



City of Lake City - Growth Management
173 NW Hillsboro St. Lake City, FL 32055
Ph: 386-719-5750 Email: Permits@lcfla.com

PLUMBING PERMIT APPLICATION

Permit # _____

CONSTRUCTION UNDER THIS PERMIT SHALL BE DONE IN ACCORDANCE WITH FBC 2023 8TH EDITION

Site Address: _____

Legal Description (Section/Block/Lot): _____

Parcel ID: _____

Owner's Information

Name: _____

Email: _____

Phone: _____

Address: _____

Contractor's Information

Name: _____

Email: _____

Phone: _____

Address: _____

State License no. _____

PROJECT INFORMATION

☐ Commercial ☐ Residential

Description of proposed work: _____

Location of work: _____ (interior, exterior, bathroom, kitchen, etc.)

SQ FT or Linear Ft: _____

***See checklist for additional requirements.**

Total Valuation \$ _____

****MUST BE SIGNED AND NOTARIZED BY THE CONTRACTOR AND OWNER**

Contractor Signature Date

Print Name

Notary Public, State of Florida

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by
means of ☐ physical presence or ☐ online notarization this
____ day of _____, 20____, by _____ who is
personally known to me or has produced _____
as identification.

Owner or Owner's Authorized Representative Signature Date

Print Name

Notary Public, State of Florida

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by
means of ☐ physical presence or ☐ online notarization this
____ day of _____, 20____, by _____ who is
personally known to me or has produced _____
as identification.

FOR OFFICE USE ONLY

PERMIT FEE \$ _____

Application date: _____ Rec'd by: _____



Building Department
CHECKLIST FOR PLUMBING PERMITS

PERMIT APPLICATION – The following information must be completed on the permit application:

- *For office use only - Permit number*
- Site address
- Parcel ID
- Owner's information, including contact info
- Contractor's information, including contact info
- Note if commercial/Residential
- Note description of proposed work
- Valuation
- SQ FT or Linear Foot of New Construction or Alt/Remodel
- Notarized Contractor/Homeowner builder signature

PLANS AND DOCUMENTS –

- Provide plans/drawings, if applicable.
- Property Record Card
- Recorded Notice of Commencement for work valued at \$5000 or more.
- ****If applying for the permit as an owner builder, a copy of the recorded warranty deed or property card showing owners name from the property appraiser's website must be submitted, along with the Owner Builder Affidavit****
- Debris Affidavit.

NOTES:

- If the structure is in a special flood hazard area (SFHA), the application is subject to substantial damage/improvement review.
- See separate checklists for fuel tanks, gas, grease traps/interceptors, irrigation, LP tanks, pool heaters, and water heaters.

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.