

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on March 1, 2021 beginning at 6:00 P.M., at the Columbia County School Board Administrative Complex Auditorium located at 372 West Duval Street, Lake City, FL 32055, and, via Communications Media Technology.

PLEDGE OF ALLEGIANCE

INVOCATION – Mayor Stephen M. Witt

ROLL CALL

Mayor/Council Member
Vice Mayor/Council Member
City Council

City Attorney
City Manager
Sergeant-at-Arms
City Clerk

Stephen M. Witt
Chris Greene
Jake Hill, Jr.
Eugene Jefferson
C. Todd Sampson
Frederick Koberlein, Jr.
Joseph Helfenberger
Chief Argatha Gilmore
Audrey Sikes

PROCLAMATIONS – None

MINUTES - None

APPROVAL OF CONSENT AGENDA

1. Travel Request – Council Member Jake Hill has requested to attend the 2021 Florida Black Caucus of Local Elected Officials, Inc. Spring Conference to be held March 18 - 19, 2021 in Kissimmee, Florida. This is not a budgeted conference. The estimated cost to attend will be approximately \$700. Currently budgeted in the Council Travel accounts 511.30-40 and 511.30-55 are the following: Airport Conference \$1,900; Florida League of Cities \$6,150; City Council Travel Allowance \$9,000 and IEMO Training - Basic and/or Advanced \$2,750.
2. Approval to award Custom Truck and Body Works, Inc. with building the Lake City Fire Department a new light-duty rescue truck. A new light-duty rescue truck was budgeted for FY2021. Through a competitive bidding process Custom Truck and Body Works, Inc. came in as the most responsive as well as the lowest cost at \$125,381.00. This is \$381.00 over budget, however funds are available from recent surplus sales on Govdeals.net to cover this overage.

Mr. Sampson made a motion to approve the consent agenda consisting of items “1” and “2” identified above. Mr. Hill seconded the motion. The motion carried unanimously on a voice vote.

APPROVAL OF AGENDA

Mr. Jefferson made a motion to approve the agenda as presented. Mr. Hill seconded the motion. The motion carried unanimously on a voice vote.

PRESENTATIONS

3. Jamie Bell, P.E, Jones Edmunds - Project Update on 47 and I75.

Ms. Bell gave a PowerPoint presentation update on the 47 on I75 project. Mr. Sampson requested monthly updates from her on projects.

4. Corbett Alday, V.P. of Guardian CRM Inc. - FFY 2020-21 Community Development Block Grant (CDBG) CV Funding PowerPoint.

Mayor Witt opened the First Public Hearing for the Community Development Block Grant CV Funding.

Mr. Alday presented the Community Development Block Grant (CDBG) CV Funding PowerPoint. Upon completion of the presentation, Mayor Witt opened the floor to public comments. The following person(s) spoke during public comments:

Sylvester Warren, Lake City, Florida, would like to see the COVID grant funds used for North Lake City for rental and mortgage assistance and addressing lighting issues.

Upon completion of public comments, Mr. Corbett stated staff recommends to rehabilitate Richardson Community Center and Facility as a COVID testing site including the widening of the road and sidewalks. This grant will be an estimated 4 million.

Mr. Greene expressed the need to have a plan and agreement in place with the 3rd party vendor that will be conducting the COVID testing. Mr. Helfenberger confirmed he is looking to have an agreement with those vendor(s).

At this time Mayor Witt closed the First Public Hearing for the Community Development Block Grant CV Funding.

5. Corbett Alday, V.P. of Guardian CRM Inc. - Community Development Block Grant PowerPoint

Mayor Witt opened the First Public Hearing for the Community Development Block Grant.

Mr. Alday presented the Community Development Block Grant PowerPoint. Mr. Alday reported the City has an open application now and the City is only eligible for one (1) category, Economic Development. Upon completion of the presentation, Mayor Witt opened the floor to public comments. The following person(s) spoke during public comments:

Glenel Bowden, Lake City, Florida, spoke regarding the previous public hearing topic, COVID funding, and suggested the involvement of non-profits to assist with the educational component of COVID testing.

Stew Lilker, spoke regarding the following three (3) topics: Attorney Koberlein, conflict of interest during the Ft. White meeting last week; clean first reading public hearing requirement on ordinances; and report to council sheets for agenda items.

Upon completion of public comments, Mr. Corbett stated staff recommends the HAECO Project at the airport consisting of retrofitting two buildings. The City grant would be 1.5 million and the County grant would be 1.5 million. HAECO must create 43 jobs for the City grant and 43 jobs for the County grant.

At this time Mayor Witt closed the First Public Hearing for the Community Development Block Grant.

6. Corbett Alday, V.P. of Guardian CRM Inc. - Fair Housing Workshop PowerPoint
Mr. Alday presented the Fair Housing Workshop PowerPoint.

Mr. Sampson made a motion to authorize the Community Development Block Grant COVID pre-application as discussed. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Greene	Aye
Mayor Witt	Aye

PERSONS WHISING TO ADDRESS COUNCIL

Sylvester Warren addressed council regarding a police citizen review board.

Glenel Bowden addressed ride alongs. He also asked for an update on the Confederate Monument. Mr. Helfenberger reported the survey process is still ongoing. Mr. Koberlein provided a brief update relating to the forensic research that has been conducted.

Vanessa George asked for update regarding the investigation of Sergeant Johns.

Shawn Raggins, representing veterans, inquired about the waiving of fees for veterans. Mr. Koberlein stated his office had only learned of this request today and will look into this with Growth Management Director Dave Young.

OLD BUSINESS

Ordinances

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2173. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2173. No one asked to be heard therefore Mayor Witt closed the public hearing.

7. City Council Ordinance No. 2021-2173 - (final reading) An ordinance of the City of Lake City, Florida, amending Ordinance No. 91-688, as amended, relating to an amendment to the text of the City of Lake City Comprehensive Plan, pursuant to application, CPA 20-10, by the City Council, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, providing for amending Policy I.1.2 of the future land use element by adding a mixed use land classification, repealing all ordinances in conflict, and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2173, on final reading, amending Ordinance No. 91-688, relating to the text of the City of Lake City Comprehensive Plan, pursuant to application, CPA 20-10, by the City Council, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, providing for amending Policy I.1.2 of the future land use element by adding a mixed use land classification. Mr. Sampson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2178. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2178. Stew Lilker provided suggestions for council consideration regarding the number of members necessary to call a special meeting and agenda preparation rules.

8. City Council Ordinance No. 2021-2178 - (final reading) An ordinance of the City Council of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of ordinances; providing for amendments to the rules of meetings of the City Council and special standing committees; providing for amendments to the composition, function, and responsibilities of various special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date. **Mr. Sampson made a motion to adopt City Council Ordinance No. 2021-2178, on final reading, amending Chapter 2, Article 2, of the City Code; providing for amendments to the composition, function and responsibilities of various special standing committees. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Greene	Aye
Mayor Witt	Aye

Mr. Sampson would like to see on the next agenda a resolution amending the verbiage in section 2-32 relating to reducing the number of members necessary to call a special meeting from three (3) members to two (2) members.

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2182. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2182. No one asked to be heard therefore Mayor Witt closed the public hearing.

9. City Council Ordinance No. 2021-2182 - (final reading) An ordinance of the City Council of the City of Lake City, Florida, amending the Code of the City of Lake City, Florida by adding Section 2-184, to provide for the procurement of design-build contracts; providing for severability; providing for conflicts; providing for codification; providing an effective date. **Mr. Greene made a motion to adopt City Council Ordinance No. 2021-2182, on final reading, amending the Code of the City of Lake City, Florida by adding Section 2-184, to provide for the procurement of design-build contracts. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2183. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2183. No one asked to be heard therefore Mayor Witt closed the public hearing.

10. City Council Ordinance No. 2021-2183 - (final reading) An ordinance of the City of Lake City, Florida, relating to unlawful activity within public roads and rights-of-way; amending Chapter 98 of the City of Lake City Code to further prohibit activities that interfere with public safety and the primary purpose of public roads and rights-of-way; providing for severability; providing for conflicts; providing for codification; and providing for an effective date. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2183, on final reading, relating to unlawful activity within public roads and rights-of-way; amending Chapter 98 of the City of Lake City Code to further prohibit activities that interfere with public safety and the primary purpose of public roads and rights-of-way. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Greene	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

NEW BUSINESS

Ordinances

11. City Council Ordinance No. 2021-2181 - (first reading) An ordinance of the City of Lake City, Florida, amending the text of the City of Lake City Land Development Regulations,

as amended, pursuant to an application, LDR 21-01, by the City Council, providing for amending Section 10.11 entitled approval of changes to landmarks and landmark sites by adding three categories of projects, routine maintenance, minor work and major work, for the purpose of determining if approval is required by the Land Development Administrator or the historic Preservation Agency and by adding design guidelines; providing severability; repealing all ordinances in conflict; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2181, on first reading, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 21-01, by the City Council, providing for amending Section 10.11 entitled approval of changes to landmarks and landmark sites by adding three categories of projects, routine maintenance, minor work and major work, for the purpose of determining if approval is required by the Land Development Administrator or the historic Preservation Agency and by adding design guidelines. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Greene	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

12. City Council Ordinance No. 2021-2185 (first reading) - An ordinance of the City Council of the City of Lake City, Florida, amending Section 102-111 of the City Code of ordinances; providing for amendments to the utility area or zone within which the connection to certain city utilities may be required; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date. **Mr. Sampson made a motion to adopt City Council Ordinance No. 2021-2185, on first reading, amending Section 102-111 of the City Code of ordinances; providing for amendments to the utility area or zone within which the connection to certain city utilities may be required. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Greene	Aye
Mayor Witt	Aye

Resolutions

13. City Council Resolution No. 2021-026 - A resolution of the City Council of the City of Lake City, Florida, appointing members to serve on the Airport Advisory Committee; repealing all resolutions in conflict; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-026, to appoint members to serve on the Airport Advisory Committee. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

14. City Council Resolution No. 2021-029 - A resolution of the City Council of the City of Lake City, Florida, authorizing the acceptance of a Department of Justice Grant up to an amount of \$45,234.00 to purchase equipment for the use and benefit of the Lake City Police Department. **Mr. Greene made a motion to adopt City Council Resolution No. 2021-029, authorizing the acceptance of a Department of Justice Grant up to an amount of \$45,234.00 to purchase equipment for the use and benefit of the Lake City Police Department. Mr. Sampson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

15. City Council Resolution No. 2021-031 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Twelve with Passero Associates, LLC, for professional services related to building assessment of hangers currently occupied by HAECO Airframe Services, LLC, at a cost not to exceed \$28,000.00. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-031, authorizing the execution of Task Assignment Twelve with Passero Associates, LLC, for professional services related to building assessment of hangers currently occupied by HAECO Airframe Services, LLC, at a cost not to exceed \$28,000.00. Mr. Sampson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

16. City Council Resolution No. 2021-032 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with C.A. Boone Construction, Inc., for the paving of an existing unpaved parking area and driveway, and the construction of a sidewalk, all of which is located at the City's Natural Gas Department at a cost not-to-exceed \$63,651.00. **Mr. Greene made a motion to adopt City Council Resolution No. 2021-032, authorizing the execution of an agreement with C.A. Boone Construction, Inc., for the paving of an existing unpaved parking area and driveway, and the construction of a sidewalk, all of which is located at the City's Natural Gas Department at a cost not-to-exceed \$63,651.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

17. City Council Resolution No. 2021-033 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a Grant Agreement with the State of Florida, Department of Environmental Protection, to facilitate the re-chlorination of reclaimed water and reimburse the City for certain costs expended up to an amount of \$1,000,000.00. **Mr. Sampson made a motion to adopt City Council Resolution No. 2021-033, authorizing the execution of a Grant Agreement with the State of Florida, Department of Environmental Protection, to facilitate the re-chlorination of reclaimed water and reimburse the City for certain costs expended up to an amount of \$1,000,000.00. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

18. City Council Resolution No. 2021-034 - A resolution of the City Council of the City of Lake City, Florida, authorizing Task Assignment Number Three to the continuing contract with Mittauer & Associates, Inc., a Florida Corporation, for preparation of the civil construction drawings describing the proposed drainage improvements for the St. Margarets Waste Water Treatment Facility at a cost not-to-exceed \$19,500.00. **Mr. Greene made a motion to adopt City Council Resolution No. 2021-034, authorizing Task Assignment Number Three to the continuing contract with Mittauer & Associates, Inc., a Florida Corporation, for preparation of the civil construction drawings describing the proposed drainage improvements for the St. Margarets Waste Water Treatment Facility at a cost not-to-exceed \$19,500.00. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

19. City Council Resolution No. 2021-035 - A resolution of the City Council of the City of Lake City, Florida, ratifying the Mayor's extension of the State of Emergency arising from the Covid-19 Public Health Emergency. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-035, ratifying the Mayor's extension of the State of Emergency arising from the Covid-19 Public Health Emergency. Mr. Greene seconded the motion. A roll call vote was called and the motion passed.**

Mr. Jefferson	Aye
Mr. Greene	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

20. City Council Resolution No. 2021-036 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the second addendum to the contract with Municipal Code Corporation, doing business as "Municode", to recodify the City Charter and Code at an additional cost of \$6,120.00. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-036, authorizing the execution of the second addendum to the contract with Municipal Code Corporation, doing business as "Municode", to recodify the City Charter and Code at an additional cost of \$6,120.00. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Greene	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

21. City Council Resolution No. 2021-037 - A resolution of the City Council of the City of Lake City, Florida, granting a utility easement to Florida Power & Light Company to provide additional utilities to Sallie Mae Jerry Park. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-037, granting a utility easement to Florida Power & Light Company to provide additional utilities to Sallie Mae Jerry Park. Mr. Sampson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Greene	Aye
Mayor Witt	Aye

22. City Council Resolution No. 2021-038 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a trial agreement with Axon Enterprise, Inc., through the Lake City Police Department, to evaluate equipment provided by Axon Enterprise, Inc., for a thirty (30) day trial and loan period, at no cost to the City. **Mr. Greene made a motion to adopt City Council Resolution No. 2021-038, authorizing the execution of a trial agreement with Axon Enterprise, Inc., through the Lake City Police Department, to evaluate equipment provided by Axon Enterprise, Inc., for a thirty (30) day trial and loan period, at no cost to the City. Mr. Sampson seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

DEPARTMENTAL ADMINISTRATION

At this time Chief Gilmore provided the following dates for consideration for the workshop. She provided Tuesday, April 6, 2021 at 5:30 PM or Wednesday, April 7, 2021 at 5:30 PM as potential dates. Mayor Witt reported he is available both dates and Mr. Greene stated he could provide his availability first thing in the morning.

23. Discussion and Possible Action - New City Hall and Renovations of Girls Club Buildings
Joseph Helfenberger.

Public comment: Chase Moses stated he is in attendance to answer any questions that may arise relating to Mr. Helfenberger's recommendations for moving forward. Mr. Helfenberger proposed the following plan for a new City Hall campus: construction of a 7,500 square foot new City Hall at Marion and Franklin at a cost of \$1,875,000; renovate two Girls Club buildings at a cost of \$200,000; purchase the two Millennium Bank buildings \$1,100,000 for a total estimated cost of \$4,575,000. He stated this cost estimate is inclusive of engineering, design, site prep, contingency and loan proceeds. He reported Community Redevelopment Agency funds and cash will cover the cost. Mr. Helfenberger reminded members these estimates do not include the renovation of the Historic Bank building, which is not required to be completed right away and the estimates do not include any funds the City would receive from the sale of the current City Hall. **Mr. Greene made a motion to approve the recommendation as presented by Mr. Helfenberger. Mr. Hill seconded the motion. A roll call vote was taken and the motion passed.**

Mr. Greene	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

Mr. Greene made a motion to authorize the City Manager and City Administration to conduct the business necessary to negotiate a contract concerning the Millennium Bank properties represented by Chase Moses. Mr. Sampson seconded the motion. A roll call vote was taken and the motion passed.

Mr. Greene	Aye
Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

24. Mandatory Procurement Training Announcement: Joseph Helfenberger announced the mandatory Directors training at 9:00 AM on Monday March 8, 2021 and the Support Staff training is at 10:00 AM. He stated the training would also be available on Zoom.
25. Discussion and Possible Action - Utility Advisory Committee Members.

Mayor Witt recommended the following composition of the Utility Advisory Committee: two council members, he as ex-officio member, Utility Department Head, outside business person and he is open to the County serving on this committee.

Mr. Sampson stated the County is not interested in an advisory council and suggested adding the City Manager to the committee. In the future he would like for the city to move forward with having our own Economic Development person on staff.

Mr. Greene agreed with Mr. Sampson regarding the County having no interest in serving on our Utility Advisory Committee and supports moving forward.

Mr. Sampson made a motion to approve the following members to the Utility Advisory Committee, two City Council Members, Mayor as ex-officio, Utility Department Head, outside business person and the City Manager. Mr. Greene seconded the motion. A roll call vote was taken and the motion passed.

Mr. Sampson	Aye
Mr. Greene	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

COMMENTS BY COUNCIL MEMBERS

Mr. Hill thanked the Police Department for their efforts in responding to a burglary at his daughters' home.

Mr. Sampson commented on the Fort White proposal and stated it would be in our best interest to offer a proposal. He would like this to be ready at the next meeting.

Mr. Sampson stated he is looking for a value of our utility system. He asked for staff to provide a recommendation at the next meeting as to how to obtain the value of the system in the future.

Mr. Sampson requested an update at the next meeting regarding the scheduling of the strategic plan and vision statement.

Mayor Witt commended Officer Petterson for his patrol ride along.

Mr. Greene reported he asked Mr. Helfenberger to review his contract as it relates to formal evaluations to ensure these are conducted in accordance to his contract.

ADJOURNMENT

All matters having been handled, the meeting adjourned at 8:25 PM on a motion made and duly seconded.

Audrey Sikes, MMC City Clerk