

The City Council in and for the citizens of the City of Lake City, Florida, met in Regular Session, on October 4, 2021 beginning at 6:00 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida. Members of the public also viewed the meeting live on our YouTube Channel.

EVENTS PRIOR TO MEETING: 5:30 PM City Council Photo Session

PLEDGE OF ALLEGIANCE

INVOCATION –Mayor Stephen Witt

ROLL CALL

Mayor/Council Member	Stephen M. Witt
Vice Mayor/Council Member	Chris Greene
City Council	Jake Hill, Jr.
	Eugene Jefferson
	C. Todd Sampson
City Attorney	Frederick Koberlein, Jr.
Interim City Manager	Michael Williams
Sergeant-at-Arms	Chief Argatha Gilmore
City Clerk	Audrey Sikes

MINUTES

1. 9-13-2021 Council Workshop
2. 9-15-2021 Special Called City Council Meeting
3. 9-20-2021 Council Regular Session

**Mr. Jefferson made a motion to approve the September 13, 2021 Council Workshop, September 15, 2021 Special Called Council Meeting, and the September 20, 2021 Regular Session minutes as presented. Mr. Hill seconded the motion and the motion carried unanimously on a voice vote.**

APPROVAL OF AGENDA

Mayor Witt added the Pharmacists Month Proclamation to the agenda after approval of the agenda and removed Item #4 Permit application from Blue Grey Army, Inc., from the Consent Agenda for discussion. **Mr. Sampson made a motion to approve the agenda as amended. Mr. Jefferson seconded the motion and the motion carried unanimously on a voice vote.**

PROCLAMATION – Pharmacists Month

Mayor Witt presented the Pharmacists Month Proclamation to Sandra Buck-Camp.

4. Permit application from Blue Grey Army, Inc. to hold the Olustee Battle Festival starting with the set-up on Thursday, February 17, 2022. The festival will be held on Friday, February 18 through Saturday, February 19, 2022. All supporting documents, excluding

the certificate of insurance, have been provided. This approval is contingent upon receipt of the certificate of insurance prior to the event.

#### PUBLIC COMMENTS

- a.) Tony Buzzello the Commanding General for the Blue Grey Army spoke in support of the Olustee Festival.
- b.) Faye Warren the Executive Director of the Blue Grey Army spoke on insurance.
- c.) Glenel Bowden stated he would like for the Festival to be called something else and felt it should not be on the Consent Agenda.
- d.) Sylvester Warren spoke in opposition of the Olustee Festival.
- e.) Shawn Holmgren spoke in support of the Olustee Festival.
- f.) Tina Roberts spoke in support of the Olustee Festival.
- g.) Vanessa George spoke in opposition of the Olustee Festival.
- h.) Ken Bouche spoke in favor of the Olustee Festival.

**Mr. Sampson made a motion approve the application as presented. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Nay</b>
<b>Mayor Witt</b>	<b>Aye</b>

#### PERSONS WISHING TO ADDRESS COUNCIL

Glenel Bowden stated he requested the application process for the new City Manager to be made available to the public and suggested advertising in publications encouraging women or minorities to apply. He also asked for an update on Sally Mae Jerry Park.

Sylvester Warren asked the City to spend funds for trash cans and benches on North Marion Street.

Lester McKellum, the Executive Director of the Community Development Corporation inquired about the \$100,000.00 payment for 2021, and \$100,000.00 payment for 2022 for the Sweetwater Project. He reported the funds for 2022 would be needed before the third quarter next year. Mayor Witt asked Interim City Manager Michael Williams to look into this.

Bea Coker spoke on Council interference with administration and went over the handout she provided. She stated she would also email this to the City Clerk.

#### OLD BUSINESS

##### Ordinances

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2202. City Council Ordinance No. 2021-2202 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2202. Ken Bouche spoke on City**

**Council Ordinance No. 2021-2202. Upon completion of public comments, Mayor Witt closed the public hearing.**

5. City Council Ordinance No. 2021-2202 (final reading) - An ordinance of the City Council of the City of Lake City, Florida, amending Chapter 104, entitled vegetation of the City Code of ordinances; providing for repeal of Section 40, titled creation of City Tree Board; appointment of members; terms of the City Code in its entirety; providing for severability; providing for codification; and providing for an effective date. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2202, on final reading, amending Chapter 104, entitled vegetation of the City Code of ordinances; providing for repeal of Section 40, titled creation of City Tree Board; appointment of members, and terms of the City Code in its entirety. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

**At this time Mayor Witt closed the regular session and opened a public hearing for the purpose of hearing comments on City Council Ordinance No. 2021-2203. City Council Ordinance No. 2021-2203 was read by title. Mayor Witt asked if anyone wanted to be heard regarding City Council Ordinance No. 2021-2203. No one asked to speak on City Council Ordinance No. 2021-2203, therefore Mayor Witt closed the public hearing.**

6. City Council Ordinance No. 2021-2203 (final reading) - An ordinance of the City Council of the City of Lake City, Florida, amending the City Code to add a new Section Number 86-110.16 to Article III, Chapter 86, which provides for the permanent vacating of the two utility easements located between Lots 5 (Parcel 34-3S-16-02465-105) and Lot 6 (Parcel 34-3S-02465-106), and Lot 6 (Parcel 34-3S-02465-106) and Lot 7 (Parcel 34-3S-16-02465-107), all of said lots being located in the Stonegate Park Subdivision as recorded on a plat thereof and recorded in plat book 7, pages 61 and 62, of the public records of Columbia County, Florida; providing for conflicts; providing for severability; providing for codification; and providing an effective date. **Mr. Sampson made a motion to adopt City Council Ordinance No. 2021-2203, on final reading, amending the City Code to add a new Section Number 86-110.16 to Article III, Chapter 86, which provides for the permanent vacating of the two utility easements located between Lots 5 (Parcel 34-3S-16-02465-105) and Lot 6 (Parcel 34-3S-02465-106), and Lot 6 (Parcel 34-3S-02465-106) and Lot 7 (Parcel 34-3S-16-02465-107), all of said lots being located in the Stonegate Park Subdivision as recorded on a plat thereof and recorded in plat book 7, pages 61 and 62, of the public records of Columbia County, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

#### Other Items

7. Discussion and Possible Action - Council to set the ranking process to be used for candidates providing submissions to serve as the successor of the unexpired term of the vacated City Council District 14 seat. (Mayor Witt)

Mayor Witt reminded the public all applications are due, October 7<sup>th</sup> at 5:00 PM with interviews starting October 13<sup>th</sup> at 1:00 PM.

Mr. Sampson stated he was unsure on the matrix, and preferred to nominate someone and then take a vote.

PUBLIC COMMENT: Stew Lilker expressed concern with the process. He suggested holding the interviews later than 1:00 PM. Mr. Lilker stated this should have been discussed during the Charter Review Process.

Mr. Sampson felt the questions and process were adequate.

PUBLIC COMMENT: Glenel Bowden provided a historical overview of the appointment process.

Mr. Jefferson expressed concerns with additional questions that Council could ask applicants and the need for consistency. Members concurred to ask each candidate the same additional questions.

**Mr. Sampson made a motion to move forward with the interview questions as presented and the process. The motion provides at the end of the process for the council to decide based a motion, vote and a majority. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

Council concurred to start the process at 5:00 PM on Wednesday, October 13, 2021. Applicants will be scheduled every twenty (20) minutes.

8. Discussion and Possible Action - Fire Pension Board and General Employee Pension Board Appointee (Mayor Witt)

Mayor Witt stated Glenel Bowden has expressed interest in becoming the appointee for the General Employee Pension Board. He asked for this to be placed on the next agenda for consideration.

9. Discussion and Possible Action - On May 3, 2021 City Council Ordinance No. 2021-2189 was passed and adopted relating to the establishment of a temporary moratorium for 180 days related to the issuance of new business tax receipts that are related to activities that include electronic simulated gaming promotion or electronic sweepstakes and excepting renewals of existing business tax receipts. The temporary moratorium is set to expire on October 30, 2021. (Interim City Manager Mike Williams and Chief Gilmore)

Interim City Manager Mike Williams reported the moratorium would end this month if there was no action. As a result, the City would have no choice but to issue permits, and there would be a large influx of establishments in the City. Mr. Sampson inquired how the City of Live Oak structured their ordinance. Mr. Williams reported Live Oak limited their number of applications based upon population. He stated the City could obtain a copy of the ordinance. City Attorney Fred Koberlein stated the City could extend the ordinance to allow additional time to perform research. Mayor Witt stated he would agree to a 90-day extension of the moratorium. Mr. Hill concurred and suggested looking at the ordinance from the City of Live Oak. **Mr. Sampson made a motion to extend the moratorium ninety (90) days. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

## NEW BUSINESS

### Ordinances

10. City Council Ordinance No. 2021-2200 (first reading) An ordinance of the City of Lake City, Florida, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 21-06, by the property owner of said acreage; providing for rezoning from residential, single-family-2 (RSF-2) to commercial, neighborhood (CN) of certain lands within the corporate limits of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2200, on first reading, amending the official zoning atlas of the City of Lake City Land Development Regulations, as amended; relating to the rezoning of less than ten contiguous acres of land, pursuant to an application, Z 21-06, by the property owner of said acreage, and providing for rezoning from residential, single-family-2 (RSF-2) to commercial, neighborhood (CN) of certain lands within the corporate limits of the City of Lake City, Florida. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

11. City Council Ordinance No. 2021-2201 (first reading) An ordinance of the City of Lake City, Florida, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 21-03, by the City Council, providing for amending Section 3.1.1.3 entitled Planning and Zoning Board; organization, term of office by changing the term of office from three years to four years; providing for amending Section 3.2.1.3 entitled Board of Adjustment; organization, term of office by changing the term of office from three years to four years; providing severability; repealing all ordinances in conflict; and providing an effective date. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2201, on first reading, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 21-03, by the City Council, providing for amending Section 3.1.1.3 entitled Planning and Zoning Board; organization, term of office by changing the term of office from three years to four years, and providing for amending Section 3.2.1.3 entitled Board of Adjustment; organization, term of office by changing the term of office from three years to four years. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

12. Ordinance No. 2021-2205 (first reading) An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 21-02, relating to voluntary annexation; making findings; annexing certain real property located in Columbia County, Florida, which is reasonable compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Price Creek **Mr. Sampson made a motion to adopt City Council Ordinance No. 2021-2205, on first reading, pursuant to Petition No. ANX 21-02, relating to voluntary annexation; making findings, and annexing certain real property located in Columbia County, Florida, which is reasonable compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

13. City Council Ordinance No. 2021-2206 (first public hearing/transmittal public hearing) An ordinance of the City of Lake City, Florida, amending Ordinance No. 91-688, as amended, relating to an amendment to the text of the City of Lake City Comprehensive Plan, pursuant to application, CPA 21-03 by the City Council, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended; providing for adding a property rights element to the Comprehensive Plan per Section 163.3161(10), Florida Statutes, as amended and Section 187.101(3), Florida Statutes, as amended; repealing all ordinances in conflict; and providing an effective date. **Mr. Sampson made a motion to adopt City Council Ordinance No. 2021-2206, on first public hearing/transmittal public hearing, amending Ordinance No. 91-688, as amended, relating to an amendment to the text of the City of Lake City Comprehensive Plan, pursuant to application, CPA 21-03 by the City Council, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, and providing for adding a property rights element to the Comprehensive Plan per Section 163.3161(10), Florida Statutes, as amended and Section 187.101(3), Florida Statutes, as amended. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

14. City Council Ordinance No. 2021-2207 (first reading) An ordinance of the City of Lake City, Florida, pursuant to Petition No. ANX 21-03, relating to voluntary annexation; making findings; annexing certain real property located in Columbia County, Florida, which is reasonable compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. Georgia Oil. **Mr. Jefferson made a motion to adopt City Council Ordinance No. 2021-2207, pursuant to Petition No. ANX 21-03, relating to voluntary annexation; making findings, and annexing certain real property located in Columbia County, Florida, which is reasonable compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

#### Resolutions

15. City Council Resolution No. 2021-145 - A resolution of the City Council of the City of Lake City, Florida, authorizing the addition of Michael D. Williams, the City Manager, as an authorized signor of all checks, vouchers, transfers or disbursements on all bank accounts of the City of Lake City, Florida; and providing for an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-145, authorizing the addition of Michael D. Williams, the City Manager, as an authorized signor of all checks, vouchers, transfers or disbursements on all bank accounts of the City of Lake City, Florida. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Hill	Aye
Mr. Sampson	Aye
Mayor Witt	Aye

16. City Council Resolution No. 2021-146 - A resolution of the City Council of the City of Lake City, Florida, authorizing Task Assignment Number Eighteen to the Continuing Contract with North Florida Professional Services, Inc., a Florida Corporation, for engineering services related to the inspection of the steel structure known as Memorial Stadium. **Mr. Sampson made a motion to adopt City Council Resolution No. 2021-146, authorizing Task Assignment Number Eighteen to the Continuing Contract with North Florida Professional Services, Inc., a Florida Corporation, for engineering services related to the inspection of the steel structure known as Memorial Stadium. Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Hill	Aye
Mr. Jefferson	Aye
Mayor Witt	Aye

17. City Council Resolution No. 2021-147 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a declaration of restrictive covenant; providing for issuance of a conditional site rehabilitation completion order by the Florida Department of Environmental Protection; providing for the imposition of certain restriction and engineering controls to reduce the risks associated with users of certain real property and the environment caused by contaminants; and providing for an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-147, authorizing the execution of a declaration of restrictive covenant; providing for issuance of a**



conditional site rehabilitation completion order by the Florida Department of Environmental Protection, and providing for the imposition of certain restriction and engineering controls to reduce the risks associated with users of certain real property and the environment caused by contaminants. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

18. City Council Resolution No. 2021-148 - A resolution of the City Council of the City of Lake City, Florida authorizing the execution of an Interlocal Agreement with the Florida Gateway College; providing for the locating and mapping of utility facilities; providing for severability; providing for conflicts; and providing for an effective date. **Mr. Sampson made a motion to adopt City Council Resolution No. 2021-148, authorizing the execution of an Interlocal Agreement with the Florida Gateway College, and providing for the locating and mapping of utility facilities. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Sampson	Aye
Mr. Jefferson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

19. City Council Resolution No. 2021-151 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an amendment to the Public Transportation Grant Agreement with Florida Department of Transportation; providing for the rehabilitation of runway 5-23 at the airport; providing for a statutory exemption to the prohibition of employing the same entity for both design and construction engineering and inspection services; providing for severability; providing for conflicts; and providing for an effective date. **Mr. Jefferson made a motion to adopt City Council Resolution No. 2021-151, authorizing the execution of an amendment to the Public Transportation Grant Agreement with Florida Department of Transportation; providing for the rehabilitation of runway 5-23 at the airport, and providing for a statutory exemption to the prohibition of employing the same entity for both design and construction engineering and inspection services. Mr. Sampson seconded the motion. A roll call vote was taken and the motion carried.**

Mr. Jefferson	Aye
Mr. Sampson	Aye
Mr. Hill	Aye
Mayor Witt	Aye

## DEPARTMENTAL ADMINISTRATION

20. Lake City Police Department requesting approval to transfer \$102,947.00 in funds from Department's FY21 budget 521-010.12 Salary account to Department's FY22 budget 521-060.64 Capital Outlay and Machinery account to bring laptops used by officers into compliance with SmartCop's standards. (Chief Gilmore)

Chief Gilmore reported the Information Technology Department made an assessment on their current laptops and determined the laptops could not handle an upgrade and made the recommendation to replace the laptops. Mr. Sampson inquired about funding sources. Chief Gilmore stated she would go back and look at potential funding sources.

### Other Items

21. Approval for the Kiwanis Organization to place a shade structure over the playground equipment at Kiwanis Park, a City owned park, located behind First Federal Bank main office, on 90 W. The Kiwanis Organization purchased the shade structure and there is no expense to the City. (David Young, Growth Management Director)

Dave Young updated Council on the shade structure to be placed over the playground equipment at Kiwanis Park. **Mr. Sampson made a motion to grant the Kiwanis Organization permission to place a shade structure over the playground equipment at Kiwanis Park. Mr. Jefferson seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

22. Discussion and Possible Action - Meeting with County to negotiate for the possible combining of certain City and County services (Mayor Witt)

PUBLIC COMMENT: Sylvester Warren spoke in favor of having discussions with the County in a public setting.

PUBLIC COMMENT: Glenel Bowden spoke in favor of having discussion with the County.

PUBLIC COMMENT: Stew Lilker stated there was no proposition made before this board at this time.

**Mr. Sampson made a motion to authorize Interim City Manager Mike Williams to begin discussions with the County per the letter.** Public Comment: Mr. Lilker asked for clarification of the motion. Mr. Williams explained

the process that would be followed. Mr. Lilker encouraged transparency throughout the process for the media and public to attend. **Mr. Hill seconded the motion. A roll call vote was taken and the motion carried.**

<b>Mr. Sampson</b>	<b>Aye</b>
<b>Mr. Hill</b>	<b>Aye</b>
<b>Mr. Jefferson</b>	<b>Aye</b>
<b>Mayor Witt</b>	<b>Aye</b>

23. City Hall Update (Interim City Manager Mike Williams)

Mr. Williams reported he would be meeting this week with Dave Young to review renovation plans of the buildings. Final estimates will be obtained for the renovations, and these will be brought back to Council.

PUBLIC COMMENT: Sylvester Warren spoke on timelines for the renovations.

24. Memorial Stadium Update (Interim City Manager Mike Williams/Growth Management Director Dave Young)

Mr. Williams updated Council on Memorial Stadium and reported once the structure study comes back, it will be brought back before Council.

#### COMMENTS BY COUNCIL MEMBERS

Mr. Hill reminded members the City agreed to host the Northeast Florida League of Cities dinner in December. He suggested, due to Covid-19, to postpone until next year. Members concurred.

Mr. Sampson reminded members at the next meeting, October 18, 2021 there will be the hearing for Richardson and the Community Development Block Grant for \$5.1 million. He also stated he would like to see a unified look for the beginning of the City to the end of the City and suggested for the Community Redevelopment Advisory Committee to look into that. Mr. Sampson suggested the creation of an additional informal committee, a parks committee, to address all the parks city wide. Mr. Williams is to bring back options and recommendations as to committee structure. Mr. Sampson reminded staff to start looking at vision and mission planning so this can coincide with the new City Manager coming in.

PUBLIC COMMENT: Vanessa George suggested a multicultural appointment of members for this new committee.

#### ADJOURNMENT

**All matters having been handled, the meeting adjourned at 7:55 PM on a motion made and duly seconded.**

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Stephen M. Witt, Mayor/Council Member

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Audrey Sikes, MMC City Clerk