

The City Council in and for the citizens of the City of Lake City, Florida, met in Special Session, on September 14, 2020 beginning at 6:00 P.M., via Communications Media Technology.

\*Note – These meeting items were originally presented on September 9, 2020. However due to technical difficulty experienced during the meeting all items are being reheard tonight.

#### PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen M. Witt

#### 1. ROLL CALL

Mayor/Council Member  
Vice Mayor/Council Member  
City Council

City Attorney  
City Manager  
Sergeant-at-Arms  
City Clerk

Stephen M. Witt  
Melinda Moses  
Chris Greene  
Jake Hill, Jr.  
Eugene Jefferson  
Frederick Koberlein, Sr.  
Joseph Helfenberger  
Chief Argatha Gilmore  
Audrey Sikes

#### 2. PROCLAMATIONS None

#### 3. MINUTES A. Regular Session-June 1, 2020 B. Regular Session-June 15, 2020 C. Regular Session-July 6, 2020

**Mr. Greene made a motion to approve the June 1, 2020; June 15, 2020; and July 6, 2020 Regular Session minutes as presented. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.**

#### 4. APPROVAL OF AGENDA **Mr. Jefferson made a motion to approve the agenda as presented. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

#### 5. PRESENTATIONS None

6. FIRE ASSESSMENT/BUDGET HEARINGS

**At this time Mayor Witt closed the regular session and opened a public hearing on the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2020. Mayor Witt asked if anyone wanted to be heard regarding the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2020. No one asked to be heard regarding the Proposed Fire Protection Assessment Rates for Fiscal Year beginning October 1, 2020, therefore Mayor Witt closed the public hearing.**

- A. City Council Resolution No. 2020-080, if adopted, constitutes the Fiscal Year 2020-2021 Annual Fire Assessment Resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing fire protection assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2020; approving the rates of assessment; approving the final assessment roll; confirming and supplementing the 2020 Preliminary Rate Resolution; providing for severability; and providing an effective date. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-080, constituting the Fiscal Year 2020-2021 Annual Fire Assessment Resolution, relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; reimposing fire protection assessments against assessed property located within the City of Lake City for the Fiscal Year beginning October 1, 2020; approving the rates of assessment; approving the final assessment roll; confirming and supplementing the 2020 Preliminary Rate Resolution; providing for severability; and providing an effective date. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

**At this time Mayor Witt opened a public hearing to accept input from all interested parties relative to the discussion, consideration, and tentative approval of the City's 2020-2021 proposed millage rate and operating budget. Mayor Witt stated the City was offering the opportunity to all in attendance to speak in regard to the budget and asked for all speakers to identify themselves by name. Mayor Witt stated the Finance Director would provide a summary of the budget process and addressed those items essential to compliance with the State of Florida Truth In Millage (TRIM) requirements.**

Finance Director Donna Duncan reported the City Council proposes a tentative millage rate of 4.9000 mills and a tentative capital and operating budget of \$60,021,932 for fiscal year 2020-2021. She stated Council action tonight constitutes the "tentative" budget hearing as required by State TRIM criteria and was announced to the General Public by public TRIM notices mailed by the Columbia County Property Appraiser on August 14, 2020. Ms. Duncan reported during this hearing, the following agenda will be addressed:

- The Council will discuss the 2020-2021 millage and operating budget and allow citizen input as appropriate.
- The Council will direct announcement of the tentative millage rate proposed for adoption and of any increase, decrease, or no change.

- The City Attorney will read, by title, Millage Resolution No. 2020-081.
- The Council will adopt Millage Resolution No. 2020-081 on first reading.
- The City Attorney will read, by title, Budget Resolution No. 2020-082.
- The Council will adopt Budget Resolution No. 2020-082 on first reading.

**Mayor Witt declared the “Tentative Budget Hearing” open for discussion for public input followed by discussion by the City Council. No one from the public asked to be heard.**

**Mayor Witt asked if there were any comments of Council. Hearing none the Mayor closed the public hearing.**

Mayor Witt asked the Finance Director to state for the record the taxing authority, the millage rate to be adopted, the rolled-back millage rate, and any change the tentative millage rate represents to the current year’s millage.

Finance Director Donna Duncan stated the City Council of the City of Lake City, as Taxing Authority, proposes a tentative tax on all property located within the City of Lake City, Florida, at the rate of 4.9000 mills for the fiscal year 2020-2021 operating budget. The current year proposed operating millage rate is a 0.88% increase from the 4.8571 rolled-back millage rate as defined by Florida Statutes and represents no change from the previous year’s millage rate of 4.9000 mills.

- B. City Council Resolution No. 2020-081, if adopted, will adopt a millage rate for the levy of Ad Valorem Taxes for the City for Fiscal Year 2020-2021; and provide an effective date. **Mr. Greene made a motion to adopt City Council Resolution No. 2020-081, adopting a millage rate for the levy of Ad Valorem Taxes for the City for Fiscal Year 2020-2021. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

- C. City Council Resolution No. 2020-082, if adopted, will adopt the Budget for Fiscal Year 2020-2021; and provide an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-082, adopting the Budget for Fiscal Year 2020-2021; and provide an effective date. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Ms. Moses	Aye
Mr. Greene	Aye
Mayor Witt	Aye

7. PERSONS WISHING TO ADDRESS COUNCIL  
None

8. APPROVAL OF CONSENT AGENDA

- A. Approval to award Bid ITB-022-2020 Fire Hydrants and Fittings to Consolidated Pipe & Supply for \$19,783.00.

**Mr. Greene made a motion to approve the consent agenda consisting of item “A” identified above. Ms. Moses seconded the motion and the motion carried unanimously on a voice vote.**

9. OLD BUSINESS

None

10. NEW BUSINESS

A. ORDINANCES:

1. Ordinance No. 2020-2166 (first reading), if adopted, will amend City Code Chapter 70, Article V, Firefighter’s Retirement, amending Section 70-130, compliance with the Internal Revenue Code; providing for severability; providing for a repealer; and providing an effective date. **Ms. Moses made a motion to adopt Ordinance No. 2020-2166, on first reading, amending City Code Chapter 70, Article V, Firefighter’s Retirement, amending Section 70-130, compliance with the Internal Revenue Code. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

B. RESOLUTIONS:

1. City Council Resolution No. 2020-076, if adopted, will authorize the City to enter into an Amendment to a Grant Agreement with Florida Department of Transportation amending the grant funding to \$415,334.00 for the allowable costs related to the replacement of the lighting system of Runway 5-23 at the Airport. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-076, authorizing the City to enter into an Amendment to a Grant Agreement with Florida Department of Transportation amending the grant funding to \$415,334.00 for the allowable costs related to the replacement of the lighting system of Runway 5-23 at the Airport. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Ms. Moses	Aye
Mr. Greene	Aye
Mayor Witt	Aye

2. City Council Resolution No. 2020-074, if adopted, will accept the Bid (ITB 021-2020) from Trinity Electrical Services, Inc., for Lighting System Replacement on Runway 5-23 and authorizes the City to execute an agreement with the contractor. **Mr. Greene made a motion to adopt City Council Resolution No. 2020-074, accepting the Bid (ITB 021-2020) from Trinity Electrical Services, Inc., for Lighting System Replacement on Runway 5-23 and authorizes the City to execute an agreement with the contractor. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Ms. Moses	Aye
Mayor Witt	Aye

3. City Council Resolution No. 2020-079, if adopted, will adopt a policy for placement and use of affordable housing; applying the Affordable Housing Policy to Petition PAF 20-01; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-079, adopting a policy for placement and use of affordable housing; applying the Affordable Housing Policy to Petition PAF 20-01. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

4. City Council Resolution No. 2020-083, if adopted, will authorize the execution of Task Assignment Eleven with Passero Associates, LLC, for professional services related to the construction administration of the Runway 5-23 Lighting System Replacement for an amount not to exceed \$32,000.00. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-083, authorizing the execution of Task Assignment Eleven with Passero Associates, LLC, for professional services related to the construction administration of the Runway 5-23 Lighting System Replacement for an amount not to exceed \$32,000.00. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

5. City Council Resolution No. 2020-084, if adopted, will authorize the acceptance of a Department of Justice Grant in the amount of \$43,455.00 to purchase equipment for the use and benefit of the Lake City Police Department. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-084, authorizing the acceptance of a Department of Justice Grant in the amount of \$43,455.00 to purchase equipment**

for the use and benefit of the Lake City Police Department. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.

Mr. Jefferson	Aye
Mr. Greene	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mayor Witt	Aye

6. City Council Resolution No. 2020-085, if adopted, will ratify the Mayor's extension of the State of Emergency arising from the COVID-19 Public Health Emergency. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-085, ratifying the Mayor's extension of the State of Emergency arising from the COVID-19 Public Health Emergency. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Greene	Aye
Mayor Witt	Aye

7. City Council Resolution No. 2020-086, if adopted, will declare certain personal property owned by the City to be either surplus to it needs and sold at public noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair pursuant to and in accordance with the provisions and requirements of Section 2-183 of the City Code, and authorizes the City to remove such surplus property when sold or disposed of from the Fixed Assets of the City. **Ms. Moses made a motion to adopt City Council Resolution No. 2020-086, declaring certain personal property owned by the City to be either surplus to it needs and sold at public noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair pursuant to and in accordance with the provisions and requirements of Section 2-183 of the City Code, and authorizes the City to remove such surplus property when sold or disposed of from the Fixed Assets of the City. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Ms. Moses	Aye
Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

8. City Council Resolution No. 2020-088, if adopted, will offer certain tangible property as a donation to the Board of County Commissioners of Columbia County, Florida for use through the Columbia County Fire and Rescue Department and authorizes the removal of the tangible property from the Fixed Assets of the City. **Mr. Greene made a motion to adopt City Council Resolution No. 2020-088, offering certain tangible property as a donation to the Board of County Commissioners of Columbia County, Florida for use through the Columbia County Fire and Rescue**

Department and authorizes the removal of the tangible property from the Fixed Assets of the City. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.

Mr. Greene	Aye
Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

9. City Council Resolution No. 2020-089, if adopted, will accept a Utility Easement from Delta Omega Properties, Inc., for the purpose of extending a water main and enabling future utility system improvements and routine operation and maintenance. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2020-089, accepting a Utility Easement from Delta Omega Properties, Inc., for the purpose of extending a water main and enabling future utility system improvements and routine operation and maintenance. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Ms. Moses	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

10. City Council Resolution No. 2020-090, if adopted, will accept two Utility Easements from the Windswept Land Trust for the purposes of constructing a lift station and extending a water main utility line near the intersection of Interstate 75 and State Road 47. **Mr. Greene made a motion to adopt City Council Resolution No. 2020-090, accepting two Utility Easements from the Windswept Land Trust for the purposes of constructing a lift station and extending a water main utility line near the intersection of Interstate 75 and State Road 47. Ms. Moses seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Ms. Moses	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

C. Update on Rotary Christmas Parade (Joe Helfenberger)

Mr. Helfenberger reported he met with Rotary Officers and they are not moving forward with the Christmas parade at this time. Rotary as an alternative will do stationary floats. Dr. Barret offered to host a drive thru parade at Florida Gateway College. The college has not requested any assistance at this time.

10. DEPARTMENTAL ADMINISTRATION

A. Celebration of 100th Anniversary of Women's Suffrage Event (Joe Helfenberger)

Mr. Helfenberger received an application for holding the event on October 3<sup>rd</sup> from 8 a.m. until 2 p.m. with 50-100 attendees and 8-10 speakers at Darby Pavilion in Wilson Park. The applicant is requesting City sponsorship of the event and they will need equipment from the City and help with clean-up.

**Ms. Moses made a motion to approve the City sponsorship of the Celebration of 100th Anniversary of Women's Suffrage Event. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

<b>Ms. Moses</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Greene</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

12. COMMENTS BY COUNCIL MEMBERS

Public Comment: Glennel Bowden addressed Mayor Witt and asked if he encouraged mask wearing publicly.

Mayor Witt said he would be happy to encourage it again and will issue an official statement.

Ms. Moses reported the CDBG grant will be heard again on the 21<sup>st</sup> and 28<sup>th</sup>.

13. ADJOURNMENT

**All matters having been handled, the meeting adjourned at 6:40 p.m. on a motion made and duly seconded.**

Audrey Sikes, MMC City Clerk