co., Inc. for the completion of the project. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.

Ms. Moses	Aye
Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

2. City Council Resolution No. 2020-010, if adopted, will approve and accept a final re-plat filed by Habitat for Humanity of Lake City/Columbia County, Inc. for a parcel of property (No. 00-00-00-11695-070) within the City; providing for conflicts; providing for severability; providing an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-010 approving and accepting a final re-plat filed by Habitat for Humanity of Lake City/Columbia County, Inc. for a parcel of property (No. 00-00-00-11695-070) within the City. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

3. City Council Resolution No. 2020-011, if adopted, will authorize the City to enter into Change Order Number Two to the contract between the City and SGS Contracting Services, Inc., relating to the return activated sludge (RAS) pump replacement at the St. Margarets Wastewater Treatment Plant for a price not-to-exceed \$27,230.00 and extending the project completion date an additional fifty-two (52) days. **Mr. Greene made a motion to adopt City Council Resolution No. 2020-011 authorizing the City to enter into Change Order Number Two to the contract between the City and SGS Contracting Services, Inc., relating to the return activated sludge (RAS) pump replacement at the St. Margarets Wastewater Treatment Plant for a price not-to-exceed \$27,230.00 and extending the project completion date an additional fifty-two (52) days. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mayor Witt	Aye

4. City Council Resolution No. 2020-012, if adopted, will authorize Task Assignment Number Fifteen to the continuing contract with North Florida Professional Services, Inc., a Florida Corporation, for engineering services related to the construction of new

tennis courts at Youngs Park for a price not-to-exceed \$1,250.00. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-012, if adopted, will authorize Task Assignment Number Fifteen to the continuing contract with North Florida Professional Services, Inc., a Florida Corporation, for engineering services related to the construction of new tennis courts at Youngs Park for a price not-to-exceed \$1,250.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

5. City Council Resolution No. 2020-013, if adopted, will authorize the execution of an Interlocal Agreement with the Lake Shore Hospital Authority of Columbia County for the acceptance of certain real property to be conveyed by the Lake Shore Hospital Authority; authorizes the execution and delivery of related documents required by the Agreement; providing for severability; and providing an effective date. **Mr. Greene made a motion to adopt City Council Resolution No. 2020-013, authorizing the execution of an Interlocal Agreement with the Lake Shore Hospital Authority of Columbia County for the acceptance of certain real property to be conveyed by the Lake Shore Hospital Authority; authorizes the execution and delivery of related documents required by the Agreement; providing for severability; and providing an effective date. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Greene</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Ms. Moses</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

6. City Council Resolution No. 2020-014, if adopted, will authorize the City, through its Police Department to apply for and accept a Subgrant from the Florida Department of Transportation for Highway Safety Funds in the amount of \$40,000.00 (Project Number SC-20-13-12) to reduce injuries and fatalities related to speeding, violations of control devices, as well as careless and aggressive driving by focusing on education and enforcement. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-014, authorizing the City, through its Police Department to apply for and accept a Subgrant from the Florida Department of Transportation for Highway Safety Funds in the amount of \$40,000.00 (Project Number SC-20-13-12) to reduce injuries and fatalities related to speeding, violations of control devices, as well as careless and aggressive driving by focusing on education and enforcement. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

7. City Council Resolution No. 2020-015, if adopted, will authorize the City, through its Police Department to apply for and accept a Subgrant from the Florida Department of Transportation, for Highway Safety Funds in the amount of \$15,000.00 (Project Number M2HVE-20-20-08) to reduce injuries and fatalities related to the lack of protection devices worn by occupants of motor vehicles by focusing on education and enforcement. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-015, authorizing the City, through its Police Department to apply for and accept a Subgrant from the Florida Department of Transportation, for Highway Safety Funds in the amount of \$15,000.00 (Project Number M2HVE-20-20-08) to reduce injuries and fatalities related to the lack of protection devices worn by occupants of motor vehicles by focusing on education and enforcement. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

8. City Council Resolution No. 2020-016, if adopted, will authorize Task Assignment Number Nine to the continuing contract with Environmental Consulting & Technology, Inc., a Florida Corporation, for environmental site assessments on twelve (12) parcels of real property associated with the City's Interlocal Agreement with the Lake Shore Hospital Authority for a cost no-to-exceed \$14,400.00. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-016, authorizing Task Assignment Number Nine to the continuing contract with Environmental Consulting & Technology, Inc., a Florida Corporation, for environmental site assessments on twelve (12) parcels of real property associated with the City's Interlocal Agreement with the Lake Shore Hospital Authority for a cost no-to-exceed \$14,400.00. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

C. Discussion and Possible Action: Charter Review Board

Mayor Witt stated the city is under a time constraint and asked Council to get the names of their appointees for the Board to City Clerk Sikes as soon as possible.



10. DEPARTMENTAL ADMINISTRATION

A. Discussion and Possible Action: Removal of hedges between NW Hamilton and Hillsboro and Hernando Avenue

Mr. Greene asked if there were any utilities in that area and inquired if a waste bin solution had been worked out with the property owner.

Mr. Helfenberger stated he is not aware of any utilities in the area. There is not currently a waste bin plan, but a solution will be worked out with the property owners.

1. Sylvester Warren addressed Council and inquired how the request for removal of hedges at this location came about.

Mr. Helfenberger stated this is to beautify the area and he will be working to do the same in other parts of the city.

Mr. Helfenberger thanked all who participated in the Community Clean Up Day. He specifically thanked the Woman's Club, Garden Club, Blondell Johnson, Bea Coker, Belmont Academy, Bridge Center, Evangelical Deliverance Miracles Revival Center and the Lake City Police Department. He also thanked the sponsors that provided refreshments and supplies, Sonny's BBQ, Save-a-lot, Harvey's Grocery and Premier Papers.

Mr. Helfenberger provided an update on the Gwen Lake Project.

Mr. Helfenberger reminded there will be an Affordable Housing Workshop and a Community Redevelopment Agency Meeting on March 2, 2020 and a Joint City/County Meeting will be held on February 24, 2020 for updates on Bell Street Construction and to discuss the possibility of a joint meeting space.

11. COMMENTS BY COUNCIL MEMBERS

Mr. Hill thanked Mr. Helfenberger and Mr. Henry for their assistance with the Gwen Lake Project.

12. ADJOURNMENT

**All matters having been handled, the meeting adjourned at 6:48 p.m. on a motion made and duly seconded.**

Stephen M. Witt, Mayor/Council Member

Audrey E. Sikes, MMC City Clerk