Growth Management Department PERMITTING HOURS 8:00 A.M. & 4:30 P.M. MONDAY – FRIDAY



205 N. Marion Ave Lake City, Florida 32055 T.386.719.5750 F.386.758.5426 growthmanagement@lcfla.com

TREE PERMIT

Tree Permit No.

Permit approved by:

INSTRUCTIONS

STEP 1. Complete the permit application which must be signed by the property owner and qualifier. Both signature(s) must be notarized. Please print or type to allow for a more accurate processing of your application

Submit the completed application with all necessary documents to the Growth Management Department for STEP 2. processing.

During the processing of your application, you may be asked to submit additional information.

TREE PERMIT APPLICATION

Job Address:Address	Apt/Unit	City	State	Zip
Parcel Number:	Full Description of Tree(s):			
Current Use of Property:				

Job Value: <u>\$_____</u>

Property Owner/Fee Simple Titleholder	VENDOR
Name:	Name:
Address:	COLC License No.
	Address:
Telephone	Telephone ()
Email:	Email:
	Bonding/Mortgage Lender
Starting Date:	Bonding Company:
Completion Date:	Address:
Address	
Telephone	Mortgage Lender:
Email:	Address:

A site plan indicating the location of the tree(s) and also indicating the species of tree(s) to be removed, pruned or Topped.

The official shade tree of the city shall be the Live Oak Tree (Quercus Virginiana) and the official flowering tree of the city shall be the Crape Myrtle (Lagerstromia Indica).

Provide Restoration Plan as required.

- a. Trees are to be identified by both common and scientific names.
- b. Trees shown on the tree drawing will be identified as to which trees will be saved, relocated or removed.

C. The tree drawing is to be at the same scale as the site plan.

d. The tree drawing may be presented as a separate drawing within the site plan; however, the trees must be included on one sheet of the site plan that shows the location of the proposed building(s) driveways, parking and parking access areas, water retention areas, existing contours and finished elevations, overhead power lines, underground utilities, and any other proposed improvements that could potentially have a negative impact on existing trees.

Replacement trees.

It is the intent of this article that when a permit authorizes a regulated tree to be cut and removed, and subject to other provisions and limitations of this article, that the removed regulated trees must be replaced, if reasonably practicable, with replacement trees on the site on a two-for-one ratio. Replacement trees must be a minimum of six inches in circumference as measured at a height of four and one-half feet above ground level, and selected from among the species of replacement trees listed in_

Replacement trees may be selected from trees, which include, but not limited to, the following named species:

Live Oak
Laurel Oak
Shumard Oak
Magnolia
Allee Elm
Drake Elm
American Holly or similar cultivars
Sweet Gum
Red Maple
Florida Maple
Winged Elm
Green Ash
Foster's Holly or similar cultivars

IMPORTANT NOTICES

- 1. DO NOT BEGIN ANY WORK WITHOUT HAVING RECEIVED YOUR VALIDATED PERMIT AND PERMIT CARD. Applying for a permit does not grant the right to begin tree removal, pruning or topping No inspections will be conducted on weekends or holidays without prior approval.
- 2. All areas MUST BE MAINTAINED IN A CLEAN, NEAT CONDITION free from debris.
- 3. All debris must be removed from the site by the tree company or owner
- 4. STREETS AND NEIGHBORING PROPERTIES SHALL BE KEPT FREE FROM DIRT AND DEBRIS.
- 5. SWALES MUST BE PROTECTED FROM BEING DAMAGED BY EQUIPMENT OR VEHICLES.
- 6. DO NOT DISCHARGE WATER INTO THE RIGHT OF WAY OR STORM DRAINS.
- 7. EQUIPMENT SHALL BE STORED within your property, not on public right of way.
- 8. You shall call 811 for location of utilities prior to starting work.

AFFIDAVIT – PLEASE READ CAREFULLY

Application is hereby made to obtain a tree permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the City Code of Ordinances, Chapter 104. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, GAS PIPING and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable City Code of Ordinances regulating trees and zoning. I, the OWNER of the property, understand that a permit application is subject to denial and a validated permit or permit card is subject to revocation or modification based upon applicable deeds, covenants, declarations, easements and any other legal restriction. By issuing a permit, the City of Lake City makes no representation as to the existence or validity of any property restriction.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR

LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

The Notice of Commencement must be recorded at: Columbia County Clerk of Court; once recorded, **MUST BE POSTED AT THE JOB SITE** in accordance with Section 713.35 of Florida Statutes. Failure to comply with this lien law may result in the property owner paying twice for the building improvements.

STATE OF FLORIDA, COUNTY OF	STATE OF FLORIDA, COUNTY OF		
Signature of Owner	Signature of Contractor/Qualifier		
Print Name	Print Name		
Sworn to and subscribed before me this	Sworn to and subscribed before me this		
day of20	day of20		
Signature of Notary Public – State of Florida	Signature of Notary Public – State of Florida		
SEAL:	SEAL:		
Personally known OR, Produced Identification Type of Identification Produced:	Personally known OR, Produced Identification		
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Heritage trees.

The following trees are hereby designated as heritage trees:

HERITAGE TREES OF LAKE CITY

Species	Circumference
Bald Cypress (Taxodium Distichum)	7;ft; 10;inch;
Cedar (Juniperus Silicicola)- (Southern Red Cedar), J. Virginiana- (Eastern Red Cedar),	5;ft; 5;inch;
Heritage Oaks: Quercus Alba -(White Oak), Quercus Austrina -(Bluff Oak), Quercus Geminata- (Sand Oak), Quercus Prinus- (Swamp Chestnut or Basket Oak), Quercus Virginiana- (Live Oak),	7;ft; 10;inch;
Hickory Carya Illinoenssis- (Pecan), Carya Tomentosa-(Mockernut), Cayra Glabra- (Pignut Hickory)	7;ft; 10;inch;
Loblolly Bay (Gordonia Lasianthus)	5;ft; 5;inch;
Magnolia (Magnolia Grandifloria- (Southern Magnolia), Magnolia Virginiana- (Sweet Bay Magnolia),	
Maples (Acer Rubrum - (Red Maple), (Acer Bartatum- (Florida Maple)	5;ft; 5;inch;
Tupelo (Nyssa Sylvatica)	7;ft; 10;inch;
White Ash (Fraxinus Americana)	7;ft; 10;inch;

Nuisance trees.

The following trees are hereby designated as nuisance trees and are exempt from all requirements of this article:

NUISANCE TREES OF LAKE CITY

COMMON NAME	BOTANICAL NAME	
Australian Pine	Casuarina spp	
Black Locust	Robinnia pseudoacacia	
Brazilian Pepper	Schinus spp	
Chinaberry	Melia azedarach	
Chinese Tallow Tree	Sapium sebiferum	
Honeylocust, common	Gleditsia triancanthes	
Melaleuca	Melaleuca quinquenervia	
Mulberry	Broussonetia spp	