

CITY OF LAKE CITY

LAND DEVELOPMENT REGULATIONS

Prepared for

City Council

Prepared by

Local Planning Agency

With Assistance from

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1603
352.955.2200

Adopted

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	TABLE OF CONTENTS	Page
ARTICLE ONE	GENERAL PROVISIONS	
Section 1.1	Short Title.....	1-1
Section 1.2	Authority	1-1
Section 1.3	Jurisdiction	1-1
Section 1.4	Relationship to Existing Land Development Ordinances	1-1
Section 1.5	Relationship to the Comprehensive Plan.....	1-1
Section 1.6	Conformity with Land Development Regulation Provisions	1-1
Section 1.7	Fees	1-2
Section 1.8	Severability.....	1-2
Section 1.9	Computation of Time	1-2
Section 1.10	Repeal of Conflicting Ordinances	1-2
ARTICLE TWO	DEFINITIONS, LOTS DIVIDED BY DISTRICT LINES, AND NONCONFORMING SITUATIONS	
Section 2.1	Definitions General	2-1
Section 2.2	Lots Divided by District Lines	2-28
Section 2.3	Nonconforming Lots, Nonconforming Uses of Land, Nonconforming Structures, Nonconforming Characteristics of Use, Nonconforming Use of Structures and Premises	2-28
ARTICLE THREE	ADMINISTRATIVE MECHANISMS	
Section 3.1	Planning and Zoning Board.....	3-1
Section 3.2	Board of Adjustment	3-2
ARTICLE FOUR	ZONING REGULATIONS	
Section 4.1	Zoning Districts.....	4-1
Section 4.2	Supplementary District Regulations.....	4-7
Section 4.3	"CSV" Conservation	4-39
Section 4.4	"A" Agricultural	4-41
Section 4.5	"RSF" Residential, Single Family	4-45
Section 4.6	"RSF/MH" Residential, (Mixed) Single Family/Mobile Home	4-51
Section 4.7	"RMH" Residential, Mobile Home	4-57
Section 4.8	"RMH-P" Residential, Mobile Home Park	4-63
Section 4.9	"RMF" Residential Multiple Family	4-69
Section 4.10	"RO" Residential/Office	4-75
Section 4.11	"CN" Commercial, Neighborhood	4-81
Section 4.12	"CG" Commercial, General.....	4-85
Section 4.13	"CI" Commercial, Intensive	4-89
Section 4.14	"C-CBD" Commercial, Central Business District.....	4-93
Section 4.15	"CHI" Commercial, Highway Interchange.....	4-99
Section 4.16	"ILW" Industrial, Light and Warehousing.....	4-103
Section 4.17	"I" Industrial.....	4-107
Section 4.18	"PRD" Planned Residential Development.....	4-111
Section 4.19	"MU" Mixed-Use.....	4-123

TABLE OF CONTENTS (continued)

	Page
ARTICLE FIVE	SUBDIVISION REGULATIONS
Section 5.1	Appendices 5-1
Section 5.2	Policy 5-1
Section 5.3	Purpose 5-1
Section 5.4	Conditions..... 5-1
Section 5.5	Character of the Land 5-2
Section 5.6	Jurisdiction..... 5-2
Section 5.7	Maintenance..... 5-2
Section 5.8	Plats Straddling Local Government Boundaries..... 5-2
Section 5.9	Resubdivision of Land 5-2
Section 5.10	Self-Imposed Restrictions..... 5-3
Section 5.11	Subdivision by Metes and Bounds..... 5-3
Section 5.12	Subdivision Name..... 5-3
Section 5.13	Vacation and Annulment of Plats 5-3
Section 5.14	General Procedure..... 5-4
Section 5.15	Informal Conference 5-4
Section 5.16	Submission of Preliminary Plat 5-5
Section 5.17	Construction Plans Specifications..... 5-7
Section 5.18	Submission of Final Plat and Data..... 5-8
Section 5.19	Conditional Approval of Final Plat..... 5-9
Section 5.20	Full Approval of Final Plat 5-9
Section 5.21	General Improvements..... 5-9
Section 5.22	Subdivisions Located Outside the Corporate Limits of the City But Connected to City Utilities 5-10
Section 5.23	Monuments 5-10
Section 5.24	Requirements and Minimum Standards..... 5-10
Section 5.25	Blocks 5-11
Section 5.26	Lot Improvements..... 5-11
Section 5.27	Public Land and Service Areas 5-12
Section 5.28	Suitability of Land 5-12
Section 5.29	Required Improvements..... 5-13
Section 5.30	Guaranties in Lieu of Completed Improvements..... 5-16
Section 5.31	Signed Certificates..... 5-16
Section 5.32	Other Documents Required on the Final Plat 5-17
ARTICLE SIX	HIGH NATURAL GROUNDWATER AQUIFER RECHARGE AND POTABLE WATER WELLFIELD REGULATIONS
Section 6.1	High Natural Groundwater Aquifer Recharge Protection..... 6-1
Section 6.2	Potable Water Wellfield Protection 6-1

TABLE OF CONTENTS (continued)

	Page
ARTICLE SEVEN	STORMWATER MANAGEMENT REGULATIONS
Section 7.1	Relationship to other Stormwater Management Requirements 7-1
Section 7.2	Exemptions 7-1
Section 7.3	Stormwater Management Requirements 7-2
Section 7.4	Maintenance of Stormwater Management Systems 7-5
ARTICLE EIGHT	FLOOD DAMAGE PREVENTION REGULATIONS
Section 8.1	Standards for Reducing Flood Hazards in the Area of Special Flood Hazards 8-1
Section 8.2	Standards for Residential Construction 8-2
Section 8.3	Standards for Nonresidential Construction 8-2
Section 8.4	Standards for Elevated Buildings 8-2
Section 8.5	Standards for Floodways 8-2
Section 8.6	Standards for Streams without Established Base Flood Elevations and/or Floodways 8-3
Section 8.7	Standards for Unnumbered “A” Zones 8-3
Section 8.8	Standards for Shallow Flooding 8-4
Section 8.9	Required Floor Elevation 8-4
Section 8.10	Exemption from the General Standards of this Article 8-4
Section 8.11	Mobile Home Criteria 8-5
Section 8.12	Stabilization of Slopes 8-5
Section 8.13	Special Provisions for Subdivisions 8-5
Section 8.14	Water Supply and Sanitary Sewer Systems in Floodways and Floodplains 8-6
Section 8.15	Additional Duties of the Land Development Regulation Administrator Related to Flood Insurance and Flood Control 8-6
Section 8.16	Location of Boundaries of Floodplain and Floodway Districts 8-7
ARTICLE NINE	HAZARDOUS BUILDINGS AND LAND REGULATIONS
Section 9.1	Scope 9-1
Section 9.2	Organization 9-1
Section 9.3	Powers and Duties of the Land Development Regulation Administrator 9-2
Section 9.4	Appeals to the Board of Adjustment 9-2
Section 9.5	Inspections 9-2
Section 9.6	Notice 9-2
Section 9.7	Standards for Compliance 9-4
Section 9.8	Compliance 9-4
Section 9.9	Extension of Time 9-5
Section 9.10	Interference 9-5
Section 9.11	Performance of Work 9-6
Section 9.12	Duties of the City Attorney 9-6

TABLE OF CONTENTS (continued)

	Page
ARTICLE TEN	HISTORIC SITES AND STRUCTURES PRESERVATION REGULATIONS
Section 10.1	Planning and Zoning Board Designated as the Historic Preservation Agency 10-1
Section 10.2	Intent 10-1
Section 10.3	Powers and Duties of the Agency..... 10-1
Section 10.4	Application Requirements for Designation 10-1
Section 10.5	Public Hearings for Designations 10-2
Section 10.6	Criteria for Designation of Property 10-2
Section 10.7	Agency Recommendation..... 10-2
Section 10.8	City Council Decision..... 10-2
Section 10.9	Successive Applications 10-3
Section 10.10	Amendments and Rescissions..... 10-3
Section 10.11	Approval of Changes to Landmarks and Landmark Sites 10-3
ARTICLE ELEVEN	APPEALS, SPECIAL EXCEPTIONS, VARIANCES AND INTERPRETATIONS
Section 11.1	Appeals 11-1
Section 11.2	Special Exceptions 11-4
Section 11.3	Variances, General..... 11-6
ARTICLE TWELVE	HEARING PROCEDURES FOR SPECIAL EXCEPTIONS, VARIANCES, CERTAIN SPECIAL PERMITS, APPEALS AND APPLICATIONS FOR AMENDMENT
Section 12.1	General 12-1
Section 12.2	Hearings before the Board of Adjustment 12-1
Section 12.3	Hearings before the Planning and Zoning Board and City Council..... 12-1
Section 12.4	Notice of Hearing..... 12-2
ARTICLE THIRTEEN	PERMITTING AND CONCURRENCY MANAGEMENT
Section 13.1	General 13-1
Section 13.2	Land Development Regulation Action on Building Permits 13-1
Section 13.3	Application for Building Permit 13-1
Section 13.4	Certificate of Land Development Regulation Compliance..... 13-2
Section 13.5	Assurance of Completion of Public Improvements 13-3
Section 13.6	Special Permits for Bulkheads, Docks and Similar Structures 13-4
Section 13.7	Special Permits for Land and Waterfills, Dredging, Excavation and Mining 13-4
Section 13.8	Special Move-On Permits for Mobile Homes 13-4
Section 13.9	Special Permits for Temporary Uses 13-5
Section 13.10	Special Permits for Essential Services..... 13-7
Section 13.11	Site and Development Plan Approval..... 13-7

TABLE OF CONTENTS (continued)

	Page
ARTICLE THIRTEEN PERMITTING AND CONCURRENCY MANAGEMENT (continued)	
Section 13.12 Consistency with the City Comprehensive Plan	13-11
Section 13.13 Level of Service Standards.....	13-16
ARTICLE FOURTEEN ENFORCEMENT AND REVIEW	
Section 14.1 Complaints Regarding Violations	14-1
Section 14.2 Persons Liable	14-1
Section 14.3 Procedures upon Discovery of Violations.....	14-1
Section 14.4 Penalties and Remedies for Violations.....	14-1
ARTICLE FIFTEEN AMENDMENTS	
Section 15.1 Initiation of Amendments.....	15-1
Section 15.2 Planning and Zoning Board Report.....	15-1
Section 15.3 City Council: Action on Planning and Zoning Board Report	15-2
Section 15.4 Relationship of Amendments to the Comprehensive Plan	15-3
Section 15.5 Limitations on Subsequent Application	15-3
APPENDIX A	
Certificate of Approval by County Health Department.....	A-2
Certificate of Approval by the City Attorney	A-2
Certificate of Approval of the City Council	A-2
Certificate of Surveyor	A-3
Certificate of Subdivider's Engineer.....	A-3
Certificate of Estimated Cost.....	A-4
Preliminary and Final Plat Size Specifications.....	A-5

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ARTICLE ONE. GENERAL PROVISIONS

SECTION 1.1 SHORT TITLE

The rules and regulations hereby adopted shall be known and cited as the "Land Development Regulations for the City of Lake City, Florida."

SECTION 1.2 AUTHORITY

These land development regulations are adopted pursuant to the authority contained in Chapter 166, Florida Statutes, as amended, and Chapter 163.3161 through 163.3248, Florida Statutes, as amended.

Unless otherwise specifically provided, whenever any provision of these land development regulations refers to or cites a section of Florida Statutes or Florida Administrative Code and that section is later amended or superseded, these land development regulations shall be deemed amended to refer to the amended section or the section that most nearly corresponds to the superseded section.

SECTION 1.3 JURISDICTION

These land development regulations shall apply to the entire incorporated area of the City.

SECTION 1.4 RELATIONSHIP TO EXISTING LAND DEVELOPMENT ORDINANCES

To the extent that the provisions of these land development regulations are the same in substance as the previously adopted provisions that they replace in the various ordinances of the City, they shall be considered as continuations thereof and not as new enactments unless otherwise specifically provided. In particular, a situation that did not constitute a lawful, nonconforming situation under the previously adopted land development regulations does not achieve lawful nonconforming status under these regulations merely by the repeal of the previous land development ordinances.

SECTION 1.5 RELATIONSHIP TO THE COMPREHENSIVE PLAN

In order to accomplish the goals, objectives and policies listed within the Comprehensive Plan, these land development regulations and accompanying Official Zoning Atlas are guided by, based on, related to, and a means of implementation for the Comprehensive Plan as required by the "Community Planning Act" (Chapters 163.3161 through 163.3248, Florida Statutes, as amended). All regulations, districts, and the accompanying Official Zoning Atlas are consistent with the Comprehensive Plan and any amendments thereto shall be consistent with the Comprehensive Plan. The phrase "consistent with the Comprehensive Plan" means in a manner which the land development regulations are compatible with and further the Comprehensive Plan. The term "compatible with" means that the land development regulations are not in conflict with the Comprehensive Plan; and the term "furthers" means to take action in the direction of the Comprehensive Plan.

SECTION 1.6 CONFORMITY WITH LAND DEVELOPMENT REGULATION PROVISIONS

- 1.6.1 Subject to Article 2.3 of these land development regulations (nonconforming situations), no person may use, occupy, or sell any land or buildings or authorize or permit the use, occupancy, or sale of land or buildings under his or her control except in accordance with all of the applicable provisions of these land development regulations.
- 1.6.2 For purposes of this Article, the "use" or "occupancy" of a building or land relates to anything and everything that is done to, on, or in that building or land.

SECTION 1.7 FEES

- 1.7.1 Reasonable fees sufficient to cover the costs of administration, inspection, publication of notice and similar matters may be charged to applicants for zoning permits, sign permits, special exceptions applications, subdivision plat approval, zoning amendments, variances and other administrative relief. The amount of the fees charged shall be as established by resolution of the City Council filed in the office of the City Clerk.
- 1.7.2 Fees established in accordance with Section 1.7 shall be paid upon submission of a signed application or notice of appeal.

SECTION 1.8 SEVERABILITY

In the event any court of competent jurisdiction should hold any section or provision of these land development regulations to be unconstitutional or invalid, the same shall not affect the validity of these land development regulations as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

SECTION 1.9 COMPUTATION OF TIME

- 1.9.1 Unless otherwise specifically provided, the time within which an act is to be done shall be computed by excluding the first and including the last day. If the last day is a Saturday, Sunday, or legal holiday, that day shall be excluded. When the period of time prescribed is less than seven (7) days, intermediate Saturdays, Sundays and holidays shall be excluded.
- 1.9.2 Unless otherwise specifically provided, whenever a person has the right or is required to do some act within a prescribed period after the service of a notice or other paper upon him or her and the notice or paper is served by mail, three (3) days shall be added to the prescribed period.

SECTION 1.10 REPEAL OF CONFLICTING ORDINANCES

All ordinances and regulations or parts of ordinances and regulations in conflict with these land development regulations, or inconsistent with the provisions of these land development regulations, are hereby repealed to the extent necessary to give these land development regulations full force and effect.

ARTICLE TWO. DEFINITIONS, LOTS DIVIDED BY DISTRICT LINES, AND
NONCONFORMING SITUATIONS

SECTION 2.1 DEFINITIONS, GENERAL

For the purpose of these land development regulations, certain terms or words used herein shall be interpreted as follows:

The word *person* includes a firm, association, organization, partnership, trust, company, or corporation as well as an individual.

The present tense includes the future tense; the singular number includes the plural, and the plural number includes the singular.

The word *shall* is mandatory; the word *may* is permissive.

The words *used* or *occupied* include the words *intended*, *designed*, or *arranged to be used or occupied*.

The word *lot* includes the words *plot*, *parcel*, *tract*, or *site*.

The word *structure* includes the word *building* as well as other things constructed or erected on the ground, attached to something having location on the ground, or requiring construction or erection on the ground. Among other things, structures include walls, buildings, fences, signs, and swimming pools.

The word *land* includes the words *water*, *marsh*, or *swamp*.

The word *abut* shall not include directly across from.

The words *City Council* shall mean the City Council of the City of Lake City, Florida.

The word *City* shall mean the City of Lake City, Florida.

The term *Comprehensive Plan* shall mean the Comprehensive Plan of the City of Lake City, Florida, as amended, which was adopted by Ordinance 91-688 on June 3, 1991.

Abandoned Motor Vehicle. Abandoned motor vehicle is defined as one (1) that is in a state of disrepair and incapable of being moved under its own power and does not have a current vehicle registration certificate

Abutting or Adjacent Property. Abutting or adjacent property is property that is immediately contiguous to the property being considered under these land development regulations.

Access. Access shall mean the primary means of ingress and egress to abutting property from a dedicated right-of-way.

Accessory dwelling units. Accessory dwelling units are additional living quarters typically on single-family lots that are independent of the primary dwelling unit including a separate kitchen, bathroom, and sleeping area. Accessory dwelling units shall meet all requirements of the Florida Building Code or the United States Department of Housing and Urban Development Code for Mobile Homes, Standard Design Manufactured Homes or Residential Design Manufactured Homes depending on the zoning district that the accessory dwelling unit is within. On properties located in the A, RSF, RSF/MH, or RMH zoning districts that an accessory dwelling unit is built on, the property shall be homesteaded.

Accessory Use or Structure. An accessory use or structure is a use or structure of a nature customarily incidental and subordinate to the principal use or structure and, unless otherwise provided, is located on the same premises. "On the same premises" with respect to accessory uses and structures shall be construed as meaning on the same lot or on a contiguous lot in the same ownership. Where a building is attached to the principal building, it shall be considered a part thereof and not an accessory building.

Addition. An addition is an extension or increase in floor area or height of a building or structure.

Administrative Approval Process. Administrative Approval Process is a process for minor site and development plans and affordable housing initiatives as defined by Florida Statutes where the Land Development Regulations Administrator reviews and approves applications without having to be heard in a public hearing. The applications reviewed and approved by this process shall be reviewed by the Development Review Staff and approved, approved with conditions, or denied by the Land Development Regulations Administrator.

Administrator. The Administrator is the Land Development Regulation Administrator designated by the City Council for the administration and enforcement of these land development regulations (see Land Development Regulation Administrator).

Adult Care Center. An adult care center is a private home, institution, building, residence, or other place, whether operated for profit or not, including those places operated by units of government, which undertakes through its ownership or management to provide day personal care for three (3) or more adult persons not related by lineal consanguinity or marriage to the operator, who by reason of illness, physical infirmity, or advanced age are unable to care for themselves during the daylight hours. Nursing homes or residential homes for the aged are not adult care centers.

Adult Care Center, Overnight. An overnight adult care center is an establishment as defined above as an adult care center where adults are cared for not only during the day but overnight and such stay does not exceed twenty-four (24) hours at any one time. An overnight adult care center provides full overnight sleeping facilities for such adults. Nursing homes or residential homes for the aged are not overnight adult care centers.

Adverse Effect. Adverse effect means increases in flood elevations on adjacent properties attributed to physical changes in the characteristics of the Official 100-Year Flood Area due to development.

Alley or Service Drive. An alley or service drive is a public or private right-of-way which affords only a secondary means of access to property abutting thereon.

Alter or Alteration of a Stormwater Management System. Alter or alteration of a stormwater management system is work done other than that necessary to maintain the system's original design and function.

Alteration. Alter or alteration shall mean any change in size, shape, occupancy, character, or use of a building or structure.

Aquifer or Aquifer System. Means a geologic formation, group of formations, or part of a formation that contains sufficient saturated permeable material to yield significant quantities of water to wells and springs.

Area of Shallow Flooding. Area of shallow flooding means a designated AO or VO Zone on the incorporated City's Flood Insurance Rate Map (FIRM) with base flood depths from one (1) to three (3) feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate and where velocity flow may be evident.

Area of Special Flood Hazard. Area of special flood hazard is the land so designated on the City's Flood Hazard Boundary Map or the Flood Rate Insurance Map.

Arterial Streets. Arterial streets are streets (roads) which conduct large volumes of traffic over long distances and are functionally classified as such on the Future Traffic Circulation Map of the City's Comprehensive Plan.

Automobile Wrecking or Automobile Wrecking Yard. The term automobile wrecking or automobile wrecking yard refers to the dismantling or disassembling of used motor vehicles or trailers, or the storage, sale, or dumping of dismantled, partially dismantled, obsolete, or wrecked vehicles or their parts.

Automotive Service Station. An automotive service station is an establishment whose principal business is the dispensing at retail of motor fuel and oil primarily for automobiles; and where grease, batteries, tires, and automobile accessories may be supplied and dispensed at retail. In addition, an automotive service station may provide accessory facilities for car washing and polishing (but not commercial car wash facilities) and may render minor repair services. However, major mechanical and body work, straightening of frames or body parts, steam cleaning, painting, tire recapping or regrooving, storage of automobiles not in operating condition, or other work involving undue noise, glare, fumes, smoke, or other characteristics to an extent greater than normally found in such stations are prohibited. An automotive service station is not a repair garage, a body shop, truck stop, or a car wash or a combination thereof.

For the purposes of these land development regulations, where motor fuel pumps are erected for the purpose of dispensing motor fuel at retail primarily for automobiles, such motor fuel pumps shall be considered to constitute an automotive service station, even where additional services which are customarily associated with an automotive service station are not provided. Where such motor fuel pumps are erected in conjunction with a use which is not an automotive service station, each use shall be considered as a separate principal use and as such, each must meet all applicable requirements of these land development regulations (see Article 4 for special design standards for automotive service stations).

Bar, Cocktail Lounge, or Tavern. A bar, cocktail lounge, or tavern is any establishment which is devoted primarily to the retailing and on premises drinking of malt, vinous, or other alcoholic beverages, and which is licensed by the State of Florida to dispense or sell alcoholic beverages.

Base Flood. Base flood means the flood having a one (1) percent chance of being equaled or exceeded in any given year.

Basement. A basement means that portion of a building between floor and ceiling, which is partly below and partly above grade, but so located that the vertical distance from the grade to the floor below is less than the vertical distance from the grade to the ceiling provided, however, that the distance from the grade to the ceiling shall be at least four (4) feet six (6) inches. (see Cellar).

Bed and Breakfast Inn. Bed and breakfast inn means an owner occupied structure converted to function as a conventional single family residence providing a limited number of guest rooms available on a daily rental basis. Kitchen facilities are not available in individual rooms.

Bicycle and Pedestrian Ways. Bicycle and pedestrian ways means any road, path or way which is open to bicycle travel and traffic afoot and from which motor vehicles are excluded.

Block. The term block includes tier or group and means a group of lots existing with well-defined and fixed boundaries, usually being an area surrounded by streets or other physical barriers and having an assigned number, letter, or other name through which it may be identified.

Board of Adjustment. The term Board of Adjustment shall mean the Board of Adjustment of the City, as herein provided for within these land development regulations.

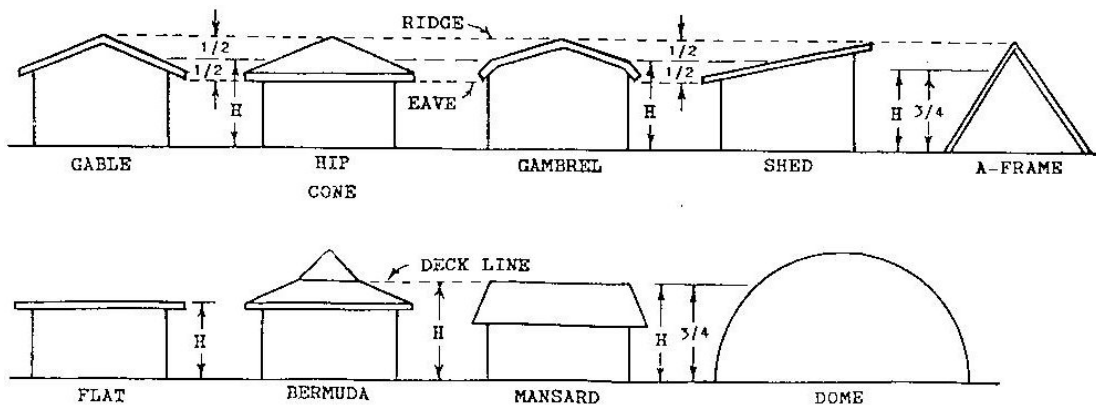
Breakaway Wall. A breakaway wall is a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or the supporting foundation system.

Buildable Area. The buildable area is that portion of a lot remaining after the required yards have been provided. Buildings may be placed in any part of the buildable area, but limitations on the percent of lot which may be covered by buildings may require open space within the buildable area.

Building. A building is any structure, either temporary or permanent, having a roof impervious to weather, and used or built for the enclosure or shelter of persons, animals, vehicles, goods, merchandise, equipment, materials, or property of any kind. This definition shall include tents, dining cars, trailers, mobile homes, sheds, garages, carports, animal kennels, storerooms, or vehicles serving in any way the function of a building as described herein. This definition of a building does not include screened enclosures not having a roof impervious to weather.

Building Front Yard Setback Line. The building front yard setback line is the rear edge of any required front yard as specified within these land development regulations. (See Article 4)

Building, Height of. Height of building is the vertical distance measured from the established grade at the corner of a front of a building to the highest point of the roof surface of a flat roof, to the deck line of a mansard or Bermuda roof, to the mean height level between eaves and ridge of gable, hip, cone, gambrel and shed roofs, and to a height three-fourths ($3/4$) the distance from the ground to the apex of A-frame and dome roofs, as depicted in the diagram below. (See Article 4, Exclusions from Height Limitations).



Building Line. A building line is the rear edge of any required front yard or the rear edge of any required setback line. Except as specifically provided by these land development regulations, no building or structure may be erected or extended to occupy any portion of a lot streetward or otherwise beyond the building line.

Capital Budget. Capital budget means the portion of the City's annual budget which reflects capital improvements scheduled for a fiscal year.

Capital Improvements. Capital improvements means physical assets constructed or purchased to provide, improve or replace a public facility and which are large scale and high in cost. The cost of a capital improvement is generally nonrecurring and may require multi-year financing. For the purpose of these land development regulations, physical assets which have been identified as existing or projected needs in the individual comprehensive plan elements shall be considered capital improvements.

Cellar. Cellar means that portion of a building, the ceiling of which is entirely below grade or less than four (4) feet six (6) inches above grade (see Basement).

Child Care Center. A "child care center" includes any child care facility or child care arrangement where more than five (5) children, other than members of the family occupying the premises, are cared for during the day, whether or not operated for profit. The term includes day nurseries, kindergartens, day care services, nursery school, or play school. The term does not include a family day care home as defined in Section 402.302(5), Florida Statutes, which is permitted as a principal use in all districts, which permit dwelling units.

Child Care Center, Overnight. An overnight child care center is an establishment where more than five (5) children, other than members of the family occupying the premises, are cared for not only during the day but overnight. An overnight child care center provides full overnight sleeping facilities for such children.

Clinics, Medical or Dental. A medical or dental clinic is an establishment where patients, who are not lodged overnight, are admitted for examination and treatment by one person or a group of persons practicing any form of the healing arts, whether such persons be medical doctors, chiropractors, osteopaths, chiropractists, naturopaths, optometrists, dentists, or any such profession, the practice of which is regulated by the State of Florida.

Club, Private. Private club, for the purposes of these land development regulations, shall pertain to and include those associations and organizations of a civic, fraternal, recreational, or social character, not operated or maintained for profit. The term "private club" shall not include casinos, nightclubs, bottle clubs, or other establishments operated or maintained for profit.

Collector Streets. Collector streets are streets (roads) which serve as the connecting link for local streets and arterials. The traffic characteristics generally consist of relatively short trip lengths with moderate speeds and volumes. Collectors are so functionally classified as shown on the Future Traffic Circulation Map of the City's Comprehensive Plan.

Community Residential Home. A community residential home means a dwelling unit licensed to serve clients of the Department of Health and Rehabilitative Services, which provides a living environment for seven (7) to fourteen (14) unrelated residents who operate as the functional equivalent of a family, including such supervision and care by supportive staff as may be necessary to meet the physical, emotional, and social needs of the resident. (See also Article 4).

Completely Enclosed Building. A completely enclosed building is a building separated on all sides from adjacent open space, or from other buildings or other structures, by a permanent roof and by exterior walls or party walls, pierced only by windows and normal entrance and exit doors.

Cone of Influence. Cone of influence means an area around one or more major waterwells the boundary of which is determined by the City Council based on groundwater travel or drawdown depth.

Construction, Actual. Actual construction includes the placing of substantial construction materials in permanent position and fastened in a permanent manner; except that where demolition, excavation, or removal of an existing structure has been substantially begun preparatory to new construction, such excavation, demolition, or removal shall be deemed to be actual construction, provided that work shall be continuously carried on until the completion of the new construction involved. Actual construction shall include only work begun under a valid building permit.

County Health Department. The term County Health Department shall mean the Health Department of Columbia County.

Cul-de-sac. A cul-de-sac is a local street of relatively short length with one (1) end open and the other end terminating in a vehicular turnaround.

Curb Break. A curb break is a driveway or any other point of access or opening for vehicles onto a public street.

Day Care Center or Nursery. See *Child Care Center*.

Density, Gross Residential. The term residential density refers to the number of residential dwelling units permitted per gross acre of land and is determined by dividing the number of units by the total area of land within the boundaries of a lot or parcel including dedicated rights-of-way and except as otherwise provided for in these land development regulations. In the determination of the number of residential units to be permitted on a specific parcel of land, a fractional unit shall not entitle the applicant to an additional unit.

Developer. Developer means any person, including a governmental agency, undertaking any development as defined in Chapter 163, Part II and Chapter 380.031, Florida Statutes, as amended.

Development. Development has the meaning as defined in Chapter 163, Part II and Chapter 380.04, Florida Statutes, as amended.

Development Order. Development order means any order granting, denying, or granting with conditions an application for a development permit, which includes any building permit, subdivision approval, rezoning, certification or designation, special exception, variance, special or temporary permit, or any other official action of the appropriate City approval body or Land Development Regulation Administrator having the effect of permitting the development of land.

Development Review Staff. The Development Review Staff shall consist of the following City staff and outside agencies or their designee; Land Development Regulations Administrator, Director of Distribution and Collections, Director of Gas, Director of Public Works, Director of Waste Water, Director of Water Treatment, Utilities Coordinator, Police Chief, Fire Chief, School Board, County Engineer, Suwannee River Water Management District, and Florida Department of Transportation.

Dormitory. A dormitory is a space in a unit where group sleeping accommodations are provided with or without meals for persons not members of the same family group, in one (1) room, or in a series of closely associated rooms under joint occupancy and single management, as in college dormitories, fraternity houses, and military barracks.

Drainage Basin. Drainage basin means the area defined by topographic boundaries which contributes stormwater to a drainage system, estuarine waters, or oceanic waters, including all areas artificially added to the basin.

Drainage Detention Structure. Drainage detention structure means a structure which collects and temporarily stores stormwater for the purpose of treatment through physical, chemical, or biological processes with subsequent gradual release of the stormwater.

Drainage Facilities. Drainage facilities mean a system of man-made structures designed to collect, convey, hold, divert or discharge stormwater, and includes stormwater sewers, canals, detention structures, and retention structures.

Drainage Retention Structure. Drainage retention structure means a structure designed to collect and prevent the release of a given volume of stormwater by complete on-site storage.

Drive-In Restaurant or Refreshment Stand. A drive-in restaurant or refreshment stand is any place or premises where provision is made on the premises for the selling, dispensing, or serving of food, refreshments, or beverage to persons in automobiles and/or in other than a completely enclosed building on the premises, including those establishments where customers may serve themselves and may eat or drink the food, refreshments, or beverages in automobiles on the premises. A restaurant which provides drive-in facilities of any kind shall be deemed a drive-in restaurant for the purposes of these land development regulations. A barbecue stand or pit having the characteristics noted in this definition shall be deemed a drive-in restaurant.

Dwelling Unit (D.U.). Dwelling unit means a room or rooms connected together, constituting a separate, independent housekeeping establishment for one (1) family, for owner occupancy or rental or lease on a weekly, monthly, or longer basis, and physically separated from any other rooms or dwelling units which may be in the same structure, and containing sleeping facilities and one (1) kitchen.

Dwelling, Single Family. Single family dwelling means a building containing only one (1) dwelling unit and structurally connected to no other dwelling unit. The term single family dwelling also includes dwelling units which meet the State of Florida certification requirements for a "Manufactured Building". Manufactured homes defined by these land development regulations as a Residential Design Manufactured Home and meet the installation criteria prescribed in Section 4.2 of these land development regulations shall be considered a single family dwelling unit. The term is not to be construed as including mobile homes, travel trailers, housing mounted on self-propelled or drawn vehicles, tents, house boats, or other forms of temporary or portable housing.

Dwelling, Mobile Home or Mobile Home. Mobile home dwelling or mobile home means a detached one (1) family dwelling unit with all the following characteristics:

1. Designed for long term occupancy, and containing sleeping accommodations, a flush toilet, a tub or shower bath, and kitchen facilities, with plumbing and electrical connections provided for attachment to outside systems;
2. Designed for transportation after fabrication on streets or highways on its own wheels or on a flatbed or other trailers;
3. Arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy except for minor incidental unpacking and assembly operations, location on jacks or other temporary or permanent foundations, connection to utilities, and the like; and
4. Manufactured homes defined by these land development regulations as Standard Design Manufactured Homes and do not meet the installation criteria prescribed in Section 4.2 of these land development regulations shall be considered a mobile home. A travel trailer is not to be considered a mobile home.

Dwelling, One Family. One (1) family dwelling is one (1) building under one (1) roof containing only one (1) dwelling unit. A one (1) family dwelling may be either a single family dwelling or a mobile home dwelling.

Dwelling, Residential Design Manufactured Home. Residential design manufactured home means a manufactured home built on or after June 15, 1976 and certified to be in compliance with the manufactured housing construction safety standards (42 United States Code 5401, et seq) promulgated by the United States Department of Housing and Urban Development, and such manufactured home shall:

1. Have house-type siding and roofing materials with treatment of a type generally acceptable for site-built housing;
2. Measure at least twenty (20) feet in width (requiring at least a double section home);
3. Have a minimum roof pitch of two and one-half (2 1/2) foot rise for each twelve (12) feet of horizontal run; and
4. Have a minimum roof-overhang on all sides of six (6) inches.

Dwelling, Standard Design Manufactured Home. Standard design manufactured home means a manufactured home built on or after June 15, 1976 and certified to be in compliance with the manufactured housing construction safety standards (42 United States Code 5401, et seq) promulgated by the United States Department of Housing and Urban Development, which does not meet the definition of a Residential Design Manufactured Home.

Dwelling, Two Family or Duplex. Two (2) family or duplex dwelling means one (1) building under one (1) roof containing only two (2) dwelling units.

Dwelling, Multiple. Multiple-family dwelling means one (1) building under one roof containing three (3) or more dwelling units. Housing for the aged, which does not provide for routine nursing and/or medical care, shall be construed to be a multiple family dwelling.

Dwelling, Multiple Dwelling Use. For purposes of determining whether a lot is in multiple dwelling use, the following considerations shall apply:

1. Multiple dwelling uses may involve dwelling units intended to be rented and maintained under central ownership and management or cooperative apartments, condominiums, and the like.
2. Where an undivided lot contains more than one (1) building and the buildings are not so located that lots and yards conforming to requirements for single or two (2) family dwellings in the district could be provided, the lot shall be considered to be in multiple dwelling use if there are three (3) or more dwelling units on the lot, even though the individual buildings may each contain less than three (3) dwelling units.
3. Guest houses and servant's quarters in connection with single family residences shall not be considered as dwelling units in the computation of (2) above.
4. Any multiple dwelling in which dwelling units are available for rental for periods of less than one (1) week shall be considered a tourist home, a motel, motor hotel, or hotel as the case may be.

Easement. An easement is any strip of land created by a subdivider for public or private utilities, drainage, sanitation, or other specified uses having limitations, the title to which shall remain in the name of the property owner, subject to the right of use designated in the reservation of the servitude.

Elevated Building. An elevated building is a non-cellar building built to have the lowest floor elevated above the ground level by means of fill, solid foundation perimeter walls, pilings, columns (posts and piers), shear walls, or breakaway walls.

Elevation. Elevation means height in feet above mean sea level as established by the National Geodetic Vertical Datum (NGVD) of 1929.

Engineer. The term engineer shall mean a Professional Engineer registered to practice engineering by the State of Florida who is in good standing with the Florida Board of Engineer Examiners.

Essential Services. See Article 14.

Extermination. Extermination shall mean the control and extermination of insects, rodents, or other pests by eliminating their harborage places; by removing or making inaccessible materials that may serve as their food; by poisoning, spraying, fumigating, trapping; or by any other recognized and legal pest elimination methods.

Facility. A facility is a building or buildings, appurtenant structures and surrounding land area used by a single business private entity or governmental unit or sub-unit at a single location or site.

Family. A family is one (1) or more persons occupying a single dwelling unit, provided that unless all members are related by consanguinity, adoption, marriage, or foster care, no family shall contain over three (3) persons, but further provided that domestic servants employed on the premises may be housed on the premises without being counted as a separate or additional family or families and not more than two (2) roomers or boarders may occupy the dwelling unit (for three (3) or more roomers or boarders, see Group Living Facility). The term family shall not be construed to mean a fraternity, sorority, club, monastery or convent, or institutional group.

Fill. Fill means any materials deposited for the purpose of raising the level of natural land surface.

Flood. Flood means the unusual and rapid accumulation or runoff of surface water of any source.

Flood Elevation of Record. Flood elevation of record means the maximum flood elevation for which historical records exist.

Flood Insurance Rate Map (FIRM). The Flood Insurance Rate Map (FIRM) is the official map of the City, issued by the Federal Emergency Management Agency where both the areas of special flood hazard and the risk premium zones applicable to the City have been delineated.

Flood Insurance Study. A Flood Insurance Study is the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, as well as, the Flood Boundary Floodway Map and the water surface elevation of the base flood for the City.

Floodplain. A floodplain is an area inundated during a 100-year flood event or identified by the Federal Emergency Management Agency as an A Zone or V Zone on Flood Insurance Rate Maps or Flood Hazard Boundary Maps.

Floodway. A floodway is the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot.

Floor Area. Floor Area means, except as may be otherwise indicated in relation to particular districts and uses, the sum of the gross horizontal areas of the several floors of a building measured from the exterior faces of the exterior walls or from the centerline of walls separating two (2) buildings, excluding attic areas with a headroom of less than seven (7) feet, unenclosed stairs or fire escapes, elevator structures, cooling towers, areas devoted to air conditioning, ventilating or heating or other building machinery and equipment, parking structures and basement space where the ceiling is not more than forty-eight (48) inches above the general finished and graded level of the adjacent part of the lot.

Floridan Aquifer System. Floridan Aquifer System means the thick carbonate sequence which includes all or part of the Paleocene to early Miocene Series and functions regionally as a water-yielding hydraulic unit. Where overlaid by either the intermediate aquifer system or the intermediate confining unit, the Floridan contains water under confined conditions. Where overlaid directly by the surficial aquifer system, the Floridan may or may not contain water under confined conditions, depending on the extent of low permeability materials in the surficial aquifer system. Where the carbonate rocks crop out, the Floridan generally contains water under unconfined conditions near the top of the aquifer system, but, because of vertical variations in permeability, deeper zones may contain water under confined conditions. The Floridan Aquifer is the deepest part of the active ground water flow system. The top of the aquifer system generally coincides with the absence of significant thicknesses of clastic from the section and with the top of the vertically persistent permeable carbonate section. For the most part, the top of the aquifer system coincides with the top of the Suwannee Limestone, where present, or the top of the Ocala Group. Where these are missing, the Avon Park Limestone or permeable carbonate beds of the Hawthorn Formation form the top of the aquifer system. The base of the aquifer system coincides with the appearance of the regionally persistent sequence of anhydride beds that lie near the top of the Cedar Keys Limestone.

Frontage of a Lot. See *Lot Frontage*.

Garage, Parking. A parking garage is a building or portion thereof designed or used for temporary parking of motor vehicles.

Garage, Private. A private garage is a structure designed or used for inside private parking of private passenger vehicles by the occupants of the main building. A private garage attached to or a part of the main structure is to be considered part of the main building. An unattached private garage is to be considered as an accessory building.

Garage, Repair. A repair garage is a building or portion thereof, other than a private, storage, or parking garage or automotive service station, designed or used for repairing, equipping, or servicing of motor vehicles. Such garages may also be used for hiring, renting, storing, or selling of motor vehicles.

Garage, Storage. A storage garage is a building or portion thereof designed and used exclusively for the storage of motor vehicles, and within which temporary parking may also be permitted.

Garbage. Garbage shall mean the animal and vegetable waste resulting from the handling, preparation, cooking and consumption of food.

Grade. The level of the finished ground surface immediately adjacent to the exterior walls of the building.

Ground Water. Ground water shall mean water in saturated zones or stratum beneath the surface of land or water, whether or not it is flowing through known and definite channels.

Group Living Facility. A group living facility is an establishment where lodging is provided:

1. For four (4) or more persons who are not a family or for three (3) or more roomers or boarders,
2. For residents rather than transients,
3. On a weekly or longer basis, and
4. In which residents may share common sleeping or kitchen facilities.

The term group living facility includes dormitories, fraternities, sororities, rooming or boarding houses, convents or monasteries, orphanages, and housing for other institutional groups. For the purposes of these land development regulations, community residential homes, and one (1), two (2), or multiple family dwellings which constitute separate, individual housekeeping establishments for one (1) family shall not be considered to be group living facilities.

Guest House or Guest Cottage. A guest house or guest cottage is a dwelling unit in a building separate from and in addition to the main residential building on a lot, intended for intermittent or temporary occupancy by a non-paying guest, provided, however, that such quarters shall have no cooking facilities, shall not be rented, and shall not have separate utility meters.

Habitable Room. A habitable room is a space in a structure for living, sleeping, eating or cooking. Bathrooms, toilet compartments, closets, halls, storage or utility space and similar areas are not considered habitable space.

Habitable Story. Habitable story means any story used or to be used for living purposes, which includes working, sleeping, eating cooking, recreation, or a combination thereof. A story used only for storage purposes having only non-loadbearing walls, e.g., breakaway lattice-work, wall, or screen, is not a "habitable story".

Hazardous Lands. Hazardous lands means lands unoccupied as well as occupied upon which there is an accumulation of trash, filth, excessive growth of weeds or noxious plants, or littered with other matter, on or within the premises which may cause disease or affect the health of the inhabitants of the neighborhood or City.

Hazardous Waste. Hazardous waste means solid waste, or a combination of solid wastes, which, because of its quantity, concentration, or physical, chemical, or infectious characteristics, may cause, or significantly contribute to, an increase in mortality or an increase in serious irreversible or incapacitating reversible illness or may pose a substantial present or potential hazard to human health or the environment when improperly transported, disposed of, stored, treated or otherwise managed.

Height of a Building. See *Building Height*.

Highest Adjacent Grade. Highest adjacent grade means the highest natural elevation of the ground surface, prior to construction, next to the proposed walls of a structure.

Highway. Any road, street, or other way opened or intended to be opened to the public for travel by motor vehicles which are not a part of either the federal-aid primary highway system or the interstate highway system.

Highway System, Federal-Aid Primary. Federal-aid primary highway system means the existing, unbuilt, or unopened system of highways or portions thereof designated as the federal-aid primary highway system by the Florida Department of Transportation.

Highway System, Interstate. The existing, unbuilt, or unopened system of highways or portions thereof designated as the federal-aid primary highway system by the Florida Department of Transportation.

Homeless Facility. See Residences for Destitute People.

Home Occupation. Unless otherwise provided herein, a home occupation is an occupation conducted entirely in a dwelling unit, in accordance with home occupation criteria in Section 4.2.

Hotel, Motel, Motor Hotel, Motor Lodge, Tourist Court. The words hotel, motel, motor hotel, motor lodge, and tourist court are to be considered synonymous terms and to mean a building or a group of buildings in which sleeping accommodations are offered to the public and intended primarily for rental to transients with daily charge, as distinguished from multiple family dwellings and group living facilities, where rentals are for periods of a week or longer and occupancy is generally by residents rather than transients.

Improvements. The term improvements may include, but is not limited to, street pavements, curbs and gutters, sidewalks, alley pavements, walkway pavements, water mains, sanitary sewers, storm sewers or drains, road and street signs, landscaping, permanent reference monuments ("PRMs"), permanent control points ("PCPs"), or any other improvements required by these subdivision regulations.

Infestation. Infestation shall mean the presence within or around a dwelling, of any insects, rodents, or other pests.

Junk Yard. A junk yard is a place, structure, or lot where junk, waste, discarded, salvaged, or similar materials such as old metals, wood, slush, lumber, glass, paper, rags, cloth, bagging, cordage, barrels, containers, etc., are brought, bought, sold, exchanged, baled, packed, disassembled, stored, or handled, including used lumber and building material yards, house-wrecking yards, heavy equipment wrecking yards, and yards or places for the storage, sale, or handling of salvaged house wrecking or structural steel materials. This definition shall not include automobile wrecking or automobile wrecking yards and establishments for the sale, purchase, or storage of second-hand cars, clothing, salvaged machinery, furniture, radios, stoves, refrigerators, or similar household goods and appliances, all of which shall be usable, nor shall it apply to the processing of used, discarded, or salvaged materials incident to manufacturing activity on the same site where such processing occurs.

Land. Land means the earth, water and air, above, below, or on the surface, and includes any improvements or structures customarily regarded as land.

Land Development Regulations. The term land development regulations shall mean regulations which address the use of land and water, subdivision of land, drainage and stormwater management, protection of environmentally sensitive areas, sign control, standards for public facilities and services, on-site traffic flow and parking and any other regulation so deemed appropriate by the City Council.

Land Development Regulation Administrator. The Land Development Regulation Administrator is the official designated by the City Council for the administration and enforcement of these land development regulations.

Landmark. A building or structure which has been designated as such within the Comprehensive Plan.

Landmark Site. The land on which a landmark and related buildings and structures are located and the land that provides the grounds, the premises or the setting for the landmark.

Level of Service. Level of service means an indicator of the extent or degree of service provided by, or proposed to be provided by a facility based on and related to the operational characteristics of the facility. Level of service indicates the capacity per unit of demand for each public facility.

Lien. A lien is a claim on the property of another as security against the payment of a just debt.

Loading Space, Offstreet. Offstreet loading space is space logically and conveniently located for pickups and/or deliveries or for loading and/or unloading, scaled to delivery vehicles expected to be used, and accessible to such vehicles when required offstreet parking spaces are filled.

Local Planning Agency. The term Local Planning Agency means the agency designated by the City Council, under the provisions of Chapter 163, Part II, Florida Statutes, as amended.

Local Streets. Local streets are streets whose primary function is to provide the initial access to the collector and arterial roadways. These facilities are characterized by short trips, low speeds, and small traffic volumes.

Lot. A lot is a portion of a subdivision or any parcel of land intended as a unit for building development or for transfer of ownership or both. For the purposes of these land development regulations, a lot shall be of at least sufficient size to:

1. Meet minimum zoning requirements for use, coverage, and area, and
2. Provide such yards and open spaces as are herein required (provided that certain non-conforming lots of record are exempted from certain of the provisions of these land development regulations (see Section 2.3).

The term "lot" includes the words "plot", "parcel", "tract", or "site" and may consist of:

1. A single lot of record;
2. A portion of a lot of record;
3. A combination of complete lots of record, or complete lots of record and portions of lots of record, or of portions of lots of record; or
4. A parcel of land described by metes and bounds; provided, that in no case of division or combination shall any residual lot or parcel be created which does not meet the requirements of these land development regulations.

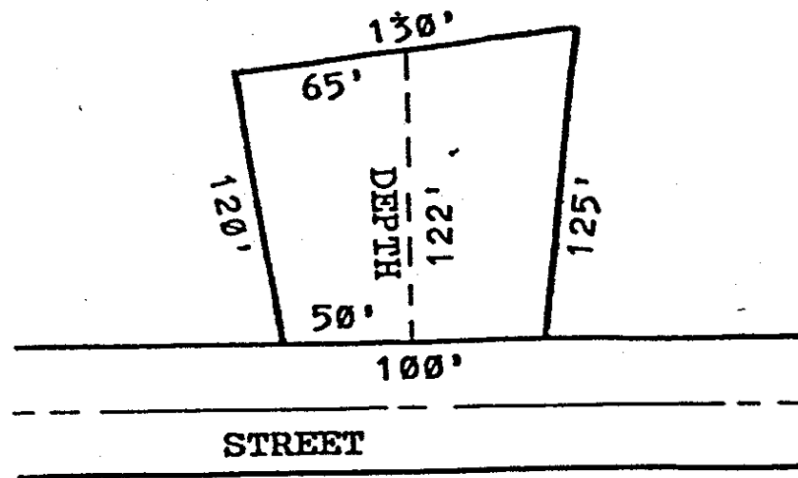
Lot Area. Lot area is the total horizontal area included within lot lines.

Lot Coverage. Lot coverage is that percentage of lot area that is covered or occupied by buildings, including accessory buildings.

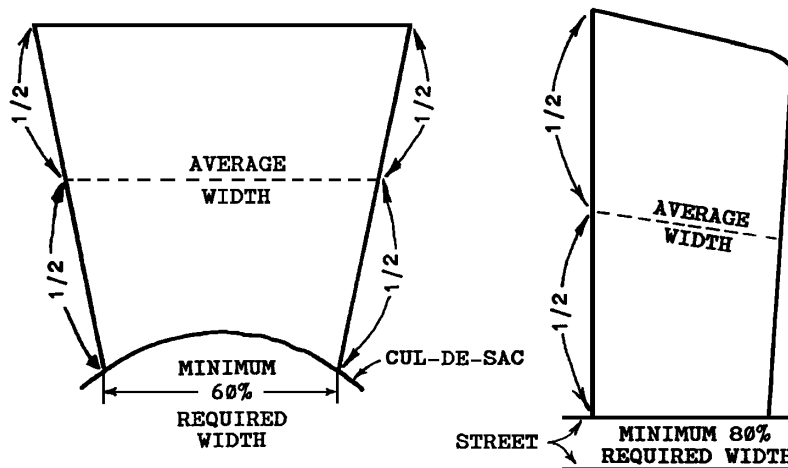
Lot Frontage. The front of an interior lot shall be construed to be the portion nearest the street. For the purpose of determining yard requirements on corner lots and through lots, all sides of a lot adjacent to streets shall be considered frontage, and yards shall be provided as set out in these land development regulations.

Lot Line. The lines bounding a lot as established by ownership.

Lot Measurement, Depth. Depth of a lot shall be considered to be the distance between the midpoints of straight lines connection the foremost points on the side lot lines in front and the rearmost points of the side lot lines in the rear.

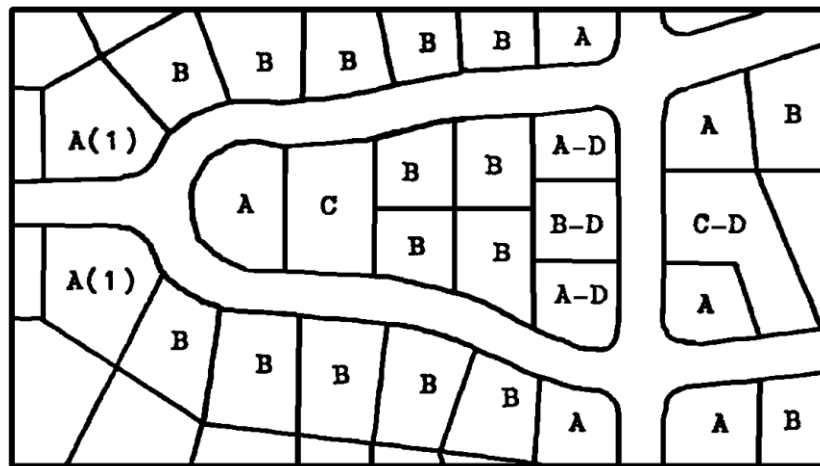


Lot Measurement, Width. Width of a lot shall be considered to be the average distance between straight lines connecting front and rear lot lines at each side of the lot, measured as straight lines between the foremost points of the side lot lines in front (where they intersect with the street line) and the rear most points of the side lot lines in the rear, provided however that the width between the side lot lines at their foremost points in the front shall not be less than eighty (80) percent of the required lot width except in the case of lots on the turning circle of a cul-de-sac, where the width shall not be less than sixty (60) percent of the required lot width.



Lot of Record. A lot of record is (1) a lot which is part of a subdivision recorded in the office of the County Clerk, or (2) a lot or parcel described by metes and bounds, the description of which has been so recorded on or before the effective date of these land development regulations.

Lot Types. The diagram which follows illustrates terminology used in these land development regulations with reference to corner lots, interior lots, reversed frontage lots, and through lots:



In the diagram:

A = Corner Lot, defined as a lot located at the intersection of two (2) or more streets. A lot abutting on a curved street or streets shall be considered a corner lot if straight lines drawn from the foremost points of the side lot lines to the foremost point of the lot meet at an interior angle of less than one-hundred thirty-five (135) degrees. See lot marked A(1) in the diagram.

B = Interior Lot, defined as a lot other than a corner lot with only one (1) frontage on a street.

C = Through Lot, defined as a lot other than a corner lot with frontage on more than one (1) street. Through lots abutting two streets may be referred to as double frontage lots.

D = Reversed Frontage Lot, defined as a lot on which the frontage is at right angles or approximately right angles (interior angle less than one-hundred thirty-five (135) degrees) to the general pattern in the area. A reversed frontage lot may also be a corner lot (A-D in the diagram), an interior lot (B-D), or a through lot (C-D).

Marginal Access Street. A marginal access street is a street, parallel and adjacent to an existing street, providing access to abutting lots.

Mini-Self-Storage Building. A building or series of buildings operated as one enterprise of not fewer than thirty (30) enclosed individual spaces which are separated by permanent partitions. The largest of these spaces shall contain no more than two hundred (200) square feet of floor area; each of these individual spaces shall be accessible by a separate exterior door; and all of these spaces shall be offered for rent to the general public for storage of goods, personal property, or merchandise. These premises shall not be inhabitable, shall not contain sanitary facilities nor office partitions, and shall not be used solely for the storage of goods, personal property, or merchandise none of which shall be explosive, flammable, or illegal. Excepting a pre-designated area not in excess of three hundred (300) square feet of any one by one structure comprising the mini-self-storage building may be designated and constructed to provide office space and sanitary facilities as required by the adopted Standard Building Code for use by the owner(s) of the enterprise or their employee(s) only and only for the purpose of operating the mini-self-storage building.

Mini-Storage Facility. A mini-storage facility is a building or series of buildings operated as one enterprise, under constant supervision during posted hours of operation, and providing individual storage compartments of not more than nine (9) square feet of floor area, which are accessible only by way of single exterior entrance to the, or each, building. These premises shall be offered to the public

for rent for storage of personal goods only. These premises may contain office space not to exceed one hundred fifty (150) square feet of floor space and sanitary facilities as required by the adopted Standard Building Code for use by the owner(s) of the facility or their employee(s) only and only for the purpose of operating said mini-storage facility.

Mobile Home. See *Dwelling, Mobile Home*.

Mobile Home Park. A mobile home park consists of a parcel of land under single ownership or management which is operated as a business engaged in providing for the parking of mobile homes to be used for non-transient living or sleeping purposes, and where lots are offered only for rent or lease, and including customary accessory uses such as owners' and managers' living quarters, laundry facilities, and facilities for parks and recreation. (See Section 2.1 for the definition of a mobile home.)

Mobile Home Stand. A mobile home stand is a lot or parcel of ground designated for the accommodation of not more than one mobile home.

Mobile Home Subdivision. A mobile home subdivision is a residential subdivision where lots are offered for sale for use exclusively by mobile homes. (See Section 2.1 for the definition of a mobile home.)

Motel, Motor Hotel, or Motor Lodge. See *Hotel*.

National Geodetic Vertical Datum (NGVD). The National Geodetic Vertical Datum, NGVD, as corrected in 1929, is a vertical control used as a reference for establishing varying elevations within the flood plain.

Natural Drainage Features. Natural drainage features means the naturally occurring features of an area which accommodates the flow of stormwater, such as streams, rivers, lakes, and wetlands.

New Construction. New construction means structures for which the "start of construction" commenced on or after the effective date of these regulations.

Newspaper of General Circulation. A newspaper of general circulation means a newspaper published at least on a weekly basis and printed in the language most commonly spoken in the area within which it circulates, but does not include a newspaper intended primarily for members of a particular professional or occupational group, a newspaper whose primary function is to carry legal notices, or a newspaper that is given away primarily to distribute advertising.

Non-Conforming Lot, Use of Land, Use of Structure, Characteristics of Use, and Structures and Premises, etc. See Section 2.3.

Nuisance. The following shall be defined as nuisances:

1. Any public nuisance known at common law or in equity jurisprudence.
2. Any attractive nuisance which may prove detrimental to children whether in a building, on the premises of a building, or upon an unoccupied lot. This includes any abandoned wells, shafts, basements, or excavations; abandoned refrigerators and motor vehicles; or any structurally unsound fences or structures; or any lumber, trash, fences, debris or vegetation which may prove a hazard for inquisitive minors.
3. Whatever is dangerous to human life or is detrimental to health, as determined by the County health officer.
4. Overcrowding a room with occupants.
5. Insufficient ventilation or illumination.
6. Inadequate or unsanitary sewerage or plumbing facilities.

7. Uncleanliness, as determined by the County health officer.
8. Whatever renders air, food or drink unwholesome or detrimental to the health of human beings, as determined by the County health officer.

Nursery School. See *Child Care Center*.

Nursing Home. A nursing home is a private home, institution, building, residence, or other place, whether operated for profit or not, including those places operated by units of government, which undertakes through its ownership or management to provide for a period exceeding twenty-four (24) hours, maintenance, personal care, or nursing for three (3) or more persons not related by lineal consanguinity or marriage to the operator, who by reason of illness, physical infirmity, or advanced age are unable to care for themselves; provided, that this definition shall include homes offering services for less than three (3) persons where the homes are held out to the public to be establishments which regularly provide nursing, extended care, and custodial services. (See also, Residential Home for the Aged.)

Office, Business. A business office is an office for such operations as real estate agencies, advertising agencies (but not sign shop), insurance agencies, travel agencies and ticket sales, chamber of commerce, credit bureau (but not finance company), abstract and title agencies, insurance companies, stockbroker, employment agencies, billing office, and the like. It is characteristic of a business office that retail or wholesale goods are not shown to or delivered from the premises to a customer.

Office, Professional. A professional office is an office for the use of a person or persons generally classified as professional such as architects, engineers, attorneys, accountants, doctors, lawyers, dentists, veterinarians (but not including boarding of animals on the premises, except as part of treatment and then only in soundproof buildings), psychiatrists, psychologists, and the like. It is characteristic of professional offices that the use is devoted principally on an offering of consultive services.

100-Year Flood Area. 100-Year Flood Area means those areas within the scope of these land development regulations that have a land elevation less than the Official 100-Year Flood Elevations.

Official 10-Year Flood Elevations. Official 10-Year Flood Elevations means the most recent and reliable flood elevations based on a Log Pearson type III probability distribution produced by the United States Geological Survey and based on historical data.

Official 100-Year Flood Map. Official 100-Year Flood Map means the map issued by the Federal Emergency Management Agency that delineates, to the nearest section, the areas having ground elevations that are less than the Official 100-Year Flood Elevations.

Openable Area. Openable area shall mean that part of a window or door which is available for unobstructed ventilation and which opens directly to the outdoors.

Open Spaces. Open spaces means undeveloped lands suitable for passive recreation or conservation uses.

Operator. Operator shall mean any person who has charge, care or control of a building, or part thereof, in which dwelling units or rooming units are let.

Owner. Owner shall mean the holder of the title in fee simple and any person, group of persons, company, association or corporation in whose name tax bills on the property are submitted. It shall also mean any person who, alone or jointly or severally with others:

1. Shall have legal title to any dwelling or dwelling unit, with or without accompanying actual possession thereof; or

2. Shall have charge, care or control of any dwelling or dwelling unit, as owner, executor, executrix, administrator, trustee, guardian of the estate of the owner, mortgagee or vendee in possessions, or assignee of rents, lessee, or other person firm, or corporation in control of a building; or their duly authorized agents.

Any such person thus representing the actual owner shall be bound to comply with the provisions of these land development regulations to the same extent as if he or she were the owner. It is his or her responsibility to notify the actual owner of the reported infractions of these regulations pertaining to the property which apply to the owner.

Package Liquor Store. A package liquor store is a place where alcoholic beverages are dispersed or sold in containers for consumption off the premises.

Parcel of Land. Parcel of land means any quantity of land capable of being described with such definiteness that its locations and boundaries may be established, which is designated by its owner or developer as land to be used, or developed as, a unit or which has been used or developed as a unit.

Parking Space, Handicapped. A handicapped parking space is an offstreet parking space which is reserved for persons who are physically disabled or handicapped.

Parking Space, Offstreet. For the purposes of these land development regulations, an offstreet parking space shall consist of a space adequate for parking a standard size automobile with room for opening doors on both sides, together with properly related access to a public street or alley and maneuvering room. Required offstreet parking areas for three (3) or more automobiles shall be so designed, maintained, and regulated that no parking or maneuvering incidental to parking shall be on any public street or walk and so that any automobile may be parked and unparked without moving another. For purposes of rough computation, an offstreet parking space and necessary access and maneuvering room may be estimated at three hundred (300) square feet, but offstreet parking requirements will be considered to be met only where actual spaces meeting the requirements above, are provided and maintained, and are improved in the manner required by these land development regulations, and in accordance with all ordinances and regulations of the City. (See also Article 4, Offstreet Parking Requirements).

Performance Bond. See Surety Device.

Permanent Control Point (PCP). A permanent control point is a secondary horizontal control monument which shall be a metal marker with the point of reference marked thereon or a four (4) inch by four (4) inch concrete monument a minimum of twenty-four (24) inches long with the point of reference marked thereon. The permanent control points shall bear the registration number of the surveyor filing the plat of record.

Permanent Reference Monument (PRM). A permanent reference monument is a metal rod a minimum of twenty-four (24) inches long or a one and one-half (1 1/2) inch minimum diameter metal pipe a minimum of twenty (20) inches long, either of which shall be encased in a solid block of concrete or set in natural bedrock, a minimum of six (6) inches in diameter, and extending a minimum of eighteen (18) inches below the top of the monument, or a concrete monument four (4) inches by four (4) inches, a minimum of twenty-four (24) inches long, with the point of reference marked thereon. A metal cap marker, with the point of reference marked thereon, shall bear the registration number of the surveyor certifying the plat of record, and the letters PRM shall be placed in the top of the monument.

Planning and Zoning Board. The term Planning and Zoning Board shall refer to the Planning and Zoning Board of the City, as herein provided for within these land development regulations.

Plat. A plat is a map or drawing depicting the division of land into lots, blocks, parcels, tracts, sites, or other divisions, however the same may be designated, and other information required by these land development regulations. The word plat includes the terms replat or revised plat.

Plat, Final. A final plat is a finished drawing of a subdivision showing completely and accurately all legal and engineering information and certification necessary for recording.

Plot. See Lot.

Premises. Premises shall mean a lot, plot or parcel of land including the buildings of structures thereon.

Product Tight. Product tight shall mean impervious to the hazardous material which is or could be contained so as to prevent the seepage of the hazardous material from the containment system. To be product tight, the containment system shall be made of a material that is not subject to physical or chemical deterioration by the hazardous material being contained.

Public Areas. Public areas mean an unoccupied open space adjoining a building and on the same property, that are permanently maintained accessible to the Fire Department and free of all encumbrances that might interfere with their use by the Fire Department.

Public Buildings and Facilities. For the purposes of these land development regulations, the term public buildings and facilities mean the use of land or structures by a municipal, county, state, or federal governmental entity for a public service purpose. More specifically, public facility means major capital improvements including but not limited to purposes of transportation, sanitary sewer, solid waste, drainage, potable water, education, parks and recreation, and health systems and facilities. For the purposes of these land development regulations, essential service shall not be considered public buildings and facilities.

Recreational Facility. Recreational facility means a component of a recreation site used by the public such as a trail, court, athletic field or swimming pool.

Recreational Uses. Recreational uses mean activities within areas where recreation occurs.

Recycling Collection Unit. Recycling collection unit means a free standing modular unit enclosed by a rigid opaque covering constructed for the purpose of collecting reusable material including, but not limited to, glass, paper, aluminum, steel cans, and plastic, which is intended for reuse, remanufacture or reconstitution in an altered form, but excluding the burning, melting or any form of alteration of such products, the collection of refuse, household appliances, auto parts, or hazardous materials, and the wrecking or dismantling of auto salvage material.

Regulated Materials. Regulated materials shall be the following:

1. Petroleum products, which include fuels (gasoline, diesel fuel, kerosene and mixtures of these products, lubricating oils, motor oils, hydraulic fluids and other similar products. This term does not include liquefied petroleum gas, American Society for Testing and Materials grade number 5 and number 6 residual oils, bunker C residual oils, intermediate fuel oils used for marine bunkering with a viscosity of 30 and higher and asphalt oils.
2. Substances listed by the Secretary of the Florida Department of Labor and Employment Security pursuant to Chapter 442, Florida Statutes, as amended (Occupational Health and Safety). This list, known as the Florida Substances List, is provided in Chapter 38F-41, Florida Administrative Code, as amended.

3. Substances listed by the Administrator of the United States Environmental Protection Agency pursuant to Section 102 of the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended. This list is provided in Title 40 (Protection of the Environment) of the Code of Federal Regulations, Part 302, Designation, Reportable Quantities and Notification, as amended.
4. Substances listed by the Administrator of the United States Environmental Protection Agency pursuant to Title III of the Superfund Amendments and Reauthorization Act of 1986, as amended. The list is provided in Title 40 of the Code of Federal Regulations, Part 355, Emergency Planning and Notification, as amended.
5. Materials listed by the Secretary of the United States Department of Transportation pursuant to the Hazardous Materials Transport Act. This list is provided in Title 49 (Transportation) of the Code of Federal Regulations, Part 172, Hazardous Materials Tables and Communications Regulations, as amended.
6. The following elemental metals, if they are stored in a easily crumbled, powdered, or finely divided state: aluminum, beryllium, cadmium, chromium, copper, lead, manganese, mercury, molybdenum, nickel, rhodium, silver, tellurium, tin and zinc.
7. Mixtures containing the above materials if they contain one per cent (1%) or more by volume or if they are wastes.
8. Any material not included above which may present similar or more severe risks to human health or the environment as determined by the Land Development Regulation Administrator. Such determinations must be based upon competent testing or other objective means with conclusions which indicate that the material may pose a significant potential or actual hazard.

Repair. Repair means the replacement of existing work with the same kind of material used in the existing work, not including additional work that would change the structural safety of the building, or that would affect or change required existing facilities, a vital element of an elevator, plumbing, gas piping, wiring or heating installations, or that would be in violation of a provisions of law or ordinance. The term repair or repairs shall not apply to any change of construction.

Residential Buildings. Residential buildings means buildings in which families or households live or in which sleeping accommodations are provided and all dormitories, shall be classified as residential occupancy. Such buildings include, among others, the following: dwellings, multiple dwellings and rooming houses (see also Dwelling Unit Section 2.1).

Residence for Destitute People. Residence for destitute people means establishments engaged in providing temporary residence and furnishing meals to said persons lacking a residence and who lack the financial resources to obtain a residence.

Residential Home for the Aged. A residential home for the aged is a health care facility containing characteristics of multiple family housing, providing a maximum in independent living conditions for individuals or couples and a minimum of custodial services which would include daily observation of the individual residents by designated staff personnel. As accessory uses, residential homes for the aged may include dining rooms and infirmary facilities for intermediate or skilled nursing care solely for the use of the occupants residing in the principal facility.

Restaurant. A restaurant is an establishment where meals or prepared food, including beverages and confections, are served to customers for consumption on or off the premises. The term restaurant includes cafes, coffee shops, donut shops, delicatessens, cafeterias, and other establishments of a similar nature.

Retention. Retention means the collection and storage of runoff without subsequent discharge to surface waters.

Right-of-Way. Right-of-way is land dedicated, deeded, used, or to be used for a street, alley, pedestrian way, crosswalk, bikeway, drainage facility, or other public uses, wherein the owner gives up his or her rights to the property so long as it is being or will be used for the dedicated purpose. Right-of-way also is a land measurement term, meaning the distance between lot property lines which generally contains not only the street pavement, but also the sidewalk, grass area, and underground or aboveground utilities.

Roadway Functional Classification. Roadway functional classification means the assignment of roads (streets) into categories according to the character of service they provide in relation to the total road network. Basic functional categories include limited access facilities, arterial roads, and collector roads, which may be subcategorized into principal, major or minor levels. Those levels may be further grouped into urban and rural categories.

Rooming House. Rooming house means any dwelling, or that part of any dwelling containing one (1) or more rooming units, in which space is let by the owner or operator to three (3) or more persons which are not husband or wife, son or daughter, mother or father, or sister or brother of the owner or operator.

Rooming Unit. Rooming unit means any room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes.

Rubbish. Rubbish shall mean combustible and non-combustible waste materials, except garbage; and the term shall include the residue from the burning of wood, coal, coke, or other combustible materials, paper, rags, cartons, boxes, wood, excelsior, rubber leather, tree branches, yard trimmings, tin cans, metal, mineral matter, glass crockery, and dust.

Sanitary Sewer Facilities. Sanitary sewer facilities means structures or systems designed for the collection, transmission, treatment, or disposal of sewage and includes trunk mains, interceptors, treatment plants, and disposal systems.

Sediment. Sediment means suspended or filtered out material resulting from the act of sedimentation.

Sedimentation. Sedimentation is mineral or organic particulates being transported in water or air from the site of its origin.

Servants' Quarters. Servants' quarters are accommodations, without cooking facilities or separate utility meters, for domestic servants employed on the premises. Such units may be in either a principal or an accessory building but no such living quarters shall be rented, leased, or otherwise be made available for compensation of any kind except in the form of housing for servants.

Service Station. See *Automotive Service Station*.

Sidewalk. A sidewalk is that portion of the street right-of-way outside the roadway, which is improved for the use of pedestrian or bike traffic.

Sign. A sign is any device designed to inform or attract the attention of persons not on the premises on which the sign is located. Unless otherwise specified, a sign may have one (1) or two (2) faces. (See Article 4 for general regulations governing signs.)

Sign, Abandoned. Any sign, structure or support relating to a business which has not been operating for ninety (90) days shall be considered as an abandoned sign; or any sign which pertains to a time, event or purpose which no longer applies.

Sign, Animated. An animated sign is a sign with externally moving parts or messages, or so operating as to give a viewer the illusion of moving parts or messages.

Sign, Attached. An attached sign is a sign painted on the exterior face of a building or attached to a building. Attached signs include canopy signs, marquee signs, wall signs, roof signs, and projecting or hanging signs supported or attached to a canopy, awning, marquee or building.

Sign, Banner. Banner signs are signs made of fabric or any non-rigid material, string pennants, festoon or wind-blown attention catching devices.

Sign, Flashing. A flashing sign is a sign designed to attract attention by the inclusion of a flashing, changing, revolving or flickering light source, or a change of light intensity.

Sign, Freestanding. A freestanding sign is a sign which is not attached to a building. Freestanding signs include ground signs, pole signs, and portable signs.

Sign, Identification. An identification sign is a sign which depicts the name and/or address or a building or establishment on the premises where the sign is located as a means of identifying said building or establishment. An identification sign shall not contain promotional or sales material.

Sign, Non-conforming. A sign which was erected legally but which does not comply with subsequent enacted sign restrictions and regulations; or a sign in existence prior to the adoption of these land development regulations, which does not conform to the provisions of these land development regulations; or a sign which does not conform to the requirements of these land development regulations but for which a nonconforming permit or variance has been issued.

Sign, Non-flashing. A non-flashing sign is a sign which does not have a flashing, changing, revolving or flickering light source, or which does not change light intensity.

Sign, Off-Site. An off-site sign is a sign other than an on-site sign.

Sign, On-Site. An on-site sign is a sign relating in its subject matter to the premises on which it is located, or to products, accommodations, services or activities on the premises. On-site signs do not include signs erected by the outdoor advertising industry in the conduct of the outdoor advertising business.

Sign, Projecting. A sign, other than a wall sign, that is attached to and projects from the building façade. Projecting signs shall extend no more than four (4) feet (or two-thirds (2/3) of the width of the sidewalk, whichever is less) from the front of the building; the bottom of the sign shall be at least eight (8) feet above the sidewalk and the top shall not extend above the level of the sills of the second-floor windows.

Sign, Sandwich Board. An A-shaped freestanding temporary sign that identifies or advertises a place of business and that consists of two (2) sign boards that are hinged together at the top and internally weighted.

Sign, Snipe. A sign, generally made of cardboard, or polystyrene and/or paper products, which is tacked, nailed, posted, pasted, glued or otherwise attached to trees, poles, stakes or fences or to other objects, and the advertising matter appearing thereon is not applicable to the present use of the premises upon which such sign is located.

Sign, Surface Area. The surface area of a sign shall be computed as including the entire area within the periphery of a regular geometric form, or combinations of regular geometric forms, comprising all of the display area of the sign, and including all of the elements of the matter displayed, but not including blank masking, frames, or structural elements of the sign and bearing no advertising matter. In the case of double face signs, each sign face shall be measured as surface area and the combined surface area of both faces shall not exceed the maximum permitted for the building or use.

Site. See *Lot*.

Soil Survey. The term soil survey shall mean the United States Department of Agriculture, Soil Conservation Service, Soil Survey for Columbia County, Florida, or data therein.

Solid Waste. Solid waste means sludge from a waste treatment works, water supply treatment plant, or air pollution control facility or garbage, rubbish, refuse, or other discarded material, including solid, liquid, semisolid, or contained gaseous material resulting from domestic, industrial, commercial, mining, agricultural, or governmental operations.

Solid Waste Facilities. Solid waste facilities means structures or systems designed for the collection, processing or disposal of solid wastes, including hazardous wastes, and includes transfer stations, processing plants, recycling plants, and disposal systems.

Solid Waste Processing Plant. Solid waste processing plant means a facility for incineration, resource recovery, or recycling of solid waste prior to its final disposal.

Solid Waste Transfer Station. Solid waste transfer station means a facility for temporary collection of solid waste prior to transport to a processing plant or to final disposal.

Special Exception. A special exception is a use that would not be appropriate generally or without restriction throughout a zoning district but which, if controlled as to number, area, location, or relation to the neighborhood, would promote the public health, safety, welfare, morals, order, comfort, convenience, appearance, prosperity, or the general welfare. Such uses may be permissible in a zoning district as a special exception if specific provision for such a special exception is made in these land development regulations. (For the procedure in securing special exceptions, see Article 12).

Stairway. Stairway means one (1) or more flights of stairs and the necessary landings and platforms connecting them, to form a continuous and uninterrupted passage from one (1) story to another in a building or structure.

Start of Construction. Start of construction includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, or improvement was within one-hundred eighty (180) days of the permit date. The actual start means the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, installation of piles, construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure.

Stormwater. Stormwater means the flow of water which results from and that occurs immediately following a rainfall.

Stormwater Management System. The stormwater management system, or combination of systems, designed to treat stormwater, or collect, convey, channel, hold, inhibit, or divert the movement of stormwater on, through and from a site.

Stormwater Runoff. Stormwater runoff means that portion of the stormwater that flows from the land surface of a site either naturally, in manmade ditches, or in a closed conduit system.

Story. A story is that portion of a building included between the surface of any floor and the surface of the next floor above it (including basement), or if there be no floor above it, then the space between such floor and the ceiling next above it (see Habitable Story Section 2.1).

Street. A street is a public or private roadway which affords the principal means of access to abutting property. The term street includes lanes, ways, places, drives, boulevards, roads, avenues, or other means of ingress or egress regardless of the descriptive term used.

Street Line. The street line is the line between the street and abutting property. A street line is also referred to as the right-of-way line.

Structure. See Definitions, General.

Subdivider. The term subdivider refers to any person, firm, corporation, partnership, association, estate, or trust or any other group or combination acting as a unit, dividing or proposing to divide land so as to constitute a subdivision as herein defined, including a developer or an agent of a developer.

Subdivision. Subdivision is the division of a parcel of land, whether improved or unimproved, into three (3) or more lots or parcels of land, for the purpose whether immediate or future, of transfer of ownership, whether by deed, metes and bounds description, devise, lease, map, plat or other recorded instrument or if the establishment of a new street is involved, any division of such parcel. The term shall not mean the division of land into parcels of more than ten (10) acres not involving any change in street lines; the transfer of property by sale or gift or testate succession by the property owner to his or her spouse or lineal descendants; or the transfer of property between tenants in common for the purpose of dissolving the tenancy in common among those tenants. The term includes a re-subdivision and, when appropriate to the context, relates to the process of subdividing or to the land subdivided.

Subdivision, Major. A major subdivision is any subdivision not classified as a minor subdivision, including but not limited to subdivisions of five (5) or more lots, or any size subdivision requiring any new street or extension of the local governmental facilities, or the creation of any public improvements, except where otherwise specifically exempted from the requirements of these land development regulations.

Subdivision, Minor. A minor subdivision is any subdivision containing not more than four (4) lots fronting on an existing street, not involving any new street or road, or the extension of local governmental facilities or the creation of any public improvements, and not adversely affecting the remainder of the parcel or adjacent property, and not in conflict with any provision or portion of the Comprehensive Plan or these land development regulations.

Substantial Improvement. Substantial Improvement means for a structure built prior to the enactment of these land development regulations any repair, reconstruction, or improvement of a structure the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the improvement or repair is started. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration on any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

The term does not include:

1. Any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions, or
2. Any alteration of a structure listed on the National Register of Historic Places.

Supplied. Supplied means paid for, furnished, or provided by or under control of, the owner or operator.

Surety Device. A surety device is an agreement by a subdivider with the City Council for the amount of the estimated construction cost guaranteeing the completion of physical improvements according to plans and specifications within the time prescribed by the agreement.

Surface Water. Surface water means water above the surface of the ground whether or not flowing through definite channels, including the following:

1. Any natural or artificial pond, lake, reservoir, or other area which ordinarily or intermittently contains water and which has a discernible shoreline; or
2. Any natural or artificial stream, river, creek, channel, ditch, canal, conduit culvert, drain, waterway, gully, ravine, street, roadway, swale or wash in which water flows in a definite direction, either continuously or intermittently and which has a definite channel, bed or banks; or
3. Any wetland.

Surficial Aquifer System. Surficial aquifer system means the permeable hydrogeologic unit contiguous with land surface that is comprised principally of unconsolidated to poorly indurated clastic deposits. It also includes well-indurated carbonate rocks, other than those of the Floridan Aquifer System where the Floridan is at or near land surface. Rocks making up the surficial aquifer system belong to all or part of the upper Miocene to Holocene Series. It contains the water table and water within it is under mainly unconfined; but, beds of low permeability may cause semi-confined or locally confined conditions to prevail in its deeper parts. The lower limit of the surficial aquifer system coincides with the top of laterally extensive and vertically persistent beds of much lower permeability. Within the surficial aquifer system, one (1) or more aquifers may be designated based on lateral or vertical variations on water bearing properties.

Surveyor, Land. The term land surveyor shall mean a land surveyor registered under Chapter 472, Florida Statutes, as amended, who is in good standing with the Florida State Board of Engineer Examiners and Land Surveyors.

To Plat. The phrase to plat means to divide or subdivide land into lots, blocks, parcels, tracts, sites, or other divisions, however the same may be designated, and the recording of the plat in the office of the County Clerk in the manner provided for in these land development regulations.

Travel Trailer. A travel trailer is a vehicular, portable structure built on a chassis, designed to be a temporary dwelling for travel, recreational, and vacation purposes, which is:

1. Identified on the unit by the manufacturer as a travel trailer;
2. Not more than eight (8) feet in body width; and
3. Of any weight provided its body length does not exceed thirty-five (35) feet.

Truck Stop. A truck stop is an establishment where the principal use is primarily the refueling and servicing of trucks and tractor trailer rigs. Such establishments may have restaurants or snack bars and sleeping accommodations for the drivers of such over-the-road equipment and may provide facilities for the repair and maintenance of such equipment.

Unsafe Building. An unsafe building is a building or structure that has any of the following conditions, such that the life, health, property, or safety of the general public is endangered:

1. Whenever the stress in any material, member or portion thereof, due to all imposed loads including dead load exceeds the working stresses allowed in the City Building Code for new buildings.
 2. Whenever a building, structure or portion thereof has been damaged by fire, flood, earthquake, wind or other cause to the extent that the structural integrity of the buildings or structures is less than it was prior to the damage and is less than the minimum requirement established by the City Building Code for new buildings.
 3. Whenever for any reason a building, structure or portion thereof is manifestly unsafe or unsanitary for the purpose for which it is designed.
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4. Whenever any building, structure or portion thereof as a result of decay, deterioration or dilapidation is likely to fully or partially collapse.
5. Whenever any building, structure or portion thereof has been constructed or maintained in violation of a specific requirement of City regulations.
6. Whenever any building, structure or portion thereof is unsafe, unsanitary or not provided with adequate egress, or which constitutes a fire hazard, or is otherwise dangerous to human life, or, which in relation to existing use, constitutes a hazard to safety or health by reason of inadequate maintenance, dilapidation, obsolescence, or abandonment.

Use. Use means the purpose for which land or water or a structure thereon is designed, arranged, or intended to be occupied or utilized or for which it is occupied or maintained. The use of land or water in the various zoning districts is governed by these land development regulations.

Use of Land. The term use of land includes use of land, water surface, and land under water to the extent covered by these land development regulations, and over which the City Council have jurisdiction.

Utilities. The term utilities includes, but is not necessarily limited to, water systems, electrical power, sanitary sewer systems, storm water management systems, and telephone or television cable systems; or portions, elements, or components thereof.

Valuation or Value. As applied to a building, valuation or value means the estimated cost to replace the building in kind.

Variance. A variance is a relaxation of the terms of these land development regulations where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of these land development regulations would result in unnecessary and undue hardship. Establishment or expansion of a use otherwise prohibited or not permitted shall not be allowed by variance, nor shall a variance be granted because of the presence of nonconformities in the zoning classification or district or adjoining zoning classifications or districts. (For the procedure in securing variances, see Articles 11 and 12).

Ventilation. Ventilation means the process of supplying and removing air by natural or mechanical means to or from any space.

Watercourse. Watercourse means any natural or artificial channel, ditch, canal, stream, river, creek, waterway or wetland through which water flows in a definite direction, either continuously or intermittently and which has a definite channel, bed, bank, or other discernible boundary.

Water Wells. Water wells mean wells excavated, drilled, dug, or driven for the supply of industrial, agricultural, or potable water for general public consumption.

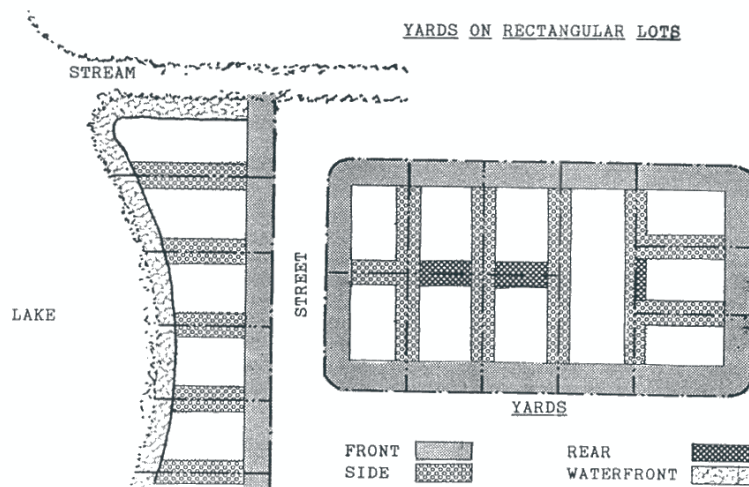
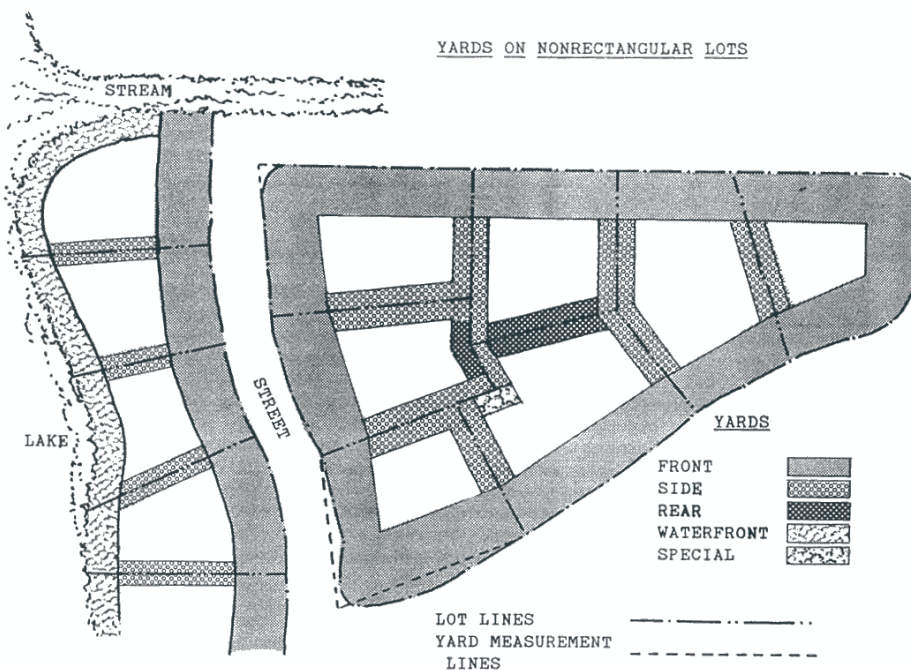
Well. Well means any excavation that is drilled, cored, bored, washed, driven, dug, jetted, or otherwise constructed when intended use of such excavation is to conduct ground water from an aquifer or aquifer system to the surface by pumping or natural flow, to conduct waters or other liquids from the surface into any area beneath the surface of land or water by pumping or natural flow, or to monitor the characteristics of ground water within an aquifer system(s). For the purposes of these land development regulations, geotechnical borings greater than twenty (20) feet in depth shall be included in the definition of "well".

Wellfield Protection Area. Wellfield protection area is an area of three-hundred (300) feet around wellheads with a permitted capacity of one-hundred thousand (100,000) gallons per day or more (see Section 6.2).

Wetlands. Wetlands means land that is inundated or saturated by surface water or groundwater at a frequency and duration sufficient of support, and that under normal circumstances do or would support, a prevalence of vegetation typically adapted for life in saturated soil conditions. The term includes, but is not limited to, swamp hammocks, hardwood swamps, riverine cypress stands, cypress ponds, bayheads and bogs, wet prairies, freshwater marshes, tidal flats, salt marshes and marine meadows.

Yard. A yard is a required open space unoccupied and unobstructed from the ground upward, provided however, that fences, walls, poles, posts, and other customary yard accessories, ornaments, and furniture may be permitted in any yard, subject to height limitations and requirements limiting obstruction of visibility.

For explanation of how to measure the various types of yards, on rectangular and non-rectangular lots, as defined in the following definitions, see accompanying diagrams.



Yard, Front. A front yard is a yard extending between side lot lines across the front of a lot adjoining a public street.

In the case of through lots, unless the prevailing front yard pattern on adjoining lots indicates otherwise, front yards shall be provided on all frontages. Where one (1) of the front yards that would normally be required on a through lot is not in keeping with the prevailing yard pattern, the Land Development Regulation Administrator may waive the requirement for the normal front yard and substitute therefore a special yard requirement which shall not exceed the average of the yards provided on adjacent lots. In the case of corner lots and reverse frontage lots, a front yard of the required depth shall be provided on both frontages.

Yard, Front; Depth Required. Yard, front, depth required shall be measured at right angles to a straight line joining the foremost points of the side lot lines. The foremost point of the side lot line, in the case of rounded property corners at street intersections, shall be assumed to be the point at which the side and front lot lines would have met without such rounding.

Yard, Side. A side yard is a yard extending from the rear line of the required front yard to the rear lot line, or in the absence of any clearly defined rear lot line to the point on the lot farthest from the intersection of the lot line involved with the public street. In the case of through lots, side yards shall extend from the rear lines of front yards required. In the case of corner lots, yards remaining after front yards have been established on both frontages shall be considered side yards.

Yard, Side; Depth Required. Yard, side; depth required shall be measured in such a manner that the yard established is a strip of the minimum width required by district regulations with its inner edge parallel with the side lot line.

Yard, Rear. A rear yard is a yard extending across the rear of the lot between inner side yard lines. In the case of through lots and corner lots, there will be no rear yards, but only front and side yards.

Yard Rear; Depth Required. Yard, Rear; Depth Required shall be measured in such a manner that the yard established is a strip of the minimum width required by district regulations with its inner edge parallel with the rear lot line.

Yard, Special. A special yard is a yard behind any required yard adjacent to a street required to perform the same functions as a side or rear yard, but adjacent to a lot line and so placed or oriented that neither the term "side yard" nor the term "rear yard" clearly applies. In such cases, the Land Development Regulation Administrator shall require a yard with minimum dimensions as generally required for a side yard or a rear yard in the district, determining which shall apply by the relation of the portion of the lot on which the yard is to be located to the adjoining lot or lots, with due regard to the orientation and location of structures and buildable area thereon.

Yard, Waterfront. A waterfront yard is a yard measured from and parallel to the mean high water mark of the lake, stream, or other watercourse on which the lot is located.

SECTION 2.2 LOTS DIVIDED BY DISTRICT LINES

2.2.1 Whenever a single lot is located within two (2) or more different zoning districts, each portion of that lot shall be subject to all the regulations applicable to the district in which it is located.

SECTION 2.3. NONCONFORMING LOTS, NONCONFORMING USES OF LAND, NONCONFORMING STRUCTURES, NONCONFORMING CHARACTERISTICS OF USE, NONCONFORMING USE OF STRUCTURES AND PREMISES

Within the districts established by these land development regulations or amendments that may later be adopted there may exist:

1. Lots;
2. Uses of land;
3. Structures;
4. Characteristics of use; and
5. Use of structures and premises

which were lawful before the adoption or amendment of these land development regulations, but which would be prohibited, regulated, or restricted under the terms of these land development regulations or future amendments.

It is the intent of these land development regulations to permit these nonconformities to continue until they are voluntarily removed or removed as required by these land development regulations, but not to encourage their survival. It is further the intent of these land development regulations that nonconformities shall not be enlarged upon, expanded, intensified, or extended, nor be used as grounds for adding other structures or uses prohibited elsewhere in the same district.

Nonconforming uses are declared by these land development regulations to be incompatible with permitted uses in the districts involved. A nonconforming use of a structure, a nonconforming use of land, or a nonconforming use of a structure and land in combination shall not be extended or enlarged after the date of adoption or amendment of these land development regulations, by attachment on a structure or premises of additional signs intended to be seen from off the premises, or by the addition of other uses of a nature which would be prohibited generally in the district involved.

To avoid undue hardship, nothing in these land development regulations shall be deemed to require a change in the plans, construction, or designated use of any building on which actual construction was lawfully begun prior to the date of adoption or amendment of these land development regulations and upon which actual building construction has been carried on diligently (see Section 2.1 for definition of actual construction). Where excavation or demolition or removal of an existing building has been substantially begun preparatory to rebuilding, such excavation, demolition, or removal shall be deemed to be actual construction, provided that work shall be carried on diligently.

2.3.1 Nonconforming Lots of Record. In any district in which one (1) family dwellings are permitted, a one (1) family dwelling and customary accessory buildings may be erected, expanded, or altered on any single lot of record as of the date of adoption or amendment of these land development regulations notwithstanding limitations imposed by these land development regulations or the Comprehensive Plan. Such lots must be in separate ownership and not of continuous frontage with other lots in the same ownership. This provision shall apply even though such lot fails to meet the requirements for area or width, or both, that are generally applicable in the district, provided that yard dimensions and

requirements other than those applying to area or width, or both, of the lot shall conform to the regulations for the district in which such lot is located. Variance of yard requirements shall be obtained only through action of the Board of Adjustment.

If two (2) or more lots or combinations of lots and portions of lots with continuous frontage in single ownership are of record as of the date of adoption or amendment of these land development regulations, and if all or part of the lots do not meet the requirements established for lot width and for area, the lands involved shall be considered to be an undivided parcel for the purposes of these land development regulations, and no portion of said parcel shall be used or sold in a manner which diminishes compliance with lot width and area requirements established by these land development regulations or the Comprehensive Plan, nor shall any division of any parcel be made which creates a lot with width or area below the requirements stated in these land development regulations or the Comprehensive Plan.

2.3.2 Nonconforming Uses of Land. Where, on the date of adoption or amendment of these land development regulations, lawful use of land exists which would not be permitted by the Comprehensive Plan or these land development regulations, such use may be continued, so long as it remains otherwise lawful, subject to the following provisions:

1. Enlargement, increase, intensification, alteration. No such nonconforming use shall be enlarged, increased, intensified, or extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of these land development regulations.
2. Movement. No such nonconforming use shall be moved in whole or in part to any portion of the lot or parcel other than that occupied by such use at the effective date of adoption or amendment of these land development regulations.
3. Discontinuance. If any such nonconforming use ceases for any reason (except when governmental action impedes access to the premises) for a period of more than six (6) consecutive months, any subsequent use of such land shall conform to the regulations specified by these land development regulations for the district in which such land is located.
4. Structure additions. No structures shall be added on such land, except for the purposes and in a manner conforming to the regulations for the district in which such land is located.

2.3.3 Nonconforming Structures. Where a structure existed lawfully at the date of adoption or amendment of these land development regulations that could not be built under these land development regulations by reason of restrictions on area, lot coverage, height, yards, location on the lot, or requirements other than use concerning the structure, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

1. Enlargement or alteration. No such nonconforming structure may be enlarged or altered in a way which increases its nonconformity, but any structure or portion thereof may be altered to decrease its nonconformity;
2. Destruction. Should such nonconforming structure or nonconforming portion of structure be destroyed by any means to an extent of more than fifty (50) percent of its replacement value at time of destruction, it shall not be reconstructed except in conformity with the provisions of these land development regulations.

3. Movement. Should such structure be moved for any reason for any distance whatever, it shall thereafter conform to the regulations for the district in which it is located after it is moved.

- 2.3.4 Nonconforming Characteristics of Use. If characteristic of use of residential density which lawfully existed on the date of adoption or amendment of these land development regulations are made nonconforming by these land development regulations as adopted or amended, no change shall thereafter be made in such characteristic of use which increases nonconformity with these land development regulations; provided however, that changes may be made which do not increase, or which decrease, such nonconformity.

If the characteristics of use such as signs, off-street parking or off-street loading, or other matters pertaining to the use of land, structures, and premises are made nonconforming by these land development regulations as adopted or amended, no change shall thereafter be made in such characteristics of use which increases nonconformity with the regulations set out in these land development regulations; provided, however, that changes may be made which do not increase, or which decrease, such nonconformity.

- 2.3.5 Nonconforming Use of Structures and Premises. Where a lawful use of a structure, or of a structure and premises in combination, existed at the date of adoption or amendment of these land development regulations, that would not be allowed in the district under the terms of the Comprehensive Plan or these land development regulations, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:

1. Enlargement, extension, alteration, etc. No existing structure devoted to a use not permitted by these land development regulations in the district in which such use is located shall be enlarged, extended, constructed, reconstructed, moved, or structurally altered except in changing the use of the structure to a use permitted in the district in which it is located.
2. Extension of use. Any nonconforming use may be extended throughout any parts of a building which were manifestly arranged or designed for such use as of the adoption or amendment of these land development regulations. Any nonconforming use which occupied a portion of a building not originally designed or intended for such use shall not be extended to any other part of the building. No nonconforming use shall be extended to occupy any land outside the building, nor any additional building on the same lot or parcel, not used for such nonconforming use at the date of adoption or amendment of these land development regulations.
3. Change in tenancy or ownership. There may be a change in tenancy, ownership, or management of a nonconforming use provided there is no change in the nature or character of such nonconforming use.
4. Change in use. Any nonconforming use of a structure, or of a structure and premises in combination, may be changed to another nonconforming use of the same character, or to a more restricted but nonconforming use, provided that the Board of Adjustment shall find after due public notice and hearing that the proposed use is equally or more appropriate to the district than the existing nonconforming use and that the relation of the structure to surrounding properties is such that adverse effects on occupants and neighboring properties will not be greater than if the existing nonconforming use is continued. In permitting such change, the Board of Adjustment may require appropriate conditions and safeguards in accordance with the intent and purpose of these land development regulations.

5. Change to conforming use requires future conformity with district regulations. Any structure, or structure and premises in combination, in or on which a nonconforming use is superseded by a permitted use shall thereafter conform to the regulations for the district in which such structure is located, and the nonconforming use shall not thereafter be resumed nor shall any other nonconforming use be permitted.
 6. Discontinuance. If any nonconforming use of a structure, or structure and premises in combination, ceases for any reason (except where governmental action impedes access to the premises) for a period of more than six (6) consecutive months, any subsequent use shall conform to the regulations for the district in which the use is located.
 7. Structure additions. No structures shall be added on such premises, except for purposes and in a manner conforming to the regulations for the district in which such premises are located.
 8. Destruction. Should a structure containing a nonconforming use be destroyed by any means to the extent of more than fifty (50) percent of its replacement value at the time of destruction, its status as a nonconforming use is terminated and it shall not be reconstructed except in conformity with all provisions of these land development regulations and unless the use of land and structures thereafter conforms to the regulations for the district in which such land is located.
- 2.3.6 Casual, Temporary, or Illegal Use. The casual, temporary, or illegal use of land or structures, or land and structures in combination, shall not be sufficient to establish the existence of a nonconforming use or to create rights in the continuance of such use.
- 2.3.7 Uses Under Special Exception Provisions Not Nonconforming Uses. Where on the date of adoption of these land development regulations, or amendment thereto, the lawful use of land exists which would be permitted as a special exception under the terms of these land development regulations, such use shall not be deemed a nonconforming use in such district, but shall without further action be deemed a conforming use in such district. However, any enlargement or expansion of any such uses shall be subject to the procedures for securing special exceptions (see Article 12 and 13).

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ARTICLE THREE. ADMINISTRATIVE MECHANISMS

SECTION 3.1 PLANNING AND ZONING BOARD

3.1.1 Planning and Zoning Board: Organization

3.1.1.1 Establishment. A Planning and Zoning Board is hereby established for the City.

3.1.1.2 Appointment. The Planning and Zoning Board shall consist of seven (7) residents of the City who shall be appointed by the City Council. No member of the Planning and Zoning Board shall be a paid or elected official or employee of the City.

The City Council may by resolution designate members of the Planning and Zoning Board to perform the functions of the Board of Adjustment. If the City Council so elects, the terms of office of members of the Planning and Zoning Board shall run concurrently with said members term of office on the Board of Adjustment.

3.1.1.3 Term of Office. The term of office shall be for four (4) years; provided, however, that of the seven (7) members first appointed to the Planning and Zoning Board at the effective date of these land development regulations two (2) shall be appointed for one year, two (2) shall be appointed for two (2) years, and three (3) shall be appointed for three (3) years, and that all appointments thereafter shall be for four (4) years.

3.1.1.4 Removal for Cause. Members of the Planning and Zoning Board may be removed for cause by the City Council after filing of written charges, a public hearing, and a majority vote of the City Council.

3.1.1.5 Removal for Absenteeism. The term of office of any member of the Planning and Zoning Board who is absent from three (3) consecutive, regularly scheduled meetings of the Planning and Zoning Board shall be declared vacant by the City Council.

3.1.1.6 Appointments to Fill Vacancies. Vacancies in Planning and Zoning Board membership shall be filled by appointment by the City Council for the unexpired term of the member affected. It shall be the duty of the Chairman of the Planning and Zoning Board to notify the City Council within ten (10) days after any vacancy shall occur among members of the Planning and Zoning Board.

3.1.2 Planning and Zoning Board: Procedure

3.1.2.1 Rules. The Planning and Zoning Board shall establish rules for its own operation not inconsistent with the provisions of applicable State statutes or of these land development regulations. Such rules of procedure shall be available in a written form to persons appearing before the Planning and Zoning Board and to the public.

3.1.2.2 Officers. The Planning and Zoning Board shall elect from within the Board a Chairman, who shall be the presiding member; a Vice Chairman, who shall preside in the Chairman's absence or disqualification. The Land Development Regulation Administrator shall serve as the Secretary for the Planning and Zoning Board. Terms of all elected officers shall be for one (1) year. Elected officers shall serve no more than two (2) consecutive terms in the same position.

- 3.1.2.3 Meetings and Quorum. The Planning and Zoning Board shall meet at regular intervals at the call of the Chairman, at the written request of four (4) or more regular members, or within thirty (30) days after receipt of a matter to be acted upon by the Planning and Zoning Board provided that the Planning and Zoning Board shall hold a least one (1) regularly scheduled meeting each month, on a day to be scheduled by the Planning and Zoning Board. Four (4) members of the Planning and Zoning Board shall constitute a quorum.

All meetings of the Planning and Zoning Board shall be public. A record of all its resolutions, transactions, findings, and determinations shall be made, which record shall be a public record on file in the office of the Land Development Regulation Administrator.

- 3.1.2.4 Disqualification of Members. If any member of the Planning and Zoning Board shall find that his or her private or personal interests are involved in a matter coming before the Planning and Zoning Board, he or she shall disqualify himself or herself from all participation in that case. No member of the Planning and Zoning Board shall appear before the Planning and Zoning Board as agent or attorney for any person.

SECTION 3.2 BOARD OF ADJUSTMENT

3.2.1 Board of Adjustment: Organization.

- 3.2.1.1 Establishment. A Board of Adjustment, is hereby established for the City.

- 3.2.1.2 Appointment. The Board of Adjustment shall consist of seven (7) residents of the City who shall be appointed by the City Council. No member of the Board of Adjustment shall be a paid or elected official or employee of the City.

The City Council may by resolution designate members of the Board of Adjustment to perform the functions of the Planning and Zoning Board. If the City Council so elects, the terms of office of members of the Planning and Zoning Board shall run concurrently with said members term of office on the Board of Adjustment.

- 3.2.1.3 Term of Office. The term of office shall for four (4) years; provided, however, that of the seven (7) members first appointed to the Board of Adjustment at the effective date of these land development regulations two (2) shall be appointed for one year, two (2) shall be appointed for two (2) years, and three (3) shall be appointed for three (3) years, and that all appointments thereafter shall be for four (4) years.
- 3.2.1.4 Removal for Cause. Members of the Board of Adjustment may be removed for cause by the City Council after filing of written charges, a public hearing, and a majority vote of the City Council.
- 3.2.1.5 Removal for Absenteeism. The term of office of any member of the Board of Adjustment who is absent from three (3) consecutive, regularly scheduled meetings of the Board of Adjustment shall be declared vacant by the City Council.
- 3.2.1.6 Appointments to Fill Vacancies. Vacancies in Board of Adjustment membership shall be filled by appointment by the City Council for the unexpired term of the member affected. It shall be the duty of the Chairman of the Board of Adjustment to notify the City Council within ten (10) days after any vacancy shall occur among members of the Board of Adjustment.
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3.2.2 Board of Adjustment: Procedure.

- 3.2.2.1 Rules. The Board of Adjustment shall establish rules for its own operation not inconsistent with the provisions of applicable State statutes or of these land development regulations. Such rules of procedure shall be available in a written form to persons appearing before the Board of Adjustment and to the public.
- 3.2.2.2 Officers. The Board of Adjustment shall elect from within the Board a Chairman, who shall be the presiding member; a Vice Chairman, who shall preside in the Chairman's absence or disqualification. The Land Development Regulation Administrator shall serve as the Secretary for the Board of Adjustment. Terms of all elected officers shall be for one (1) year. Elected officers shall serve no more than two (2) consecutive terms in the same position.
- 3.2.2.3 Meetings and Quorum. The Board of Adjustment shall meet at regular intervals at the call of the Chairman, at the written request of four (4) or more regular members, or within thirty (30) days after receipt of a matter to be acted upon by the Board of Adjustment provided that the Board shall hold at least one (1) regularly scheduled meeting each month, on a day to be scheduled by the Board of Adjustment. Four (4) members of the Board of Adjustment shall constitute a quorum.
- All meetings of the Board of Adjustment shall be public. A record of all its resolutions, transactions, findings, and determinations shall be made, which record shall be a public record on file in the office of the Land Development Regulation Administrator.
- 3.2.2.4 Disqualification of Members. If any member of the Board of Adjustment shall find that his or her private or personal interests are involved in a matter coming before the Board, he or she shall disqualify himself or herself from all participation in that case. No member of the Board of Adjustment shall appear before the Board of Adjustment as agent or attorney for any person.

3.2.3 Board of Adjustment: Powers and Duties: Administrative Review. The Board of Adjustment shall have the power to hear and decide appeals when it is alleged that there is error in any order, requirement, decision, or determination made by the Land Development Regulation Administrator in the enforcement of these land development regulations as set out in Article 12 of these land development regulations.

3.2.4 Board of Adjustment: Powers and Duties: Special Exceptions. The Board of Adjustment shall have the power to hear and decide upon appeal in specific cases such special exceptions as the Board of Adjustment is specifically authorized to pass on under the terms of these land development regulations; to decide such questions as are involved in the determination of when special exceptions should be granted; and to grant special exceptions with appropriate conditions and safeguards or to deny special exceptions when they would not promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare as set out in Articles 12 and 13 of these land development regulations.

3.2.5 Board of Adjustment: Powers and Duties: Variances. The Board of Adjustment shall have power to authorize upon appeal such variance from the terms of these land development regulations as will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of the provisions of these land development regulations would result in unnecessary and undue hardship on the land as set out in Article 12 of these land development regulations.

SECTION 3.3 ADMINISTRATIVE APPROVAL

3.3.1 Administrative Approval Process- The administrative approval process shall be used for affordable housing initiatives under Florida Statutes or minor site and development plans.

3.3.1.1. Submittal Requirements. Minor Site and Development Plans and Affordable Housing Initiatives: All submittals shall follow the requirements set forth in Section 13.11 of these land development regulations for site and development plan approvals.

3.3.1.2 Review Process- The review process shall consist of the following steps: Completeness review, review by the Development Review Staff.

- a. Completeness Review-The Land Development Regulations Administrator shall review the application to ensure the application is complete. If the application is deemed insufficient, then the Land Development Regulations Administrator shall notify the applicant of all insufficiencies in writing. If the application is deemed complete by the Land Development Regulations Administrator, then the Land Development Regulations Administrator shall forward the application to the Development Review Staff.
- b. Review by the Development Review Staff- The Land Development Regulations Administrator shall forward the application and all supporting documents to Development Review Staff for review. The Development Review Staff shall review the application within the time frames as stated in Section 166.033, Florida Statutes, as amended, and notify the applicant in writing of any concurrency issues or any other concerns found by the reviewing staff. Once the applicant has corrected all concurrency issues and has addressed all concerns of the reviewing staff, the Land Development Regulations Administrator shall approve, approve with conditions, or deny the application.

ARTICLE FOUR. ZONING REGULATIONS

SECTION 4.1 ZONING DISTRICTS

4.1.1 ESTABLISHMENT OF DISTRICTS

In order to classify, regulate, and restrict the use of land, buildings, and structures; to regulate the area of yards and open spaces about buildings; to regulate the intensity of land use, and to promote orderly growth within areas subject to these land development regulations, the following zoning districts are established:

CSV	Conservation
A	Agricultural
RSF-1, 2, 3	Residential, Single Family
RSF/MH-1, 2, 3	Residential, (Mixed) Single Family/Mobile Home
RMH-1, 2, 3	Residential, Mobile Home
RMH-P	Residential, Mobile Home Park
RMF-1, 2	Residential, Multiple Family
RO	Residential, Office
CN	Commercial, Neighborhood
CG	Commercial, General
CI	Commercial, Intensive
C-CBD	Commercial, Central Business District
CHI	Commercial, Highway Interchange
ILW	Industrial, Light and Warehousing
I	Industrial
PRD	Planned Residential Development
MU	Mixed-Use

4.1.2 OFFICIAL ZONING ATLAS

The land areas subject to these land development regulations are hereby divided into zoning districts as set out in this Article above and as shown on the Official Zoning Atlas of the City. The Official Zoning Atlas, which may consist of one (1) or more maps, together with all explanatory material shown therein is hereby declared to be part of these land development regulations. The Official Zoning Atlas is and shall remain on file in the office of the Land Development Regulation Administrator.

If, in accordance with the provisions of these land development regulations, changes are made in district boundaries or other subject matter portrayed on the Official Zoning Atlas, such changes shall be made on the Official Zoning Atlas by the Land Development Regulation Administrator promptly after the amendment has been adopted by the City Council.

All changes made on the Official Zoning Atlas or matter shown thereon shall be in conformity with the procedures set forth in these land development regulations.

The Official Zoning Atlas, which shall be located in a designated place easily accessible to the public, shall be the final authority as to the current zoning status of land and water areas, as well as, buildings and other structures in areas subject to these land development regulations.

Prior zoning atlases or remaining portions thereof, which have had the force and effect of official zoning maps or atlases for areas subject to these land development regulations, shall be retained as a public record and as a guide to the historical zoning of land and water areas.

4.1.3 RULES FOR INTERPRETATION OF DISTRICT BOUNDARIES

4.1.3.1 District regulations extend to all portions of districts surrounded by boundaries. Except as otherwise specifically provided, district symbols or names shown within district boundaries on the Official Zoning Atlas indicate that district regulations pertaining to the district extend throughout the entire area surrounded by the boundary line.

4.1.3.2 Rules where uncertainty exists. Where uncertainty exists as to the boundaries of districts as shown on the Official Zoning Atlas, the following rules shall apply:

1. Centerlines. Boundaries shown as approximately following the centerlines of dedicated streets, highways, alleys, or rights-of-way shall be construed as following such center lines as they exist on the ground, except where variation of actual location from mapped location would change the zoning status of a lot or parcel, in which case the boundary shall be interpreted in such a manner as to avoid changing the zoning status of any lot or parcel. In case of a street vacation, the boundary shall be construed as remaining in its location except where ownership of the vacated street is divided other than at its center, in which case the boundary shall be construed as moving with the ownership.
2. Lot lines. Boundaries shown as approximately following lot lines or public property lines shall be construed as following such lines; provided, however, that where such boundaries are adjacent to a dedicated street, alley, highway, or right-of-way and the zoning status of the street, highway, alley, or right-of-way is not indicated, the boundaries shall be construed as running to the middle of the street, highway, alley, or right-of-way. In the event of street vacation, interpretation shall be as provided in (1) above.
3. Municipal. Boundaries shown as approximately following municipal limits shall be construed to follow such municipal limits.
4. Railroad tracks. Boundaries shown as following railroad tracks shall be construed to be midway between the main tracks.
5. Mean high water lines; centerlines of streams, canals, lakes, or other bodies of water. Boundaries indicated as following mean high water lines or centerlines of streams, canals, lakes, or other bodies of water shall be construed as following such mean high water lines or centerlines. In case of a change in mean high water line or of the course or extent of bodies of water, the boundaries shall be construed to move with the change, except where such move would change the zoning status of a lot or parcel. In such case, the boundary shall be interpreted in a manner as to avoid changing the zoning status of any lot or parcel.
6. Body of water. Boundaries shown as entering any body of water but not continuing to intersection with other zoning boundaries or with the limits of jurisdiction of the City shall be construed to continue in the direction in which they enter the body of water and intersection with another zoning boundary or with the limits of jurisdiction of the City.

7. Boundaries parallel. Boundaries shown as parallel to or extensions of features indicated in (1) through (6) above shall be construed to be parallel to or extensions of such features.
8. Measurement of district boundaries. Distances not specifically shown on the Official Zoning Atlas shall be determined by the scale of the map showing the property in question.

4.1.3.3 Cases not covered by Section 4.1.3.2. In cases not covered by Section 4.1.3.2 above, the Land Development Regulation Administrator shall interpret the Official Zoning Atlas in accord with the intent and purpose of these land development regulations. Appeal from the interpretation of the Land Development Regulation Administrator shall be only to the Board of Adjustment in conformity with Article 12 of these land development regulations.

4.1.4 SCHEDULE OF DISTRICT REGULATIONS

The restrictions and controls intended to regulate development in each zoning district are set forth in the Schedule of District Regulations within this Article and are supplemented by Section 4.2, Supplementary District Regulations and Section 2.3, Nonconformities.

4.1.5 APPLICATION OF DISTRICT REGULATIONS

The regulations, set by these land development regulations, within each district shall be minimum or maximum limitations, as appropriate to the use, and shall apply uniformly to each class or kind of structure, use, land, or water. Except as hereinafter provided:

- 4.1.5.1 Zoning affects use or occupancy. No structure, land, or water shall hereafter be used or occupied, and no structure or part thereof shall hereafter be erected, constructed, reconstructed, located, moved, or structurally altered except in conformity with the regulations specified in these land development regulations for the district in which it is located.
- 4.1.5.2 Zoning affects height of structures, population density, lot coverage, yards, and open spaces. No structure shall hereafter be erected or altered:
 1. To exceed height, bulk, or floor area;
 2. To provide a greater number of dwelling units per acre;
 3. To provide less lot area per dwelling unit or to occupy a smaller lot; or
 4. To occupy a greater percentage of lot area; or to provide narrower or smaller yards, courts, or open spaces; or lesser separation between buildings or structures or portions of buildings or structures, than herein required; or in any other manner contrary to the provisions of these land development regulations.
- 4.1.5.3 Multiple use of required space prohibited. No part of a required yard or other required open space, or offstreet parking or offstreet loading space, provided in connection with one (1) structure or use shall be included as meeting the requirements for any other structure or use, except where specific provision is made in these land development regulations.

- 4.1.5.4 Reduction of lot area prohibited. No lot or yard existing at the effective date of these land development regulations shall thereafter be reduced in dimension or area below the minimum requirements set forth herein, except by reason of a portion being acquired for public use in any manner such as dedication, condemnation or purchase. Lots or yards created after the effective date of these land development regulations shall meet at least the minimum requirements established by these land development regulations.

4.1.6 DEFINITIONS OF GROUPINGS OF VARIOUS DISTRICTS

Where the phrases "all conservation districts", "conservation districts", "zoned conservation", "conservation zone", or phraseology of similar intent are used in these land development regulations, the phrases shall be construed to include the following district:

CSV	Conservation
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Where the phrases "all agricultural districts", "agricultural districts", "zoned agriculturally", "agricultural zone", "agriculturally zoned", or phraseology of similar intent are used in these land development regulations, the phrases shall be construed to include the following district:

A	Agricultural
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Where the phrases "one (1) family residential districts", "one (1) family residential district", "zoned for one (1) family residential purposes", or phraseology of similar intent are used in these land development regulations, the phrases shall be construed to include the following districts:

RSF-1, 2, 3	Residential, Single Family
RSF/MH-1, 2, 3	Residential, (Mixed) Single Family/Mobile Home
RMH-1, 2, 3	Residential, Mobile Home

Where the phrases "all residential districts", "residential district", "zoned residentially", "residentially zoned", "zoned for residential purposes" or phraseology of similar intent are used in these land development regulations, the phrases shall be construed to include the following districts:

RSF-1, 2, 3	Residential, Single Family
RSF/MH-1, 2, 3	Residential, (Mixed) Single Family/Mobile Home
RMH-1, 2, 3	Residential, Mobile Home
RMH-P	Residential, Mobile Home Park
RMF-1, 2	Residential, Multiple Family
RO	Residential, Office

Where the phrases "commercial districts", "zoned commercially", "commercially zoned", "commercial zoning", or phraseology of similar intent are used in these land development regulations, the phraseology shall be construed to include the following districts:

CN	Commercial, Neighborhood
CG	Commercial, General
CI	Commercial, Intensive
C-CBD	Commercial, Central Business District
CHI	Commercial, Highway Interchange

Where the phrases "industrial districts", "zoned industrially", "industrially zoned", "industrial zoned", or phraseology of similar intent, are used in these land development regulations, the phraseology shall be construed to include the following districts:

ILW	Industrial, Light and Warehousing
I	Industrial

Where the phrases "planned residential development", "zoned for planned residential development" or phrases of similar intent are used in these land development regulations, the phrases shall be construed to include the following district:

PRD	Planned Residential Development
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Where the phrases "mixed use district", "zoned mixed use", "mixed use zoned", or phraseology of similar intent, are used in these land development regulations, the phraseology shall be construed to include the following district:

MU	Mixed-Use
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SECTION 4.2 SUPPLEMENTARY DISTRICT REGULATIONS**4.2.1 SCOPE**

Provisions set forth in this Section apply to all areas subject to these land development regulations, and all zoning districts therein, unless exceptions are specifically provided relating to one (1) or more zoning districts, or except as otherwise provided in these land development regulations.

4.2.2 ACCESSIBILITY FOR THE PHYSICALLY DISABLED OR HANDICAPPED

The public interest, welfare, and safety requires that buildings and uses erected after the effective date of these land development regulations shall be accessible to the physically disabled and handicapped, in conformance with the Americans With Disabilities Act of 1990 (Public Law 101-336), as amended, and the Florida With Disabilities Accessibility Implementation Act, Chapter 553, Part II, Florida Statutes, as amended.

4.2.2.1 Application. The requirements of Section 4.2 shall apply to all levels and areas of buildings and uses, and to all types of uses, with the exceptions that one (1) family and two (2) family (duplex) dwellings are exempted from these requirements.

4.2.2.2 Requirements for access to buildings and uses.

1. Accessibility to buildings and uses shall be provided from rights-of-way and parking areas by means of a pathway leading to at least one (1) entrance generally used by the public. Such pathway shall have been cleared of all obstructions related to construction activity, prior to the opening of the building to the general public. Where curbs exist along such pathway, as between a parking lot surface and a sidewalk surface, inclined curb approaches or curb cuts having a gradient of not more than one (1) foot in twelve (12) feet and a width of not less than four (4) feet shall be provided for access by wheelchairs.
2. Except as otherwise specified herein, required off-street parking areas shall have offstreet parking space reserved for the physically handicapped. (See Section 4.2.15.5, Offstreet Parking: Handicapped Parking Spaces, for the number, dimensions, and other requirements for handicapped parking spaces).

4.2.3 ACCESS CONTROL

In order to provide ease and convenience in ingress and egress to private property, but more importantly to provide the maximum safety with the least interference to the traffic flow on public streets, the number and location of curb breaks shall be regulated relative to the intensity or size of the property served and the amount of frontage which that property has on a given street.

Further, for roadways which are part of the State of Florida highway system the number and location of curb breaks shall be in conformance with Chapters 14-96 and 14-97, Florida Administrative Code, Rules of the Florida Department of Transportation and the Department's Access Management Manual.

4.2.3.1 Number and location of curb breaks. A curb break is a driveway or any other point of access or opening for vehicles onto a public street. The number and location of curb breaks shall be regulated as follows:

1. One (1) curb break shall be permitted for ingress and egress purposes to a single property or development; provided, however, that more than one (1) curb break may be permitted in accordance with paragraphs 2, 3 and 4 below.
2. Two (2) curb breaks entering on a particular street from a single property or development may be permitted if all other requirements of this Section are met and if the minimum distance between the two curb breaks equals or exceeds forty (40) feet for residential properties or one hundred (100) feet for commercial, industrial or office/business uses.
3. Three (3) curb breaks entering on a particular street from a single property or development may be permitted if all other requirements of this Section are met and if the minimum distance between adjacent curb breaks equals or exceeds one hundred (100) feet.
4. More than three (3) curb breaks entering on a particular street may be permitted from a single property or development where the minimum distance between adjacent curb breaks equals or exceeds one thousand (1,000) feet.

4.2.3.2 Width of curb break.

1. The width of a curb break shall be within the minimum and maximum limits as specified below:

LOCATION	MINIMUM	MAXIMUM
Residential	12 feet	24 feet
Planned shopping centers, industrial developments, multi-family developments (with parking for 300 or more vehicles)	24 feet	60 feet
All Other Uses:		
One-way	12 feet	24 feet
Two-way	24 feet	40 feet

2. All curb break widths shall be measured at the street right-of-way line.
3. In no case shall a residential curb break width be less than twelve (12) feet and a commercial curb break width be less than twenty-four (24) feet.
4. Radius or angles shall be in addition to required drive surfaces, as shown above and as approved by the Director of Public Works Department.

4.2.3.3 Areas of limited street improvements.

1. No curb break shall be constructed in the radius return (curved arc between intersecting street pavements) of an intersection.
2. No curb break shall be constructed nearer than twenty-five (25) feet from the intersection of street right-of-way lines.
3. No curb break shall be constructed nearer than five (5) feet from any interior property line.

4. To prevent vehicle overhang on private property in the vicinity of curb breaks, off-street parking areas, and off-street loading areas, a six (6) inch raised curb and/or parking stops shall be constructed a minimum distance of three (3) feet inside the street right-of-way line or property line.
5. No curb break shall be permitted to include any public facility such as traffic signal standards, catch basins, fire hydrants, utility poles, fire alarm supports, or other similar type structures.
6. All access point/curb breaks, as a minimum shall be paved from street pavement to right-of-way boundaries.

4.2.3.4 Design and Construction Standards

1. Type of curbing required (Type F or Drop Curb) shall be determined by Design Engineer and/or Public Works Director.
2. Curb breaks on state roads shall meet Florida Department of Transportation standards.
3. Access aprons shall be a width of between thirty-five (35) feet to fifty (50) feet, as determined by Design Engineer and/or Public Works Director.
4. Depth of Concrete:
 - a. Residential access points shall have a concrete depth of a minimum of six (6) inches from the right-of-way to the road.
 - b. Commercial access points shall have a concrete depth of a minimum of eight (8) inches from the right-of-way to road.
5. Use of other approved materials shall be approved by the Public Works Director or the Florida Department of Transportation Engineer.

- 4.2.3.5 Curb break permit. No curb break shall be established or altered without obtaining an access permit issued by the Land Development Regulation Administrator.

4.2.4 ACCESSORY USES AND STRUCTURES

Unless otherwise provided in these land development regulations, in all districts accessory uses and structures shall not be located in required front, side, or waterfront yards but may be located in rear yards not less than ten (10) feet from the rear lot line; provided, however,

1. That accessory structures for the housing of persons, such as guest houses, shall not be located in any required yard, nor shall air conditioner compressor units be located in any required yard; and
2. Structures used for water related activities such as boat docks, boat houses, and similar uses may be located anywhere in a required waterfront yard.

No separate accessory building shall be located within five (5) feet of any building.

4.2.5 ALCOHOLIC BEVERAGES

Indications in the Schedule of District Regulations that the sale of alcoholic beverages is permitted in any zoning district shall not in any way be deemed to limit, qualify, or repeal any other local regulations or regulations of the State of Florida relating to the licensing, dispensing, or sale of such beverages or the location of alcoholic beverage establishments.

4.2.6 AUTOMOTIVE SERVICE AND SELF-SERVICE STATIONS

The following regulations shall apply to the location, design, construction, operation, and maintenance of automotive service and self-service stations (with the exception that for automobile self-service stations where self-service gasoline pumps in conjunction with retail and commercial outlets for sale of food, hardware and drugs, there shall be no outside sales of oil, grease, parts or accessories for automobiles and no service except for self-service water, air or carwash).

4.2.6.1 Lot dimensions and area. An automotive service station lot shall be of adequate width and depth to meet all setback requirements, but in no case shall a corner lot have less than one hundred fifty (150) feet of frontage on each street side, and an interior lot shall have a minimum width of at least one hundred fifty (150) feet. A corner lot shall have a minimum area of not less than twenty thousand (20,000) square feet and an interior lot a minimum area of not less than fifteen thousand (15,000) square feet.

4.2.6.2 Lighting. All lights and lighting for an automotive service station shall be so designed and arranged that no source of light shall be visible from any residential district.

4.2.6.3 Location of pumps and structures. No main or accessory building, no sign of any type, and no gasoline pump shall be located within twenty-five (25) feet of the lot line of any property that is zoned for residential purposes. No gasoline pump shall be located within fifteen (15) feet of any street right-of-way line; where a greater street setback line has been established, no gasoline pump shall be located within fifteen (15) feet of such setback line.

4.2.6.4 Curb breaks. A curb break is a driveway or any other point of access or opening for vehicles onto a public street. The number of curb breaks for each automotive service station shall not exceed two (2) for each one hundred fifty (150) feet of street frontage, each break having a width of no more than thirty (30) feet exclusive of transitions and located not closer than fifteen (15) feet of right-of-way lines of any intersection. Curb breaks shall not be closer than fifteen (15) feet to any other property line. There shall be a minimum distance of twenty (20) feet between curb breaks.

4.2.6.5 Trash storage. Adequate, enclosed trash storage facilities shall be provided on the site.

4.2.7 ERECTION OF MORE THAN ONE PRINCIPAL STRUCTURE ON A PLATTED LOT

Whenever any land is subdivided, a building permit for the construction of a building or other principal structure (excluding commercial buildings under common ownership or unified control) shall not be issued for any such structure on less than a lot as platted within such subdivided land.

4.2.8 EXCLUSIONS FROM HEIGHT LIMITATIONS

The height limitations contained in the Schedule of District Regulations do not apply to spires, belfries, cupolas, antennae, water tanks, ventilators, chimneys, elevator shaft enclosures, airport control towers, observation towers, or other appurtenances usually required to be placed above the roof level and, excepting airport control towers and observation towers, not intended for human occupancy; however, the heights of these structures or appurtenances thereto shall not exceed any height limitations prescribed by the Federal Aviation Agency or airport zoning regulations within the flight-approach zone of airports.

4.2.9 FUTURE LAND USE PLAN AMENDMENT FOR PUBLIC BUILDINGS AND FACILITIES

Public buildings and facilities, including public schools, which do not meet the definition of "essential services" as stated in Article 14 of these land development regulations, shall require an amendment to the Future Land Use Plan Map of the Comprehensive Plan to "Public Land Use", prior to submission of an application for approval as a special exception.

4.2.10 FENCES, WALLS, AND HEDGES

Notwithstanding other provisions of these land development regulations, fences, walls, and hedges may be permitted in any required yard or along the edge of any yard provided that;

1. Within conservation, agricultural, residential and residential office districts only wire or chain link, wood, or masonry fences shall be permitted. Masonry may be painted or stucco and shall be built upon footings of a minimum 12 inches by 6 inches deep with reinforcing rods conforming to the provisions of the Florida Building Code, as amended, for reinforced masonry.
2. Within commercial and industrial districts all types of fences, except electrified fences may be erected, provided they do not exceed eight (8) feet in height. Where such fences contain barbed wire for security purposes, they are limited to three (3) strands which cannot extend the height of the fence more than eighteen (18) inches above ground level, with the lowest strand of barbed wire is no closer than eight (8) feet above ground level. Further, no strand of barbed wire may extend over adjacent property;
3. Fences and walls at intersections and curb breaks shall be subject to the provisions of these land development regulations; and
4. Should any provision of this Section conflict with a prior, properly executed and recorded declaration or deed restrictions effecting any subdivision, which deed or declaration is more restrictive than this section, the prior declaration or deed restriction shall prevail.

4.2.11 LANDSCAPED BUFFER AREAS

The use of properly planted and maintained buffer areas may reduce and ease potential incompatibility between or among different uses of land in proximity to each other.

4.2.11.1 Requirements. Where these land development regulations require a landscaped buffer area, the following requirements shall be met:

1. The landscaped buffer area width shall be measured at right angles to property lines and shall be established along the entire length of and contiguous to the designated property line or lines.
2. The area shall be so designed, planted, and maintained as to be eighty (80) percent or more opaque between two (2) and six (6) feet above average ground level when viewed horizontally; provided, however, that plantings located in the required front yard shall not exceed two and one-half (2 1/2) feet in height.
3. Types and numbers of plantings for landscaped buffers shall be submitted with application for building permit. No building permit shall be issued without such data, where these land development regulations require a landscaped buffer area or areas.

4. Plantings shall be of a size and type which will ensure the meeting of the eighty (80) percent opacity requirement within no longer than thirty (30) months of the date of first planting. Where questions may arise as to the suitability of proposed plant materials to meet this requirement, final determination of suitability shall be made by the Land Development Regulation Administrator.
 5. The remainder of the required landscaped buffer area not covered by planting shall be landscaped with grass, ground cover, or other landscape treatment; except as otherwise provided herein, structures including buildings and offstreet parking and loading areas shall not be located in any required landscaped buffer area.
 6. The landscaped buffer area shall be maintained by the property owner and successors and continued so long as the main use continues. Failure to maintain the landscaped buffer area as set out above shall be a violation of these land development regulations.
- 4.2.11.2 Substitution for landscaped buffer area. Except when otherwise specifically provided by these land development regulations, a six (6) foot high masonry or wood opaque structure may be substituted for the six (6) foot high, planted buffer within these supplementary regulations; provided, however, that where the masonry or wood opaque structure is located in the required front yard, it shall not exceed two and one-half (2 1/2) feet in height.
- 4.2.11.3 Waiver by Land Development Regulation Administrator. When the Land Development Regulation Administrator finds that the public safety requires, he or she may waive or modify the buffer requirements set out in Section 4.2 at street and alley frontages adjacent to any entrance; the finding of the Land Development Regulation Administrator shall be in writing and shall be filed with the approved building permit. The finding shall demonstrate that the buffer is not required for a certain number of feet back from the street or alley entrance in order to afford protection to pedestrian or vehicular traffic entering or leaving the lot on which the landscaped buffer area is required by these land development regulations.
- 4.2.11.4 Waiver by Board of Adjustment. Where by the terms of these land development regulations a nonresidential use is required to provide a landscaped buffer along a property line which is contiguous to another nonresidential use, the Board of Adjustment may waive the landscaped buffer requirements if evidence is presented to the Board that the buffer will serve no useful purpose. Such evidence shall be heard in the same manner as a request for variances, and adjoining property owners must be notified in writing of the Board of Adjustment meeting when the request will be heard.
- 4.2.11.5 Application where these land development regulations set out different requirements. In those instances where these land development regulations set out a different buffering requirement (e.g., greater height of landscaped buffer, or a different type of buffer), then the specific provisions of these land development regulations applicable to the particular type of use shall govern.

4.2.12 MINIMUM LIVING AREA

Minimum living area requirements are specified in the Florida Building Code, as amended.

4.2.13 MOBILE HOME - REPLACEMENT OF EXISTING MOBILE HOMES

For the purposes of these land development regulations, the phrase existing mobile homes shall mean mobile homes which existed as of the effective date of adoption or amendment of these land development regulations. In those districts which do not permit the erection of new mobile homes but do permit existing mobile homes, such existing mobile homes may be removed and replaced by another mobile home, provided:

1. That a period of not greater than six (6) consecutive months elapses between the removal of one (1) mobile home and the erection of another mobile home; and
2. Where a mobile home is removed and is not replaced for a period greater than six (6) consecutive months for any reason (except where governmental action impedes access to the premises), such mobile home shall not be replaced and any subsequent use shall conform to the regulations for the district in which the use is located.

4.2.14 MOVING OF BUILDINGS AND STRUCTURES

No building or structure shall be moved from one (1) lot to another lot, or moved to another location on the same lot, unless such building or structure shall thereafter conform to all of the applicable provisions of these land development regulations and to all other regulations and ordinances of the City.

4.2.15 OFFSTREET PARKING AND LOADING

It is the intent of these land development regulations that the public interest, welfare, and safety requires that buildings and uses erected after the effective date of these land development regulations shall be provided with adequate offstreet parking facilities (including in certain specified cases, offstreet parking facilities for the handicapped) for the use of occupants, employees, visitors, customers, or patrons. It is also the intent of these land development regulations that the public interest, welfare, and safety require that certain uses provide adequate offstreet loading facilities. Such offstreet parking and offstreet loading facilities shall be maintained and continued so long as the main use continues. (For definitions of "loading space, offstreet", "parking space, handicapped", and "parking space, offstreet", see Definitions, Section 2.1)

4.2.15.1 Offstreet parking and offstreet loading: General.

1. Offstreet parking and loading facilities shall be provided as set out in these land development regulations. Conforming buildings and uses existing as of the effective date of these land development regulations may be modernized, altered, or repaired without providing additional offstreet parking or offstreet loading facilities, providing there is no increase in floor area or capacity.
2. Where a conforming building or use existed as of the effective date of these land development regulations and such building or use is enlarged in floor area, volume, capacity, or space occupied, offstreet parking and offstreet loading as specified in these land development regulations shall be provided for the additional floor area, volume, capacity, or space so created or used.
3. Change in use of a building or use existing as of the effective date of these land development regulations shall require additional offstreet parking and/or offstreet loading facilities to the extent that the use shall provide additional parking spaces and/or offstreet loading facilities amounting to the difference between the required number of parking spaces and/or offstreet loading facilities for the new use and the required number of parking spaces for the previous use.

4. The design, construction, and arrangement regulations herein set out for offstreet parking and offstreet loading facilities do not apply to one (1) and two (2) family (duplex) dwellings.
 5. Required offstreet parking areas shall not be used for sales or display, dead storage, repair, dismantling, or servicing of any type or kind, nor shall areas devoted to such activities count as meeting offstreet parking requirements.
 6. Unless otherwise specified and subject to meeting required landscaped buffer requirements, all required yards may be used for offstreet parking.
- 4.2.15.2 Offstreet parking and offstreet loading facilities: identification, surfacing, drainage, lighting, access. The required offstreet parking and offstreet loading facilities shall be:
1. Identified as to purpose and location when not clearly evident.
 2. Surfaced with one (1) inch of Type II asphaltic concrete surface course or the equivalent as approved as meeting standards established by the City and maintained in a smooth, well-graded condition (driveways, access aisles, and parking spaces for public and private schools offering academic courses may be surfaced with grass or lawn).
 3. Drained so as not to cause any nuisance on adjacent property.
 4. So lighted as to prevent glare or excessive light on adjacent property.
 5. Arranged for convenient access and safety of pedestrians and vehicles.
 6. Designed to conform to curb break requirements (see Section 4.2.3).
 7. So arranged that no vehicle shall be required to back from such facilities directly onto public streets.
 8. Designed to provide curbs or motor vehicle stops or similar devices so as to prevent vehicles from overhanging on or into public right-of-way or adjacent property.
 9. Required offstreet parking areas for three (3) or more automobiles shall be designed, maintained, and regulated so that no parking or maneuvering incidental to parking shall be on a public street or walk, and so that an automobile may be parked and unparked without moving another automobile.
- 4.2.15.3 Offstreet parking: location. The required offstreet parking facilities shall be located on the same lot or parcel of land they are intended to serve, provided, however, that the Board of Adjustment may allow the establishment of such offstreet parking facilities within three hundred (300) feet of the premises they are intended to serve when:
1. Practical difficulties prevent the placing of the facilities on the same lot as the premises they are designed to serve;
 2. The owner of the said parking area shall enter into a written agreement with the City with enforcement running to the City providing that the land comprising the parking area shall never be disposed of except in conjunction with the sale of the building which the parking area serves so long as the facilities are required; and
 3. The owner agrees to bear the expense of recording the agreement and agrees that the agreement shall be voided by the City if other offstreet facilities are provided in accord with these land development regulations.
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- 4.2.15.4 Offstreet parking: dimensional standards. Each offstreet parking space, with the exception of handicapped parking spaces, shall be a minimum of ten (10) feet by twenty (20) feet in size. Minimum aisle width shall be as follows:

	AISLE WIDTH	
Angle of Parking	One Way	Two Way
Parallel	12 feet	20 feet
30°	12 feet	22 feet
45°	12 feet	22 feet
60°	18 feet	24 feet
90°	22 feet	24 feet

For purposes of rough computation, an offstreet parking space and necessary access and maneuvering room may be estimated at three hundred (300) square feet. However, offstreet parking requirements will be considered to be met only where actual spaces meeting the requirements above are provided and maintained, improved in the manner required by these land development regulations, and in accordance with all ordinances and regulations of the City.

- 4.2.15.5 Offstreet parking: handicapped parking spaces. Except as otherwise specified herein, required offstreet parking areas shall have a number of level parking spaces, as set forth in the following table, identified by above-grade signs as being reserved for physically handicapped persons. Each parking space so reserved shall be not less than twelve (12) feet in width and twenty (20) feet in length with a five (5) foot by twenty (20) foot access isle and in accordance with the standards as stated in the Florida Americans With Disabilities Accessibilities Implementation Act, Chapter 553, Part II, Florida Statutes, as amended.

PARKING SPACES FOR HANDICAPPED	
Total Spaces in Lot	Number of Required Spaces
up to 25	1
26 to 50	2
51 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1,000	2% of total
over 1,000	20 plus 1 for each 100 over 1,000

Parking spaces for the physically handicapped shall be located as close as possible to elevators, ramps, walkways, and entrances. These parking spaces should be located so that physically handicapped persons are not compelled to wheel or walk behind parked cars to reach entrances, ramps, walkways, and elevators. (See Section 4.2.2 for additional provisions regarding accessibility for physically handicapped persons.)

- 4.2.15.6 Offstreet parking: plans required. A plan shall be submitted with every application for a building permit for any building or use that is required to provide offstreet parking. The plan shall accurately designate the required parking spaces, access aisles, and driveways, and the relation of the offstreet parking facilities to the uses or structures such facilities are designed to serve.
- 4.2.15.7 Offstreet parking: combined offstreet parking. Two (2) or more owners or operators of buildings or uses requiring offstreet parking facilities may make collective provision for such facilities, provided that the total of such parking spaces when combined or used together shall not be less than the sum of the requirements computed separately. Any arrangement for combined offstreet parking shall be subject to the filing of a deed restriction satisfactory to the City Attorney insuring that such offstreet parking will be maintained in the future so long as a use or uses requiring such offstreet parking continue.
- No part of an offstreet parking area required for any building or use shall be included as a part of an offstreet parking area similarly required for another building or use unless the Board of Adjustment shall find that the type of use indicates that the period of usage will not overlap or be concurrent with each other.
- 4.2.15.8 Offstreet parking: fractional measurements. When units or measurements determining number of required offstreet parking spaces result in requirement of a fractional space, then such fraction equal or greater than one-half (1/2) shall require a full offstreet parking space.
- 4.2.15.9 Offstreet parking: minimum requirement. Irrespective of any other requirement of these land development regulations, each and every separate individual store, office, or other business shall be provided with at least one (1) offstreet parking space, unless specific provision to the contrary is made herein.
- 4.2.15.10 Offstreet parking: landscaping requirements. Wherever in any zoning district offstreet parking facilities are provided, such offstreet parking facilities shall conform to the minimum landscaping requirements set forth in this section, except that one (1) family and two (2) family (duplex) residential dwellings and multiple level parking structures shall be exempt from such requirements.
1. Except as otherwise noted herein, a minimum of ten (10) percent of any offstreet parking area shall be landscaped with grass, plants, shrubs, and/or trees. Required landscaping may, in part, be located around the periphery of the offstreet parking area; however, a portion of the required landscaping shall also be located within the interior of the offstreet parking area and shall be located in such a manner as to divide and break up the expanse of paving and guide traffic flow and direction.

2. Each separate landscaped area shall contain a minimum of fifty (50) square feet and shall have a minimum dimension of at least three (3) feet, and shall include at least one (1) tree with the remaining area adequately landscaped with shrubs, ground cover, or other landscaping material.
3. The total number of trees shall not be less than one (1) for each two hundred (200) square feet or fraction thereof of required landscaping. Trees shall be a minimum of four (4) feet overall height immediately after planting. Trees shall not be planted closer than six (6) feet to any public street or other public works, unless the tree root system is completely contained within a barrier for which the minimum interior dimensions shall be five (5) feet square and five (5) feet deep, and for which the construction requirements shall be four (4) inch thick concrete reinforced with #6 road mesh (6 x 6 x 6) or equivalent.
4. Required landscaped areas shall be maintained by the property owner and continued so long as the main use continues. Failure to maintain required landscaped area shall be a violation of these land development regulations.
5. See also Section 4.2.24, Visibility at intersections and curb breaks.

4.2.15.11 Offstreet loading: specifications, amounts. Offstreet loading facilities are required by these land development regulations so that vehicles engaged in unloading will not encroach on or interfere with public use of streets and alleys. Offstreet loading facilities supplied to meet the needs of one (1) use may not be considered as meeting the needs of another use. Offstreet parking facilities may not be used or counted as meeting offstreet loading requirements.

When the use of a structure or land or any part thereof is changed to a use requiring offstreet loading facilities, the full amount of offstreet loading space required shall be supplied and maintained. When any structure is enlarged or any use extended so that the size of the resulting occupancy requires offstreet loading space, the full amount of such space shall be supplied and maintained for the structure or use in its enlarged or extended size.

Each offstreet loading space shall be directly accessible from a street or alley without crossing or entering any other required offstreet loading space. Such loading space shall be arranged for convenient and safe ingress and egress by motor truck and/or trailer combination.

4.2.15.12 Offstreet loading: dimensional standards. Each offstreet loading space shall have clear horizontal dimensions of twelve (12) feet by thirty (30) feet exclusive of platforms and piers and a clear vertical dimension of fourteen (14) feet.

4.2.15.13 Offstreet loading: plans required. A plan shall be submitted with every application for a building permit for any use or structure required to provide offstreet loading facilities. The plan shall accurately designate the required offstreet loading spaces, access thereto, dimensions, and clearance.

4.2.15.14 Offstreet loading: combined offstreet loading. Collective, joint, or combined provisions for offstreet loading facilities for two (2) or more buildings or uses may be made, provided that such offstreet loading facilities are equal in size and capacity to the combined requirements of the several buildings or uses and are designed, located, and arranged to be usable thereby.

Any arrangement for combined offstreet loading shall be subject to the filing of a deed restriction satisfactory to the City Attorney ensuring that such offstreet loading will be maintained in the future so long as a use or uses requiring such offstreet loading continue.

4.2.15.15 Offstreet loading requirements. Offstreet loading spaces shall be provided and maintained as follows:

1. Each retail commercial store, service establishment, storage warehouse, wholesale establishment, research or industrial plant, factory, freight terminal, restaurant, dry cleaning and laundry package plant, funeral home, or similar use which has an aggregate floor area of:

Square Feet		Square Feet	Number of Spaces
Over 5,000	to	24,999	1
25,000	to	59,999	2
60,000	to	119,999	3
120,000	to	199,999	4
200,000	and over		5

Plus one (1) additional offstreet loading space for each additional ninety thousand (90,000) square feet over two hundred ninety thousand (290,000) square feet or major fraction thereof.

2. For each multiple dwelling unit having at least twenty (20) dwelling units but not over fifty (50) dwelling units: two (2) spaces. For each multiple dwelling unit having over fifty (50) dwelling units: two (2) spaces, plus two (2) spaces for each additional fifty (50) dwelling units, or major fraction thereof.
 3. For each auditorium, convention hall, exhibition hall, museum, motel, hotel, bank or financial institution, office building, sports arena, stadium, hospital, or similar use which has an aggregate floor area of: Over ten thousand (10,000) square feet but not over 40,000 (40,000) square feet: one (1) space; plus for each additional sixty thousand (60,000) square feet over 40,000 square feet or major fraction thereof: one (1) space.
 4. For any use not specifically mentioned, the requirements for offstreet loading facilities for a use which is so mentioned and to which the unmentioned use is similar shall apply.
- 4.2.15.16 Offstreet Parking Requirements: For All Zoning Districts Except Commercial-Central Business District (C-CBD):

Amusement or assembly places containing fixed seats		1 space for each 3 fixed seats provided for patron use, plus 1space per employee
Amusement or assembly places without fixed seats (go-cart tracts, mini-golf courses, driving ranges and other similar outdoor uses)		1 space per each 3 patrons, plus 1 space per each employee
Apartments of three (3) dwelling units or more (efficiencies and one-bedroom)		1½ spaces for each dwelling unit
Apartments of three (3) dwelling units or more (two (2) and three (3) bedrooms)		2 spaces for each dwelling unit
Auto dealerships		1 space per every three hundred (300) square feet of gross floor area including showroom, sales offices and general offices.
Big box development		4 spaces for each 1,000 square feet of gross floor area, but not to exceed 5 spaces for each 1,000 square feet
Boarding houses, lodging houses, and rooming-houses and assisted living facilities (such as senior living facilities), including nursing homes		1 space for each 2 bedrooms
Clubs, lodges, fraternities		1 space for each bedroom, plus 1 space for each 5 members
Day care centers and kindergartens		1 space for each 10 children, plus with a pickup and drop-off area one space for each 10 children or without a pick-up or drop-off area one space for each 5 children.
General business establishments, such as hardware, furniture, appliance, jewelry, apparel stores, and all other general retail establishments of fifteen thousand (15,000) square feet gross floor area or less		1 space for each 300 square feet of gross floor area; provided, however, that no use shall have less than 3 spaces
Hospitals, sanitariums, foster group homes, and similar institutions		2 spaces for each bedroom and office building criteria

Hotels, motels, tourist courts	1 space for each 1½ rooms, plus 1 space for each employee, plus restaurant and retail sales criteria must be met when applicable
Industrial uses, manufacturing and warehousing	1 space for each bay, plus 1 space for each 1,000 square feet
Kennels and veterinary clinics	1 space for each 300 square feet of office, animal shelter and run area
Mechanical garages	1 space for every employee, plus 1 space per bay or 1 space for each one thousand (1,000) square feet if no bays
Medical dental, optical clinics and offices	1 space for each employee, plus 2 spaces for each examination room
Mini-warehouses up to two hundred (200) units	4 spaces located at office/entrance area, plus minimum 25 feet between buildings for driveway parking purposes
Mini-warehouses over two hundred (200) units	6 spaces located at office/entrance area, plus minimum 25 feet between buildings for driveway parking purposes
Mortuaries	1 space for each 4 seats in chapel, plus 1 space for each commercial vehicle
Office building, including business, commercial and government	1 space for each 200 square feet of floor area used for office purposes
General business establishments, such as hardware, furniture, appliance, jewelry, apparel stores, etc.	1 space for each 300 square feet of gross floor area; provided, however, that no use shall have less than 3 spaces
Post office	1 space for each 4 employees, plus 1 space per governmental vehicle, plus 4 spaces per service window
Residential dwelling units, single-family and duplex	2 spaces for each dwelling unit
Restaurants, grills, bars, lounges, similar dining, and/or drinking establishments	1 space for each 4 seats provided for patron use, plus 1 space for each 75 square feet of floor area provided for patron use which does not contain seats; provided that no use shall have less than 4 spaces; plus 1 space for each employee

Personal service establishments, retail establishments, banks, financing and lending institutions		1 space for each 100 square feet of first floor area, plus 1space for each 200 square feet of floor area above the first floor, excluding storage areas; 2 spaces for lobby
Schools (charter and private), including elementary, middle, K-8, high schools and academies, not including colleges, universities, or similar institutions. For schools (public), see the Public School Siting Regulations at Chapter 38, Article XVIII.		1 space for each 4 seats in assembly hall, or 4 spaces per each instructional room plus 1 space for each 3 high school students, whichever is greater.
Shopping centers between fifteen thousand one (15,001) and fifty thousand (50,000) square feet gross floor area, food stores, supermarkets, and drugstores		5½ spaces for each 1,000 square feet of gross floor area; provided, however, no use shall have less than 5 spaces
Shopping centers over fifty thousand (50,000) square feet gross floor area		5 spaces for each 1,000 square feet of gross floor area
Student housing		1 space per bedroom.
Time share units		1.25 spaces for each unit plus .25 spaces for each lockout unit.
Universities, colleges and similar institutions		1 space for each 200 square feet of classroom and office space

4.2.15.17 Variance to Above Mentioned Parking Requirements

Land Owners may petition the Board of Adjustment for a variance to the parking requirements in Section 4.2.15.16, however the following criteria must be met:

1. Parking variance must be supported by a parking study;
2. All requirements for variances in Section 11.3 of these Land Development Regulations must be met;
3. Must comply with all State and Federal Laws for parking; and
4. Shall create an environment which is at the best interest for the public's safety, well-being and health.

4.2.16 PARKING, STORAGE, OR USE OF MAJOR RECREATIONAL EQUIPMENT

Major recreational equipment is hereby defined as including boats and boat trailers, travel trailers, pickup campers or coaches (designed to be mounted on automotive vehicles), motorized dwellings, tent trailers, houseboats, and the like, and cases or boxes used for transporting recreational equipment, whether occupied by such equipment or not. No major recreational equipment shall be used for living, sleeping, or housekeeping purposes when parked or stored on a lot in a residential district, or in any other location not approved for such use. In residential districts, major recreational equipment may be parked or stored in a rear or side yard, but not in a required front yard; provided however, that such equipment may be parked anywhere on residential premises for a period not to exceed twenty-four (24) hours during loading and unloading; providing that if a lot has more than one (1) front yard, as defined by these land development regulations, one (1) of the required front yards shall be designated and used as a side yard (generally opposite of the normal front entrance) for the enforcement of Section 4.2.16.

4.2.17 PARKING AND STORAGE OF CERTAIN VEHICLES

In residential districts, automotive vehicles or trailers of any type without current license plates shall not be parked or stored other than in completely enclosed buildings.

4.2.18 PERFORMANCE STANDARDS

All uses and activities permitted in any district within these land development regulations shall conform to the standards of performance described below:

- 4.2.18.1 Fire and explosion hazards. In any zoning district, all uses shall comply with applicable standards set forth in the rules and regulations of the State Fire Marshal.
- 4.2.18.2 Smoke, dust, dirt, visible emissions, and open burning. Regulations controlling smoke, dust, dirt, or visible emissions shall be the same as those contained in Chapter 17-2, Florida Administrative Code. Regulations controlling open burning shall be the same as those contained in Chapter 17-5, Florida Administrative Code.
- 4.2.18.3 Fumes, vapors, and gases. Regulations controlling the emission of any fumes, vapors, or gases of a noxious, toxic, or corrosive nature shall be the same as those contained in Chapter 17-2, Florida Administrative Code.
- 4.2.18.4 Heat, cold, dampness, or movement of air. Activities which may produce any adverse effect on the temperature, motion, or humidity of the atmosphere beyond the lot line shall not be permitted, with the exception that in the I-Industrial district, this standard shall be applied at the boundaries of the I-Industrial district and not at the lot lines of the individual properties located within the I-Industrial district.
- 4.2.18.5 Noise. The permitted level of noise or sound emission at the property line of the lot on which the principal use is located shall not at any time exceed the average noise level prevailing for the same hour, as generated by street and traffic activity, with the exception that in the I-Industrial district, this standard shall be applied at the boundaries of the I-Industrial district and not at the lot lines of the individual properties located within the I-Industrial district. The determination of noise level shall be measured with a sound level meter that conforms to specifications published by the American Standards Association.
- 4.2.18.6 Odor. Regulations controlling the emission of objectionable odorous gases or other odorous matter, except those associated with normal agricultural practices, shall be the same as those contained in Chapter 17-2, Florida Administrative Code.

- 4.2.18.7 Glare. There shall be no direct glare visible from any residential district caused by unshielded floodlights or other sources of high intensity lighting.

4.2.19 RAILROAD RIGHT-OF-WAY

Existing railroad right-of-way, but not including switching, freight, or storage yards and railroad buildings or maintenance structures, is a permitted use in all zone districts. Switching, freight, or storage yards and railroad buildings or maintenance structures are permitted only where expressly allowed by these land development regulations.

4.2.20 SIGNS

The provisions of these land development regulations shall govern the sizes, location, and character of signs which may be permitted as a principal or accessory use. No signs shall be permitted in any location except in conformity with these land development regulations.

- 4.2.20.1 Intent. Signs may unreasonably distract the attention of motorists and interfere with traffic safety. Indiscriminate erection and maintenance of signs seriously detract from the enjoyment and pleasure in the natural scenic beauty of the areas subject to these land development regulations and, in turn, injuriously affects the economic wellbeing of the citizenry. Thus, it is the intent of these land development regulations to prevent the uncontrolled erection of signs. The provisions of this section are intended to provide for the regulation of types, sizes, and locations of signs in relation to the identification of various uses and activities on premises, to provide for certain types and locations of off-site signs, and to supplement the regulations set out in the Schedule of District Regulations.
- 4.2.20.2 Applicability of other code or regulatory requirements. Signs or other advertising structures shall be constructed and maintained in accordance with the building and electrical codes of the City, and all other applicable ordinances and regulations of the City, as well as other, State and Federal rules and regulations.
- 4.2.20.3 Definitions. Definitions for the purposes of sign regulation under these land development regulations are set out in the definitions section of these land development regulations under 'Sign', etc. Sections 2.1.
- 4.2.20.4 Prohibited signs. It shall be a violation of these land development regulations punishable as provided by these land development regulations, to erect or maintain:
1. Traffic or pedestrian hazard. Any sign which constitutes a traffic hazard or a detriment to traffic safety by reason of its size, location, movement, content, coloring, or method of illumination, or by obstructing the vision of drivers, or by obstructing or detracting from the visibility of any official traffic control device by diverting or tending to divert the attention of moving vehicles from the traffic movement on streets, roads, or access facilities; nor shall any sign be erected in such a manner as to obstruct the vision of pedestrians. The use of flashing or revolving red, green, blue, or amber lights is prohibited in any sign as constituting a hazard to traffic. Any sign which by glare or method of illumination constitutes a hazard to traffic is prohibited. No sign may use the words "Stop", "Look", "Drive-in", "Danger", or any other word, phrase, symbol, or character in such a manner as to interfere with, mislead, or confuse traffic.
 2. Obscenities. Signs which are obscene, indecent, or immoral.

3. Rights-of-way. Signs erected on the right-of-way of any street, road, or public way, except as specifically provided by these land development regulations.
 4. Public property. Signs erected on public property, other than signs erected by a public authority for public purposes, unless otherwise authorized by these land development regulations.
 5. Ingress or egress to buildings. Signs so located as to prevent free ingress or egress from any door, window, or fire escape.
 6. Yard areas. Signs in required yard areas except as specifically permitted by the terms of these land development regulations.
 7. Roof signs. Signs erected, constructed, and maintained wholly upon or over the roof structure.
 8. Height. Signs which are higher than eighteen (18) feet from established grade, except for signs in Commercial, Intensive (CI), Commercial, Highway Interchange (CHI), Industrial, Light and Warehousing (ILW) and Industrial (I) zoning districts, which shall be no higher than thirty-five (35) feet from established grade.
 9. Glare. Illuminated signs which result in glare or reflection of light on residential property in the surrounding area.
 10. Minimum clearance. Canopy, marquee, projecting, or hanging signs with less than a nine (9) feet minimum clearance between the bottom of the sign and the ground surface.
- 4.2.20.5 Sign permits. Within areas subject to these land development regulations, it shall be unlawful for any person to erect, maintain, or replace any sign not specifically exempted by these land development regulations, without first securing from the Land Development Regulation Administrator a building permit to do so.
- 4.2.20.6 Exemptions. Except as otherwise provided, the following signs may be erected without a permit, subject, however, to all remaining requirements of these land development regulations. All exempt signs may be located within the required front yard, but shall not be located within twenty (20) feet of any adjacent property line (except as provided in Subsection 3 below).
1. Signs not exceeding one (1) square feet in area and bearing only property numbers, mail box numbers, names of occupants of premises, or other identification of premises not having commercial connotations.
 2. Flags and insignia of any government except when displayed in connection with commercial promotion.
 3. Traffic or other municipal, City, State, or Federal signs, legal notices, railroad crossing signs, danger signs, and such temporary, emergency, or non-advertising signs. Such signs may be located in or may overhang or infringe upon the right-of-way of streets, roads or public ways.
 4. Integral decorative or architectural features of buildings except letters, trademarks, moving parts, or moving lights.
 5. Signs directing and guiding traffic and parking on private property, but bearing no advertising matter.
 6. Signs within buildings.
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7. One (1) "For Sale" or "For Rent" sign per parcel of property, unless such property fronts on more than one (1) street, in which case two (2) signs may be erected, one (1) on each frontage. The size of any such sign shall not be in excess of eight (8) square feet, and such sign shall be removed within one (1) month after the premises have been sold or rented.
8. Occupational signs denoting only the name, street number, and business of an occupant, which do not exceed two (2) square feet in surface area.

4.2.20.7 On-site signs. Unless otherwise specified in these land development regulations, the following regulations shall govern on-site signs (see Section 2.1 for definition of on-site signs):

1. On-site signs may be erected in any zone district (see Section 4.2.20.9 for special on-site sign requirements for the Central Business District (CBD)).
2. On-site signs may be located in the required front yard; provided, however that any such sign shall not obstruct visibility at intersections and curb breaks (see Section 4.2.24).
3. On-site signs shall not exceed a height above established grade of eighteen (18) feet, except for signs in Commercial, Intensive (CI), Commercial, Highway Interchange (CHI), Industrial, Light and Warehousing (ILW) and Industrial (I) zoning districts, which shall be no higher than thirty-five (35) feet from established grade or as otherwise permitted in these land development regulations.
4. Signs Accessory to Parking Areas. One (1) sign designating each entrance or exit to or from a parking area and limited to a maximum size of two (2) square feet each is permitted. One (1) sign per parking area designating the conditions of use or identity of such parking area and limited to a maximum of six (6) square feet is permitted provided that on a corner lot one (1) such sign facing each street is permitted.
5. On-site sign requirements in Commercial and Industrial zoning districts. All on-site signs shall be as specified in the following schedule:

TYPE OF SIGN	GROSS SURFACE AREA (SQUARE FEET) OF SIGN PER FOOT OF LOT FRONTAGE
Non-flashing	1.50 times linear lot frontage Includes all signage not exempted herein.
	Plus:
Scrolling or Animated	.50 times linear lot frontage distance to a maximum of 20 square feet.

6. Signs in Residential Office Districts (RO) shall be limited to a maximum of sixteen (16) square feet.
7. Free Standing Signs. One (1) free standing business sign is permitted for each licensed business; however, said sign shall be included in the calculation of sign area, as provided within item 5 of this subsection.

4.2.20.8 Off-site signs. Unless otherwise specified in these land development regulations, the following regulations shall govern off-site signs (see Section 2.1 for definition of off-site signs):

1. Off-site signs are prohibited, except where specifically permitted by these land development regulations.
2. An off-site sign shall not exceed 400 square feet in surface space, provided however, that any off-site sign may be of a V-type, back-to-back, side-to-side, stacked, or double-faced sign, all on the same supporting structure, in which case the total surface area of each sign shall not exceed 400 square feet, unless a special exception is granted by the Lake City Planning and Zoning Board, upon proper application thereof, to enlarge the surface area of any sign, but in no event to an area which exceeds 600 square feet.
3. Off-site signs may be located in the required front yard, provided however, (1) off-site signs shall be located no nearer any side property line than fifteen (15) feet and (2) off-site signs shall be located no nearer the street right-of-way than fifteen (15) feet.
4. No permit shall be granted for any off-site sign unless such sign is located within a permitted district and at least:
 - a. 1,000 feet from any other permitted off-site sign on the same side of the highway, if located on a federal-aid primary highway or an interstate highway; or
 - b. 1,500 feet from any other permitted off-site sign on the same side of the highway of any highway other than a federal-aid primary highway or an interstate highway.
5. Off-site signs shall not be located within 500 feet of any church, school, cemetery, public park, public reservation, public playground, state or national forest, railroad intersection or property used for residential purposes in any zoning district.
6. Off-site signs shall not exceed the height limitations as provided for in the zoning district requirements for the proposed location and shall have a minimum clearance of 15 feet below the bottom of the sign structure, excluding supports.
7. Off-site signs shall be maintained in a neat, attractive and good state of repair, including the surface areas, the supporting structures, both front and back. Standards of good repair shall include, but not be limited to:
 - a. Preventing peeling or flaking of either paper or paint,
 - b. Maintaining signs in a vertical position;
 - c. And in a manner which all signs are legible at a distance of one-hundred (100) feet; and
 - d. Displaying on each sign all required City or state permit numbers.

4.2.20.9 On-site signs in Central Business District (CBD). The sign shall be located on the building facade or the display window. Additional signs shall be designed as elements of the building, not as unrelated items attached to it and shall complement the style of the building. All signs shall be sized to pedestrian, not vehicular, traffic. In addition, unless otherwise specified in these land development regulations, the following regulations shall govern on-site signs located within the Central Business District (CBD) (see Section 2.1 for definition of on-site signs):

1. On-site signs may be erected in the Central Business District (CBD) subject to the following:
 - a. Only business and identification signs shall be permitted; off-site signs shall not be permitted;
 - b. A maximum of one (1) wall sign, one (1) window sign, one (1) awning sign, and one sandwich board or menu board sign, per first-floor business and one projecting sign per entrance into a business shall be permitted per street facade. A hanging sign attached to the supporting members of the awning may be substituted for the awning sign permitted. Such sign shall not extend beyond the outside perimeter of the awning and shall be at least eight (8) feet above the sidewalk;
 - c. A maximum of two (2) window signs, one (1) awning sign, and one (1) sandwich board or menu board sign, per upper floor business shall be permitted;
 - d. For businesses located on a corner and having two street facades, the frontage on each street shall be computed and employed separately for the determination of sign areas;
 - e. Wall signs shall be a maximum of two (2) square feet in area for every lineal foot of building frontage, up to a maximum of forty (40) square feet;
 - f. Wall signs shall be painted onto wood, metal, or opaque plastic backboards;
 - g. Individually-applied letters may be used;
 - h. Individually-illuminated channel letters, back-lit (silhouetted) letters, neon signs, and signs illuminated by small shielded spotlights may be used;
 - i. Window signs shall be a maximum of twenty (20) percent of the glazed area of storefront windows in area, or a maximum of fifty (50) percent of the glazed area of upper-floor windows in area;
 - j. Projecting signs shall be prohibited on building facades on Marion Avenue, although for facades on all other streets within the district a projecting sign should be limited to one (1) square foot in area for every lineal foot of building frontage, up to a maximum of twenty (20) square feet per side;

- k. Projecting signs shall extend no more than four (4) feet (or two-thirds (2/3) of the width of the sidewalk, whichever is less) from the front of the building; the bottom of the sign shall be at least eight (8) feet above the sidewalk and the top of shall not extend above the level of the sills of the second-floor windows;
 - l. Signs may be painted onto the insides of the storefront windows;
 - m. Signs for upper-floor businesses shall be painted into the insides of the upper-floor windows;
 - n. Signs for first-floor business shall be located below the sills of the second-floor windows, and where possible on the lintel or signboard over the store front;
 - o. No sign may be placed in such a way as to obscure any architectural feature or ornament;
 - p. Internally-illuminated plastic-faced box signs shall not be permitted, whether mounted on a building or freestanding, portable type;
 - q. Signs that move, flash or are intermittently illuminated shall not be permitted;
 - r. A snipe sign shall not be permitted; and
 - s. Pole signs shall be prohibited on Marion Avenue.
2. Colors, proportions, and style. The following guidelines or restrictions shall apply for sign colors and lettering:
- a. Colors. Colors of sign shall be related to the fullest extent possible to that of the building. Colors used for signage must be present on the body of the building, the building trim or the building awning or canopy. One additional color not present on the structures listed in this subsection may be used also if desired.
 - b. Style of lettering. The style of lettering should be compatible with the building. The use of white, gold, black, or brass letters is encouraged. The styles described in this section are recommended.
 - c. Proportion of sign and lettering. The sign should be in proportion to the building and the letter size should likewise be in proportion to the sign.
 - d. Use of symbols and logos. Symbols and logos used in place of or in combination with word to identify a business shall count in the calculation of the allowable sign space.
 - e. Street address numbers (see Section 86-11) the use of contrasting colors, white, gold, black, or brass numbers is encouraged. Street numbers are required, but are not counted as a sign.
 - f. Reproduction of historically significant signage. Reproduction of existing historically significant signage will be given special consideration, and is strongly encouraged.
3. Banner Signs – In addition to all other applicable signage allowed under this section, temporary banner signs are permitted, as follows:
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- a. Require a special permit from the Land Development Administrator.
 - b. One (1) banner sign is allowed for a business, provided that the banner is attached to the building or between permanent supports of an existing sign secured on all four (4) corners, and the size does not exceed thirty-six (36) square feet.
 - c. Banner signs are allowed for special events such as Grand Opening and Going Out of Business Sales, festivals and recognized holidays for the duration of the event for which they are used, but no longer than thirty (30) days. Any torn banner sign shall be immediately removed. Banner signs are prohibited over street right-of-way.
 4. Sandwich Board Signs/Menu Board Signs are permitted on the street right-of-way, subject to the following regulations:
 - a. Require a special permit from the Land Development Administrator.
 - b. Permit application requires a one (1) time fee; however, if the permit is revoked, it is revoked for the remainder of the calendar year. An applicant may reapply after January 1 and shall be subject to another fee.
 - c. Sandwich Board/Menu Board signs are self-supporting A-shaped freestanding temporary signs with only two (2) visible sides that are situated adjacent to a business, typically on a sidewalk, that contains commercial speech.
 - d. Shall be internally weighted, or of substantial weight, so that it is stable and windproof.
 - e. The maximum area shall be six (6) square feet per side of sign with the maximum height being thirty-six (36) inches.
 - f. Acceptable primary sandwich board sign materials include the following: steel, iron, metal and wood. Synthetic material such as chalkboard and whiteboard are acceptable materials.
 - g. Only one (1) sandwich board/menu board sign per business shall be permitted.
 - h. Sandwich board signs shall not be placed so as to cause the width of the sidewalk to be reduced below four (4) feet in width, nor shall they be erected or maintained in a manner that prevents free ingress or egress from any vehicle, door, window, or fire escape.
 - i. Shall not obstruct visibility at intersections.
 - j. Shall not be illuminated nor contain moving parts or have balloons, streamers, pennants, or similar adornments attached.
 - k. Shall not be attached to structures, poles, objects, signs, etc. by means of chains, rope, cord, wire, cable, etc.
 - l. Shall be brought inside when business is not in operation.
 5. All signage requires a permit from the Land Development Administrator. A sketch of the sign with colors is required to be submitted with the permit application.
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6. Abandoned signs.
 - a. Abandoned signs are prohibited. Any sign, structure or support relating to a business which has not been operating for ninety (90) days shall be considered as an abandoned sign, and if it is not removed or made aesthetically acceptable by the owner, within thirty (30) days after receipt of written notification of the violation shall be referred to the Code Enforcement Board.
 - b. The owner, agent, or person in charge of the premises shall remove all nonconforming-abandoned signs and sign structures within thirty (30) days after receipt of written notification by the Land Development Administrator or a designated representative. Unabated violations shall be referred to the Code Enforcement Board.
 - c. When all buildings on a site are being demolished, all non-conforming signs and sign structures must be removed from a site at the same time. The owner, agent, or person in charge of the premises shall be required to include all non-conforming signs being removed on the demolition permit.
 - d. The owner, agent or person in charge of a vacant property (no buildings) that has a non-conforming sign or sign structure shall be required to remove all non-conforming signs and sign structures within thirty (30) days after notice by the Land Development Administrator. If the non-conforming signs and sign structures are not timely removed, the violation shall be referred to the Code Enforcement Board.
7. Maintenance and Enforcement.
 - a. All signs and their devices supporting them shall be kept in good repair and safe condition. This shall mean the absence of rust, broken, or dangling parts, and cracked, peeling and flaking paint.
 - b. The Land Development Administrator or a designee is authorized to order the repair or removal of any sign and its supporting structure which in the judgment of the Land Development Administrator is deemed unsafe, in disrepair, or which is erected or maintained contrary to the provisions of this section.
 - c. Sandwich board signs placed in violation will result in immediate removal of the sign and annual sign permit privileges of the business shall be revoked for the remainder of that year. Sandwich board signs displayed without approved permits shall be disposed of at the owner's expense and shall result in a double permit fee.
 - d. Any person, firm, or corporation violating any section or provision of the land development regulations pertaining to signage shall be issued a warning and be given fourteen (14) days to comply. If a violation continues unabated past such time, or if the violation is corrected and occurs again, a Notice of Violation and Notice of Hearing to the Code Enforcement Board shall be issued with a fine of up to two hundred fifty dollars and no cents (\$250.00) per day for each day the willful violation continues.
 - e. All violations of this section are subject to enforcement action through the Code Enforcement Board.

8. On-site signs may be located in the required front yard; provided, however that any such sign shall not obstruct visibility at intersections and curb breaks (see Section 4.2.24).
9. On-site signs shall not exceed a height above established grade of eighteen (18) feet, except as otherwise provided in these land development regulations.

4.2.21 TRANSITIONAL USE AREA REQUIREMENTS

It is the intent of these requirements to ease the frictions between residential and non-residential uses by creating a transition area in which certain intensive non-residential uses are prohibited.

Where a commercial or industrial district adjoins a residential district, along the same frontage and without an intervening street, the following uses shall not be located within one hundred (100) feet of the residential district:

1. Drive-in restaurants or refreshment stands.
2. Bars, taverns, and cocktail lounges.
3. Car washes.
4. Outdoor storage yards, wrecking yards, automobile wrecking yards, junk yards, yards used in whole or in part for scrap or salvage operations, or for processing, storage, display, or sales of any scrap, salvage, or second-hand building materials, junk automotive vehicles, or second-hand automotive parts.
5. Bulk storage of flammable liquids or explosives.

4.2.22 TRAVEL TRAILER PARKS AND CAMPGROUNDS

The following regulations apply to the construction and operation of travel trailer parks and campgrounds.

1. Sites in travel trailer parks and campgrounds shall be occupied primarily by travel trailers, pickup coaches, tents, camping trailers, and other vehicular accommodations.
2. Each site in a travel trailer park or campground shall be at least twelve hundred (1,200) square feet in area. No part of a travel trailer or other unit placed on a travel trailer or campground site shall be closer than twenty-five (25) feet to any lot line.

4.2.23 USE OF LAND IN A RESIDENTIAL DISTRICT FOR ACCESS

No land in a residential or residential/office district shall be used for drive-way, walkway, or access purposes to any land which is in a commercial or industrial district, or used for any purpose not permitted in a residential district except for ingress and egress to an existing use which does not abut on a street.

4.2.24 VISIBILITY AT INTERSECTIONS AND CURB BREAKS

- 4.2.24.1 Visibility at intersections. On a corner lot in all zoning districts, no fence, wall, hedge, landscaping, or structure shall be erected, placed, planted, or allowed to grow in such a manner as to obstruct vision between a height of two and one-half (2-1/2) feet and six (6) feet above the centerline grades of the intersecting streets in the area bounded by the street lines of such corner lots and a line joining points along said street lines thirty (30) feet from the point of such intersection.

4.2.24.2 Visibility at curb breaks. In all zone districts, where a curb break intersects a public right-of-way, no fence, wall, hedge, landscaping, or structure shall be erected, placed, planted, or allowed to grow in such a manner as to obstruct cross-visibility between a height of two and one-half (2-1/2) and six (6) feet within the areas of property on both sides of the curb break formed by the intersection of each side of the curb break and public right-of-way lines with two (2) sides of each triangle being ten (10) feet in length from the point of intersection and the third being a line connecting the end of the two (2) other sides.

4.2.24.3 Retaining walls. The requirements of this Section shall not be deemed to prohibit any necessary retaining wall.

4.2.24.4 Trees. Trees shall be permitted in the clear space provided that foliage is cut away within the prescribed heights.

4.2.25 WATERFRONT YARDS - MINIMUM REQUIREMENT

Waterfront yard requirements for streams and creeks (see Article 4, Zoning Districts, Minimum Yard Requirements, Special Provisions).

Waterfront yard requirements for all other waterfront yards, no structure shall be located closer than fifty (50) feet to the mean high-water line.

Exceptions for all waterfront yards (see Section 4.2.4 for exceptions for certain accessory structures).

4.2.26 YARD ENCROACHMENTS

Every part of every required yard shall be open and unobstructed from the ground to the sky except as hereinafter provided or as otherwise permitted in these land development regulations:

1. Sills and belt courses may project not over twelve (12) inches into a required yard.
2. Movable awnings may project not over three (3) feet into a required yard, provided that where the yard is less than five (5) feet in width the projection shall not exceed one-half (1/2) the width of the yard.
3. Chimneys, fireplaces, bay windows, or pilasters may project not over two (2) feet into a required yard.
4. Fire escapes, stairways, and balconies which are unroofed and unenclosed may project not over five (5) feet into a required rear yard, or not over three (3) feet into a required side yard of a multiple dwelling, hotel, or motel.
5. Hoods, canopies, roof overhangs, or marquees may project not over three (3) feet into a required yard, but shall not come closer than one (1) foot to the lot line.
6. Fences, walls, and hedges are permitted in required yards, subject to the provisions of this Section.
7. Cornices, eaves, or gutters may project not over three (3) feet into a required yard, provided that where the required yard is less than six (6) feet in width, such projection shall not exceed one-half (1/2) of the width of the yard.
8. Except as provided herein, nothing in these land development regulations shall be so construed as to prohibit any type of landscaping or private, nonprofit, gardening on any lot.

4.2.27 AIRPORT LAND USE RESTRICTIONS

Airport use restrictions shall be as provided for within Chapter 3 of the City Code of Ordinances.

4.2.28 SPECIAL RIGHT-OF-WAY REQUIREMENTS

4.2.28.1 For all new arterial and collector roadways extra right-of-way, as provided within the Florida Department of Transportation Bicycle Facilities Planning and Design Manual, Official Standards, Revised Edition, 1982, shall be provided for integrated or parallel bicycle ways or lanes.

4.2.28.2 All new structures shall provide a minimum setback of fifty (50) feet as measured from the center line of the right-of-way for new or realigned collector or arterial roads.

4.2.29 HOME OCCUPATION REQUIREMENTS

1. Only one (1) additional person other than members of the family residing on the premises shall be engaged in such occupation;
2. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and shall under no circumstances change the residential character thereof;
3. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one (1) sign, not exceeding two (2) square feet in area, non-illuminated, mounted flat against the wall of the principal building at a position not more than two (2) feet distance from the main entrance to the residence;
4. In all zone districts except agricultural districts, no home occupation shall be conducted in an accessory building. In agriculture districts, home occupations may be conducted in an accessory building, provided that the floor area devoted to the home occupation does not exceed one thousand (1,000) square feet.
5. No home occupation shall occupy more than twenty (20) percent of the first floor area of the residence, exclusive of the area of any open porch or attached garage or similar space not suited or intended for occupancy as living quarters. No rooms which have been constructed as an addition to the residence, nor any attached porch or garage which has been converted into living quarters, shall be considered as floor area for the purpose of this definition until two (2) years after the date of completion thereof.
6. No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in the required front yard.
7. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.
8. For purposes of illustration, the following uses shall not be considered home occupations:
 - a. Studio for group instruction;
 - b. Dining facility or restaurant;

- c. Antique or gift shop;
 - d. Photographic studio;
 - e. Outdoor repair;
 - f. Food processing;
 - g. Retail sales; and
 - h. Child care center.
9. For purposes of illustration, the following uses may be considered home occupations, provided they meet all the requirements listed in subparagraphs 1-8 above and all other provisions of these land development regulations:
- a. The giving of individual instruction to one (1) person at a time such as art or music teacher;
 - b. Fabrication of articles such as are commonly classified under the term's arts and handicrafts, providing no retail sales are made in the home;
 - c. Custom dressmaking, seamstress, milliner;
 - d. Tutoring for not more than one (1) student at a time;
 - e. Answering telephone;
 - f. Barber or beauty shop; and
 - g. Professional offices.
10. A home occupation shall be subject to all applicable occupational licenses and other business taxes.

4.2.30 SPECIAL SEPTIC TANK REQUIREMENTS

Existing septic tanks shall be allowed to remain in service until such time as a centralized sanitary sewer service is accessible, conditioned on the following requirements:

- 1. A building permit shall not be issued for construction of a building or facility where sanitary sewage is proposed to be disposed using an onsite sewage disposal system in an area zoned industrial on the City's official zoning atlas, or used for industrial or manufacturing purposes, or its equivalent, where the City's centralized sanitary sewer system is available within one-quarter (1/4) mile of the area used or zoned industrial or manufacturing, or where a likelihood exists that the onsite sewage disposal system may receive toxic, hazardous or industrial waste;
- 2. An occupational license shall not be issued to the owner or tenant of a building located in an area zoned industrial on the City's official zoning atlas, or used for industrial or manufacturing purposes, or its equivalent, when such site is served by an onsite sewage disposal system without first obtaining an annual operating permit from the County Health Department; and
- 3. A certificate of land development regulation compliance shall not be issued to a new owner or tenant of a building located in an area zoned industrial on the City's official zoning atlas, or used for industrial or manufacturing purposes, or its equivalent, or who operates a business which has the potential to generate toxic, hazardous or industrial wastewater, when such site is served by an onsite sewage disposal system without first obtaining an annual operating permit for an onsite sewage disposal system from the County Health Department.

4.2.31 PROVISIONS FOR RESIDENTIAL DESIGN MANUFACTURED HOUSING

Residential Design Manufactured Homes as defined in Section 2.1 shall be installed in accordance with the following:

1. A permanent foundation and anchoring according to Chapter 15c - 1.10 of the Florida Administrative Code;
2. Underfloor area of the home shall be permanently enclosed and termite proofed; and
3. All transportation equipment shall be removed.

4.2.32 SPECIAL COMMUNITY RESIDENTIAL HOME REQUIREMENTS

Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home" and community residential homes as defined in Section 2.1 shall be located in accordance with the following:

- 4.2.32.1 The City shall not permit homes of six (6) or fewer residents which otherwise meet the definition of a community residential home to be located within a radius of one thousand (1,000) feet of an existing home of six (6) or fewer residents which otherwise meets the definition of a community residential home.
- 4.2.32.2 The City shall permit the siting of a community residential home, unless the City determines that the site selected meets the following criteria:
 1. The site selected does not meet applicable licensing criteria established and determined by the Florida Department of Health and Rehabilitative Services, including requirements that the home be located to assure the safe care and supervision of all clients in the home.
 2. The site selected would result in such a concentration of community residential homes in the area in proximity to the site selected, or would result in a combination of such homes with other residences in the community, such that the nature and character of the area would be substantially altered. (A home that would be located within a radius of 1,200 feet of another existing community residential home shall be considered to be an over concentration of such homes that substantially alters the nature and character of the area. A home that would be located within a radius of 500 feet of a one (1) family residential district shall be considered to substantially alter the nature and character of the area).

4.2.33 FUTURE LAND USE AMENDMENT FOR PUBLIC BUILDINGS AND FACILITIES

Public buildings and facilities, including public schools, which do not meet the definition of "essential services" as stated in these land development regulations, shall require an amendment to the Future Land Use Plan Map of the City's Comprehensive Plan to "Public Land Use", prior to review and consideration for approval as a special exception.

4.2.34 BED AND BREAKFAST INN REQUIREMENTS

Bed and Breakfast inns shall be approved by special exception as provided within these land development regulations in accordance with the following criteria:

1. The owner must live on the premises;
2. Separate toilet and bathing facilities for the exclusive use of guests must be provided;

3. Rentals shall be on a daily basis. The maximum stay for an individual guest shall be thirty (30) days in a 12-month period;
4. No cooking facilities shall be allowed in guest rooms;
5. Bed and breakfast establishments must comply with appropriate health permits, building and fire codes and business licenses as applicable to such use;
6. Signage, excepting historical markers located by federal, state, county or City agencies, shall be limited to one (1) sign, not exceeding six (6) square feet in area, with characters not exceeding eight (8) inches, non-illuminated (excepting flood lighting on each side of the sign);
7. The maximum number of rooms for guests shall be as follows:

Building Size (Gross Floor Area)	Maximum Guest Rooms
Less than or equal to	
1,200 square feet	1
1,201 - 1,800 square feet	2
1,801 - 2,400 square feet	3
2,401 - 3,000 square feet	4
3,001 - 3,600 square feet	5
over 3,600 square feet	6

8. No structure shall be constructed for the sole purpose of being utilized as a bed and breakfast inn; no existing structure shall be enlarged or expanded for the purpose of providing additional rooms for guests. It is intended that a bed and breakfast inn be a converted or renovated single-family residence, and that this principal function be maintained. The exterior appearance of the structure shall not be altered from its single-family character.

4.2.35 REQUIREMENTS FOR RESIDENCES FOR DESTITUTE PEOPLE

The total number of beds that may be provided in any residence for destitute people in a twenty-four (24) hour period is thirty (30).

4.2.36 PROVISIONS FOR ACCESSORY DWELLING UNITS.

Accessory dwelling units as defined in Section 2.1 shall be built as follows:

1. Built on a permanent foundation.
 - a. Note: If located in a zoning district where a residential design manufactured home is allowed, then an accessory dwelling unit that is built to United States Department of Housing and Urban Development Standards may be installed. Accessory dwelling units shall have all transportation equipment removed and underside of the accessory dwelling unit shall be enclosed.
2. Built to a similar building style or architectural style as the primary structure.

3. Built to the side or rear of the primary structure.
4. Have similar setbacks as the primary structure.
5. Have minimum size of at least four hundred (400) square feet.
6. Have maximum size of up to eleven-hundred (1,100) square feet but may not exceed fifty percent (50 %) of the size of the primary structure.
7. All accessory dwelling units shall have a separate 911 address from the primary dwelling.
8. Any accessory dwelling unit constructed or installed in a designated flood prone area shall meet all Federal Emergency Management Agency, Florida, and City requirements.

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SECTION 4.3 "CSV" CONSERVATION

4.3.1 DISTRICTS AND INTENT

The "CSV" Conservation category includes one (1) zone district: CSV. Lands within this district are devoted to the conservation of the unique natural functions. To conserve these lands, no use other than non-intensive resource-based recreation activities and native vegetative community restoration/forestry conducted in accordance with the Comprehensive Plan shall be permitted.

4.3.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Non-intensive resource-based recreation activities.
2. Native vegetative community restoration/forestry conducted in accordance with the Comprehensive Plan.

4.3.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to non-intensive resource based recreation activities.
2. Examples of permitted accessory uses and structures include:
 - a. Forestry stations and scientific stations for the study of the natural resources within the conservation district;
 - b. Residential facilities for caretakers; and
 - c. Boat docks and boat ramps.

4.3.4 PROHIBITED USES AND STRUCTURES

1. Residential uses (except forestry stations or scientific stations for the study of the natural resources within the conservation district and residential facilities for caretakers).
2. Any use or structure not specifically, provisionally or by reasonable implication permitted herein or permissible as a special exception.

4.3.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Recreational activities such as campsites and similar uses.

4.3.6 MINIMUM LOT REQUIREMENTS

None, except to meet other requirements as set out herein.

4.3.7 MINIMUM YARD REQUIREMENTS (See Section 4.2 for right-of-way setback requirements)

Special Provisions:

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

- 4.3.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

35 feet

- 4.3.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

None

- 4.3.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS

None

- 4.3.11 MINIMUM OFFSTREET PARKING REQUIREMENTS

None

SECTION 4.4 "A" AGRICULTURAL**4.4.1 DISTRICTS AND INTENT**

The "A" Agricultural category includes one (1) zone district: A. Lands in this district are intended to provide for areas primarily consisting of agricultural and residential uses consistent with the areas as designated agricultural within the City's Comprehensive Plan.

4.4.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. All agricultural activities (excepting intensive agriculture uses as defined in section 2.1 and not including livestock or poultry slaughterhouses), including the raising of livestock and poultry, the production of dairy and poultry products, the cultivation of field crops and fruits and berries, forestry conducted in accordance with the Comprehensive Plan, apiculture, and similar uses; provided, that no structure used for housing of animals or any commercial feed lot operation shall be located within three hundred (300) feet of any lot line, and no structure used for housing domestic animals shall be located within one hundred (100) feet of any lot line.
2. The processing, storage, and sale of agricultural products and commodities which are raised on the premises (but not including livestock or poultry slaughterhouses); provided, that no building used for these activities shall be located within three hundred (300) feet of any side or rear lot line.
3. Single family dwellings.
4. Mobile homes.
5. Plant nurseries and greenhouses.
6. Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home" (See Section 4.2).

4.4.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures;
 - b. Are located on the same lot as the permitted principal use or structure or on a contiguous lot in the same ownership; and
 - c. Uses and structures which involve operations not in keeping with the character of the district.
2. Examples of permitted accessory uses and structures include:
 - a. Barns and stables;
 - b. Private garages;
 - c. Private swimming pools;
 - d. On-site signs (see Section 4.2); and
 - e. Residential facilities for caretakers whose work requires residence on the premises or for employees who will be quartered on the premises.
 - f. Accessory dwelling units (See Section 4.2.36).

4.4.4 PROHIBITED USES AND STRUCTURES

1. Junk yard or automobile wrecking yard, and
2. Any use or structure not specifically, provisionally or by reasonable implication permitted herein as a special exception.

4.4.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. The processing, storage, and sale of agricultural products and commodities which are not raised on the premises; provided, that no building used for these activities shall be located within three hundred (300) feet of any side or rear lot line.
 2. Livestock auction arenas.
 3. Livestock or poultry slaughterhouses; provided, that no building used for these activities shall be located within three hundred (300) feet of any lot line.
 4. Sawmills and planing mills; provided, that no building used for these activities shall be located within three hundred (300) feet of any side or rear lot line.
 5. Agricultural equipment and related machinery sales.
 6. Agricultural feed and grain packaging, blending, storage, and sales.
 7. Agricultural fertilizer storage and sales.
 8. Agricultural fairs and fairground activities.
 9. Recreational activities such as racetracks and speedways; golf courses; country clubs; tennis and racquet clubs; golf and archery ranges; rifle, shotgun, and pistol ranges; travel trailer parks or campgrounds, including day camps; hunting or fishing camps; and similar uses.
 10. Riding or boarding stables; provided that no building used for housing of animals shall be located within three hundred (300) feet of any lot line.
 11. Hospitals, sanitariums, nursing homes, and residential homes for the aged.
 12. Commercial kennels, veterinary clinics, and animal shelters; provided, that no open runs or buildings used for housing of animals shall be located within three hundred (300) feet of any lot line.
 13. Group living facilities.
 14. Crematories.
 15. Airplane landing fields.
 16. Child care centers, provided:
 - a. No outdoor play activities shall be conducted before 8 a.m. or after 8 p.m.; and
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
 17. Home occupations (see Section 4.2).
 18. Public or private schools offering curricula comparable to that of public schools (see Section 4.2).
 19. Public buildings and facilities, unless otherwise specified (see Section 4.2).
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20. Private clubs and lodges.
21. Off-site signs (see also Section 4.2).
22. Solid waste facilities.
23. Flea markets.
24. Paper and pulp manufacturing.
25. Intensive agriculture uses (see Section 2.1).
26. Churches and other houses of worship.
27. Cemeteries and mausoleums.
28. Bed and breakfast inns (see Section 4.2).
29. Adult care centers.

4.4.6 MINIMUM LOT REQUIREMENTS (area, width)

1. Single family dwellings, mobile homes, and group living facilities:
Minimum lot area 10 acres
Minimum lot width 400 feet
2. All other permitted uses and structures (unless otherwise specified):
None, except as necessary to meet other requirements as set out herein.

4.4.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yard) (See Section 4.2 for right-of-way setback requirements.)

1. All permitted uses and structures (unless otherwise specified):
Front 30 feet
Side 25 feet
Rear 25 feet
2. Accessory Uses and Structures:
Front 30 feet
Side 5 feet
Rear 5 feet
3. Accessory dwelling units:
Front 30 feet
Side 25 feet
Rear 25 feet

Special Provisions

For lots with double front yards, the side of the residence not acting as the main entrance may be considered as a side yard for accessory uses and structures as long as it does not obstruct the line of sight of any intersection or driveway.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.4.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

35 feet

4.4.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS: 20%

Note: In addition to meeting the required lot, yard, building height, lot coverage, landscaped buffering, and off-street parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.4.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS
(See also Section 4.2)

1. All permitted uses and structures (unless otherwise specified):

None, except as necessary to meet other requirements as set out herein.

4.4.11 MINIMUM OFFSTREET PARKING REQUIREMENTS
(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

SECTION 4.5 "RSF" RESIDENTIAL, SINGLE FAMILY**4.5.1 DISTRICTS AND INTENT**

The "RSF" Residential, Single Family category includes three (3) zone districts: RSF-1, RSF-2, and RSF-3. It is the intent of these districts to provide for single family areas of low to medium density together with public and semi-public buildings and facilities and accessory structures as may be desirable and compatible with such development, as well as surrounding development. Non-residential uses in these districts may be subject to restrictions and requirements necessary to preserve and protect the single family residential character of these districts. Variation among the RSF-1, RSF-2, and RSF-3 districts is in requirements for lot area, width, and certain yards.

4.5.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Single family dwellings.
2. Public parks and recreational areas.
3. Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home" (See Section 4.2).

4.5.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures;
 - b. Are located on the same lot as the permitted principal use or structure, or on a contiguous lot in the same ownership;
 - c. Are not of a nature likely to attract visitors in larger numbers than would normally be expected in a residential neighborhood; and
 - d. Do not involve operations or structures not in keeping with the character of single family residential development.
2. Examples of permitted accessory uses and structures include:
 - a. Private garages;
 - b. Private swimming pools;
 - c. Non-commercial greenhouses and plant nurseries; and
 - d. On-site signs (See Section 4.2).
 - e. Accessory dwelling units (See Section 4.2.36).

4.5.4 PROHIBITED USES AND STRUCTURES

1. Trade or service establishments or storage in connection with such establishments;
2. Storage or overnight parking of commercial or industrial vehicles in excess of one (1) ton capacity;
3. Storage of building materials (except in connection with active construction activities on the premises);
4. Signs, except as specifically permitted;

5. Water wells (except as permitted as irrigation systems);
6. The keeping of:
 - a. Horses;
 - b. Cows;
 - c. Swine;
 - d. Sheep;
 - e. Goats; or
 - f. Poultry; and
7. Any use or structure not specifically, provisionally, or by reasonable implication permitted herein as a special exception.

4.5.5 SPECIAL EXCEPTIONS (See also Articles 12 and 13)

1. Public or private schools offering curricula comparable to that of public schools (see Section 4.2).
2. Churches and other houses of worship.
3. Golf courses, country clubs, and racquet and tennis clubs.
4. Cemeteries and mausoleums.
5. Private clubs and lodges.
6. Parks maintained by any private association of persons residing in the district.
7. Public buildings and facilities in keeping with the character and requirements of the district, except those otherwise specified.
8. Home occupations (see Section 4.2).
9. Child care centers, provided:
 - a. No outdoor play activities shall be conducted before 8 a.m. or after 8 p.m.; and
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
10. Commercial greenhouses and plant nurseries.
11. Bed and breakfast inns (see Section 4.2).
12. Adult care center.
13. Standard design manufactured homes as defined in these land development regulations in Residential Single Family-3 (RSF-3) districts only.

4.5.6 MINIMUM LOT REQUIREMENTS (area, width)

1. Single family dwellings:

RSF-1:	Minimum lot area	20,000 square feet
	Minimum lot width	100 feet

RSF-2: Minimum lot area 10,000 square feet

Minimum lot width 70 feet

Note: RSF-2 districts shall only be permitted where community water systems and sanitary sewer systems are available and accessible.

RSF-3: Minimum lot area 6,000 square feet

Minimum lot width 50 feet

Note: RSF-3 districts shall only be permitted where community water systems and centralized sanitary sewer systems are available and accessible.

2. Other permitted uses and structures:

None, except as needed to meet all other requirements herein set out.

4.5.7 MINIMUM YARD REQUIREMENTS (depth of front and back yard, width of side yards)
(See Section 4.2 for right-of-way setback requirements.)

1. Single family dwellings:

RSF-1: Front 30 feet

Side 15 feet for each side yard.

Rear 15 feet

RSF-2: Front 25 feet

Side 10 feet for each side yard.

Rear 15 feet

RSF-3: Front 20 feet

Side 10 feet for each side yard.

Rear 15 feet

2. Public and private schools, adult care centers, child care centers, churches, other houses of worship, private clubs and lodges, and other all permitted uses unless otherwise specified:

Front 35 feet

Side 25 feet for each side yard.

Rear 35 feet

3. Accessory Uses and Structures:

RSF-1: Front 30 feet

Side 5 feet

Rear 5 feet

RSF-2: Front 25 feet

Side 5 feet

Rear 5 feet

RSF-3: Front 20 feet

Side 5 feet

Rear 5 feet

4. Accessory dwelling units:

RSF-1:	Front	30 feet
	Side	15 feet
	Rear	15 feet
RSF-2:	Front	25 feet
	Side	10 feet
	Rear	15 feet
RSF-3:	Front	20 feet
	Side	10 feet
	Rear	15 feet

Special Provisions

For lots with double front yards, the side of the residence not acting as the main entrance may be considered as a side yard for accessory uses and structures as long as it does not obstruct the line of sight of any intersection or driveway.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.5.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

35 feet

4.5.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

1. Single family dwellings and duplexes, including their accessory buildings: 40%
2. Other permitted buildings in connection with permitted uses, including their accessory buildings: 35%

Note: In addition to meeting the required lot, yard, building height, lot coverage, landscaped buffering, and off-street parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.5.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS
(See also Section 4.2)

1. Churches, other houses of worship, private clubs and lodges, adult care centers, child care centers, commercial greenhouses and plant nurseries, public buildings (but not public schools): Where a use listed under (1) above is erected or expanded on land abutting either (a) a residential district or (b) property used for residential purposes in a residential/office district, then the proposed use shall provide a landscaped buffer which shall not be less than ten (10) feet in width along the affected rear and/or side yards as the case may be.
 2. All other permitted uses (unless otherwise specified):
None, except as necessary to meet other requirements set out herein.
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4.5.11 MINIMUM OFFSTREET PARKING REQUIREMENTS
(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

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SECTION 4.6 "RSF/MH" RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME**4.6.1 DISTRICTS AND INTENT**

The "RSF/MH" Residential, (Mixed) Single Family/Mobile Home category includes three (3) zone districts: RSF/MH-1, RSF/MH-2, and RSF/MH-3. It is the intent of these districts to provide for single family residential areas of low to medium density for single family dwellings and individual mobile homes within designated urban areas as defined within the Comprehensive Plan. In addition to providing for mixed single family/mobile home areas, this district also provides for public and semi-public buildings and facilities and accessory structures as may be desirable and compatible with mixed single family/mobile home residential development. In these districts, permitted nonresidential uses and special exceptions may be subject to restrictions and requirements necessary to preserve and protect the single family residential character of these districts.

4.6.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Single family dwellings.
2. Mobile home dwellings.
3. Public parks and recreational areas.
4. Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home" (See Section 4.2).

4.6.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures;
 - b. Are located on the same lot as the permitted principal use or structure, or on a contiguous lot in the same ownership;
 - c. Are not of a nature likely to attract visitors in larger numbers than would normally be expected in a residential neighborhood; and
 - d. Do not involve operations or structures not in keeping with the character of residential development.
2. Examples of permitted accessory uses and structures include:
 - a. Private garages;
 - b. Private swimming pools;
 - c. Noncommercial greenhouses and plant nurseries; and
 - d. On-site signs (see Section 4.2).
 - e. Accessory dwelling units (See Section 4.2.36).

4.6.4 PROHIBITED USES AND STRUCTURES

1. Trade or service establishments or storage in connection with such establishments;
2. Storage or overnight parking of commercial or industrial vehicles in excess of one (1) ton capacity;
3. Storage of building materials (except in connection with active construction activities on the premises);

4. Mobil Home Parks
5. Water wells (except as permitted as irrigation systems);
6. Signs, except as specifically permitted;
7. The keeping of:
 - a. Horses;
 - b. Cows;
 - c. Swine;
 - d. Sheep;
 - e. Goats; or
 - f. Poultry; and
8. Any use or structure not specifically, provisionally, or by reasonable implication permitted herein as a special exception.

4.6.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Public or private schools offering curricula comparable to that of public schools (see Section 4.2).
2. Churches and other houses of worship.
3. Golf courses, country clubs, racquet and tennis clubs.
4. Cemeteries and mausoleums.
5. Private clubs and lodges.
6. Parks maintained by any private association of persons residing in the district.
7. Public buildings and facilities in keeping with the character and requirements of the district, except those otherwise specified (see Section 4.2).
8. Home occupations (see Section 4.2).
9. Child care centers, provided:
 - a. No outdoor play activities shall be conducted before 8 a.m. or after 8 p.m.; and
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
10. Commercial greenhouses and plant nurseries.
11. Bed and breakfast inns (See Section 4.2).
12. Adult care center.

4.6.6 MINIMUM LOT REQUIREMENTS (area, width)

1. Single family dwellings and mobile homes:

Minimum area for single family/mobile home district; 10 acres.

RSF/MH-1: Minimum lot area 20,000 square feet

Minimum lot width 100 feet

RSF/MH-2: Minimum lot area 10,000 square feet

Minimum lot width 85 feet

Note: RSF/MH-2 districts shall only be permitted where community water systems and centralized sanitary sewer systems are available and accessible.

RSF/MH-3: Minimum lot area 6,000 square feet

Minimum lot width 50 feet

Note: RSF/MH-3 districts shall only be permitted where community water systems and sanitary sewer systems are available and accessible.

2. Other permitted uses and structures:

None, except as needed to meet all other requirements herein set out.

4.6.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side of yards)
(See Section 4.2 for right-of-way setback requirements.)

1. Single family dwellings and mobile homes:

RSF/MH-1: Front 30 feet
Side 15 feet for each side yard
Rear 15 feet

2. Single family dwellings and mobile homes:

RSF/MH-2: Front 25 feet
Side 10 feet for each side yard
Rear 15 feet
RSF/MH-3: Front 20 feet
Side 10 feet for each side yard.
Rear 15 feet

3. Public and private schools, adult care centers, child care centers, churches, other houses of worship, private clubs and lodges, and all other permissible uses unless otherwise specified:

Front 35 feet
Side 25 feet for each side yard.
Rear 35 feet

4. Accessory Uses and Structures:

RSF/MH-1: Front 30 feet
Side 5 feet
Rear 5 feet
RSF/MH-2: Front 25 feet
Side 5 feet
Rear 5 feet
RSF/MH-3: Front 20 feet

Side 5 feet

Rear 5 feet

5. Accessory dwelling units:

RSF/MH-1: Front 30 feet

Side 15 feet

Rear 15 feet

RSF/MH-2: Front 25 feet

Side 10 feet

Rear 15 feet

RSF/MH-3: Front 20 feet

Side 10 feet

Rear 15 feet

Special Provisions:

For lots with double front yards, the side of the residence not acting as the main entrance may be considered as a side yard for accessory uses and structures as long as it does not obstruct the line of sight of any intersection or driveway.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.6.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:

(See also Section 4.2 for exceptions)

35 feet

4.6.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

1. One family dwellings and duplexes, including their accessory buildings: 40%
2. Other permitted buildings in connection with permitted uses, including their accessory buildings: 35%.

Note: In addition to meeting the required lot, yard, building height, lot coverage, landscaped buffering, and off-street parking requirements of this section, no structure shall exceed a .50 floor area ratio.

4.6.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS

(See also Section 4.2)

1. Churches, other houses of worship, private clubs and lodges, child care centers, commercial greenhouses and plant nurseries, public buildings (but not public schools):

Where a use listed under (1) above is erected or expanded on land abutting either (a) a residential district or (b) property used for residential purposes in a residential/office district, then the proposed use shall provide a landscaped buffer which shall not be less than 10 feet in width along the affected rear and/or side yards as the case may be.

2. All other permitted uses (unless otherwise specified):

None, except as necessary to meet other requirements set out herein.

4.6.11 MINIMUM OFFSTREET PARKING REQUIREMENTS

(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

4.6.12 ADDITIONAL REQUIREMENTS FOR MOBILE HOMES

1. Anchoring. Each mobile home shall be located on a stand permitting each unit to be sufficiently supported and anchored as in compliance with the State Standards for Anchoring Mobile Homes. In addition, each mobile home shall have the wheels and axles removed, shall be placed as close to the ground as can be practically accomplished and shall have the tongue or hitch portion of the mobile home removed unless permanently attached in such a manner that it cannot be readily removed.
2. Skirting. A skirt or apron which is continually and properly maintained by the owner of the mobile home shall surround each mobile home between the bottom of the unit and the ground.

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SECTION 4.7 "RMH" RESIDENTIAL, MOBILE HOME**4.7.1 DISTRICTS AND INTENT**

The "RMH" Residential, Mobile Home category includes three (3) zone districts: RMH-1, RMH-2, and RMH-3. It is the intent of these districts to provide for low to medium density mobile home subdivision development together with public and semi-public buildings and facilities and accessory structures as may be desirable and compatible with such development as well as surrounding development. Nonresidential uses in these districts may be subject to restrictions and requirements necessary to protect the residential character of these districts.

4.7.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Mobile homes.
2. Public parks and recreational areas.
3. Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home" (see Section 4.2).

4.7.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures;
 - b. Are located on the same lot as the permitted principal use or structure, or on a contiguous lot in the same ownership;
 - c. Are not of a nature likely to attract visitors in larger numbers than would normally be expected in a residential neighborhood; and
 - d. Do not involve operations or structures not in keeping with the character of residential development.
2. Examples of permitted accessory uses and structures include:
 - a. Private garages;
 - b. Private swimming pools;
 - c. Non-commercial greenhouses and plant nurseries; and
 - d. On-site signs (see Section 4.2).
 - e. Accessory dwelling units (See Section 4.2.36).

4.7.4 PROHIBITED USES AND STRUCTURES

1. Trade or service establishments or storage in connection with such establishments;
2. Storage or overnight parking of commercial or industrial vehicles in excess of one (1) ton capacity;
3. Storage of building materials (except in connection with active construction activities on the premises);
4. New single family dwelling units;
5. Mobil Home Parks;

6. Signs, except as specifically permitted;
7. Water wells (except as permitted as irrigation systems);
8. The keeping of:
 - a. Horses;
 - b. Cows;
 - c. Swine;
 - d. Sheep;
 - e. Goats; or
 - f. Poultry; and
9. Any use or structure not specifically, provisionally, or by reasonable implication permitted herein as a special exception.

4.7.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Public or private schools offering curricula comparable to that of public schools (see Section 4.2).
2. Churches and other houses of worship.
3. Golf courses, country clubs, and racquet and tennis clubs.
4. Cemeteries and mausoleums.
5. Private clubs and lodges.
6. Parks maintained by any private association of persons residing in the district.
7. Public buildings and facilities in keeping with the character and requirements of the district, except those otherwise specified (see Section 4.2).
8. Home occupations (see Section 4.2).
9. Child care centers, provided:
 - a. No outdoor play activities shall be conducted before 8 a.m. or after 8 p.m.; and
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
10. Commercial greenhouses and plant nurseries.
11. Bed and breakfast inns (see Section 4.2).
12. Adult care center.

4.7.6 MINIMUM LOT REQUIREMENTS (areas, width)

1. Mobile homes:

RMH-1: Minimum lot area	20,000 square feet
Minimum lot width	100 feet
RMH-2: Minimum lot area	10,000 square feet
Minimum lot width	85 feet

Note: RMH-2 districts shall only be permitted where a community water system and sanitary sewer system is available and accessible.

RMH-3: Minimum lot area 6,000 square feet

Minimum lot width 50 feet

Note: RMH-3 districts shall only be permitted where a community water system and sanitary sewer system is available and accessible.

2. Other permitted uses and structures:

None, except as needed to meet all other requirements herein set out.

4.7.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yards)
(See Section 4.2 for right-of-way setback requirements.)

1. Mobile homes:

RMH-1: Front 30 feet

Side 15 feet for each side yard

Rear 15 feet

RMH-2: Front 25 feet

Side 15 feet for each side yard

Rear 15 feet

RMH-3: Front 20 feet

Side 10 feet for each side yard

Rear 15 feet

2. Public and private schools, adult care centers, child care centers, churches, other houses of worship, private clubs and lodges, and all other permitted uses unless otherwise specified:

Front 35 feet

Side 25 feet for each side yard.

Rear 35 feet

3. Accessory Uses and Structures:

RMH-1: Front 30 feet

Side 5 feet

Rear 5 feet

RMH-2: Front 25 feet

Side 5 feet

Rear 5 feet

RMH-3: Front 20 feet

Side 5 feet

Rear 5 feet

4. Accessory dwelling units:

RMH-1:	Front	30 feet
	Side	15 feet
	Rear	15 feet
RMH-2:	Front	25 feet
	Side	15 feet
	Rear	15 feet
RMH-3:	Front	20 feet
	Side	10 feet
	Rear	15 feet

Special Provisions:

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.7.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

35 feet

4.7.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

1. Mobile home dwellings including their accessory buildings: 40%.
2. Other permitted building in connection with permitted uses, including their accessory buildings: 35%.

Note: In addition to meeting the required lot, yard, building height, lot coverage, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.7.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS
(See also Section 4.2)

1. Churches, other houses of worship, private clubs and lodges, adult care center, child care centers, commercial greenhouses and plant nurseries, public buildings (but not public schools):
Where a use listed under (1) above is erected or expanded on land abutting either (a) a residential district or (b) property used for residential purposes in a residential/office district, then the proposed use shall provide a landscaped buffer which shall be not less than ten (10) feet in width along the affected rear and/or side yards as the case may be.
2. All other permitted uses (unless otherwise specified):

None, except as necessary to meet other requirements set out herein.

4.7.11 MINIMUM OFFSTREET PARKING REQUIREMENTS
(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

4.7.12 ADDITIONAL REQUIREMENTS FOR MOBILE HOMES

1. **Anchoring.** Each mobile home shall be located on a stand permitting each unit to be sufficiently supported and anchored as in compliance with the State Standards for Anchoring Mobile Homes. In addition, each mobile home shall have the wheels and axles removed, shall be placed as close to the ground as can be practically accomplished and shall have the tongue or hitch portion of the mobile home removed unless permanently attached in such a manner that it cannot be readily removed.
2. **Skirting.** A skirt or apron which is continually and properly maintained by the owner of the mobile home shall surround each mobile home between the bottom of the unit and the ground.

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SECTION 4.8 "RMH-P" RESIDENTIAL, MOBILE HOME PARK**4.8.1 DISTRICTS AND INTENT**

The "RMH-P" Residential, Mobile Home Park category includes one (1) zone district: RMH-P. It is the intent of this district to provide for mobile homes in approved parks, occupied as one family dwellings. This is a medium density district designed to create an environment of residential character and permitting only those uses, activities, and services which are compatible with the residential environment. The RMH-P district is a residential district, not a commercial district. The minimum size for a mobile home park shall be ten (10) acres in order to avoid spotty development and to provide enough area for adequate site design.

4.8.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Mobile home parks.
2. Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home" (see Section 4.2).

For uses under (1) above: Site and development plan approval is required (see Article 13).

4.8.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures;
 - b. Are located on the same lot as the permitted principal use or structure, or on a contiguous lot in the same ownership;
 - c. Are not of a nature likely to attract visitors in larger numbers than would normally be expected in a residential neighborhood; and
 - d. Do not involve operations or structures not in keeping with the character of residential development.
2. Examples of permitted accessory uses and structures include:
 - a. Private garages;
 - b. Private swimming pools;
 - c. Non-commercial greenhouses and plant nurseries;
 - d. Storage rooms;
 - e. Mobile home park administrative/management offices and recreational and laundry facilities intended for use solely by the residents of the mobile home park and their guests; and
 - f. On-site signs (see Section 4.2).

4.8.4 PROHIBITED USES AND STRUCTURES

1. Trade or service establishments or storage in connection with such establishments;
2. Retail commercial outlets for sale of new and used mobile homes;
3. Storage or overnight parking of commercial or industrial vehicles in excess of one (1) ton capacity;

4. Storage of building materials (except in connection with active construction activities on the premises);
5. Signs, except as specifically permitted;
6. The keeping of:
 - a. Horses;
 - b. Cows;
 - c. Swine;
 - d. Sheep;
 - e. Goats; or
 - f. Poultry; and
7. Any use or structure not specifically, provisionally, or by reasonable implication permitted herein as a special exception.

4.8.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Public or private schools offering curricula comparable to that of public schools (see Section 4.2).
2. Churches and other houses of worship.
3. Golf courses, country clubs, and racquet and tennis clubs.
4. Cemeteries or mausoleums.
5. Private clubs and lodges.
6. Public parks; parks maintained by any private association of persons residing in the district.
7. Public buildings and facilities in keeping with the character and requirements of the district, except those otherwise specified (see Section 4.2).
8. Home occupations (see Section 4.2).
9. Child care centers, provided:
 - a. No outdoor play activities shall be conducted before 8:00 a.m. or after 8:00 p.m.
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
10. Conference centers.
11. Adult care centers.

4.8.6 MINIMUM LOT REQUIREMENTS (area, width)

1. Mobile home parks:

Site requirements:	Minimum site area	10 acres.
	Minimum site width	400 feet
	Minimum land area per dwelling unit: (Density; 8 dwelling units per acre).	5,445 square feet

Mobile home stand requirements:

Minimum mobile home stand size: 3,500 square feet

Minimum average width of mobile home stand: 40 feet

2. Other permitted uses and structures:

None, except as needed to meet all other requirements herein set out.

4.8.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yards)
(See Section 4.2 for right-of-way setback requirements.)

1. Mobile home parks: (to be applied at site perimeter)

Front 35 feet

Side 25 feet for each side yard

Rear 25 feet

Special Provisions: In a mobile home park, no mobile home shall be located closer than twenty (20) feet to (a) another mobile home, or (b) a mobile home park access or circulation drive.

Accessory Uses and Structures:

RMH-P Front 30 feet

Side 5 feet for each side yard

Rear 5 feet

2. Public and private schools, adult care centers, child care centers, churches, other houses of worship, private clubs and lodges, conference centers and all other permitted uses unless otherwise specified:

Front 35 feet

Side 25 feet for each side yard

Rear 35 feet

Special Provisions:

For lots with double front yards, the side of the residence not acting as the main entrance may be considered as a side yard for accessory uses and structures as long as it does not obstruct the line of sight any intersection or driveway.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.8.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

35 feet

4.8.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

1. Mobile home parks, including all accessory buildings: 30%.

2. Other permitted buildings in connection with permitted uses, including their accessory buildings: 35%.

Note: In addition to meeting the required lot, yard, building height, lot coverage, landscaped buffering, and off-street parking requirements of this section, no structure shall exceed a .50 floor area ratio.

4.8.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS

(See also Section 4.2)

1. Mobile home parks:

Where a use under (1) above is erected or expanded on land abutting a one (1) family residential district, then the proposed use shall provide a landscaped buffer which shall be not less than fifteen (15) feet in width along the affected rear and/or side yards as the case may be.

2. Churches, other houses of worship, private clubs and lodges, conference centers, child care centers, public buildings (but not public schools):

Where a use listed under (2) above is erected or expanded on land abutting a residential district, then the proposed use shall provide a landscaped buffer which shall be not less than ten (10) feet in width along the affected rear and/or side yards as the case may be.

3. All other permitted uses (unless otherwise specified):

None, except as necessary to meet other requirements set out herein.

4.8.11 MINIMUM OFFSTREET PARKING REQUIREMENTS

(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

4.8.12 ADDITIONAL REQUIREMENTS FOR MOBILE HOME PARKS

1. Mobile home stands. The following requirements shall apply:

- a. Each mobile home shall be located on a stand that will permit each unit to be sufficiently supported and anchored as in compliance with the State Standards for Anchoring Mobile Homes.
- b. Each approved mobile home stand shall be clearly defined by stakes or other markers which physically delineate the location of each stand within the mobile home park.
- c. A skirt or apron shall surround each mobile home between the bottom of the unit and the ground. This skirt or apron shall be continually and properly maintained by the owner of the mobile home.

2. Street or Driveway Improvements. All streets and drives shall be constructed using generally accepted engineering practices so as to allow proper drainage of the entire area, and to provide access to each mobile home site.

- a. Pavement base. Six (6) inches of compacted limerock.
- b. Wearing surface. One (1) inch of Type II asphalt or concrete surface course or the equivalent as approved as meeting standards established by the City Council.
- c. Pavement width. All streets shall have a minimum pavement width of twenty (20) feet.

3. Street lighting. All streets or driveways within the park shall be lighted at night with electric lights providing a minimum illumination of 0.2 foot candles.
4. Usable open space. A minimum of fifteen (15) percent of the gross land area within the mobile home park shall be designed for recreational purposes.
5. Parking. No parking shall be allowed on any mobile home park access or circulation drive.
6. State regulations. In addition to the requirements listed above, the mobile home park shall comply with all applicable rules and regulations of the State of Florida including Chapter 10D-26 of the Florida Administrative Code.

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SECTION 4.9 "RMF" RESIDENTIAL, MULTIPLE FAMILY**4.9.1 DISTRICTS AND INTENT**

The "RMF" Residential, Multiple Family category includes two (2) zone districts: RMF-1, and RMF-2. It is the intent of these districts to provide for residential areas of medium to high density and only when community potable water systems and centralized sanitary sewer systems are available and accessible. These zoning districts allow for a desirable variety of housing types together with public and semi-public buildings and facilities and accessory structures as may be compatible with residential development. Nonresidential uses in these districts may be subject to restrictions and requirements necessary to preserve and protect the residential character of these districts. Variation between the RMF-1 and RMF-2 districts is in requirements for density (land area per dwelling unit).

4.9.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Single family dwellings.
2. Duplex dwellings.
3. Multiple family dwellings.
4. Public parks and recreational areas.
5. Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home" (see Section 4.2).
6. Community residential homes (see Section 4.2).

For uses under (3) above: site and development plan approval is required for multiple family developments consisting of five (5) or more dwellings or two (2) or more separate buildings (see Article 13).

For uses under (6) above: site and development plan approval is required (see Article 13).

4.9.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures;
 - b. Are located on the same lot as the permitted principal use or structure, or on a contiguous lot in the same ownership;
 - c. Are not of a nature likely to attract visitors in larger numbers than would normally be expected in a residential neighborhood; and
 - d. Do not involve operations or structures not in keeping with the character of residential development.
2. Examples of permitted accessory uses and structures include:
 - a. Private garages;
 - b. Private swimming pools;
 - c. Non-commercial greenhouses and plant nurseries;

- d. For multiple family dwellings: administrative/management offices for the multiple family complex and recreational and laundry facilities intended for use solely by the residents of the multiple family complex and their guests; and
- e. On-site signs (see Section 4.2).
- f. Accessory dwelling units (See Section 4.2.36).

4.9.4 PROHIBITED USES AND STRUCTURES

- 1. Trade or service establishments or storage in connection with such establishments;
- 2. Storage or overnight parking of commercial or industrial vehicles, in excess of one (1) ton capacity;
- 3. Storage of building materials (except in connection with active construction activities on the premises);
- 4. Signs, except as specifically permitted;
- 5. The keeping of:
 - a. Horses;
 - b. Cows;
 - c. Swine;
 - d. Sheep;
 - e. Goats; or
 - f. Poultry; and
- 6. Any use or structure not specifically, provisionally, or by reasonable implication permitted herein as a special exception.

4.9.5 SPECIAL EXCEPTIONS (See also Articles 12 and 13)

- 1. Public or private schools offering curricula comparable to that of public schools.
- 2. Churches and other houses of worship.
- 3. Golf courses, country clubs, and racquet and tennis clubs.
- 4. Cemeteries and mausoleums.
- 5. Private clubs and lodges.
- 6. Parks maintained by any private association of persons residing in the district.
- 7. Public buildings and facilities in keeping with the character and requirements of the district, except those otherwise specified (see Section 4.2).
- 8. Home occupations (see Section 4.2).
- 9. Child care centers, provided:
 - a. No outdoor play activities shall be conducted before 8:00 a.m. or after 8:00 p.m.
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
- 10. Group living facilities.
- 11. Nursing homes and residential homes for the aged.

12. Conference centers.
13. Adult care center.
14. Bed and breakfast inns (see Section 4.2).

4.9.6 MINIMUM LOT REQUIREMENTS (area, width)

1. Single family dwellings:
 - Minimum lot area 6,000 square feet
 - Minimum lot width 50 feet
2. Duplexes:
 - Minimum lot area 10,000 square feet
 - Minimum lot width 85 feet
3. Multiple family development:
 - Minimum site area 16,335 square feet
 - Minimum site width 80 feet
 - Minimum land area per dwelling unit;
 - RMF-1 5,445 square feet
 - RMF-2 2,178 square feet
4. Other permitted uses and structures:
 - None, except as needed to meet all other requirements herein set out.

4.9.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yards, width of side yards) (See Section 4.2 for right-of-way setback requirements.)

1. Single family dwellings and duplexes:
 - Front 20 feet
 - Side 10 feet for each side yard.
 - Rear 15 feet

Accessory Uses and Structures:

 - RMF-1 Front 20 feet
 - Side 5 feet for each side yard.
 - Rear 5 feet
2. Multiple family dwellings: (to be applied to site perimeter)
 - Front 30 feet
 - Side 15 feet for each side yard.
 - Rear 20 feet

Special Provisions; Where two (2) or more multiple family structures are located together on one (1) site, no detached residential structure shall be closer than twenty (20) feet to another.

Accessory Structures:

- RMF-1 Front 30 feet
 Side 5 feet for each side yard.
 Rear 5 feet

3. Public and private schools, adult and child care centers, churches, other houses of worship, private clubs and lodges, nursing homes, residential homes for the aged, group living facilities, and all other permitted uses unless otherwise specified:

- Front 35 feet
 Side 25 feet for each side yard.
 Rear 35 feet

4. Accessory dwelling units:

- RMF-1: Front 30 feet
 Side 10 feet
 Rear 15 feet
 RMF-2: Front 30 feet
 Side 10 feet
 Rear 15 feet

Special Provisions

For lots with double front yards, the side of the residence not acting as the main entrance may be considered as a side yard for accessory uses and structures as long as it does not obstruct the line of sight of any intersection or driveway.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.9.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

1. Single Family Dwellings and Duplex Dwellings:

 Thirty-five (35) feet

2. All other structures:

 Eighty-five (85) feet unless development is contiguous to a single-family zoning district, then structures shall not exceed thirty-five (35) feet in height unless a buffer or screening is provided and approved by the Land Development Regulations Administrator.

4.9.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

1. Single family dwellings, including their accessory buildings: 40%
2. Duplexes and multiple family development, including their accessory buildings: 40%
3. Other permitted buildings in connection with permitted uses, including their accessory buildings: 35%

Note: In addition to meeting the required lot, yard, building height, lot coverage, landscaped buffering, and off-street parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.9.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS

(See also Section 4.2)

1. In the RMF-2 district only, multiple family dwellings:

Where a use listed under (1) above is erected or expanded on land abutting a one family residential district, then the proposed use shall provide a landscaped buffer which shall not be less than fifteen (15) feet in width along the affected rear and/or side yards as the case may be.

2. Churches, other houses of worship, private clubs and lodges, and conference centers, child care centers, public buildings (but not public schools):

Where a use listed under (2) above is erected or expanded on land abutting a residential district, then the proposed use shall provide a landscaped buffer which shall be not less than ten (10) feet in width along the affected rear and/or side yards as the case may be.

3. All other permitted uses (unless otherwise specified):

None, except as necessary to meet other requirements set out herein.

4.9.11 MINIMUM OFFSTREET PARKING REQUIREMENTS

(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

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SECTION 4.10 "RO" RESIDENTIAL/OFFICE

4.10.1 DISTRICTS AND INTENT

The "RO" Residential/Office category includes one zone district: RO. This district is intended for single family and multiple family residences together with business and professional offices which are not incompatible with residential uses, and public and semi-public buildings and facilities and accessory structures as may be desirable with such development, as well as surrounding development. This district is not to be deemed a commercial district.

4.10.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Single family dwellings.
2. Duplexes.
3. Multiple family dwellings.
4. Medical and dental offices, clinics, and laboratories.
5. Business and professional offices.
6. Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home". (See Section 4.2)
7. Community residential facilities. (See Section 4.2)

For uses under (4), (5) and (7): Site and development plan approval is required. (See Article 13)

For uses under (3) above: Site and development plan approval is required for multiple family developments consisting of five (5) or more dwelling units or two (2) or more separate buildings (see Article 13).

4.10.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted or permissible uses and structures;
 - b. Are located on the same lot as the permitted or permissible principal use or structure, or on a contiguous lot in the same ownership; and
 - c. Are not of a nature likely to be incompatible with residential development due to traffic, noise, dust, glare, odor, or fumes.
2. Examples of permitted accessory uses and structures include:
 - a. Private garages;
 - b. Private swimming pools and cabanas;
 - c. Noncommercial greenhouses and plant nurseries;
 - d. For multiple family dwellings: administrative/management offices for the multiple family complex and recreational and laundry facilities intended for use solely by the residents of the multiple family complex and their guests; and
 - e. On-site signs (see also Section 4.2).

4.10.4 PROHIBITED USES AND STRUCTURES

Any use or structure not specifically, provisionally or by reasonable implication permitted herein or permissible by special exception, including the following which are listed for emphasis:

1. Sales, display, or outside storage of goods or merchandise.
2. Restaurants.
3. Automotive service stations and car washes.
4. Bars, cocktail lounges, taverns, and package store for sale of alcoholic beverages.
5. Off-site signs.

4.10.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Public or private schools offering curricula comparable to that of public schools (See Section 4.2).
 2. Parks maintained by any private association of persons residing in the district.
 3. Group living facilities.
 4. Public buildings and facilities, except those otherwise specified (See Section 4.2).
 5. Art galleries, community or little theaters (but not moving picture theaters or drive-in movies).
 6. Private clubs and lodges.
 7. Churches and other houses of worship.
 8. Funeral homes without crematories.
 9. Hospitals, nursing homes, and residential homes for the aged.
 10. Home occupations (see Section 4.2).
 11. Professional, business, and technical schools, provided all activities are conducted in completely enclosed buildings.
 12. Child care centers and overnight child care centers provided:
 - a. No outdoor play activities shall be conducted before 8 a.m. or after 8 p.m.
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
 13. Dance, art and music studios.
 14. Recovery homes.
 15. Residential treatment facilities.
 16. Pharmacies.
 17. Commercial greenhouses and nurseries.
 18. Nursing homes and residential housing for the aged.
 19. Adult care center.
 20. Bed and breakfast inns (see Section 4.2).
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4.10.6 MINIMUM LOT REQUIREMENTS (area, width)

1. Single family dwellings:
 - Minimum lot area 6,000 square feet
 - Minimum lot width 50 feet
2. Duplexes:
 - Minimum lot area 10,000 square feet
 - Minimum lot width 70 feet
3. Multiple family development:
 - Minimum site area 20,000 square feet
 - Minimum site width 80 feet
 - Minimum land area per dwelling unit 5,445 square feet
4. Other permitted or permissible uses and structures:
 - None, except as needed to meet other requirements herein set out.

4.10.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yards)

1. Single family dwellings and duplexes:
 - Front 20 feet
 - Side 10 feet for each side yard.
 - Rear 15 feet
2. Multiple family dwellings: (to be applied at site perimeter)
 - Front 30 feet
 - Side 15 feet for each side yard.
 - Rear 20 feet

Special Provisions; Where two (2) or more multiple family structures are located together on one site, no detached residential structure shall be located closer than twenty (20) feet to another.
3. Public and private schools, child care centers, overnight child care centers, churches and other houses of worship, private clubs and lodges, nursing homes, residential homes for the age, group living facilities, public buildings and facilities (unless otherwise specified):
 - Front 35 feet
 - Side 25 feet
 - Rear 35 feet
4. Medical and dental offices, clinics, and laboratories; hospitals; business and professional offices; and all other permitted or permissible uses unless otherwise specified:
 - Front 30 feet
 - Side 20 feet for each side yard.
 - Rear 20 feet

Special Provisions: As a minimum, no less than one-half (1/2) the depth of any required front yard shall be maintained as a landscaped area; the remainder may be used for offstreet parking, but not for buildings. The depth of this landscaped area shall be measured at right angles to property lines and shall be established along the entire length of and contiguous to the designated property line or lines. This landscaped area may be penetrated at right angles by driveways.

Special Provisions:

For lots with double front yards, the side of the residence not acting as the main entrance may be considered as a side yard for accessory uses and structures as long as it does not obstruct the line of sight of any intersection or driveway.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.10.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:

(See also Section 4.2 for exceptions)

1. Single Family Dwellings and Duplex Dwellings:

Thirty-five (35) feet

2. All other structures:

Eighty-five (85) feet unless development is contiguous to a single-family zoning district, then structures shall not exceed thirty-five (35) feet in height unless a buffer or screening is provided and approved by the Land Development Regulations Administrator.

4.10.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

1. Single family dwellings including their accessory buildings: 40%
2. Duplexes and multiple family development, including their accessory buildings: 40%.
3. Other permitted buildings in connection with permitted or permissible uses, including their accessory buildings: 35%.

4.10.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS

(See also Section 4.2)

1. Medical and dental offices, clinics, and laboratories; business and professional offices; art galleries; community or little theaters; dance, art, and music studios; funeral homes; hospitals; nursing homes; churches; other houses of worship; private clubs and lodges; child care centers; overnight child care centers; public buildings (but not public schools):

Where a use listed under (1) above is erected or expanded on land abutting either (a) a residential district or (b) property used for residential purposes in a residential/office district, then the proposed use shall provide a landscaped buffer which shall be not less than ten (10) feet in width along the affected rear and/or side yards as the case may be.

2. All other permitted or permissible uses (unless otherwise specified):
None, except as necessary to meet other requirements set out herein.

4.10.11 MINIMUM OFFSTREET PARKING REQUIREMENTS
(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

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SECTION 4.11 "CN" COMMERCIAL, NEIGHBORHOOD

4.11.1 DISTRICTS AND INTENT

The "CN" Commercial, Neighborhood category includes one (1) zone district: CN. It is the intent of this district to provide for small scale retail and service developments which serve the convenience needs of a limited population and/or geographic area (i.e., a neighborhood). In accordance with the Comprehensive Plan, this district is not intended to accommodate major or large scale commercial or service activities. The CN district is intended to be oriented to and compatible with the neighborhood to be served, and shall be located on a collector or arterial road.

4.11.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Retail commercial outlets for sale of food, hardware and drugs.
2. Service establishments such as a barber or beauty shop, shoe repair shop, self-service laundry or dry cleaner, laundry or dry cleaning pick-up station.

The above uses are subject to the following limitations:

- a. Floor area of each individual outlet or establishment shall not exceed three thousand (3,000) square feet;
 - b. Sale, display, preparation, and storage to be conducted within a completely enclosed building, and no more than twenty (20) percent of floor area to be devoted to storage;
 - c. Products to be sold only at retail; and
 - d. Site and development plan approval is required for all developments (see Article 13).
3. Single family residences.

4.11.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. On the same premises and in connection with permitted principal uses and structures, dwelling units only for occupancy by owners or employees of the principal use.
2. On-site signs (see Section 4.2)
3. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures;
 - b. Are located on the same lot as the permitted use or structure, or on a contiguous lot in the same ownership; and
 - c. Do not involve operations or structures not in keeping with the character of the district.

4.11.4 PROHIBITED USES AND STRUCTURES

1. Any use or structure not specifically, provisionally, or by reasonable implication permitted herein.
2. Residential uses, except as specified under CN accessory uses.
3. Off-site signs.

4.11.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Automotive service and self-service stations (see Section 4.2 for special design standards for automotive service and self-service stations).
2. Child care centers and overnight child care centers, provided:
 - a. No outdoor play activities shall be conducted before 8 a.m. or after 8 p.m.
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
3. Banks and financial institutions.
4. Public buildings and facilities.
5. Bed and breakfast inns (see Section 4.2).
6. Churches and other houses of worship.
7. Adult care center.

4.11.6 MINIMUM LOT REQUIREMENTS (area, width)

None, except as necessary to meet other requirements as set out herein.

4.11.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yards)
(See Section 4.2 for right-of-way setback requirements.)

1. Commercial and service establishments (unless otherwise specified):

Front	25 feet
Side	10 feet for each side yard.
Rear	15 feet
2. Adult care centers and child care centers and overnight child care centers:

Front	20 feet
Side	10 feet for each side yard.
Rear	15 feet

Special Provisions:

For lots with double front yards, the side of the residence not acting as the main entrance may be considered as a side yard for accessory uses and structures as long as it does not obstruct the line of sight of any intersection or driveway.

Parking lots shall be subject to a minimum front setback along all road right-of-ways of ten (10) feet which shall be designated as a landscape buffer area.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.11.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:

(See also Section 4.2 for exceptions)

35 feet

4.11.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

40%

Note: In addition to meeting the required yard, building height, lot coverage, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a .25 floor area ratio.

4.11.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS

(See also Section 4.2)

1. All permitted uses (unless otherwise specified):

Where a use listed under (1) above is erected or expanded on land abutting a residential district, then the proposed use shall provide a landscaped buffer which shall be not less than twenty (20) feet in width along the affected rear and/or side yards as the case may be.

4.11.11 MINIMUM OFFSTREET PARKING REQUIREMENTS

(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

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SECTION 4.12 "CG" COMMERCIAL, GENERAL

4.12.1 DISTRICTS AND INTENT

The "CG" Commercial, General category includes one (1) zone district: CG. This district is intended for general retail commercial, office and service activities which serve a market area larger than a neighborhood. While some of the same types of uses are found in CN areas, the CG areas are generally greater in scale and intensity. Businesses in this category require locations convenient to automotive traffic and ample offstreet parking is required, however; pedestrian traffic may also be found in this district. This district is not suitable for highly automotive-oriented uses.

4.12.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Retail commercial outlets for sale of food, wearing apparel, fabric, toys, sundries and notions, books and stationery, leather goods and luggage, paint, glass, wallpaper, jewelry (including repair) art, cameras or photographic supplies (including camera repair), sporting goods, hobby shops and pet shops (but not animal kennel), musical instruments, optical goods, television and radio (including repair incidental to sales), florist or gift shop, delicatessen, bake shop (but not wholesale bakery), drugs, plants and garden supplies (including outside storage of plants and materials), automotive vehicle parts and accessories (but not junk yards or automotive wrecking yards), and similar uses.
2. Retail commercial outlets for sale of home furnishings (furniture, floor coverings, draperies, upholstery) and appliances (including repair incidental to sales), office equipment or furniture, hardware, second-hand merchandise in completely enclosed buildings, and similar uses.
3. Service establishments such as barber or beauty shop, shoe repair shop, restaurant, interior decorator, photographic studio, art or dance or music studio, reducing salon or gymnasium, animal grooming, self-service laundry or dry cleaner, tailor or dressmaker, laundry or dry cleaning pickup station, and similar uses.
4. Service establishments such as radio or television station (but not television or radio towers or antennae); funeral home, radio and television repair shop, appliance repair shop, letter shops and printing establishments, pest control, and similar uses.
5. Medical or dental offices, clinics, and laboratories.
6. Business and professional offices.
7. Newspaper offices.
8. Banks and financial institutions.
9. Professional, business, and technical schools.
10. Commercial recreational facilities in completely enclosed, soundproof buildings, such as indoor motion picture theater, community or little theater, billiard parlor, bowling alley, and similar uses.
11. Hotels and motels.
12. Dry cleaning and laundry package plants in completely enclosed buildings using nonflammable liquids such as perchlorethylene and with no odor, fumes, or steam detectable to normal senses from off the premises.

13. Art galleries.
14. Miscellaneous uses such as telephone exchange and commercial parking lots and parking garages.
15. Recovery homes.
16. Residential treatment facilities.
17. Automotive self service station. (See Section 4.2 for special design standards for automotive self-service stations)
18. Churches and other houses of worship.

Unless otherwise specified, the above uses are subject to the following limitations:

1. Sale, display, preparation, and storage to be conducted within a completely enclosed building, and no more than thirty (30) percent of floor space to be devoted to storage;
2. Products to be sold only at retail; and
3. Site and development plan approval (see Article 13) is required for all commercial developments.

4.12.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures.
 - b. Are located on the same lot as the permitted use or structure, or on a contiguous lot in the same ownership.
 - c. Do not involve operations or structures not in keeping with the character of the district.
2. On-site signs (see Section 4.2).

4.12.4 PROHIBITED USES AND STRUCTURES

1. Manufacturing activities, except as specifically permitted.
2. Warehousing or storage, except in connection with a permitted use.
3. Off-site signs.
4. Retail commercial outlets for sale of new and used automobiles, motorcycles, trucks and tractors, mobile homes, boats, heavy machinery and equipment, lumber and building supplies, and monuments.
5. Motor vehicle body shop.
6. Any other uses or structures not specifically, provisionally or by reasonable implication permitted herein. Any use which is potentially dangerous, noxious or offensive to neighboring uses in the district or to those who pass on public ways by reason of smoke, odor, noise, glare, fumes, gas, vibration, threat of fire or explosion, emission of particulate matter, interference with radio or television reception, radiation, or likely for other reasons to be incompatible with the character of the district. Performance standards apply (see Section 4.2).

4.12.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Automotive service stations (see Section 4.2 for special design standards for automotive service stations).
2. Rental of automotive vehicles, trailers and trucks.
3. Package store for sale of alcoholic beverages, bar, tavern or cocktail lounge.
4. Hospitals and nursing homes.
5. Motor bus or other transportation terminals.
6. Child care centers and overnight child care centers, provided:
 - a. No outdoor play activities shall be conducted before 8 a.m. or after 8 p.m.; and
 - b. Provision is made for areas for offstreet pick-up and drop-off of children.
7. Public buildings and facilities.
8. Residential dwelling units, which lawfully existed within this district on the date of adoption or amendment of the Comprehensive Plan.
9. Private clubs and lodges.
10. Bed and breakfast inns (see Section 4.2).
11. Adult care centers.
12. Residences for destitute people (see section 4.2.35).

4.12.6 MINIMUM LOT REQUIREMENTS (area, width)

1. All permitted uses and structures (unless otherwise specified):

None, except as needed to meet other requirements set out herein.

4.12.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yards)
(See Section 4.2 for right-of-way setback requirements.)

1. All permitted uses and structures (unless otherwise specified):

Front	20 feet
Side	None, except where a side yard is provided, then a side yard of at least 10 feet must be provided.
Rear	15 feet
2. Adult care centers and child care centers and overnight child care centers:

Front	20 feet
Side	10 feet for each side yard.
Rear	15 feet

Special Provisions

Parking lots shall be subject to a minimum front setback along all road rights-of-way of ten (10) feet which shall be designated as a landscape buffer area.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.12.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

Eighty-five (85) feet

4.12.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

In addition to meeting the required yard, building height, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.12.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS
(See also Section 4.2)

1. All permitted uses (unless otherwise specified):

Where a use listed under (1) above is erected or expanded on land abutting a residential district, then the proposed use shall provide a landscaped buffer which shall be not less than ten (10) feet in width along the affected rear and/or side yards as the case may be.

2. Existing single-family dwellings:

None, except as necessary to meet other requirements set out herein.

4.12.11 MINIMUM OFFSTREET PARKING REQUIREMENTS
(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

SECTION 4.13 "CI" COMMERCIAL, INTENSIVE

4.13.1 DISTRICTS AND INTENT

The "CI" Commercial, Intensive category includes one (1) zone district: CI. This district is intended for intensive, highly automotive-oriented uses that require a conspicuous and accessible location convenient to streets carrying large volumes of traffic. Such activities generally require large land areas, do not cater directly in appreciable degree to pedestrians, and require ample offstreet parking and offstreet loading space. This district permits certain uses not of a neighborhood or general commercial type and serves the entire City.

4.13.2 PERMITTED PRINCIPAL USES AND STRUCTURES

As for CG, and in addition:

1. Retail commercial outlets for sale of new and used automobiles, motorcycles, trucks and tractors, mobile homes, boats, heavy machinery and equipment, dairy supplies, feed, fertilizer, lumber and building supplies, monuments, and outdoor retail commercial display areas associated with sale of said items.
2. Service establishments such as repair and service garage, motor vehicle body shop, car wash, auction house (but not including livestock auction arena), laundry or dry cleaning establishment, animal boarding kennels in soundproof buildings, plant nursery or landscape contractor, carpenter or cabinet shop, home equipment rental, ice delivery station, upholstery shop, marina and boat sales, commercial water softening establishment, rental of automotive vehicles, trailers, and trucks.
3. Commercial recreation facilities such as drive-in theater (see Section 4.2), golf driving range, miniature golf course, skating rink, skateboard arena, go-cart track, and similar uses.
4. Palmist, astrologist, psychics, clairvoyants, and phrenologists.
5. Miscellaneous uses such as express or parcel delivery office, motor bus or other transportation terminal.
6. Wholesaling from sample stocks only, providing no manufacturing or storage for distribution is permitted on the premises.

Site and development plan approval (see Article 13) is required for all commercial developments.

4.13.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures.
 - b. Are located on the same lot as the permitted use or structure, or on a contiguous lot in the same ownership.
 - c. Do not involve operations or structures not in keeping with the character of the district.
2. On-site signs (see also Section 4.2).

3. Outdoor storage yard in connection with permitted use only; provided, this provision shall not permit wrecking yards (including automobile wrecking yard), junk yards, or yards used in whole or in part for scrap or salvage operations or for processing, storage, display, or sales of any scrap, salvage, or second-hand building materials, junk automotive vehicles, or second-hand automotive parts.
4. On the same premises and in connection with permitted principal uses and structures, dwelling units only for the occupation of owners or employees of the principal use.

4.13.4 PROHIBITED USES AND STRUCTURES

1. Manufacturing activities, except as specifically permitted.
2. Any use which is potentially dangerous, noxious or offensive to neighboring uses in the district or to those who pass on public ways by reason of smoke, odor, noise, glare, fumes, gas, vibration, threat of fire or explosion, emission of particulate matter, interference with radio or television reception, radiation or likely for other reasons to be incompatible with the character of the district. Performance standards apply (see Section 4.2)
3. Any other uses or structures not specifically, provisionally or by reasonable implication permitted herein.

4.13.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Wholesale, warehouse or storage use in completely enclosed buildings. However, bulk storage of flammable liquids is not permitted.
2. Package store for sale of alcoholic beverages, bar, tavern or cocktail lounge.
3. Off-site signs (see also Section 4.2)
4. Truck stops and automotive service stations (see Section 4.2 for special design standards for automotive service stations).
5. Service establishments such as crematory.
6. Agricultural fairs and fairground activities, livestock auction arenas.
7. Commercial tourist attractions.
8. Building trades contractor with on premises storage yard for materials and equipment.
9. Public buildings and facilities.
10. Residential dwelling units, which lawfully existed within this district on the date of adoption or amendment of the Comprehensive Plan.
11. Private clubs and lodges.
12. Bed and breakfast inns (see Section 4.2).
13. Travel trailer parks or campgrounds.

4.13.6 MINIMUM LOT REQUIREMENTS (area, width)

1. All permitted uses and structures (unless otherwise specified):
None, except as needed to meet the other requirements as set out herein.

4.13.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yard)
(See Section 4.2 for right-of-way setback requirements.)

1. All permitted uses and structures (unless otherwise specified):

Front 20 feet

Side None, except where a side yard is provided, then a side yard of at least ten (10) feet must be provided.

Rear 15 feet

Special Provisions:

Parking lots shall be subject to a minimum front setback along all road rights-of-way of ten (10) feet which shall be designated as a landscape buffer area.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.13.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

Eighty-five (85) feet

4.13.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

In addition to meeting the required yard, building height, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.13.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS
(See also Section 4.2)

1. All permitted uses (unless otherwise specified):

Where a use listed under (1) above is erected or expanded on land abutting a residential district, then the proposed use shall provide a landscaped buffer which shall be not less than ten (10) feet in width along the affected rear and/or side yards as the case may be.

4.13.11 MINIMUM OFFSTREET PARKING REQUIREMENTS
(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

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SECTION 4.14 "C-CBD" COMMERCIAL, CENTRAL BUSINESS DISTRICT**4.14.1 DISTRICTS AND INTENT**

The "C-CBD" Commercial, Central Business District category includes one zone district: C-CBD. It is the intent that this district be applied only to that area which forms the City's center for financial, commercial, governmental, professional, cultural, and associated activities. The intent of this district is to encourage the development of the central business district as a focal point for the community which provides the services for people to live, work, and shop. The regulations in this section are designed to:

1. Protect and enhance the district's suitability for activities which need a central location;
2. Discourage uses which do not require a central location; and
3. Discourage uses which may create friction with pedestrian traffic and the primary activities for which the district is intended.

Heavily automotive oriented uses are, as a rule, prohibited.

4.14.2 PERMITTED PRINCIPAL USES AND STRUCTURES

As for CG, and in addition:

1. Retail commercial outlets for sale of new and used automobiles, trucks and tractors; and agricultural machinery and equipment.
2. Convention centers and auditoriums.
3. Wholesaling from sample stocks only, providing no manufacturing or storage for distribution is permitted on the premises.
4. Motor bus or other transportation terminal.
5. Single family, duplex, and multiple family dwellings.
6. Compound uses (defined as any use of land or building for either single family, duplex, or multiple family residential use and nonresidential use, either of which may be the principal use).

For all permitted uses and structures, site and development plan approval is required (see Article 13).

4.14.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted or permissible uses and structures.
 - b. Are located on the same lot as the permitted or permissible use or structure, or on a contiguous lot in the same ownership.
 - c. Do not involve operations or structures not in keeping with the character of the district.
2. On-site signs (see also Section 4.2)

3. Restaurants may have seating outside which shall be included as seating for regulatory purposes; outside seating shall be included in State license from the Florida Department of Business and Professional Regulations; outside seating shall in no way impede ingress/egress for the business; access along sidewalk right-of-way shall not be less than six (6) feet at any time; as required by Florida Accessibility Code for Building Construction and Americans with Disabilities Act; seating shall in no way interfere with visibility at curb breaks. Outside seating requires application approval. Application requires a one (1) time fee of seventy-five dollars and no cents (\$75.00); however, if revoked, it is revoked for the remainder of the calendar year. An applicant may reapply after January 1 and shall be subject to another fee.
- (a) Tables, chairs and substantial barriers provided with restaurants or bars located on public rights-of-way shall be of quality, design, materials, size, elevation, and workmanship both to ensure the safety and convenience of users and to enhance the visual quality of the urban environment. Design, materials and colors shall be approved by the Historical Preservation Board and the issuance of a Certificate of Appropriateness prior to the issuance of the outdoor seating on public right-of-way permit.
 - (b) Alcohol may be permitted on public rights-of-way with prior approval by the City Manager and proof that the Florida beer, wine and/or liquor license and the restaurant license includes this area and number of patrons located on public rights-of-way on their licenses and the area is separated from the rest of the public right-of-way by a substantial barrier. Alcohol may be consumed within this barricaded area and the establishment owner is responsible to ensure that no containers containing beverages are removed from this barricaded area. The restaurant or bar shall only serve beverages in the outdoor seating area in plastic containers with a maximum of sixteen (16) ounces in size. Each plastic container shall be imprinted with the restaurant or bar logo or name.
 - (c) Barriers are defined as any method of separating the seating area from the remainder of the public right-of-way as approved by the City Manager and the Growth Management Director.
 - (d) On-site, outside seating shall have distinguishable barriers from other uses and provide required egress functions and shall be approved by the City Manager and the Growth Management Director.
 - (e) The City Manager may close the use of public rights-of-way during City sponsored events.
 - (f) Tables and chairs located on the public rights-of-way without barriers shall be available for the general public to utilize and not exclusively for patrons of the restaurant or bar when not enclosed by an approved barrier.
 - (g) Restaurants and bars placing tables and chairs on public rights-of-way shall provide a minimum of three million dollars and no cents (\$3,000,000.00) liability insurance policy issued by a Florida licensed insurance company with the City listed as an additional insured.

4. Other businesses may have a maximum of two (2) one (1) seat chairs displayed outside for seating purposes based on the width of the storefront. One (1) chair is allowed per fifteen (15) feet of storefront. Chairs shall in no way impede ingress/egress for the business; access along sidewalk right-of-way shall not be less than six (6) feet at any time; seating shall in no way interfere with visibility at curb breaks. If two (2) chairs are allowed, one (1), two (2) seat bench may be substituted. Outside seating requires application approval. Application requires a one (1) time fee of twenty-five dollars and no cents (\$25.00); however if revoked, it is revoked for the remainder of the calendar year. An applicant may reapply after January 1 and shall be subject to another fee.
 - (a) Chairs shall be brought inside when business is not in operation.
 - (b) The City Manager, at his/her discretion, may close the use of public rights-of-way during City sponsored events.
 - (c) Chairs shall be of quality, design, materials, size, elevation and workmanship both to ensure the safety of users and to enhance the visual quality of the urban environment. Design, materials and colors shall be approved by the Historical Preservation Board and the issuance of a Certificate of Appropriateness prior to the issuance of the outdoor seating on public right-of-way permit.
 - (d) Tables and chairs located on public rights-of-way shall be available for general public to utilize and not exclusively for patrons of the business.
 - (e) Businesses placing tables and chairs on public rights-of-way shall provide a minimum three million dollars and no cents (\$3,000,000.00) liability insurance policy issued by a Florida licensed insurance company with the City listed as an additional insured.
5. On-site, outside sales and displays may be allowed in accordance with the following: On Marion Avenue one (1) display not to exceed twelve (12) square feet (ie: two (2) foot x six (6) foot table, display shelf or mannequin), not to exceed six (6) feet tall. On all other streets within the Commercial, Central Business District (C-CBD), on-site outside sales and display areas shall be limited to twenty-five percent (25%) of the lineal footage of the building front, from the building to the street right-of-way. For buildings on a corner lot, both street frontages may be considered if there is privately owned property between the building frontage and the street right-of-way. If the building abuts the street right-of-way, it cannot be considered for allowable display area.
 - (a) On-site display areas shall not detract from required off-street parking nor shall they impede access along a sidewalk.
 - (b) Any and all outdoor displays shall not contain offensive language or gestures, shall not expose breasts, buttocks or genitals of mannequins.
 - (c) All displays of merchandise shall not be located in a manner that prevents free ingress or egress from any door, window or fire escape.
 - (d) All display racks shall be maintained in good condition, shall be capable of supporting merchandise placed upon such display rack, and shall be stable and not easily tipped over. Display racks shall not include sharp edges, protrusions or other features which may be hazardous to the public.

- (e) All merchandise and the fixtures or devices on which the merchandise is displayed shall be moved inside the building or structure wherein the business is located during hours the business is not operated and during inclement weather, including, but not limited to, heavy rain or wind.
 - (f) At no time shall displays of merchandise, for sale or not for sale, be placed on the street right-of-way unless in conjunction with a City Council approved event in which streets are closed.
 - (g) On-site shall mean on the business premises as established by deed or lease agreement.
6. Flower planters by doorways are acceptable. Additional hanging plants or additional pots shall not be placed so as to cause the width of the sidewalk to be reduced below four (4) feet in width, nor shall they be erected or maintained in a manner that prevents free ingress or egress from any door, window, or fire escape, nor shall they interfere with visibility at intersections. The bottom of any hanging plant shall be at least eight (8) feet above the sidewalk and the top of container shall not extend above the level of the sills of the second-floor windows. Exceptions may be approved by the Land Development Regulation Administrator if the planters are not in the normal path of foot traffic. All flower planters shall be maintained in good repair and dead plants or flowers shall be removed promptly by the owner of the planter.

4.14.4 PROHIBITED USES AND STRUCTURES

- 1. Manufacturing, except goods for sale at retail on the premises.
- 2. Warehousing and storage except as accessory to be permitted principal use.
- 3. Sales, service, display, or storage of goods except in completely enclosed buildings. Retail commercial outlets for sale of new and used automobiles are exempted from provision for prohibition of outside display.
- 4. Heavily automotive uses such as sale of mobile homes, boats, dairy supplies, feed, fertilizer, lumber and building supplies, and monuments.
- 5. Off-site signs.
- 6. Any other uses or structures not specifically, provisionally, or by reasonable implication permitted herein.

4.14.5 SPECIAL EXCEPTIONS (See also Articles 12 and 13)

- 1. Automotive service stations (see Section 4.2 for special design standards for automotive service sections).
- 2. Package store for sale of alcoholic beverages; bar, tavern, or cocktail lounge.
- 3. Public buildings and facilities (see Section 4.2).
- 4. Private clubs and lodges.
- 5. Bed and breakfast inns (see Section 4.2).
- 6. Residences for destitute people (see section 4.2.35).

7. Auction house (but not including livestock auction arena) when operating in compliance with the following standards:
 - a. Auction must be conducted entirely within an enclosed structure.
 - b. Must be licensed as required by the City Code of Ordinances.
 - c. Hours of operation of the auction house shall be conducted only between the hours of 5:00 p.m. until 12:00 p.m. Monday through Friday and 12:00 p.m. until 12:00 a.m. Saturday and Sunday; however, provided that additional hours of operations may be granted if adequate offstreet parking facilities are provided to accommodate all vehicles associated with the operation of the auction house in a Commercial Business District (C-CBD) zoning district.
 - d. Structure must provide minimum requirements for assembly buildings as provided by Life Safety Codes and Building Codes.

4.14.6 MINIMUM LOT REQUIREMENTS (area, width)

None, except as needed to meet all other requirements as set out herein.

4.14.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yard).

None, except as needed to meet all other requirements herein set out.

Special Provisions:

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.14.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED:
(See also Section 4.2 for exceptions)

1. Single Family Dwellings and Duplex Dwellings:

Thirty-five (35) feet

2. All other structures:

Eighty-five (85) feet unless development is contiguous to a single-family zoning district, then structures shall not exceed thirty-five (35) feet in height unless a buffer or screening is provided and approved by the Land Development Regulations Administrator.

4.14.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

In addition to meeting the required yard, building height, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.14.10 MINIMUM LANDSCAPING BUFFERING REQUIREMENTS

(See also Section 4.2)

1. All permitted or permissible uses (unless otherwise specified):

Where a use listed under (1) above is erected or expanded on land abutting either (a) a residential district or (b) property used for residential purposes in a residential/office district, then the proposed use shall provide a landscaped buffer which shall not be less than ten (10) feet in width along the affected rear and side yards or both as the case may be.

2. Existing one and two family dwellings:

None, except as necessary to meet other requirements set out herein.

4.14.11 MINIMUM OFFSTREET PARKING REQUIREMENTS

(See also Section 4.2)

1. Churches and other houses of worship: one (1) space for each six (6) permanent seats in main auditorium.
2. Private clubs and lodges: one (1) space for each three hundred (300) square feet of floor area.
3. Each residential dwelling unit: two (2) spaces for each dwelling unit.
4. Other permitted or permissible uses: None.
5. Bed and breakfast inn; in addition to parking required for the residence, one (1) parking space shall be provided for each guest room. The Board of Adjustment may vary the parking requirement for those properties listed on the City's historic landmark or site list based upon site constraints including, but not limited to, small yards, inadequate space for parking, and the availability of on-street parking.

Note: Offstreet loading required (see Section 4.2).

SECTION 4.15 "CHI" COMMERCIAL, HIGHWAY INTERCHANGE**4.15.1 DISTRICTS AND INTENT**

The "CHI" Commercial, Highway Interchange category includes one zone district: CHI. This specialized district is intended for areas where adequate lot depth is available to provide development for vehicular related uses primarily serving the traveling public. Uses in such district are subject to criteria and standards intended to preserve the character of the district and to minimize adverse impacts with abutting and nearby uses. This district shall only be applied to interstate highway interchange areas.

4.15.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Automotive service and self-service stations (see Section 4.2 for special design standards for automotive service and self-service stations).
2. Rental of automotive vehicles, trailers and trucks.
3. Restaurants.
4. Hotels and motels.
5. Retail commercial outlets for sale of fruit, gifts, novelties and similar uses catering to tourists.
6. Light manufacturing, assembling, processing, packaging or fabricating in a completely enclosed building.
7. Facilities for storage and distribution of products including wholesale activity.
8. Retail factory outlets for sale of goods.

Unless otherwise specified, the above uses are subject to the following limitations: (1) products to be sold only at retail; and (2) for all developments, site and development plan approval is required (see Article 13).

4.15.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. On the same premises and in connection with permitted principal uses and structures, dwelling units only for occupancy by owners or employees of the principal use.
2. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures.
 - b. Are located on the same lot as the permitted use or structure, or on a contiguous lot in the same ownership.
 - c. Do not involve operations or structures not in keeping with the character of the district.
3. On-site signs (see Section 4.2).

4.15.4 PROHIBITED USES AND STRUCTURES

1. Dwelling units, except as provided under accessory uses.

2. Any use which is potentially dangerous, noxious or offensive to neighboring uses in the district or to those who pass on public ways by reason of smoke, odor, noise, glare, fumes, gas, vibration, threat of fire or explosion, emission of particulate matter, interference with radio or television reception, radiation or likely for other reasons to be incompatible with the character of the district.
3. Any other uses or structures not specifically, provisionally or by reasonable implication permitted herein.

4.15.5 SPECIAL EXCEPTIONS
(See also Articles 12 and 13)

1. Truck stops.
2. Travel trailer parks or campgrounds (see Section 4.2.22).
3. Storage facility for boats, recreational vehicles, and similar equipment in completely enclosed, partially enclosed or unenclosed buildings. Storage of boats, recreational vehicles, and similar equipment shall be permitted, subject to the following standards:
 - a. Storage shall occur only within a designated area, as approved in the site and development plan;
 - b. Storage areas shall not exceed twenty-five (25) percent of the lot area of the site;
 - c. Boats shall be stored on trailers with wheels; and
 - d. Storage areas shall be completely screened from the public right-of-way or adjacent residential zoning districts, utilizing the buildings associated with the storage facility opaque masonry wall or opaque fence (see Section 4.2.10), or landscape buffer (see Section 4.2.11) approved by the Land Development Regulations Administrator.
4. Commercial tourist attractions.
4. Package store for sale of alcoholic beverages; bar tavern, or cocktail lounge.
5. Retail commercial outlets for sale of new and used automobiles, motorcycles, trucks and tractors, manufactured homes, boats, heavy machinery and equipment, lumber and building supplies, and monuments.
6. Public buildings and facilities.
7. Bed and breakfast Inns (see Section 4.2).
8. Off-site signs (see Section 4.2).

4.15.6 MINIMUM LOT REQUIREMENTS (area, width)

1. All permitted uses (unless otherwise specified):

Minimum site area	None
Minimum lot width	None

4.15.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yards)

1. All permitted uses (unless otherwise specified):

Front 20 feet

Side None, except where a side yard is provided, then a side yard of at least five (5) feet must be provided.

Rear None

Special Provisions:

No less than 15 feet of the depth of the required front yard shall be maintained as a landscaped area. The depth of this landscaped area shall be measured at right angles to property lines and shall be established along the entire length and contiguous to the designated property line or lines. This landscaped area may be penetrated at right angles by driveways. The remainder of the required yard may be used for offstreet parking, but not for buildings.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.15.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED
(See Section 4.2. for exceptions)

85 feet except the height of signs which advertise commercial establishments located within the same Commercial, Highway Interchange (CHI) district shall be unrestricted, provided that such sign shall not exceed height limitations prescribed by the Federal Aviation Agency or airport zoning regulations within the flight approach zone of airports.

4.15.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

35%

Note: In addition to meeting the required lot, yard, building height, lot coverage, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.15.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS
(See also Section 4.18)

1. All permitted uses (unless otherwise specified):

Where a use listed under (1) above is erected or expanded on land abutting either (a) residential district or (b) property used for residential purposes in a residential/office district, then the proposed use shall provide a landscaped buffer which shall be not less than twenty (20) feet in width along the affected rear and/or side yards as the case may be.

4.15.13 MINIMUM OFFSTREET PARKING REQUIREMENTS
(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

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SECTION 4.16 "ILW" INDUSTRIAL, LIGHT AND WAREHOUSING**4.16.1 DISTRICTS AND INTENT**

The "ILW" Industrial, Light and Warehousing category includes one (1) zone district: ILW. This district is intended for light manufacturing, processing, storage and warehousing, wholesaling, and distribution. Service and commercial activities relating to the character of the district and supporting its activities are permitted. Certain commercial uses relating to automotive and heavy equipment sales and repair are permitted, but this district shall not be deemed commercial in character. Regulations for this district are intended to prevent or reduce adverse impacts between the uses in this district, and also to protect nearby residential and commercial districts. Performance standards are applied at lot lines (see Section 4.2).

4.16.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Wholesaling, warehousing, storage or distribution establishments and similar uses.
2. Research laboratories and activities in completely enclosed buildings.
3. Light manufacturing, assembling, processing (including food processing, but not slaughterhouses), packaging or fabricating in completely enclosed building.
4. Printing, lithographing, publishing, photographic processing, blue printing or similar establishments.
5. Outdoor storage yards and lots, provided, this provision shall not permit wrecking yards (including automobile wrecking yards), junk yards, or yards used in whole or in part for scrap or salvage operations or for processing, storage, display, or sales of any scrap, salvage, or second-hand building materials, junk automotive vehicles, or second-hand automotive parts.
6. Retail commercial establishments for sale, repair, and service of new and used automobiles, motorcycles, trucks and tractors, mobile homes, boats, heavy machinery and equipment, and farm equipment; motor vehicle body shop; establishments for sale of farm supplies, lumber and building supplies, monuments, automotive vehicle parts and accessories (but not junk yards or automotive vehicle wrecking yards), and similar uses.
7. Service establishments catering to commerce and industry including linen supply, freight movers, communications services, business machine services, canteen service, restaurant, employment agency, sign company, pest control, water softening establishment and similar uses.
8. Service establishments such as crematory.
9. Vocational, technical, trade, or industrial schools and similar uses.
10. Medical clinic in connection only with industrial activity.
11. Miscellaneous uses such as express or parcel delivery office, telephone exchange, commercial parking lots and garages, motor bus or truck or other transportation terminal.
12. Radio and television stations.
13. Building trades contractor including on premises storage yard for materials and equipment, but no manufacturing of concrete or asphalt is permitted.

14. Railroad switching, freight, and storage yards; railroad buildings and maintenance structures.

Site and development plan approval (see Section Article 13) is required for the following uses:

1. All commercial or industrial developments.

4.16.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which are customarily accessory and clearly incidental and subordinate to permitted principal uses and structures.
2. On-site signs (see Section 4.2).
3. On the same premises and in connection with permitted principal uses and structures, dwelling units only for the occupation of owners or employees of the principal use.

4.16.4 PROHIBITED USES AND STRUCTURES

Any uses or structures not specifically, provisionally, or by reasonable implication permitted herein, including the following, which are listed for purposes of emphasis:

1. Petroleum bulk storage and sales.
2. Yards or lots for scrap or salvage operations or for processing, storage, display, or sale of any scrap, salvage, or second-hand building materials and automotive vehicle parts.
3. Wrecking yards (including automotive vehicle wrecking yards) and junk yards.
4. Manufacturing activities not in completely enclosed buildings.
5. Any use not conforming to performance standards of Section 4.2.

4.16.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Off-site signs (see also Section 4.2).
2. Truck stops and automotive service and self-service stations (see Section 4.2 for special design standards for automotive service stations).
3. Public buildings and facilities.
4. Auction house (but not including livestock auction arena) when operating in compliance with the following standards:
 - a. Must be licensed as required by the City Code of Ordinances.
 - b. Hours of operation of the auction house shall be conducted only between the hours of 5:00 p.m. until 12:00 p.m. Monday through Friday and 12:00 p.m. until 12:00 a.m. Saturday and Sunday; however, provided that additional hours of operations may be granted if adequate offstreet parking facilities are provided to accommodate all vehicles associated with the operation of the auction house in an Industrial, Light and Warehousing (ILW) zoning district.
 - c. Structure must provide minimum requirements for assembly buildings as provided by Life Safety Codes and Building Codes.

4.16.6 MINIMUM LOT REQUIREMENTS (area, width)

1. All permitted and structures (unless otherwise specified): None, except as needed to meet the other requirements as set out herein.

4.16.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yard)
(See Section 4.2 for right-of-way setback requirements.)

1. All permitted or permissible uses and structures (unless otherwise specified):

Front	Twenty (20) feet, of which no less than one-half (1/2) the depth shall be maintained as a landscaped area; the remainder may be used for offstreet parking, but not for buildings. The depth of this landscaped area shall be measured at right angles to property lines and shall be established along the entire length of and contiguous to the designated property line or lines. This landscaped area may be penetrated at right angles by driveways.
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Side and Rear	Fifteen (15) feet except where railroad spur abuts side or rear property line, in which case no yard is required.
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Special Provisions:

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.16.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED

(See also Section 4.2 for exceptions)

Except as varied by the Board of Adjustment, the maximum height of structures in this zoning district shall be eighty-five (85) feet.

4.16.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

In addition to meeting the required yard, building height, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.16.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS

(See also Section 4.2)

1. All permitted uses (unless otherwise specified):

Where a use listed under (1) above is erected or expanded on land abutting a residential district, then the proposed use shall provide a landscaped buffer which shall be not less than twenty-five (25) feet in width along the affected rear and/or side yards as the case may be.

4.16.11 MINIMUM OFFSTREET PARKING REQUIREMENTS

(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

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SECTION 4.17 "I" INDUSTRIAL

4.17.1 DISTRICTS AND INTENT

The "I" Industrial category includes one (1) zone district: "I". This district is intended primarily for manufacturing and closely related uses. It is intended to preserve such lands for the functions of industrial activity, wholesaling, warehousing and distribution. To allow maximum latitude for operations, performance standards are applied at district boundaries, so that uses which might not otherwise be permitted are allowable in the portions of the district not adjacent to the district boundary lines.

4.17.2 PERMITTED PRINCIPAL USES AND STRUCTURES

As for ILW, and in addition:

1. Any industrial use which is otherwise lawful (except those uses requiring special controls and permissible as special exceptions) and which conforms to performance standards as set out in Section 4.2.

Site and development plan approval (see Article 13) is required for all industrial developments.

4.17.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. Uses and structures which are customarily accessory and clearly incidental and subordinate to permitted principal uses and structures.
2. On-site signs (see Section 4.2).
3. On the same premises and in connection with permitted principal uses and structures, dwelling units only for the occupation of owners or employees of the principal use.

4.17.4 PROHIBITED USES AND STRUCTURES

Any uses or structures not specifically, provisionally, or by reasonable implication permitted herein, including any use not conforming to performance standards of Section 4.2.

4.17.5 SPECIAL EXCEPTIONS

(See also Articles 12 and 13)

1. Wrecking yards (including automobile wrecking yard); junk yards; or yards used for scrap, salvage, second-hand building materials, junk automotive vehicles, or second-hand automotive parts; provided any such yard shall be completely enclosed by an opaque fence or wall not less than six (6) feet high; provided that this fence or wall shall not be built of tin or galvanized metal sheets.
2. Bulk storage yards including bulk storage of flammable liquids, subject to provisions of local and state fire codes.
3. Chemical and fertilizer manufacture.
4. Paint, oil (including linseed), shellac, turpentine, lacquer or varnish manufacture.
5. Paper and pulp manufacture.
6. Petroleum refining.

7. Rendering plant.
8. Storage, sorting, collecting or baling of rags, iron or junk.
9. Off-site signs (see Section 4.2).
10. Truck stops and automotive service and self-service stations (see Section 4.2 for special design standards for automotive service stations).
11. Hazardous waste disposal sites.
12. Electric or gas generating plants.
13. Asphalt or concrete batching plants.
14. Uses similar to those listed above.
15. Public buildings and facilities.
16. Package store for the sale of alcoholic beverages bar, tavern, club or cocktail lounge for consumption of alcoholic beverages.
17. Auction house (but not including livestock auction arena) when operating in compliance with the following standards:
 - a. Must be licensed as required by the City Code of Ordinances.
 - b. Hours of operation of the auction house shall be conducted only between the hours of 5:00 p.m. until 12:00 p.m. Monday through Friday and 12:00 p.m. until 12:00 a.m. Saturday and Sunday; however, provided that additional hours of operations may be granted if adequate offstreet parking facilities are provided to accommodate all vehicles associated with the operation of the auction house in a Industrial (I) zoning district.
 - c. Structure must provide minimum requirements for assembly buildings as provided by Life Safety Codes and Building Codes.

4.17.6 MINIMUM LOT REQUIREMENTS (area, width)

1. All permitted uses and structures (unless otherwise specified):

None, except as needed to meet the other requirements as set out herein.

4.17.7 MINIMUM YARD REQUIREMENTS (depth of front and rear yard, width of side yards)
(See Section 4.2 for right-of-way setback requirements.)

1. All permitted uses and structures (unless otherwise specified):

Front	Twenty (20) feet
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Side and Rear	Fifteen (15) feet except where railroad spur abuts side or rear property line, in which case no yard is required.
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Special Provisions:

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

4.17.8 MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED
(See also Section 4.2 for exceptions)

Except as varied by the Board of Adjustment, the maximum height of structures in this zoning district shall be eighty-five (85) feet.

4.17.9 MAXIMUM LOT COVERAGE BY ALL BUILDINGS

In addition to meeting the required yard, building height, landscaped buffering, and offstreet parking requirements of this section, no structure shall exceed a 1.0 floor area ratio.

4.17.10 MINIMUM LANDSCAPED BUFFERING REQUIREMENTS
(See also Section 4.2)

1. All permitted uses (unless otherwise specified):

Where a use listed under (1) above is erected or expanded on land abutting a residential district, then the proposed use shall provide a landscaped buffer which shall be not less than twenty-five (25) feet in width along the affected rear and/or side yards as the case may be.

4.17.11 MINIMUM OFFSTREET PARKING REQUIREMENTS
(See paragraph 4.2.15.16 and paragraph 4.2.15.17)

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SECTION 4.18 "PRD" PLANNED RESIDENTIAL DEVELOPMENT

4.18.1 DISTRICTS AND INTENT

The "PRD" Planned Residential Development category includes one (1) zone district: "PRD". The purpose of this district is to permit Planned Residential Developments, which are intended to:

1. Encourage the development of planned residential development of land;
2. Encourage flexible and creative concepts of site planning;
3. Preserve the natural amenities of the land by encouraging scenic and functional open areas;
4. Accomplish a more desirable environment than would be possible through strict application of the minimum requirements of these land development regulations;
5. Provide for an efficient use of land resulting in smaller networks of utilities and streets and thereby lowering development and housing costs; and
6. Provide a stable environmental character compatible with surrounding areas.

4.18.2 PERMITTED PRINCIPAL USES AND STRUCTURES

1. Residential dwellings including conventional single family dwellings, duplex dwellings, and multiple family dwellings.
2. Public or private schools offering curricula comparable to that of public schools.
3. Churches and other houses of worship.
4. Golf courses, country clubs, and racquet and tennis clubs.
5. Public buildings and facilities.
6. Homes of six (6) or fewer residents which otherwise meet the definition of a "community residential home" (see Section 4.2).
7. Community residential homes within multiple dwelling unit areas of planned residential developments (see Section 4.2).

4.18.3 PERMITTED ACCESSORY USES AND STRUCTURES

1. On-site signs (see also Section 4.2).
2. Uses and structures which:
 - a. Are customarily accessory and clearly incidental and subordinate to permitted uses and structures;
 - b. Are located on the same lot as the permitted use or structure, or on a contiguous lot in the same ownership; and
 - c. Do not involve operations or structures not in keeping with the character of the district.

4.18.4 SPECIAL EXCEPTIONS

(See also Articles 12 and 13).

1. Home occupations (see Section 2.1).

4.18.5 DEFINITIONS

In addition to the definitions contained in Article 2, the following terms, phrases, words, and derivations shall have the following meaning:

1. *Applicant.* Applicant is a landowner or the landowner's agent who files a petition for a zoning amendment to a Planned Residential Development District.
2. *Development Plan.* Development plan is the proposal for development of a Planned Residential Development, including a plat of subdivision, all covenants, grants of easement and other conditions relating to use, location and bulk of building, density of development, common open space, and public facilities.
3. *Common Open Space.* Common Open Space is an area of land, or an area of water, or a combination of land and water within the area of a Planned Residential Development in common. Common open space may contain such recreational structures and improvements as are desirable and appropriate for the common benefit and enjoyment of residents of the Planned Residential Development.
4. *Gross Density.* Gross Density is the total number of dwelling units divided by the total number of acres within the perimeter boundaries of a Planned Residential Development.
5. *Net Residential Acreage.* Net Residential Acreage is the total number of acres within the perimeter boundaries of a Planned Residential Development excluding areas devoted to streets, rights-of-way, easements, lakes, public and private open space, recreation, and other permitted non-residential uses.
6. *Planned Residential Development.* Planned Residential Development (PRD), (a) is a concept which requires land to be under unified control, planned and developed as a whole in a single development or approved, programmed series of developments for dwelling units and related uses and facilities; (b) is a plan which, when adopted, becomes the land development regulations for the land to which it is applied; (c) includes principal and accessory structures substantially related to the character of the development itself and the surrounding area of which it is a part; and (d) is a concept which, when implemented, allows for development according to comprehensive and detailed plans which include not only streets, utilities, building sites, and the like, but also site plans and elevations for all buildings as intended to be located, constructed, used, and related to each other, and detailed plans for other uses, and improvements on the land as related to the buildings.

4.18.6 PROCEDURE FOR APPROVAL OF A PLANNED RESIDENTIAL DEVELOPMENT

The procedure for obtaining a change in zoning for the purpose of undertaking a Planned Residential Development shall be as follows:

1. Planned Residential Development Zoning and Preliminary Development Plan Approval. The applicant shall submit to the Land Development Regulation Administrator a request for change to a Planned Residential Development zoning district containing the following exhibits:

- a. A statement of objectives describing:
 - (1) The general purpose of the proposed development; and
 - (2) The general character of the proposed development.
- b. A Vicinity Map showing the location of the proposed Planned Residential Development in relation to:
 - (1) Surrounding streets and thoroughfares;
 - (2) Existing zoning on the site and surrounding areas; and
 - (3) Existing land use on the site and surrounding areas.

The Vicinity Map shall be drawn at a scale to show an area of no less than one thousand (1,000) feet surrounding the property. A greater area may be required if the Planning and Zoning Board determines information on a larger vicinity is needed.

- c. A Boundary Survey and legal description of the property.
- d. A Topographic Survey for the most recent United States Geological Service topographic survey may be used if more detailed topographic information is not available.
- e. A Site Analysis Map at the same scale as the Preliminary Development Plan described below shall be submitted indicating flood prone areas, areas with slopes greater than five (5) percent, areas of soils which are marginally suited for development purposes and tree cover.
- f. A Preliminary Development Plan drawn at a scale suitable for presentation, showing:
 - (1) Proposed land uses;
 - (2) Lot sizes indicated either by lot lines drawn in their proposed location or a statement on the face of the Preliminary Development Plan concerning proposed lot sizes, including minimum lot sizes; and
 - (3) Building setbacks defining the distance buildings will be set back from:
 - (a) Surrounding property lines;
 - (b) Proposed and existing streets;
 - (c) Other proposed buildings;
 - (d) The center line of streams and creeks;
 - (e) The high water line of lakes; and

(f) Other man-made or natural features which would be affected by building encroachment.

(4) Maximum height of buildings;

(5) Common open spaces;

(6) Arterial and collector streets and thoroughfares;

Local access streets and interior circulation should be shown on the Preliminary Development Plan for Planned Residential Developments which have no planned arterial or collector streets within the projects.

(7) Common outside storage areas; and

(8) Screening, buffering, and landscaped buffer areas.

Special Provisions:

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

g. A table showing acreage for each category of land use.

h. A statement concerning gross density and net residential acreage (see Section 4.18.5 for definition of gross density and net residential acreage).

i. A statement concerning proposed floor area ratios (percent of lot in relation to building floor area) and the maximum building coverage expressed as a percent of the total site area.

j. A Preliminary Utility Service Plan including sanitary sewers, storm drainage, and potable water supply, showing general locations of major water and sewer lines, plant location, lift stations, and indicating whether gravity or forced systems are planned. Size of lines, specific locations, and detailed calculations are not required at this stage.

k. A statement indicating the type of legal instruments that will be created to provide for the management of common areas and any private roads.

2. Processing the Planned Residential Development Zoning Application and Preliminary Development Plan Submittals. When the Land Development Regulation Administrator has received the application and submittals, and is satisfied that the application and submittals are complete, the application shall be processed as any other zoning application in accordance with the provisions of these land development regulations.

The Planning and Zoning Board shall make a recommendation to the City Council. The City Council's actions shall be one (1) of the following:

a. Approval as submitted.

- b. Conditional approval.
 - c. Disapproval.
3. Final Development Plan. If the Preliminary Development Plan for the Planned Residential Development is approved, the applicant shall submit a Final Development Plan covering all or part of the approved Preliminary Development Plan within twelve (12) months to the Land Development Regulation Administrator. Thirty (30) days prior to any lapse date, the Land Development Regulation Administrator shall notify the City Council and the applicant of such date. Such notice to the applicant shall be mailed via certified mail, return receipt requested. If a Final Development Plan is not submitted within this twelve (12) month period or an additional twelve (12) month period granted by the City Council, the Land Development Regulation Administrator shall cause the Planned Residential Development district to be removed from the Official Zoning Atlas and reinstate the zoning district in effect prior to approval of the Planned Residential Development. The City Council may extend this lapse date for a period not to exceed an additional twelve (12) months, provided the request for extension is made in writing to the Land Development Regulation Administrator by the applicant prior to the expiration of the initial approval period.

The Final Development Plan shall include the following exhibits:

- a. A statement of objectives:
 - (1) The general purpose of the proposed development.
 - (2) The general character of the proposed development.
- b. A Topographic Map drawn at a scale of one hundred (100) feet to one (1) inch by a surveyor or engineer registered in the state of Florida showing:
 - (1) The location of existing private and public property rights-of-way, streets, buildings, water courses, transmission lines, sewers, bridges, culverts, and drain pipes, water mains, and any public utility easements;
 - (2) Wooded areas, streams, lakes, marshes, and any other physical conditions affecting the site; and
 - (3) Existing contours at intervals of one (1) foot.
- c. A Final Development Plan drawn at a scale of one hundred (100) feet to one (1) inch and showing:
 - (1) The boundaries of the site, topography, and proposed grading plan;
 - (2) Width, location, and names of surrounding streets;
 - (3) Surrounding land use;
 - (4) Proposed streets and street names and other vehicular and pedestrian circulation systems including offstreet parking;
 - (5) The use, size, and location of all proposed building sites; and

- (6) Location and size of common open spaces and public or semi-public areas.
- d. A Utility Service Plan showing:
 - (1) Existing drainage and sewer lines;
 - (2) The disposition of sanitary waste and storm water;
 - (3) The source of potable water;
 - (4) Location and width of all utility easements or rights-of-way; and
 - (5) Plans for the special disposition of stormwater drainage when it appears that said drainage could substantially harm a body of surface water.
- e. A Landscaping Plan showing:
 - (1) Landscaped areas;
 - (2) Location, height, and material for walks, fences, walkways, and other man-made landscape features; and
 - (3) Any special landscape features such as, but not limited to, man-made lakes, land sculpture, and waterfalls.
- f. Statistical information:
 - (1) Total acreage of the site;
 - (2) Maximum building coverage expressed as a percent of the area;
 - (3) Area of land devoted to landscaping and/or common open space usable for recreation purposes expressed as a percent of the total site area; and
 - (4) Calculated gross density and net residential acreage for the proposed development (see Section 2.1 for definition of gross density and net residential acreage).
- g. The substance of covenants, grants, easements, or other restrictions to be imposed on the use of the land, buildings, and structures, including proposed easements for public and private utilities. All such legal documents, including homeowners associations and deed restrictions, shall be approved by the City Attorney before final approval of the plan.

4.18.7 ISSUANCE OF BUILDING PERMITS

No building permit shall be issued for any portion of a proposed Planned Residential Development until the Final Development Plan has been approved.

4.18.8 REVISION OF A PLANNED RESIDENTIAL DEVELOPMENT

A proposed substantial change in the approved Preliminary Development Plan which affects the intent and character of the development, the density or land use patterns, proposed buffers, the location or dimensions of arterial or collector streets, or similar substantial changes, shall be reviewed by the Planning and Zoning Board and the City Council in the same manner as the initial application. A request for a revision of the

Preliminary Development Plan shall be supported by a written statement and by revised plans demonstrating the reasons the revisions are necessary or desirable. All revisions to the approved Preliminary Development Plan shall only be approved if they are consistent with the original purpose, intent, overall design, and integrity of the approved Preliminary Development Plan.

Minor changes, and/or deviations from the Preliminary Development Plan which do not affect the intent or character of the development shall be reviewed by the Land Development Regulation Administrator and shall be approved only if they are consistent with the original purpose, intent and overall design and integrity of the approved preliminary development plan.

Upon approval of the revision, the applicant shall make revisions to the plans and submittals and file the revised plans with the Land Development Regulation Administrator within thirty (30) days.

Examples of substantial and minor changes are:

Substantial changes:

1. Perimeter changes.
2. Major street relocation.
3. Change in building height, density, land use patterns, or buffers.

Minor changes:

1. Change in alignment, location, or length of local street.
2. Adjustments or minor shifts in dwelling unit mixes, not resulting in increased overall density.
3. Reorientation or slight shifts in building locations.

4.18.9 PLANNED RESIDENTIAL DEVELOPMENT TIME LIMITATIONS

If substantial construction, as determined by the Land Development Regulation Administrator, has not begun within two (2) years after approval of the Final Development Plan, the approval of the Planned Residential Development will lapse. Thirty (30) days prior to any lapse date, the Land Development Regulation Administrator shall notify the City Council and the applicant of such date. Such notice to the applicant shall be mailed via certified mail, return receipt requested. The City Council may extend the period for beginning construction, at the request of the applicant for a period not to exceed an additional two (2) years, provided the request for extension is made in writing to the Land Development Regulation Administrator prior to the expiration of the initial approval period. If the Planned Residential Development lapses under this provision, the Land Development Regulation Administrator shall cause the Planned Residential Development district to be removed from the Official Zoning Atlas and reinstate the zoning district which was in effect prior to the approval of the Planned Residential Development.

4.18.10 DEVIATION FROM THE FINAL DEVELOPMENT PLAN

Any unapproved deviation from the accepted Final Development Plan shall constitute a breach of agreement between the applicant and the City Council. Such deviation may cause the City to immediately revoke the Final Development Plan until such time as the deviations are corrected or become a part of the accepted Final Development Plan.

4.18.11 PHASING

The City Council may permit or require the phasing of a Planned Residential Development. When provisions for phasing are included in the Final Development Plan, each phase of development shall be so planned and so related to previous development, surrounding properties, and available public facilities and services so that a failure to proceed with subsequent phases of development will have no adverse impact on the Planned Residential Development or surrounding properties.

4.18.12 DEVELOPMENT STANDARDS FOR PLANNED RESIDENTIAL DEVELOPMENTS

1. The minimum size parcel for Planned Residential Development shall be five (5) acres.
2. Conformance with the Comprehensive Plan. Densities for Planned Residential Developments shall be based upon and be consistent with the Comprehensive Plan. No Final Development Plan may be approved unless it is in conformance with the Comprehensive Plan.
3. Relationship to Zoning District. An approved Planned Residential Development is a separate zoning district in which the Final Development Plan, as approved, establishes the restrictions and regulations according to which the development shall occur. Upon approval, the Official Zoning Atlas shall be changed to indicate the area as a Planned Residential Development.
4. Residential Density and Housing Types. Any combination of residential density and housing types is permitted for a Planned Residential Development, as long as the overall gross density does not exceed the prescribed total number of dwelling units of the Comprehensive Plan land use classifications contained on the project site.
5. Dimensional and Bulk Restriction. The location of all proposed building sites shall be shown on the Final Development Plan subject to minimum lot sizes, setback lines, lot coverage and floor area specified by the Preliminary Development Plan as approved by the City Council.
6. Internal Compatibility. All land uses proposed within a Planned Residential Development shall be compatible with other proposed uses; that is, uses shall be able to coexist in relative proximity to other uses in a stable fashion over time such that no other uses are unduly, negatively impacted, directly or indirectly by such uses. An evaluation of the internal compatibility by a Planned Residential Development shall be based on the following factors:
 - a. The existence or absence of and the location of common open spaces and recreational areas;

- b. The use of existing and proposed landscaping;
 - c. The treatment of pedestrian ways;
 - d. The use of topography, physical environment, and other natural features;
 - e. The traffic and pedestrian circulation pattern;
 - f. The use and variety of building setback lines, separations and buffering;
 - g. The use and variety of building groupings;
 - h. The use and variety of building sizes;
 - i. The separation and buffering of parking areas and sections of parking area;
 - j. The variety and design of dwelling types;
 - k. The proposed land uses and the conditions and limitations thereon;
 - l. The form of ownership proposed for various uses; and
 - m. Any other factor deemed relevant to the privacy, safety, preservation, protection, or welfare of any proposed use within the Planned Residential Development.
7. **External Compatibility.** All land uses proposed within a Planned Residential Development shall be compatible with existing and planned uses of properties surrounding the Planned Residential Development; that is, internal uses shall be able to coexist in relative proximity to existing or planned surrounding uses in a stable fashion over time such that neither internal nor surrounding uses are unduly, negatively impacted, directly or indirectly by such uses. An evaluation of the external compatibility of a Planned Residential Development should be based on the following factors:
- a. All of these factors listed in this Section, with particular attention to those areas of the Planned Residential Development located on or near its perimeter;
 - b. The uses proposed near the Planned Residential Development perimeter and the conditions and limitations thereon;
 - c. the type, number, and location of surrounding external uses;
 - d. the Comprehensive Plan designation and zoning on surrounding lands; and
 - e. any other factor deemed relevant to the privacy, safety, preservation, protection, or welfare of lands surrounding the Planned Residential Development and any existing or planned use of such lands.
8. **Intensity of Development.** The residential density and intensity of use of a Planned Residential Development shall:
- a. Be compatible with the physical and environmental characteristics of the site;

- b. Be able to coexist in relative proximity to existing or planned surrounding uses in a stable fashion over time such that neither internal nor surrounding uses are unduly, negatively impacted, directly or indirectly by such densities and intensities of use; and
- c. Comply with the policies and density limitations set forth in the Comprehensive Plan.

Specific densities and intensity of uses within a Planned Residential Development shall be determined based on the following factors:

- a. The locations of various proposed uses within the Planned Residential Development and the degree of compatibility of such uses with each other and with surrounding uses;
 - b. The amount and type of protection provided for the safety, habitability, and privacy of land uses both internal and external to the Planned Residential Development;
 - c. The existing residential density and intensity of use of surrounding lands;
 - d. The availability and location of utility services and public facilities and services;
 - e. The amount and size of common open spaces and recreation areas;
 - f. The existence and treatment of any environmentally sensitive areas on the Planned Residential Development property or surrounding lands;
 - g. The access to and suitability of transportation arteries proposed within the Planned Residential Development and existing external transportation systems and arteries; and
 - h. Any other factor deemed relevant to the limitation of the intensity of development for the benefit of the public health, safety welfare.
9. Common Open Space. At least fifteen (15) percent of the area covered by a Final Development Plan shall be usable, common open space owned and operated by the applicant or dedicated to a homeowner association or similar group, provided that in establishing the density per gross acre the City Council may increase the percentage of common open space in order to carry out the intent and purpose set forth in this Article; and provided that any Planned Residential Development which only consists of one family dwellings with individually deeded lots shall only be required to have five (5) percent usable, common open space. Not more than one-half (1/2) of the total common open space area may be in a flood plain, buffer area, and/or water bodies.

Special Provisions:

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from wetlands.

The location of any structure (except permitted docks, walkways and piers) shall be setback a minimum of thirty-five (35) feet from perennial streams and creeks.

10. Access and Parking. All streets, thoroughfares, and access ways shall be designed to relate to the traffic circulation plans of the area. Adequate offstreet parking shall meet the requirements specified for the uses found in the District Regulations and Section 4.2 of these land development regulations.
11. External Transportation Access. A Planned Residential Development shall provide direct access to, a major street (arterial or collector) unless, due to the size of the Planned Residential Development and the type of uses proposed, it will not adversely affect the traffic on adjoining minor (local) streets.
12. Internal Transportation Access. Every dwelling unit or other use permitted in a Planned Residential Development shall have access to a public street either directly or by way of a private road. Permitted uses are not required to front on a dedicated public road. Private roads shall be constructed according to City specifications as found in Article 5, Subdivision Regulations. If the Planned Residential Development contains private roads, such private roads shall be owned and maintained by the applicant or dedicated to a homeowners association or similar group.
13. Perimeter Requirements. Structures, buildings and streets located at the perimeter of the development shall be permanently screened by a landscaped buffer area (see Section 4.2).
14. Control of Area Following Completion. After completion of a Planned Residential Development, the use of the land and/or modification or alteration of any buildings or structures within the area covered by the Final Development Plan shall continue to be regulated in accordance with the approved Final Development Plan except as otherwise provided for herein.
 - a. Minor extensions, alterations or modifications of existing buildings or structures may be permitted after review and approval by the Land Development Regulation Administrator provided they are substantially consistent with the original purpose, intent, overall design, and integrity of the Final Development Plan.
 - b. Substantial change in permitted uses, location of buildings, or other specifications of the Final Development Plan may be permitted following public hearing and approval by the City Council upon receipt of the recommendation of the Planning and Zoning Board, as long as such changes are consistent with the original purpose, intent, overall design, and integrity of the Final Development Plan.

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SECTION 4.19 “MU” MIXED-USE

4.19.1 DISTRICTS AND INTENT

The Mixed District consists of two (2) zoning districts; MU-1, Residential/Commercial and MU-2, Residential/Industrial. MU-1 Zoning is to allow for the development of an integrated mix of commercial and residential uses. MU-2 Zoning District is to allow for the development of an integrated mix of industrial and residential uses. The intent is to create a vibrant, walkable, and bikeable community with a mix of uses and housing types. Mixed Use Zoning Districts shall be located on arterial or collector streets and where central water and wastewater facilities are available or planned to be available and adequate capacity is available.

4.19.2 PERMITTED PRINCIPAL USES AND STRUCTURES

PRINCIPAL USE	MU-1	MU-2
RESIDENTIAL		
Single family dwellings	P	P
Duplexes	P	P
Multi-family dwellings	P	P
Accessory dwelling units	A	A
Townhomes	P	P
NONRESIDENTIAL		
Alcoholic beverage establishments	P	P
Amusement or assembly places with/without fixed seating	P	P
Adult care centers	SE	SE
Auto self-service stations (See Section 4.2)	P	P
Auto service stations (See Section 4.2)	SE	P
Banks and financial institutions	P	P
Bed and breakfast establishments	P	P
Bus or transportation terminals and parcel delivery terminals	SE	SE
Carwash	SE	P
Churches and other houses of worship	P	P
Clubs, lodges, or fraternities	P	P
Dry cleaning and laundry package plants in completely enclosed buildings using nonflammable liquids such as perchloroethylene and with no odor, fumes, or steam detectable to normal senses from off the premises.	P	P
Day care centers	SE	SE
Food truck courts	P	P
Hotels or motels	P	P
Manufacturing activities in a completely enclosed building		P
Medical, dental, optical offices or similar uses	P	P
Microbrewery or similar uses	SE	P
Mini-warehouses	SE	P
Museums or art galleries	P	P

Newspaper offices	P	P
PRINCIPAL USE	MU-1	MU-2
NONRESIDENTIAL (continued)		
On-site signs (see Section 4.2)	A	A
Outdoor storage (principal use)		SE
Parking garages or surface parking (principal use)	P	P
Professional, business, or technical schools	P	P
Professional or business offices	P	P
Public buildings and facilities	P	P
Recreation facilities, indoor	P	P
Recreation facilities, outdoor	SE	P
Rental of automotive vehicles, trailers and trucks	SE	P
Rental of equipment, excluding heavy equipment	P	P
Rental of equipment and heavy equipment		P
Restaurants	P	P
Retail establishments with outdoor storage or displays	SE	P
Retail establishments without outdoor storage or displays	P	P
Truck or bus terminals or maintenance facilities		P
Truck stops		SE
Vehicle repair		SE
Vehicle sales, new	P	P
Vehicle sales, used		P
Veterinary services	P	P
Warehouse, wholesale, storage or distribution facility in a completely enclosed building		P

Legend:

P = Permitted P = Permitted by right; SE = Special exception; A = Accessory;
Blank = Use not allowed.

Notes:

1. Site and development plan approval (see Article 13) is required for all commercial developments.
2. Use and structures that are customarily accessory and clearly incidental and subordinate to the permitted uses and structures are permitted with Land Development Regulations Administrator approval.
3. Unless otherwise specified, the above uses are subject to the following limitations:
 - a. Sale, display, preparation, and storage to be conducted within a completely enclosed building, and no more than thirty (30) percent of floor space to be devoted to storage;
 - b. Products to be sold only at retail.

4.19.3 DIMENSIONAL STANDARDS

	MU-1	MU-2
DENSITY/INTENSITY		
Residential density (maximum dwelling units per acre)	40	40
LOT STANDARDS		
Minimum lot area, residential single family (sq. ft.)	3,600	3,600
Minimum lot area, residential non single family (sq. ft.)	7,200	7,200
Minimum lot area, non-residential (sq. ft.)	None	None
Minimum lot width, residential single family (ft.)	40	40
Minimum lot width, residential non single family (ft.)	80	80
Minimum lot width, non-residential (ft.)	None	None
Minimum lot depth, residential single family (ft.)	90	90
Minimum lot depth, residential non single family (ft.)	90	90
Minimum lot depth, non-residential (ft.)	None	None
SETBACKS (ft.)		
RESIDENTIAL SINGLE FAMILY		
Front	20	20
Side	5	5
Rear	15	15
RESIDENTIAL NON-SINGLE FAMILY		
Front, duplex	20	20
Front, multi-family dwelling	30	30
Side, duplex	10	10
Side, multi-family dwelling	30	30
Rear, duplex	15	15
Rear, multi-family dwelling	20	20
NON-RESIDENTIAL		
Front	20	20
Side	10	10
Rear	15	15
MAXIMUM BUILDING HEIGHT (stories)		
Residential single family and duplex	3	3
Residential non-single family or duplex	7	7
Non-residential	7	7

Notes:

1. Lots that existed on April 1, 1996, as part of a recorded subdivision in the city are exempt from minimum density requirements or minimum lot standards.

2. Developments within this zoning district shall be located along arterial or collector roadways.

4.19.4 DESIGN STANDARDS

Building Orientation: The main entrance of buildings or units shall be located on the first floor on the primary street.

Building Exterior: Exterior materials must be durable and weather-resistant and must be applied and maintained in accordance with the manufacturer's specifications or installation instructions. All multi-family structures or non-residential structures shall have a mix of the following material on all sides that face a street and the sides of the structures:

1. Brick masonry; stone masonry; cast stone masonry; precast concrete-architectural finish; concrete-architectural finish; glass wall system; metal panel; or
2. Stucco; fiber cement panel; fiber cement lap siding; manufactured stone; wood; or
3. Concrete masonry unit-architectural finish; concrete masonry unit-unfinished; precast concrete-unfinished; concrete-unfinished; wood composite lap siding; exterior insulation finishing systems (EIFS); synthetic stucco.

Landscape:

1. Parking lots shall be landscaped per Section 4.2.15.10 of these land development regulations.
2. All horizontal mixed-use developments shall have a ten (10) foot landscaped buffer between all residential and commercial uses.
3. All non-residential developments shall have a ten (10) foot landscaped buffer between any abutting street and the development.
4. All residential and non-residential development within mixed use development shall have a streetscape plan submitted with the development plan. The streetscape plan shall, at a minimum, have the following:
 - a. Have a mix of trees, shrubs, and grass or mulched areas.
 - b. A plant schedule shall be provided showing the botanical name, size, spacing and number of all required plant materials.
 - c. Architectural symbols depicting trees and plants to be installed.
5. Landscaped areas that are not planted shall be grassed or mulched with organic materials. Grassed areas shall be planted with sod.
6. When a landscaped area is adjacent to or within a vehicular use area, curbing shall be used to protect landscaped areas from encroachment. Parking spaces shall be designed to provide pervious surface for the vehicle overhang area. Shrubs and trees shall be placed away from the wheel stop, so that they will not be encroached upon by vehicles. In lieu of curbing, the alternative means of preventing encroachment shall be shown on the site plan.

7. Any landscaped area adjacent to an intersection or driveway shall conform to the requirements for the visibility triangle contained in these land development regulations, see Section 4.2.
8. All landscaped buffers shall be in accordance with Section 4.2.11 of these land development regulations.

Parking:

See Section 4.2.15 for parking requirements. Land Development Regulations Administrator may approval a parking reduction if the following conditions are met:

1. A parking study is provided showing that less parking is required; and
2. Applicant provides a park once environment plan.

Note: All non-residential parking lots shall provide a well-defined bicycle parking area.

Sidewalks:

1. All developments, unless provided otherwise in this section, shall provide sidewalks along all street frontage. All developments shall provide pedestrian connections from the public sidewalk to the principal building. Entrance sidewalks shall be a minimum of five (5) feet of clear width.
2. Minimum sidewalk widths: All developments shall have a five (5) foot sidewalk on both sides of the road or a seven (7) foot sidewalk on one (1) side as a shared use path.

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ARTICLE FIVE. SUBDIVISION REGULATIONS

SECTION 5.1 APPENDICES

The appendices set forth in these land development regulations are made a part hereof and shall be used where required by these land development regulations.

SECTION 5.2 POLICY

5.2.1 It is hereby declared to be the policy of the City to consider the subdivision of land and the development of a subdivision plat as subject to the control of the City pursuant to the Comprehensive Plan for the orderly, planned, efficient, and economical development of the area.

5.2.2 Land to be subdivided shall:

1. Aid in the coordination of land development in accordance with orderly physical patterns.
2. Discourage haphazard, premature, uneconomic, or scattered land development.
3. Ensure safe and convenient traffic control.
4. Encourage development of an economically stable and healthful community.
5. Ensure adequate utilities.
6. Prevent periodic and seasonal flooding by providing adequate protective flood control and drainage facilities.
7. Provide public open spaces and/or parks for recreation.
8. Assure land subdivision with installation of adequate and necessary physical improvements.
9. Assure that citizens and taxpayers will not have to bear the costs resulting from haphazard subdivision of land and the lack of authority to require installation by the subdivider of adequate and necessary physical improvements.
10. Assure to the purchaser of land in a subdivision that necessary improvements of lasting quality have been installed.
11. Serve as one (1) of the several instruments of implementation for the Comprehensive Plan.

SECTION 5.3 PURPOSE

It is the intent of these land development regulations to encourage and promote, in accordance with present and future needs, the safety, morals, health, order, convenience, prosperity and general welfare of the residents of the City.

SECTION 5.4 CONDITIONS

Regulation of the subdivision of land and the attachment of reasonable conditions to land subdivision is an exercise of valid police power delegated by the State to the City. The subdivider has the duty of compliance with reasonable conditions established by the City for design, dedication, improvement, and restrictive use of the land so as to conform to the physical and economic development of the area and to the safety and general welfare of future property owners in the subdivision and of the community at large.

SECTION 5.5 CHARACTER OF THE LAND

Land which the City Council finds to be unsuitable for subdivision of development due to flooding, improper drainage, steep slopes, rock formations, adverse earth formations or topography, utility easements, or other features which will reasonably be harmful to the health, safety and general welfare of the present or future inhabitants of the subdivision and/or its surrounding areas, shall not be subdivided or developed unless adequate methods are formulated by the subdivider and approved by the City Council to solve the problems created by the unsuitable land conditions.

SECTION 5.6 JURISDICTION

- 5.6.1 These land development regulations shall apply to all subdivisions of land, as defined herein, located within the incorporated area of the City.
- 5.6.2 No land shall be subdivided within any area subject to these land development regulations until:
1. The subdivider or his/her agent has obtained approval of the final plat by the City Council; and
 2. The approved final plat is filed with the Clerk of the Circuit Court of the County.
- 5.6.3 No building permit shall be issued for any parcel or plat of land which was created by subdivision after the effective date, of and not in conformity with, the provisions of these land development regulations. No excavation of land or construction of any public or private improvements shall take place or be commenced except in conformity with these land development regulations.

SECTION 5.7 MAINTENANCE

Nothing in these land development regulations shall be construed as meaning that the City shall take over for maintenance any road, street, utilities, public parking or other public area, or drainage facility related thereto, except those designed and built in accordance with the City's requirements and accepted for maintenance by specific action by the City Council.

SECTION 5.8 PLATS STRADDLING LOCAL GOVERNMENT BOUNDARIES

Whenever access to the subdivision is required across land in another government's jurisdiction, the City Council may request assurance from that government's attorney that access is legally established, and that the access road is adequately improved or that a performance bond has been duly executed and is sufficient in amount to assure the construction of the access road.

SECTION 5.9 RESUBDIVISION OF LAND

- 5.9.1 Procedure for Resubdivision. For any change in a map of an approved or recorded subdivision plat, if such change affects any street layout shown on such map or area reserved thereon for public use, or any lot line, or if it affects any map or plan legally reached prior to the adoption of any regulations controlling subdivisions, such parcel shall be approved by the City Council by the same procedure, rules, and regulations as for a subdivision.
- 5.9.2 Procedure for Subdivisions Where Future Resubdivision is Indicated. Whenever a parcel of land is subdivided and the subdivision plat shows one (1) or more lots containing more than one (1) acre of land and where such lots could eventually be re-subdivided into smaller building sites, the City Council may require that such parcel of land allow for the future opening of streets and the ultimate extension of adjacent streets and utilities. Easements providing for the future opening and extension of such streets may be made a requirement of the plat.

SECTION 5.10 SELF-IMPOSED RESTRICTIONS

If the subdivider places restrictions on any of the land contained in the subdivision greater than those required by these land development regulations, such restriction or reference thereto shall be indicated on the subdivision plat and/or recorded with the Clerk of the Circuit Court of the County.

SECTION 5.11 SUBDIVISION BY METES AND BOUNDS

The subdivision of any lot or parcel of land, by the use of metes and bounds description for the purpose of sale, transfer, or lease, shall be subject to all of the requirements of these land development regulations. Such subdivision of a parcel of land by the use of metes and bounds description for the purpose of sale, transfer or lease shall be subject to these subdivision regulations where two (2) or more developments which separately do not meet the literal definition of a subdivision but which collectively demonstrate at least one (1) of the following characteristics:

1. The same person has retained or shared control of the parcels within the developments;
2. The same person has ownership or a significant legal or equitable interest in the parcels within the developments
3. There is common management of the development controlling the form of physical development or disposition of parcels of the development,
4. There is a voluntary sharing of infrastructure that is indicative of common development, or
5. There is a common advertising theme or promotional plan for the parcels within the developments.

SECTION 5.12 SUBDIVISION NAME

Every subdivision shall be given a name by which it shall be legally known. Such name shall not be the same or similar to a subdivision name appearing on another recorded plat within the City so as to confuse the records or to mislead the public as to the identity of the subdivision, except when the subdivision is subdivided as an additional unit or section by the same subdivider or his or her successors in title. The name of the subdivision shall be shown in the dedication and shall coincide exactly with the subdivision name. The City Council shall have final authority to approve the names of subdivisions.

SECTION 5.13 VACATION AND ANNULMENT OF PLATS

The vacation and annulment of plats shall be according to Chapter 177, Florida Statutes, as amended. In addition, the City Council may, on its own motion, order the vacation and revision to acreage of all or any part of a subdivision within its jurisdiction including the vacation of streets or other parcels of land dedicated for public purposes or any of such streets or other parcels, when:

1. The plat of which subdivision was recorded as provided by law not less than five (5) years before the date of such action, and
2. In which subdivision or part thereof not more than ten (10) percent of the total subdivision area has been sold as lots by the original subdivider or his or her successor in title.

Such action shall be based on a finding by the City Council that the proposed vacation and reversion to acreage of subdivided land conforms to the Comprehensive Plan and that the public health, safety, economy, comfort, order, convenience, and welfare will be promoted thereby. Before acting on a proposal for vacation and reversion of subdivided land to acreage, the City Council shall hold a public hearing thereon with due public notice. No owner of any parcel of land in a subdivision shall be deprived by the reversion to acreage of all or any part of the subdivision of reasonable access to existing facilities to which such parcel has theretofore had access, provided that such access remaining or provided after such vacation need not be the same as that theretofore existing, but shall be reasonably equivalent thereto.

If land in a subdivision or part thereof is proposed for reversion to acreage, the City Council shall conduct proceedings for amending the zoning district designation of such acreage as may be deemed advisable in view of the conditions that will exist subsequent to such reversion to acreage.

SECTION 5.14 GENERAL PROCEDURE

- 5.14.1 Preparation of Plats. All preliminary and final plats shall be prepared and certified by a registered land surveyor and construction plans and specifications for required improvements shall be prepared and certified by a registered engineer.
- 5.14.2 Classification of Subdivisions. Whenever any subdivision of land is proposed, before any contract is made for the sale of any part thereof, and before any permit for the erection of a structure in such proposed subdivision shall be granted, the subdividing owner, or his or her authorized agent, shall apply for and secure approval of such proposed subdivision in accordance with the following procedure, which includes basically two (2) steps for a minor subdivision and four (4) steps for a major subdivision (see Section 2.1 for the definition of a major and minor subdivision):
1. Minor Subdivision
 - a. Pre-application Conference
 - b. Final Subdivision Plat
 2. Major Subdivision
 - a. Pre-application Conference
 - b. Preliminary Plat
 - c. Construction Plans
 - d. Final Subdivision Plat
- 5.14.3 Modified Procedure for Minor Subdivisions. Proposed subdivisions meeting the criteria of a minor subdivision as defined by these land development regulations in Section 2.1 shall not have to comply with Sections 5.16 and 5.8. A final plat may be prepared directly following the pre-application conference in accordance with the final plat procedure as outlined in Section 5.19.

SECTION 5.15 INFORMAL CONFERENCE

- 5.15.1 Prior to the submission of the preliminary plat and plat, a request shall be made by the subdivider for an informal conference with the Land Development Regulation Administrator. At the time of the request, the following information shall be submitted to and reviewed by the Land Development Regulation Administrator and other departments or agencies as may be requested by the Land Development Regulation Administrator prior to the conference:
1. Subdivision information as requested.
 2. Location map.
 3. Land inspection sketch or topographic survey.
 4. Photographs.
 5. Covenant or deed restrictions.
 6. Sewage disposal proposal; and
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7. Other information if the subdivider wishes to present it at such time.

The conference shall be held within fifteen (15) days after said request is formally filed with the Land Development Regulation Administrator.

SECTION 5.16 SUBMISSION OF PRELIMINARY PLAT

Following the informal conference, the subdivider shall prepare a preliminary plat as required herein.

- 5.16.1 Prior to submission of the preliminary plat materials to the Planning and Zoning Board, the subdivider shall submit eighteen (18) copies of the preliminary plat materials as specified herein to the Land Development Regulation Administrator.
- 5.16.2 The Land Development Regulation Administrator shall transmit copies of the preliminary plat materials to the Water Management District and other appropriate departments or agencies as the case may require for review and comment.
- 5.16.3 Planning and Zoning Board Review of the Preliminary Plat. Following review of the materials by the departments or agencies, which received copies of the preliminary plat, the Planning and Zoning Board shall review the preliminary plat at a scheduled meeting as part of a previously prepared agenda, within thirty (30) days of receipt of the complete preliminary plat, to determine conformity with the Comprehensive Plan and these land development regulations. At the meeting, any person may appear in person or by agent. The Planning and Zoning Board shall recommend to the City Council approval, approval subject to conditions, or disapproval of the preliminary plat. In recommending approval subject to conditions or in recommending disapproval, the reasons for such action shall be stated in writing to the subdivider. Reference shall be made to the specific sections of these land development regulations, the Comprehensive Plan or other ordinances or regulations with which the preliminary plat does not comply.
- 5.16.4 The preliminary plat shall include topographic data, other required preliminary plans and a draft of any protective covenants. The preliminary plat shall include existing conditions as follows except when otherwise specified by the Planning and Zoning Board or City Council:
1. Boundary lines, including bearings and distances.
 2. Easements, including locations, width and purpose.
 3. Streets on and adjacent to the tract: name and right-of-way width and location; type, width and elevation of surfacing; any legally established center line elevations; walks, curbs, gutters, culverts, etc.
 4. Ground elevations on the tract with a maximum contour interval of one (1) foot where overall slopes are zero (0) percent to two (2) percent, two (2) feet where slopes are over two (2) percent, based on United State Geodetic Survey Datum. These elevations shall be prepared by a registered land surveyor.
 5. Subsurface conditions on the tract; if required by the Planning and Zoning Board or City Council: location and results of tests made to ascertain subsurface soil, rock and ground water conditions; depth to ground water unless test pits are dry at a depth of five (5) feet; location and results of soil percolation tests if individual sewage disposal systems are proposed.
 6. Other conditions on the tract; watercourses, marshes, rock outcrop, wooded areas, isolated preservable trees one foot or more in diameter, houses, barns, shacks and other significant features.
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7. Owners of adjacent unplatted land; for adjacent platted land refer to subdivision plat by name, recordation date, and number.
 8. Photographs: if required by the Planning and Zoning Board or City Council, including camera locations, directions of views and key numbers.
 9. Zoning: Zoning on and adjacent to the tract.
 10. Key plan: Key plan showing location of the tract.
 11. Title and certificates: present tract designation according to official records in office of appropriate recorder; title under which proposed subdivision is to be recorded, with names and addresses of owners, notation stating acreage, scale, north arrow, datum, benchmarks, certification of registered land surveyor and date of survey.
- 5.16.5 The preliminary plat shall be at a scale of one hundred (100) feet to one (1) inch or larger. It shall show all proposals including the following:
1. Streets: names; right-of-way and roadway widths; approximate grades and gradients; similar data for alleys, if any.
 2. Other rights-of-way or easements, including location width and purpose.
 3. Lot lines, lot numbers and block numbers.
 4. Sites, if any, to be reserved or dedicated for parks, playgrounds or other public uses.
 5. Minimum building setback lines.
 6. Number of residential lots, typical lots size, and acres in parks, etc.
 7. Title, scale, north arrow, and date.
- 5.16.6 Other Preliminary Plans. When required by the Planning and Zoning Board or City Council, the preliminary plat shall be accompanied by profiles showing existing ground surface and proposed street grades, including extensions for a reasonable distance beyond the limits of the proposed subdivision; and preliminary plan of proposed sanitary and storm water sewers with grades and sizes indicated. All elevations shall be based on a datum plan as specified within these land development regulations.
- 5.16.7 Draft of protective covenants whereby the subdivider proposes to regulate land use in the subdivision and otherwise protect the proposed development.
- 5.16.8 Following review by the Planning and Zoning Board, the City Council shall consider approval, approval with conditions, or disapproval of the preliminary plat at its next regularly scheduled meeting as part of a previously prepared agenda. The reasons for approving with conditions or disapproving shall be stated in writing to the subdivider. Reference should be made to the specific sections of these or other applicable ordinances or regulations with which the preliminary plat does not comply.
- 5.16.9 At this stage, if the proposed subdivision is an extensive and the City Council finds that development in stages is consistent with the intent and purpose of these land development regulations, the City Council, with the aid of the Land Development Regulation Administrator and appropriate departments shall, if approval of the preliminary plat and construction plans has been given, work out an agreement (or agreements) with the subdivider. This agreement (or agreements) shall include, but not to be limited to, provisions for carrying out the required construction and improvements to completion and the developing of the subdivision in stages.
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This agreement (called the Subdivider's Agreement) shall constitute a covenant by the City Council and the subdivider of the subdivision. The terms and conditions of which shall run with the land and be binding upon all successors in interest to the subdivider.

- 5.16.10 Approval of the preliminary plat and construction plans by the City Council is authorization for the subdivider to proceed with site development and the installation of improvements in accordance with the approved construction plans, subject to the approval of other agencies having authority. In the event minor changes or deviations from the approved construction plans are necessary due to requirements caused by actual construction or other necessary causes, the City Council shall authorize such minor changes or deviations. If minor changes or deviations are authorized, the subdivider shall submit new construction plan materials as specified herein.

SECTION 5.17 CONSTRUCTION PLAN SPECIFICATIONS

Plans for the required improvements shall be prepared for the approval of the City Council either at the time of submission of the preliminary plat or prior to submission of the final plat to the City.

The City Council shall consider approval, approval with conditions or disapproval of the construction plans at a regularly scheduled meeting as part of a previously prepared agenda. The reasons for approving with conditions or disapproving shall be stated in writing to the subdivider. Reference should be made to the specific sections of these or other applicable ordinances or regulations with which the construction plans do not comply.

- 5.17.1 Required Materials for Submission. Six (6) sets of construction plans and necessary supporting material shall be submitted in accordance with the procedure outlined in these land development regulations.
- 5.17.2 Plans Specifications. Construction plans shall show the proposed locations, sizes, grades, and general design features of each facility and shall be drawn to a scale of one (1) inch represents one hundred (100) feet or larger and shall consist of the following:
1. A topographic map of the subdivision with a maximum contour interval of one (1) foot where overall slopes are zero (0) percent to two (2) percent, two (2) feet where slopes are over two (2) percent, based on United States Coast and Geodetic Datum. This topographic map shall be prepared by a registered land surveyor.
 2. A contour drainage map of the basins within the proposed subdivision, with the size of each basin shown in acres. The outlines and sizes, in acres, of all existing and proposed drainage areas shall be shown and related to corresponding points of flow concentration. Each drainage area shall be clearly delineated. Flow paths shall be indicated throughout. Existing and proposed structures affecting the drainage shall be shown.
 3. Plans showing proposed design features and typical sections of canals, swales and all other open channels, storm sewers, all drainage structures and other proposed subdivision improvements.
 4. Plans and profiles for all proposed streets and curbs are required. Where proposed streets intersect existing streets, elevations and other pertinent details shall be shown for existing streets for a minimum distance of three hundred (300) feet from point of intersection.

5. Plans of any proposed water distribution system and sanitary sewer collection system showing pipe sizes and location of valves, pumping stations and fire hydrants, where the installation of such facilities are required by these land development regulations. Such plans shall include utilities on and adjacent to the tract: location, size and invert elevation of sanitary, storm and combined sewers; location and size of water mains; location of gas lines, fire hydrants, electric and telephone poles, and street lights; if water mains and sewers are not on or adjacent to the tract, indicate the direction and distances to, and size of nearest ones, showing invert elevation of sewers.
6. Plans for all road and street signs and street name signs showing the location of such signage and any other traffic safety control devices which is required or proposed. In addition, the specifications for such signage shall be provided as part of this plan, which shall detail in diagram form as necessary the size, material, color, and specifications for installation of such signage.
7. Proposed public improvements: highways or other major improvements planned by public authorities for future construction on or near the tract.
8. Other information on the construction plans as may be required by the City Council.

SECTION 5.18 SUBMISSION OF FINAL PLAT AND DATA

The final plat shall be drawn in ink on mylar sheets eighteen (18) wide by (twenty-four (24)) inches long and shall be at a scale of one hundred (100) feet to one (1) inch or larger.

- 5.18.1 Where necessary, the plat may be on several sheets accompanied by the final plat, may be submitted for approval progressively in contiguous sections satisfactory to the City Council. The final plat shall show the following:
1. Primary control points, approved by the Public Works Director, or descriptions and "ties" to such control points, to which all dimensions, angles, bearings, and similar data on the plat shall be referred.
 2. Tract boundary lines, right-of-way lines of streets, easements and other rights-of-way, and property lines of residential lots and other sites; with accurate dimensions, bearings on deflection angles, and radii, arcs, and central angles of all curves.
 3. Name and right-of-way width of each right-of-way.
 4. Location, dimensions and purpose of any easements.
 5. Number to identify each lot or site.
 6. Purpose for which sites, other than residential lots, are dedicated or reserved.
 7. Minimum building setback line on all lots and other sites.
 8. Location and description of monuments.
 9. Names of record owners of adjoining unplatted land.
 10. Reference to recorded subdivision plats of adjoining platted land by record name, date and number.
 11. Certification by land surveyor or engineer certifying to accuracy of survey and plat.
 12. Certification of title showing that subdivider is the landowner.
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13. Statement by the subdivider, dedicating streets, rights-of-way and any sites for public uses.
14. Title, scale, north arrow and date.
15. The following shall likewise be submitted:
 - a. Cross sections and profiles of streets showing grades approved by the Public Works Director. The profiles shall be drawn to City standard scales and elevations and shall be based on a datum plans approved by the Public Works Director.
 - b. Protective covenants in form for recording.
 - c. Such other certificates, affidavits, endorsements, or deductions as may be required by the City Council in the enforcement of these land development regulations.
 - d. Developer(s) shall submit, for approval by the City Council, the incorporating documents and by-laws of the owners association including responsibilities of maintenance and repairs of service systems as benefits owners of the proposed development.

Exception: Subdivisions of ten (10) lots or less, being residential in use and zoning, not requiring the installation of streets, roads or easements for purpose of ingress and egress, or require the creation of drainage systems which require the connection with public maintained systems may include protective covenants recorded on the plat and/or other documents recorded and referenced on the final plat.

SECTION 5.19 CONDITIONAL APPROVAL OF FINAL PLAT

The conditional approval of the final plat shall be granted if deemed advisable by the City Council pending the fulfillment of requirements as set forth in these land development regulations.

SECTION 5.20 FULL APPROVAL OF FINAL PLAT

A certificate by the Public Works Director, or other person to whom such responsibility is delegated by the City Council, certifying that the subdivider has posted bond or installed the required improvements shall entitle the subdivider to full approval and the recording of the final plat.

SECTION 5.21 GENERAL IMPROVEMENTS

Where required by these land development regulations, the subdivider shall grade and improve streets; install sidewalks, street name signs, street lights, fire hydrants, and curbs and gutters; place monuments and corner stakes and install sanitary sewer and water mains and storm water facilities in accordance with the specifications of these land development regulations and any other specifications established by the City Council. The City Council may, if conditions warrant such action, require that improvements be designed and constructed to higher standards than are incorporated herein.

Required improvements shall be paid for by the subdivider.

In addition to the requirements established herein, all subdivision plats shall comply with the following laws, rules, and regulations:

1. Applicable statutory provisions.
2. The Building Code, and other applicable land development regulations of the City.
3. The Comprehensive Plan in effect at the time of submission.

4. Rules and regulations of the Florida Department of Health and Rehabilitative Services, Florida Department of Environmental Protection, the appropriate Water Management District and other appropriate regional, State and Federal agencies.
5. Rules and regulations of the Florida Department of Transportation if the subdivision or any lot contained therein abuts a State highway.

SECTION 5.22 SUBDIVISIONS LOCATED OUTSIDE THE CORPORATE LIMITS OF THE CITY BUT CONNECTED TO CITY UTILITIES

Subdivisions which are located outside the corporate limits of the City but are to be connected to and serviced by municipal utilities such as water, sewage, and/or natural gas shall meet all the requirements of the applicable sections of these land development regulations, as well as City regulations governing the design, construction, and connection of such utilities.

SECTION 5.23 MONUMENTS

The subdivider shall adhere to the requirements of Chapter 177, Florida Statutes, as amended, regarding the placement of all monuments.

SECTION 5.24 REQUIREMENTS AND MINIMUM STANDARDS

The specifications and requirements set forth in this section shall be met in all subdivisions, and are conditions precedent to approval of any final plat.

5.24.1 Streets and Alleys

1. Relation to existing street system. The proposed streets in any subdivision shall, insofar as may be practical, conform to the alignment of existing streets, so as to extend or project the adjacent, or similarly aligned existing streets in the general area.
2. Street right-of-way widths. The minimum width of rights-of-way, measured between lot lines, shall be as follows:
 - a. Arterial streets and highways - one hundred (100) feet. (Arterial streets and highways are those used or designed to be used primarily for fast or heavy traffic.
 - b. Collector streets - sixty-five (65) feet. Collector streets are those which carry traffic from residential streets to arterial or other collector streets; and principal feeder streets in, to or through areas or neighborhoods.
 - c. Local streets - fifty (50) feet. Local streets are those which are used or intended to be used primarily for access to the abutting properties and designed for local traffic use.

5.24.2 Restriction of access. When a proposed residential subdivision abuts an arterial street or highway, the City Council shall require lots fronting on such arterial street or highway to be provided with access to a marginal access street.

5.24.3 Street grades. Grades on arterial streets, shall not exceed six (6) percent, nor be less than two-tenths (0.2) percent.

5.24.4 Horizontal curves. Horizontal curves shall be designed in accordance with Florida Department of Transportation Manual of Uniform Minimum Standards for Designs, Construction and Maintenance for Streets and Highways, as amended.

- 5.24.5 Vertical curves. Vertical curves shall be designed in accordance with Florida Department of Transportation Manual of Uniform Minimum Standards for Designs, Construction and Maintenance for Streets and Highways, as amended.
- 5.24.6 Intersections. Street intersections shall be as nearly at right angles as is practicable; no intersection shall be at any angle of less than sixty (60) degrees. Curbs of streets at ninety (90) degree intersections shall be connected by a curb with a horizontal radius of not less than twenty (20) feet.
- 5.24.7 Tangents on reverse curves. Tangents on reverse curves shall be designed in accordance with Florida Department of Transportation Manual of Uniform Minimum Standards for Designs, Construction and Maintenance for Streets and Highways, as amended.
- 5.24.9 Dead end streets (cul-de-sac). Minor streets or courts designed to have one end permanently closed shall not be more than six hundred (600) feet in length. Such streets shall be provided at the closed end with a turn-around having an outside right-of-way radius of not less than thirty (30) feet.
- 5.24.10 Private streets and reserve strip. There shall be no private streets platted in any subdivision. Every lot shall be served by a public dedicated street. There shall be no reserved strips controlling access to any streets, except where the control of such strips is definitely and permanently placed with the public under conditions approved by the City Council.
- 5.24.11 Street names.
1. Proposed streets which are in alignment with other streets, either existing or proposed, shall bear the same names as such existing or proposed street.
 2. In no case shall the name of proposed streets duplicate existing street names, or bear names which may be confused with existing streets.

SECTION 5.25 BLOCKS

A block is defined as a parcel of land consisting of one or more lots, and entirely surrounded by public streets, water-courses, railroad, public rights-of-way, parks, etc., or a combination thereof.

- 5.25.1 Length. Blocks shall not be shorter than six hundred (600) feet nor longer than twelve hundred (1,200) feet in length, except as does the City Council determine necessary to secure a more efficient use of land or desired features of street pattern.
- 5.25.2 Width. Blocks shall be wide enough to permit two (2) tiers of lots of minimum depth, except where fronting on arterial streets or highways and the rear of lots abut the arterial street or highway. In no case shall conditions be approved which permits a single tier of lots to be served by two (2) streets.

SECTION 5.26 LOT IMPROVEMENTS

- 5.26.1 Arrangement. Insofar as practical, side lot lines shall be at right angles to straight street lines, and radial to curved street lines.
- 5.26.2 Minimum size. No residential lot shall be permitted that is smaller in area than is required for residences by the land development regulations for the zoning district in which the proposed subdivision is located.

1. The City Council may require larger lot areas and dimensions than specified for a particular zoning district when the City Council deems it necessary to fit the topography, the type of development, or to provide safe, healthful home sites that are free from flooding.
2. Lot dimensions, shall comply with any minimum standards as established within any land development regulations of the City and provided, that the lot length shall not exceed three (3) times the width of lots. In general, side lot lines shall be at right angles to street lines (or radial to curving street lines) unless variation from this standard will provide a better street or lot plan. The entrance of automobiles from the lot to the street shall be approximately at right angles or radial to street lines. Lots shall be laid out so as to provide positive drainage away from all buildings.
3. Double Frontage. Double frontage and reversed frontage lots shall be prohibited except where necessary to provide separation of residential development from existing streets or to overcome specific disadvantages of topography and orientation.
4. Access. Lots shall not derive access from an existing street except within a minor subdivision or a re-subdivision of land.
5. Corner Stakes. The subdivider shall adhere to the requirements of Section 177.091, Florida Statutes, as amended, and as required by Florida Administrative Code regarding the placement of all corner stakes.
6. Lots or parcels of land intended for commercial or industrial use shall be of an area adequate to meet all off-street parking, loading and unloading requirements of the land development regulations.

SECTION 5.27 PUBLIC LAND AND SERVICE AREAS

Due consideration shall be given to the allocation of land areas that are suitably located and of adequate size for schools, playgrounds, parks and other public uses.

- 5.27.1 Public open spaces. Where a school site, park site, recreational site, public access to water frontage, or any other public facility is shown on the Comprehensive Plan of the City, adopted by the City Council, is located in whole or in part in a proposed subdivision, the City Council may require the reservation of such land as lies within the subdivision for a period of time not to exceed two (2) years. During this two-year period the public agency having jurisdiction over the proposed use of the reserved land may acquire such land through negotiation with the owner. In the event the public agency does not acquire the land within this two-year period, or does not make satisfactory arrangements with the subdivider for an extension of such time, the subdivider may dispose of the land pursuant to law.
- 5.27.2 Easements. Except where alleys are provided for the purpose of placing utilities and access, the City Council may require utility easements, not exceeding twenty-five (25) feet in width, for the placement and service of poles, wires, pipes, conduits, storm and sanitary sewers, gas, water, or other utility lines along and centered on rear lot lines, side lot lines, or at other locations when necessary for extension of existing or proposed utilities.

SECTION 5.28 SUITABILITY OF LAND

- 5.28.1 The City Council shall not approve the subdivision of land if, from investigation conducted by state or county health authorities, it is determined that in the interest of the public the site is not suitable for platting and development purposes of the kind proposed.

- 5.28.2 Land that the City Council finds to be unsuitable for subdivision of development due to flooding, improper drainage, steep slopes, rock formations, adverse earth formations or harmful to the health, safety, and general welfare of the present or future inhabitants of the subdivision and/or its surrounding areas, shall not be subdivided or developed unless adequate methods are formulated by the subdivider and approved by the City Council to solve the problems created by the unsuitable land conditions.

SECTION 5.29 REQUIRED IMPROVEMENTS

- 5.29.1 Every subdivision developer shall grade, pave or otherwise improve as hereinafter specified all streets and alleys; install curbs, gutters, sidewalks, monuments, sewers, storm drains, water supply, and street name markers pursuant to these subdivision regulations, and in accordance with the "Standard Specifications for Road and Bridge Construction", latest edition and amendments as prepared by the Florida Department of Transportation.
- 5.29.2 Streets. The subdivider shall prepare the subgrade of all streets by grading to the profiles approved in the construction plans, compact and smooth the surface, provide and install paved surfaces as follows:
1. STANDARD A, for commercial and industrial subdivisions.
 2. STANDARD B, for residential subdivisions where any lot is less than or equal to twenty thousand (20,000) square feet.
 3. STANDARD C, for residential subdivisions where all lots are greater than twenty thousand (20,000) square feet but less than or equal to ten (10) acres.
 4. STANDARD D, for residential subdivisions where all lots are greater than ten (10) acres.

Where the proposed subdivision includes an existing street, said street shall also be improved as required to conform to this schedule. This requirement shall not apply to any abutting street which is not connected with the proposed subdivision's street system.

STANDARD IMPROVEMENT

5.29.2.1 Grading and Centerline Gradients

Standards A, B, C and D: Grading and Centerline Gradients shall be a maximum of eight percent (8%) and a minimum of three-tenths of a percent (.3%) for standard A and B and a maximum of eight percent (8%) (No minimum) for standards C, and D.

5.29.2.2 Arterial Streets

Standards A, B, C and D: Arterial Streets shall be improved as follows: Two (2) twenty-four (24) foot wearing surfaces with twenty (20) foot median. The subdivider shall be required to install the second twenty-four (24) foot wearing surface only in large subdivisions where projected average daily traffic generated on the arterial by the subdivision exceeds seven thousand (7,000) vehicles. Minimum right-of-way shall be one hundred (100) feet.

5.29.2.3 Collector Streets

Standards A, B, C and D: Collector Streets shall be improved as follows:

1. Thirty-two (32) foot wearing surface and minimum right-of-way of sixty-five (65) feet.

5.29.2.4 Local Streets shall be improved as follows:

Standards A, B, C and D: Twenty-four (24) foot wearing surface and minimum right-of-way of fifty (50) feet.

5.29.2.5 Marginal Access Streets shall be improved as follows:

Standards A, B, C and D: Twenty-four (24) foot wearing surface and minimum right-of-way of fifty (50) feet.

5.29.2.6 Curb and gutter (see Appendix A) shall be provided as follows:

1. Standards A and B: Curbs not required, except in the following conditions:
 - a. Where slopes within the subdivision exceed three (3) percent, type E or F curb gutter shall be required.
 - b. Where slopes within the subdivision exceed two (2) percent, but do not exceed three (3) percent, grassed swales, paved swales, or type E or F curb gutter singularly or in combination shall be required as determined by the Public Works Director, using engineering best practices to determine the required stormwater management improvement.
2. Standards C and D: Curbs not required.

5.29.2.7 Stabilized Shoulders

Standards C and D: Stabilized Shoulders shall be required on both sides of all streets not having curb and gutter. Stabilized shoulders shall be six (6) feet in width and constructed as specified for the subgrade (see Section 5.26.2.9) except that they shall be constructed to a compacted thickness of four (4) inches and have a minimum compaction as required by the Florida Department of Transportation Standard Specification for Road and Bridge Construction Manual, as amended.

5.29.2.8 Roadside Swales

Standards C and D: Roadside Swales shall have side slopes and back slopes no steeper than four (4) to one (1). Run-off may be accumulated and carried in the swales in the right-of-way up to but not above the point where flooding of the shoulders or roadside property would occur. Water in excess of this quantity shall be diverted from the roadside swales and carried away by storm sewers or other approved means.

5.29.2.9 Subgrade

Standards A, B, C and D: Subgrade shall have a compacted thickness of eight (8) inches, stabilized to a minimum Florida Department of Transportation compaction standards for road construction, as amended, such materials shall be removed to a minimum depth of eighteen (18) inches below the pavement base and replaced with acceptable material as specified by the Florida Department of Transportation Standard Specification for Road and Bridge Construction Manual, as amended.

5.29.2.10 Pavement Base shall be improved as follows:

1. Arterial

Standards A, B, C and D: Eight (8) inches of compacted limerock.
2. Collector, Local, and Marginal Access Streets:
 - a. Standard A: Eight (8) inches of compacted limerock.
 - b. Standards B and C: Six (6) inches of compacted limerock.

- c. Standard D: Six (6) inches of compacted limerock shall be constructed above the subgrade and stabilized to have a minimum compaction as specified by the Florida Department of Transportation Standard Specification for Road and Bridge Construction Manual, as amended.

5.29.2.11 Wearing Surface shall be improved as follows:

- 1. Arterials
Standards A, B, C and D: One and one-half (1 1/2) inches of Type I asphaltic concrete surface course.
- 2. Collector, Local, and Marginal Access Streets:
 - a. Standards A, B and C: One and one-fourth (1 1/4) inch of Type I asphaltic concrete surface course.
 - b. Standard D: Wearing surface is not required.

5.29.2.12 Grassing

Standards A, B C and D: Grassing shall be provided as follows:

- 1. Seeding and mulching shall be performed on all areas within the right-of-way, except for that part of the right-of-way covered by a wearing surface or, where these land development regulations do not require a wearing surface, that part covered by the pavement base.
- 2. Sodding may be required in areas of high erosion potential.

5.29.3 Sidewalks.

- 1. When in the opinion of the City Council it is necessary for public safety, the subdivider shall provide sidewalks on one or both sides of every street.
- 2. Sidewalks shall be not less than five (5) feet wide, of concrete construction, and not less than four (4) inches thick. Walks shall be located entirely in the street right-of-way.

5.29.4 Installation of utilities. After grading is completed and approved and before any base is applied, all of the underground utilities, including water mains, sewer lines and storm sewerage lines, and all service connections provided at property lines shall be installed by the subdivider.

- 1. Water supply. Water mains properly connected with the public water supply system or other approved system shall be installed by the subdivider in such a manner as to adequately serve all lots shown on the subdivision plat for both domestic use and fire protection. The sizes of water mains, location and types of valves and fire hydrants, the amount of soil cover over the pipes and other features of the installation shall conform to accepted standards of good practice for municipal water systems.
- 2. Sanitary sewers. When the subdivision is reasonably accessible to the public sanitary sewer system, in the opinion of the City Council, the subdivider shall provide connection thereto. Sanitary sewers shall be installed in such a manner as to provide connections at the property line of each lot shown on the subdivision plat, and shall be of a size and in a manner to adequately serve all lots.
- 3. Storm drainage system. The subdivider shall install storm drain pipes, catch basins, and all other such facilities of sizes and alignments to adequately drain his subdivision as directed by the Water Management District.

4. Oversize utility lines. In the event that water, sewer, pipes are required by the City Council that are of sizes larger than would be needed to serve the subdivision under consideration, the subdivider will be required to install the larger facilities, but the City will pay for the difference in cost between the size actually needed for his/her subdivision and the size required by the City Council. This is to permit the initial installation of a line of a size to serve the present subdivision plus any other possible subdivision near or beyond the present one without a second line having to be installed to serve future development.
5. Street name signs. Street name signs to conform to those currently in use on existing streets shall be installed by the subdivider at diagonal corners of each street intersection, two (2) at each intersection.

SECTION 5.30 GUARANTIES IN LIEU OF COMPLETED IMPROVEMENTS

No final plat shall be approved by the City Council for record until the improvements required herein shall be constructed in a satisfactory manner and approved by the Public Works Director or other person to whom such authority is delegated, or in lieu of such prior construction the City Council may accept a surety bond with which improvements may be made and utilities installed without cost to the City in event of default by the subdivider. In lieu of a surety bond the subdivider may furnish the City an irrevocable letter of credit, underwritten by a financial institution acceptable to the City. Such surety or letter of credit shall:

- 5.30.1 Cover at least one hundred and ten (110) percent of the estimated cost of all required improvements such as streets, drainage, fill, and other public improvements with estimated costs provided by the subdivider's engineer. A certificate of the estimated cost shall appear on the final plat (see Appendix A). This certificate shall be properly signed before the final plat is submitted to the City Council. This estimated cost shall represent the total estimated cost of installing all required improvements. Such estimate shall be prepared by a registered engineer. As an alternative to the above, bids of two (2) licensed contractors or a copy of all executed contracts for the installation of the above mentioned improvements may be submitted.
- 5.30.2 Be conditioned upon the faithful performance by the subdivider of all work required to complete all improvements and installations for the subdivision or unit division thereof, in compliance with these land development regulations and within a specified time as determined between the subdivider and the City Council.
- 5.30.3 Be payable to, and for the indemnification of, the City Council.

SECTION 5.31 SIGNED CERTIFICATES

The following certificates shall appear on the final plat. Certificates listed within this section shall be properly signed before the final plat is submitted to the City Council and the Certificate of Approval by the City Council shall be properly signed after the final plat is approved by the City Council. (See Appendix A).

1. Certificate of Surveyor.
2. Certificate of the Subdivider's Engineer.
3. Certificate of Approval by County Health Department.
4. Certificate of Approval by the Attorney for the City.
5. Certificate of Approval by the City Council.

SECTION 5.32 OTHER DOCUMENTS REQUIRED ON THE FINAL PLAT

- 5.32.1 Dedication. A dedication to the public by the owners of the land involved of all streets, drainage easements, and other rights-of-way however designated and shown on the plat for perpetual use for public purposes, including vehicular access rights where required. If the property is encumbered by a mortgage, the owner of the mortgage shall join in the dedication or in some other manner subordinate the mortgagee's interest to the dedication of public right-of-way
- 5.32.2 Certificate of Payment of Taxes. Certification that all payable taxes have been paid and all tax sales against the land redeemed.
- 5.32.3 Certificate of Title and Encumbrances. Title certification as required by Chapter 177, Florida Statutes, as amended.

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ARTICLE SIX. HIGH NATURAL GROUNDWATER AQUIFER RECHARGE AND POTABLE WATER WELLFIELD REGULATIONS**SECTION 6.1 HIGH NATURAL GROUNDWATER AQUIFER RECHARGE PROTECTION**

- 6.1.1 High Natural Groundwater Aquifer Recharge Areas. For the purposes of these land development regulations, such recharge areas shall be as identified as areas located within areas designated as Group II, numbered areas 3 and 4 on the map entitled, Potential for Groundwater Pollution of the Floridan Aquifer (Gainesville Sheet) published by the Florida Sinkhole Research Institute, University of Central Florida, 1988.
- 6.1.2 High Natural Groundwater Aquifer Recharge Area Requirements. Within the areas designated as High Natural Groundwater Aquifer Recharge Areas. All proposed development shall comply with the following:
1. Stormwater management practices shall not include drainage wells and sinkholes for stormwater disposal where recharge is into potable water aquifers. Where development is proposed in areas with existing wells, these wells shall be abandoned, including adequate sealing and plugging according to Chapter 17-28, Florida Administrative Code. The site and development plan shall clearly indicate that the proposed stormwater disposal methods meet requirements established in Article 7 herein;
 2. Well construction, modification, or closure shall be regulated in accordance with the criteria established by the Water Management District and the Florida Department of Health and Rehabilitative Services;
 3. Abandoned wells shall be closed in accordance with the criteria established by Chapter 17-28, Florida Administrative Code;
 4. No person shall discharge or cause to or permit the discharge of a regulated material, as defined in Section 2.1 of these land development regulations (or as listed in Chapter 442, Florida Statutes, as amended), to the soils, groundwater, or surfacewater of any High Natural Groundwater Aquifer Recharge Area;
 5. No person shall tamper or bypass or cause or permit tampering with or bypassing of the containment of a regulated material storage system, within any prime natural groundwater recharge area, except as necessary for maintenance or testing of those components; and
 6. Landfill and storage facilities for hazardous/toxic wastes shall be prohibited.
- 6.1.3 Notification upon Sale or Transfer. Owners of real property located either partly or entirely within a High Natural Groundwater Aquifer Recharge Area, shall at the time of any transfer of interest in such property, create in any deed, lease, or other document conveying such interest a notation that the property is subject to the provisions for natural groundwater aquifer recharge area protection of these land development regulations.

SECTION 6.2 POTABLE WATER WELLFIELD PROTECTION

- 6.2.1 Wellfield Management Zone. A wellfield protection area shall be established as a minimum of three-hundred (300) feet around community water facility wellheads as identified in the Comprehensive Plan. The following standards shall apply for the issuance of development orders for structures or uses within the Wellfield Management Zone:
- 6.2.1.1 New Uses. No new uses of land shall be permitted which require or involve storage, use or manufacture of regulated materials as defined in Section 2.1 herein.

- 6.2.1.2 **Limitation on New Wells.** No new wells shall be permitted for construction in a surficial, intermediate, or Floridan Aquifer System. Exemptions as approved by the City Council, after a recommendation has been provided to the City Council by the Planning and Zoning Board, may be granted on a case by case basis and shall be limited to:
1. Wells constructed by the City, a Community Water Association or their contractor as part of a monitoring system surrounding the wellfield. New construction or repair of the wellfield production wells or other well construction or modification required in the operations of the City or Community Water Association water treatment plant.
 2. Wells constructed as part of a Florida Department of Environmental Protection approved contaminant assessment/ remediation plan where groundwater contamination has been identified or is suspected.
 3. Wells constructed for private water supply in locations where the cost of connection to a public water utility would exceed the cost of the proposed private supply well and pumping system by a factor of two and one-half (2 1/2) times.
 4. Geotechnical borings constructed in the surficial aquifer system.
- 6.2.1.3 **Discharge Prohibited.** No person shall discharge or cause to or permit the discharge of a regulated material, as defined in Section 2.1 of these land development regulations, or within Chapter 442, Florida Statutes, as amended, to the soils, groundwater, or surface water of any Wellfield Management Zone.
- 6.2.1.4 **Landfills Prohibited.** New sanitary landfills, as defined by Chapter 17-7, Florida Administrative Code, shall be prohibited within Wellfield Management Zones.
- 6.2.1.5 **Limitation of Septic Tanks.** New septic tank waste water treatment systems shall be prohibited within Wellfield Management Zones, except where the cost of connection of a public waste water utility would exceed the cost of the proposed septic tank and installation by a factor of two and one-half (2 1/2) times or where no public sanitary sewer system is available.
- 6.2.1.6 **Sanitary Sewer Plants Prohibited.** New domestic and/or industrial waste water treatment facilities shall be prohibited within Wellfield Management Zones.
- 6.2.1.7 **Transportation of Regulated Materials.** Transportation of regulated materials is prohibited within the Wellfield Management Zone except local traffic serving facilities within the Wellfield Management Zone.
- 6.2.1.8 **Activities Requiring Storage.** Except as provided in subsection 6.2.1.10, no activity which requires storage or use of agricultural chemicals, hazardous or toxic waste, petroleum products or toxic and medical waste shall be permitted within the wellfield management zone.
- 6.2.1.9 **Material Exemptions.** The City Council, after the request has been heard and a recommendation provided to the City Council by the Planning and Zoning Board, may exempt any material from the requirements of these land development regulations if, in the opinion of the City Council, it has been demonstrated that the material, in the quantity and/or solution handled or the conditions under which it is stored, does not present a significant actual or potential hazard to the contamination of groundwater in case of a discharge.
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- 6.2.1.10 Temporary Storage Permit. A temporary permit shall be required for the temporary storage of regulated materials in containers or tanks exceeding fifty (50) gallons aggregate volume for use in normal agricultural or forestry practices and in construction activities within the Wellfield Management Zone. The temporary permit procedure shall consist of application to the Planning and Zoning Board for the proposed activity requiring temporary hazardous material storage. The application shall be made on City forms and shall include details of the proposed activity, a schedule of activity, types and quantities of regulated materials to be stored and a plan for monitoring and remedial action, where necessary, as determined by the City Council. Following a recommendation of the Planning and Zoning Board on the application for temporary permit, the City Council shall approve, approve with conditions or deny the application.
- 6.2.1.11 Additional Activities Prohibited. Feedlots or other commercial animal facilities; percolation ponds; mines and excavation of waterways or drainage facilities which intersect the water table shall be prohibited within the wellfield management zone.
- 6.2.2 Notification upon Sale or Transfer. Owners of real property located either partly or entirely within a Wellfield Management Zone, shall at the time of any transfer of interest in such property, create in any deed, lease, or other document conveying such interest a notation that the property is subject to the provisions for potable water wellfield protection of these land development regulations.

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ARTICLE SEVEN. STORMWATER MANAGEMENT REGULATIONS**SECTION 7.1 RELATIONSHIP TO OTHER STORMWATER MANAGEMENT REQUIREMENTS**

- 7.1.1 General. In addition to meeting the requirements of these land development regulations, the design and performance of stormwater management systems shall comply with applicable state and water management district regulations (Chapters 17-25, Rules of the Florida Department of Environmental Regulation and 40B-4 Rules of the Water Management District, Florida Administrative Code). In all cases, the strictest of the applicable standards shall apply.

SECTION 7.2 EXEMPTIONS

- 7.2.1 General Exemptions. The following development activities are exempt from these land development regulations, except that steps to control erosion and sedimentation must be taken for all development and any development exempt from Chapter 17-25 or 40B-4 as cited above which is adjacent to or drains into a surface water, canal, or stream, or which empties into a sinkhole, shall first allow the runoff to enter a grassed swale or other conveyance designed to percolate eighty (80) percent of the runoff from a three year, one (1) hour design storm within seventy-two (72) hours after a storm event. In addition, any development exempt from Chapter 17-25 or 40B-4, as cited above, which is directly discharged into an Outstanding Florida Water shall include an additional level of treatment equal to the runoff of the first one and one-half (1.5) inches of rainfall from the design storm consistent with Chapter 17-25.025(9), Florida Administrative Code, in effect upon adoption of the Comprehensive Plan, in order to meet the receiving water quality standards of Chapter 17-302, Florida Administrative Code. Stormwater discharge facilities shall be designed so as not to lower the receiving water quality below the minimum condition necessary to assure the suitability of water for the designated use of its classification as established in Chapter 17-302, Florida Administrative Code, in effect upon adoption of the Comprehensive Plan.
1. The clearing of land which is to be used solely for agriculture, silviculture, floriculture, or horticulture provided no obstruction or impoundment of surface water will take place. Also, the construction, maintenance, and operation of self-contained agricultural drainage systems provided adjacent properties will not be impacted and sound engineering practices are followed.
 2. The construction, alteration, or maintenance of a private residence or agricultural building provided the total impervious area is less than ten thousand (10,000) square feet (i.e., house, barn, driveways) and provided further that the residence or agricultural building is not adjacent to an Outstanding Florida Water or adjacent to or drains into a surface water, canal, or stream, or which empties into a sinkhole.
 3. The connection of a system to an existing permitted system provided the existing system has been designed to accommodate the proposed system.
 4. The placement of culverts whose sole purpose is to convey sheet flow when an existing facility is being repaired or maintained provided the culvert is not placed in a stream or wetland.
 5. Existing systems that are operated and maintained properly and pose no threat to public health and safety.

6. Connections to existing surfacewater management systems that are owned, operated, and maintained by a public entity provided, under ordinance, the proposed connections comply with a surfacewater management plan compatible with the Water Management District's requirements.
7. Any development within a subdivision if each of the following conditions have been met:
 - a. Stormwater management provisions for the subdivision were previously approved and remain valid as part of a final plat or development plan; and
 - b. The development is conducted in accordance with the stormwater management provisions submitted with the construction plan.
8. Action taken under emergency conditions to prevent imminent harm or danger to persons, or to protect property from imminent fire, violent storms, hurricanes, or other hazards. A report of the emergency action shall be made to the City Council and Water Management District as soon as practicable.

SECTION 7.3 STORMWATER MANAGEMENT REQUIREMENTS

- 7.3.1 Natural Drainage System Utilized to Extent Feasible. To the extent practicable, all development shall conform to the natural contours of the land and natural and preexisting man-made drainage ways shall remain undisturbed.
- 7.3.2 Lot Boundaries. To the extent practicable, lot boundaries shall be made to coincide with natural and preexisting man-made drainage ways within subdivisions to avoid the creation of lots that can be built upon only by altering such drainage ways.
- 7.3.3 Developments to Drain Properly. All developments shall be provided with a drainage system that is adequate to prevent the undue retention of stormwater on the development site. Stormwater shall not be regarded as unduly retained if:
 1. The retention results from a technique, practice or device deliberately installed as part of a sedimentation or stormwater runoff control plan approved by the Water Management District; or
 2. The retention is not substantially different in location or degree than that experienced by the development site in its pre-development stage, unless such retention presents a danger to health or safety.
- 7.3.4 Stormwater Management General. All developments shall be constructed and maintained so that post-development runoff rates and pollutant loads do not exceed pre-development conditions. While development activity is underway and after it is completed, the characteristics of stormwater runoff shall approximate the rate, volume, quality, and timing of stormwater runoff that occurred under the site's natural unimproved or existing state, except that the first one-half (1/2) inch of stormwater runoff shall be treated in an off line retention system or according to other best management practices as described in the Water Management District's Surfacewater Management Permitting Manual, as amended. More specifically:
 1. No development may be constructed or maintained so that such development impedes the natural flow of water from higher adjacent properties across such development, thereby causing substantial damage to such higher adjacent properties; and
 2. No development may be constructed or maintained so that stormwaters from such development are collected and channeled onto lower adjacent properties.

- 7.3.5 Sedimentation and Erosion Control. Final plat approval for subdivisions may not be given with respect to any development that would cause land disturbing activity subject to the jurisdiction of the Water Management District, unless the Water Management District has certified to the City, either that:
1. The proposed construction plans are approved for permitting by the Water Management District; or
 2. The Water Management District has examined the preliminary plat for the subdivision and it reasonably appears that permits for such subdivision improvements can be approved, upon submission of the subdivider of construction plans. However in this case, construction of the development may not begin until the Water Management District issues its permit.

For the purposes of this section, land disturbing activity means:

1. Use of the land in residential, industrial, educational, institutional, or commercial development; or
2. Street construction and maintenance that results in a change in the natural cover or topography and that may cause or contribute to sedimentation.

- 7.3.6 Water Quality. The proposed development and development activity shall not violate the water quality standards as set forth in Chapter 17-3, Florida Administrative Code.

Facilities which directly discharge into an Outstanding Florida Water shall include an additional level of treatment equal to the runoff of the first one and one-half (1.5) inches of rainfall from the design storm consistent with Chapter 17-25.025(9), Florida Administrative Code, in effect upon adoption of the Comprehensive Plan, in order to meet the receiving water quality standards of Chapter 17-302, Florida Administrative Code, in effect upon adoption of the Comprehensive Plan. Stormwater discharge facilities shall be designed so as not to lower the receiving water quality below the minimum conditions necessary to assure the suitability of water for the designated use of its classification as established in Chapter 17-302, Florida Administrative Code, in effect upon adoption of the Comprehensive Plan.

- 7.3.7 Design Standards. To comply with the foregoing standards the proposed stormwater management system shall conform to the following:
1. Detention and retention systems shall be designed in conformance with the Water Management District's Surfacewater Management Permitting Manual, as amended.
 2. Natural systems shall be used to accommodate stormwater, to the maximum extent practicable.
 3. The proposed stormwater management system shall be designed to accommodate the stormwater that both originates within the development and stormwater that flows onto or across the development from adjacent lands.
 4. The proposed stormwater management system shall be designed to function properly for a minimum twenty (20) year life.
 5. Design and construction of the proposed stormwater management system shall be certified as meeting the requirements of these land development regulations and the Water Management District's Surfacewater Permitting Manual, as amended, by a professional engineer, architect, or landscape architect, registered in the State of Florida.
 6. No stormwater may be channeled or directed into a sanitary sewer.
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7. The proposed stormwater management system shall coordinate with and connect to the drainage systems or drainage ways on surrounding properties or roads, whenever practicable.
8. Use of drainage swales rather than curb and gutter and storm sewers in subdivision is provided for in Article 5 of these land development regulations. Private roads and access ways within un-subdivided developments shall utilize curb and gutter and storm drains to provide adequate drainage if the grade of such roads or access ways is too steep to provide drainage in another manner or if other sufficient reasons exist to require such construction.
9. Stormwater management systems shall be designed and constructed to provide retention of run-off volumes such that the peak discharge from the developed site shall not exceed the equivalent peak discharge from the natural or undeveloped site.
10. The City Council shall require any water retention areas that have a potential of holding water in excess of one (1) foot depth to be fenced with a four (4) foot high fence and screened by trees or shrubbery.
11. In areas where high groundwater and other conditions exist and it is deemed necessary by the City Council, subsurface drainage facilities shall be installed. If a wearing surface (see Article 5 of these land development regulations) and subsurface drainage facilities are required, all subsurface drainage facilities shall be installed by the subdivider prior to the paving of the street.
12. All required improvements shall be installed so as to maintain natural watercourses.
13. Construction specifications for drainage swales, curbs and gutters are contained in Article 5 and Appendix A of these land development regulations.
14. The banks of detention and retention areas shall be sloped to accommodate, and shall be planted with vegetation which will maintain the integrity of the bank.
15. Dredging, clearing of vegetation, deepening, widening, straightening, stabilizing, or otherwise altering natural surface waters shall be minimized.
16. Natural surface water shall not be used as sediment traps during or after development.
17. For aesthetic reasons and to increase shoreline habitat, the shorelines of detention and retention areas shall be curving rather than straight.
18. Water reuse and conservation shall, to the maximum extent practicable, be achieved by incorporating the stormwater management system into irrigation systems serving the development, if any.
19. Vegetated buffers of sufficient width to prevent erosion shall be retained or created along the shores, banks, or edges of all natural or man-made surface waters.
20. In phased developments, the stormwater management system for each integrated stage of completion shall be capable of functioning independently as required by these land development regulations.
21. All detention and retention basins, except natural water bodies used for this purpose, shall be accessible for maintenance from streets or public rights-of-way.

SECTION 7.4 MAINTENANCE OF STORMWATER MANAGEMENT SYSTEMS

- 7.4.1 Maintenance by an Acceptable Entity. All stormwater management systems that are not dedicated to the City shall be operated and maintained by one (1) of the following entities:
1. A local governmental unit including a school board, special district or other governmental unit.
 2. A regional water management agency or an active water control district created pursuant to Chapter 298, Florida Statutes, as amended, or drainage district created by special act, or special assessment district created pursuant to Chapter 170, Florida Statutes, as amended.
 3. A state or federal agency.
 4. An officially franchised, licensed, or approved communication, water, sewer, electrical or other public utility.
 5. The property owner or developer if:
 - a. Written proof as submitted in the appropriate form by either letter or resolution, that a governmental entity as set forth in paragraphs 1-3 above, will accept the operation and maintenance of the stormwater management and discharge facility at a time certain in the future.
 - b. A surety bond or other assurance of continued financial capacity to operate and maintain the system is submitted to the City Council. The developer shall maintain and repair all improvements which these stormwater management regulations require the developer to construct. The developer shall post a maintenance bond to cover at least ten (10) percent of the estimated costs of all required stormwater improvements (See Appendix A).
 6. For-profit or non-profit corporations, including home-owners associations, property owners associations, condominium owners associations or master associations if:
 - a. The owner or developer submits documents constituting legal capacity and a binding legal obligation between the entity and the City, whereby the entity affirmatively takes responsibility for the operation and maintenance of the stormwater management facility.
 - b. The association has sufficient powers reflected in its organizational or operational documents to:
 - (1) Operate and maintain the stormwater management system as permitted by the Water Management District;
 - (2) Establish rules and regulations;
 - (3) Assess members;
 - (4) Contract for services; and
 - (5) Exist perpetually, with the Articles of Incorporation providing that if the association is dissolved, the stormwater management system will be maintained by an acceptable entity as described above.

- 7.4.2 Phased Projects. If a project is to be constructed in phases and subsequent phases will use the same stormwater management systems as the initial phase or phases, the operation/maintenance entity shall have the ability to accept responsibility for the operation and maintenance of the stormwater management systems of future phases of the project.

In phased developments that have an integrated stormwater management system, but employ independent operation/maintenance entities for different phases, the operation/maintenance entities, either separately or collectively, shall have the responsibility and authority to operate and maintain the stormwater management system for the entire project. That authority shall include cross easements for stormwater management and the authority and ability of each entity to enter and maintain all facilities, should any entity fail to maintain a portion of the stormwater management system within the project.

- 7.4.3 Applicant as Acceptable Entity. The applicant shall be an acceptable entity and shall be responsible for the operation and maintenance of the stormwater management system from the time construction begins until the stormwater management system is dedicated to and accepted by another acceptable entity.

ARTICLE EIGHT. FLOOD DAMAGE PREVENTION REGULATIONS

SECTION 8.1 STANDARDS FOR REDUCING FLOOD HAZARDS IN THE AREA OF SPECIAL FLOOD HAZARD

The standards in this Article apply to all development within the Areas of Special Flood Hazard as shown on the Federal Emergency Management Agency official flood maps.

For the purposes of this section, "substantial improvement" means for a building constructed prior to the effective date of these land development regulations, any repair, reconstruction, or improvement of a building the cost of which equals or exceeds fifty (50) percent of the market value of the structure either (i) before the improvement or repair is started or (ii) if the structure has been damaged and is being restored, before the damage occurred. "Substantial improvement" occurs which the first alteration on any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the building. The term does not, however, include either (i) any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications that are solely necessary to insure safe living conditions, or (ii) any alteration of a building listed on the National Register of Historic Places or the State of Florida Inventory of Historic Places.

In all areas of special flood hazard, the following provisions are required:

1. New construction and substantial improvements shall be anchored to prevent flotation, collapse or lateral movement of the structure;
2. Mobile homes shall be anchored to prevent flotation, collapse or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This standard shall be in addition to and consistent with applicable state requirements for resisting wind forces;
3. New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage;
4. New construction and substantial improvements shall be constructed by methods and practices that minimize flood damage;
5. Electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
6. New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
7. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;
8. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding; and
9. Any alteration, repair, reconstruction or improvements to a structure which is in compliance with the provisions of these land development regulations, shall meet the requirements of "new construction" as defined in Section 2.1.
10. Any alteration, repair, reconstruction or improvements to a building which is not in compliance with the provisions of this Article shall be undertaken only if said nonconformity is not furthered, extended or replaced.

SECTION 8.2 STANDARDS FOR RESIDENTIAL CONSTRUCTION

New construction or substantial improvement of any residential structure shall have the lowest floor, including a basement as defined within Section 2.1 of these land development regulations, elevated no lower than two (2) feet above base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate the unimpeded movements of flood waters shall be provided in accordance with the standards herein.

SECTION 8.3 STANDARDS FOR NONRESIDENTIAL CONSTRUCTION

New construction or substantial improvement of any commercial, industrial, or nonresidential structure shall have the lowest floor, including basement, elevated no lower than two (2) feet above the level of the base flood elevation. Structures located in all A-zones may be flood-proofed in lieu of being elevated provided that all areas of the structure below the required elevation are watertight with walls substantially impermeable to the passage of water and use structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional engineer or architect shall certify that the standards of this section are satisfied.

SECTION 8.4 STANDARDS FOR ELEVATED BUILDINGS

New construction or substantial improvements of elevated buildings that include fully enclosed areas formed by foundation and other exterior walls below the base flood elevation shall be designed to preclude finished living space and designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic flood forces on exterior walls.

1. Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria:
 - a. Provide a minimum two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding;
 - b. The bottom of all openings shall be no higher than two (2) feet above grade; and
 - c. Openings may be equipped with screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.
2. Electrical, plumbing, and other utility connections are prohibited below the base flood elevation.
3. Access to the enclosed areas shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment used in connection with the premises (standard exterior door) or entry to the living area (stairway or elevator).
4. The interior portion of such enclosed area shall not be partitioned or finished into separate rooms.

SECTION 8.5 STANDARDS FOR FLOODWAYS

Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles and has erosion potential, the following provisions shall apply:

1. Prohibit encroachments, including fill, new construction, substantial improvements and other developments unless certification (with supporting technical data) by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels during occurrence of the base flood discharge;
2. All new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of this Article.

3. Prohibit the placement of mobile homes, except in an existing mobile home parks or subdivisions, which existed prior to the adoption of these land development regulations. A replacement mobile home may be placed on a lot in an existing mobile home park or subdivision provided the anchoring and elevation standards established herein are met.

SECTION 8.6 STANDARDS FOR STREAMS WITHOUT ESTABLISHED BASE FLOOD ELEVATIONS AND/OR FLOODWAYS

Located within the areas of special flood hazard, where small streams exist, but where no base flood data have been provided or where no floodways have been provided, the following provisions apply:

1. Where a perennial stream or creek is located no encroachments, including fill material or buildings shall be located a distance of the stream bank equal to five (5) times the width of the stream at the top of the bank or within a distance of the stream bank equal to fifty (50) feet for all streams or creeks, whichever is greater;
2. No encroachments, including fill material or structures shall be located within areas of special flood hazard, unless certification by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood more than two (2) feet at any point within the community. The engineering certification should be supported by technical data that conforms to standard hydraulic engineering principles.

SECTION 8.7 STANDARDS FOR UNNUMBERED "A" ZONES

Located within the A-zone areas of special flood hazard, areas denoted with the letter "A" with no suffix are referred to as "unnumbered A zones". These are areas where special flood hazards exist but where no base flood data has been provided. The following provisions apply:

1. No encroachments, including fill material or structures shall be located within areas of special flood hazard, unless certification by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood more than two (2) feet at any point within the community. The engineering certification should be supported by technical data that conforms to standard hydraulic engineering principles;
 2. At a minimum, no encroachments, including fill material or structures shall be located within a distance of the stream bank equal to five (5) times the width of the stream at the top of the bank thirty-five (35) feet for all perennial streams or creeks, whichever is greater;
 3. New construction or substantial improvements of buildings or mobile homes shall be elevated or flood-proofed in accordance with the design standards of this Article to
 - (a) Elevate structure to two (2) feet above an elevation established in accordance with the best available data of such agencies as the United States Army Corps of Engineers or Water Management District; or
 - (b) At least five (5) feet above highest adjacent natural grade.
 4. For all development projects, including mobile home parks and subdivisions, greater than five (5) acres or fifty (50) lots, whichever is lesser, base flood elevation information shall be provided in accordance with this Article, as part of the development proposal; and
 5. Accessory or temporary structures shall be permitted as provided within this Article.
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SECTION 8.8 STANDARDS FOR AREAS OF SHALLOW FLOODING

The following standards apply to areas of shallow flooding located within the area of special flood hazard.

1. The lowest floor of all new construction of and substantial improvements to residential structures shall be elevated above the highest adjacent grade at least as high as the depth number specified in feet on the Flood Insurance Rate Map (at least two (2) feet if no depth number is specified.)
2. The lowest floor of all new construction of and substantial improvements to non-residential structures shall:
 - a. Have the lowest floor, including basement, elevated to the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade. If no depth number is specified, the lowest floor, including basement shall be elevated at least two (2) feet above the highest adjacent grade; or
 - b. Together with attendant utility and sanitary facilities be completely flood-proofed to or above the level so that any space below that level is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.

SECTION 8.9 REQUIRED FLOOR ELEVATION

No new residential building may be constructed and no substantial improvement of a residential building may take place within any floodplain unless the lowest floor (including any portion of the structure below grade) of the building or improvement is elevated to two (2) feet above the base flood level.

1. Residential accessory structures shall be allowed within floodplains provided they are firmly anchored to prevent flotation.
2. Anchoring of any accessory buildings may be done by bolting the building to a concrete slab or by over-the-top ties. When bolting to a concrete slab, one-half (1/2) inch bolts six (6) feet on center with a minimum of two (2) per side with a force adequate to secure the building is required.

SECTION 8.10 EXEMPTIONS FROM THE GENERAL STANDARDS OF THIS ARTICLE

Structures that represent a minimal investment and that are subordinate to an accessory to the primary structure or of a temporary nature, may be exempted from the general standards of this Article, provided the following criteria are met:

1. The structure is not used for human habitation;
2. The structure is designed and constructed so as to have a low potential for damage during a flood (eg. using flood resistant materials);
3. The structure shall be located on the building site so as to offer the minimum resistance to the flow of floodwaters;
4. The structure is firmly anchored to prevent flotation, per the provisions of this Article;
5. All electrical service, heating/cooling equipment, and other mechanical or electrical equipment is either elevated above the required elevation of this Article or is floodproofed;

6. A temporary structure, such as fruit stands and construction site offices, may remain on the property for not more than one hundred eighty (180) days if the structure is mobile, or can be made so, and is capable of being removed from the site with a minimum of four (4) hours warning. The temporary nature of the structure shall be clearly marked on the face of the permit and shall clearly show the expiration date. In addition, a plan for the removal of the structure, providing contacts and the name of individuals responsible for removal of the structure shall be on file with the Land Development Regulation Administrator for a period of not less than five (5) years of issue.

SECTION 8.11 MOBILE HOME CRITERIA

Notwithstanding any other provision of these land development regulations, no mobile home may be located within that portion of the floodplain outside of the floodway, unless the following criteria are met:

1. All mobile homes placed, or substantially improved, on individual lots or parcels, in expansions to existing mobile home parks or subdivisions, or in substantially improved mobile home parks or subdivisions, shall meet all requirements for new construction, including elevation and anchoring.
2. All mobile homes placed or substantially improved in an existing mobile home park or subdivision must be elevated so that:
 - a. The lowest floor of the mobile home is elevated no lower than two (2) feet above the level of the base flood elevation on a permanent foundation; or
 - b. The mobile home chassis is supported by reinforced piers or other foundation elements of at least an equivalent strength, of no less than thirty-six (36) inches in height above grade.
 - c. The mobile home must be securely anchored to the adequately anchored foundation system to resist flotation, collapse and lateral movement.
 - d. In an existing mobile home park or subdivision on which a mobile home has incurred "substantial damage" as the result of flood, any mobile home placed or substantially improved meets the standards of this Article.
3. All recreational vehicles placed on sites must either:
 - a. Be fully licensed and ready for highway use; or
 - b. Meet all requirements for new construction, including anchoring and elevation requirements of this Article.

A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached structures.

SECTION 8.12 STABILIZATION OF SLOPES

Whenever any portion of a floodplain is filled in with fill dirt, slopes shall be adequately stabilized to withstand the erosive force of the base flood.

SECTION 8.13 SPECIAL PROVISIONS FOR SUBDIVISIONS

An applicant requesting the plat approval of a major or minor subdivision shall be informed by the Land Development Regulations Administrator of the use and condition restrictions contained within this Article and Article 5 of these land development regulations. Lands which lie within any "flood hazard area" as shown on the Federal Emergency Management Agency, official flood maps, shall be subdivided and developed only if:

1. All such proposals are consistent with the need to minimize flood damage;
2. All public utilities and facilities, such as sewer, gas, electrical, and water systems are located, elevated and/or constructed to minimize or eliminate flood damage;
3. Adequate drainage is provided so as to reduce exposure to flood hazards;
4. New or replacement water supply systems and/or sanitary sewage systems are designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters and require on-site waste disposal systems to be located so as to avoid impairment of them or contamination from them during flooding;
5. All preliminary subdivision plats identify any areas of special flood hazard and the elevation of the base flood;
6. All final subdivision plats identify the elevation of proposed structures and pads and if the site is filled above base flood, the final pad elevation is certified by a professional engineer or surveyor;
7. Each lot includes a site suitable for constructing a structure in conformity with the standards of Article 7 and this Article of these land development regulations;
8. All agreements for deed, purchase agreements, leases or other contracts for sale or exchange of lots within an area of special flood hazard and all instruments conveying title to lots within an area of special flood hazard prominently publish the following flood hazard warning in the document:

FLOOD HAZARD WARNING

This property may be subject to flooding. You should contact the City Land Development Regulation Administrator and obtain the latest information about flood elevations and restrictions before making plans for the use of this property.

SECTION 8.14 WATER SUPPLY AND SANITARY SEWER SYSTEMS IN FLOODWAYS AND FLOODPLAINS

Whenever any portion of a proposed development is located within a floodway or floodplain, the Florida Department of Health and Rehabilitative Services, Florida Department of Environmental Regulation and the Water Management District shall be informed by the subdivider that a specified area within the development lies within a floodway or floodplain. Thereafter, approval of the proposed systems by such agencies shall constitute a certification that:

1. Such water supply system is designed to minimize or eliminate infiltration of flood waters into it.
2. Such sanitary sewer system is designed to eliminate infiltration of flood waters into it and discharges from it into flood waters.
3. Any on-site sewage disposal system is located to avoid impairment to it or contamination from it during flooding.

SECTION 8.15 ADDITIONAL DUTIES OF THE LAND DEVELOPMENT REGULATION ADMINISTRATOR RELATED TO FLOOD INSURANCE AND FLOOD CONTROL

The Land Development Regulation Administrator shall:

1. For the purpose of the determination of applicable flood insurance risk premium rates within Zone A on the City's Flood Insurance Rate Map published by the Federal Emergency Management Agency:

- a. Obtain from the applicant the elevation, which is certified by a registered professional engineer or surveyor (in relation to mean sea level) of the lowest habitable floor (including any portion of the structure below grade) of all new or substantially improved structures; and
 - b. Obtain from the applicant for all structures that have been flood-proofed (whether or not such structures contain a portion which is below grade) the elevation, which is certified by a registered professional engineer or surveyor, (in relation to mean sea level) to which the structure was floodproofed.
2. Notify, in riverine situations, adjacent communities, the local district office of the United States Army Corps of Engineers, the State of Florida National Flood Insurance Program Coordinating Office (Florida Department of Community Affairs), and the Water Management District prior to any alteration or relocation of a watercourse and submit copies of such notification to the Federal Insurance Administrator.
3. Ensure that the flood-carrying capacity within the altered or relocated portion of any watercourse is maintained.
4. Advise the applicant that additional federal or state permits may be required, and if specific federal or state permit requirements are known, inform applicant of such permit requirements.
5. Verify actual elevation (in relation to mean sea level) of the lowest floor (including basements of all new or substantially improved structures) is in accordance with these land development regulations.
6. Verify actual elevation (in relation to mean sea level) to which the new or substantially improved structures have been flood-proofed are in accordance with these land development regulations. Include the certification by professional engineer or architect of compliance in the record of the application.
7. Decide boundaries of areas of special flood hazard where mapped boundaries conflict with actual field conditions. Such decision may be appealed in accordance with these regulations.
8. Utilize the best available base flood elevation data for instances in which such data is not provided in accordance with these land development regulations. Base flood elevation data shall be provided for subdivision proposals and other proposed development in excess of fifty (50) lots or five (5) acres.
9. Maintain records, available for public inspection, in the office of the Land Development Regulation Administrator

SECTION 8.16 LOCATION OF BOUNDARIES OF FLOODPLAIN AND FLOODWAY DISTRICTS

As used in this Article, the terms floodplain and floodway refer in the first instance to certain areas whose boundaries are determined and can be located on the ground by reference to the specific fluvial characteristics set forth in the definitions of these terms in Section 2.1.

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ARTICLE NINE. HAZARDOUS BUILDINGS AND LAND REGULATIONS**SECTION 9.1 SCOPE**

- 9.1.1 Article Remedial. This Article is hereby declared to be remedial and shall be constructed to secure the beneficial interests and purposes thereof, which are public safety, health and general welfare, through structural strength, stability, sanitation, adequate light and ventilation, and safety to life and property from fire and other hazards incident to the construction, alteration, repair, removal, demolition, use and occupancy of buildings, structures or premises.
- 9.1.2 Scope. The provisions of this Article shall apply to all unsafe buildings and hazardous lands (as defined in Section 2.1 of these Land Development Regulations).
- 9.1.3 Alterations, Repairs or Rehabilitation Work.
1. Alterations, repairs or rehabilitation work may be made to any existing building without requiring the building to comply with all the requirements of the City Building Code provided that the alteration, repair or rehabilitation work conforms to the requirements of the City Building Code for new construction. The Land Development Regulation Administrator shall determine, subject to appeal to the Board of Adjustment the extent, if any, to which the existing building shall be made to conform to the requirements of the City Building Code for new construction;
 2. Alterations, repairs or rehabilitation work shall not cause an existing building to become unsafe as defined in Section 2.1 of these land development regulations;
 3. If the occupancy classification of an existing building is changed, the building shall be made to conform to the intent of the City Building Code for the new occupancy classification as established by the Land Development Regulation Administrator; and
 4. Repairs and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this Article or in such manner as will not extend or increase an existing nonconformity or hazard, may be made with the same kind of materials as those of which the building is constructed.
- 9.1.4 Special Historic Buildings and Districts. The provisions of this Article relating to the construction alteration, repair, enlargement, restoration, relocation, or moving buildings or structures shall not be mandatory for existing buildings or structures identified and classified by the land development regulations as historic buildings when such buildings or structures are judged by the Land Development Regulation Administrator to be safe and in the public interest of health, safety and welfare regarding any proposed construction, alteration, repair, enlargement, restoration, relocation, or moving of buildings within fire districts. The applicant shall be required to submit complete architectural and engineering plans and specifications bearing the seal of a registered professional engineer or architect.

SECTION 9.2 ORGANIZATION

- 9.2.1 Enforcement Officer. The Land Development Regulation Administrator shall be the enforcement officer of the provisions of this Article.
- 9.2.2 Restrictions on Employees. An officer or employee connected with the City shall not have a financial interest in the furnishing of labor, material or appliances for the construction, alteration, demolition, repair or maintenance of a building, the mowing or clearing of a

property, or in the making of plans or of specifications therefor, unless he or she is the owner of such building. Such officer or employee shall not engage in any work which is inconsistent with his or her duties or with the interests of the City.

- 9.2.3 Records. The Land Development Regulation Administrator shall keep, or cause to be kept, a record of the actions related to this Article.

SECTION 9.3 POWERS AND DUTIES OF THE LAND DEVELOPMENT REGULATION ADMINISTRATOR

- 9.3.1 Right of Entry. The Land Development Regulation Administrator shall enforce the provisions of this Article, and such Land Development Regulation Administrator, or their duly authorized representative upon presentation of proper identification to the owner, agent, or tenant in charge of such property, may enter any building, structure, dwelling, apartment, apartment house, or premises, during all reasonable hours, except in cases of emergency where extreme hazards are known to exist which may involve the potential loss of life or severe property damage, in which case the above limitation shall not apply.
- 9.3.2 Inspections. The Land Development Regulation Administrator, and other authorized representatives are hereby authorized to make such inspections and take such actions as may be required to enforce the provisions of this Article.
- 9.3.3 Liability. Any officer or employee of the City charged with the enforcement of this Article, acting for the City in the discharge of their duties, shall not thereby render themselves liable personally, and they are hereby relieved from all personal liability for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of duties. Any suit brought against any officer or employee because of such act performed in the enforcement of any provision of this Article shall be defended by the City Attorney until the final termination of the proceedings.

SECTION 9.4 APPEALS TO THE BOARD OF ADJUSTMENT (Refer to Section 12.1.5 of these land development regulations.)

SECTION 9.5 INSPECTIONS

- 9.5.1 General. The Land Development Regulation Administrator shall inspect or cause to be inspected any building, structure or portion thereof which is or may be unsafe and/or lands which may be hazardous.
- 9.5.2 Action Required. After the Land Development Regulation Administrator has inspected or caused to be inspected a building, structure, premises or portion thereof and has determined that such building, structure, premises or portion thereof is unsafe, he or she shall initiate proceedings to cause the abatement of the unsafe condition by repair or demolition, and/or clearing or mowing.

SECTION 9.6 NOTICE

- 9.6.1 Form.
1. The Land Development Regulation Administrator shall prepare and issue a notice of unsafe building, and/or hazardous lands directed to the owner of record of the lands, building or structure. The notice shall contain, but not be limited to, the following:
 - a. The street address and/or legal description of the building, structure, or premise.

- b. A statement indicating the building or structure has been declared unsafe and/or the land has been determined to be hazardous by the Land Development Regulation Administrator, and a report adequately documenting the conditions determined to have rendered the building, land or structure unsafe under the provisions of this Article.
 - c. The action required to be taken as determined by the Land Development Regulation Administrator.
- 2. If repairs, alterations or demolition of a building or structure are necessary for compliance, a specification of the time for performing same shall be stated in the notice which shall not be less than ten (10) nor more than ninety (90) days, except as provided under "Extension of Time," as specified within this Article. If the violation pertains only to hazardous lands, a specification of the time for cleaning or clearing same shall be stated in the notice which shall not be less than ten (10) nor more than thirty (30) days.

The notice shall also indicate the degree to which the repairs must comply with the provisions of the City Building Code, in accordance with the provisions of this Article.
- 3. If the building or structure is to be demolished, the notice shall require that all required permits for demolition be secured and that the demolition be completed within ninety (90) days except as provided under "Extension of Time," found within this Article.
- 4. The notice and all attachments thereto shall include a statement advising that any person having any legal interest in the property may appeal the notice by the Land Development Regulation Administrator to the Board of Adjustment; and that such appeal shall be in writing in the form specified by the City and shall be filed with the Land Development Regulation Administrator within thirty (30) days from the date of the notice and that failure to appeal in the time specified will constitute a waiver of all rights to an appeal.
- 5. The notice and all attachments thereto shall be served upon the owner of record and posted on the property in a conspicuous location. A copy of the notice and all attachments thereto shall also be served on any person determined from official public records to have a legal interest in the property. Failure of the Land Development Regulation Administrator to serve any person herein required to be served other than the owner of record shall not invalidate any proceedings hereunder nor shall it relieve any other person served from any obligation imposed on him or her.
- 6. The notice shall be served by certified mail, postage prepaid, return receipt requested to the property owner, as it appears on the official public records. If addresses are not available on any person required to be served the notice, the notice addressed to such person shall be mailed to the address of the building or structure involved in the proceedings. The failure of any person to receive notice, other than the owner of record, shall not invalidate any proceedings under this Article. Service by certified mail as herein described shall be effective on the date the notice was received as indicated on the return receipt, or returned refused or unclaimed.
- 7. Proof of service of the notice shall be by written declaration indicating the date, in which service was made and signed by the person served on by the return receipt.

SECTION 9.7 STANDARDS FOR COMPLIANCE

When ordering the repair or demolition of an unsafe building or structure or clearance of hazardous lands, the Land Development Regulation Administrator shall order that such work be done in accordance with the City Building Code or demolished at the option of the owner and/or where hazardous lands are involved, such lands mowed and cleared to remove such health and safety hazard.

SECTION 9.8 COMPLIANCE

- 9.8.1 Failure to Respond. Any person who, after the order of the Land Development Regulation Administrator or the decision of the Board of Adjustment becomes final, fails or refuses to respond to the direction of such order, shall be prosecuted to the extent provided for by Article 15 of these land development regulations.
- 9.8.2 Failure to Commence Work. Whenever the required repair or demolition is not commenced within ninety (90) days after the effective date of any order, the building, structure or premise shall be posted as follows:

UNSAFE BUILDING**DO NOT OCCUPY**

It shall be punishable by law to occupy this building or remove or deface this notice.

Land Development Regulation Administrator

- 9.8.3 Subsequent to posting the building, the Land Development Regulation Administrator may cause the building to be repaired to the extent required to render it safe or, if the notice required demolition, to cause the building or structure to be demolished and all debris removed from the premise. The cost of repair or demolition shall constitute a lien on the property and shall be collected in a manner provided by law.
- 9.8.4 Promptly after completion of any repairs or alterations done by the City under authority of this Article, the Land Development Regulation Administrator shall cause the owner to be billed for the cost of such work, including labor, materials, and title searches. The bill shall be served upon the owner in the manner provided for the service of notices in this Article. If such bill is not paid within ten (10) days after it is served on the owner, the Land Development Regulation Administrator shall serve on the owner and each mortgagee, lienholder or other person having an interest in the property involved (but failure to serve a mortgagee, lienholder or other person having an interest except the owner, shall not affect the validity or amount of any lien or special assessment hereunder) notice of the City's intention to assess a special assessment against the property involved. Such notice shall:
1. Describe the premises involved either by legal description or street address.
 2. Describe the nature of the work done thereon and state the amount for which a special assessment is sought.
 3. Specify the date on which the City Council will hold a public hearing for the purpose of making a special assessment against the property for the cost of the work done thereon, and advising the interested parties of their right to be heard on any matter pertaining to the proposed special assessment.
 4. Said notice shall be served on the owner not less than five (5) days prior to the date set for the hearing in the manner set forth in this Article.

At the hearing, the Land Development Regulation Administrator shall report to the City Council on the nature of the work accomplished. The cost of the work and the service of the required notice. All interested parties shall be given an opportunity to be heard at such hearing with respect to the validity of the work and the service of the required notice. All interested parties shall be given an opportunity to be heard at such hearing with respect to the validity and amount of the proposed special assessment.

9.8.5 After the hearing, the City Council shall, by resolution, levy a special assessment against the property improved for the cost of such work done on such property in such amount as the City Council may find to be proper and reasonable. Such assessments shall be made by the adoption of a resolution containing findings of the City Council, including the findings that:

1. The procedures of this Article have been followed,
2. That the work done was in conformity with the requirements of this Article; and
3. That the amount of assessment is just and reasonable and based on the actual cost of such work.

The resolution shall contain a legal description of the property, the names of the owner of such property and such other information as may be deemed appropriate. The assessment shall become effective immediately upon the adoption of the resolution and shall bear interest thereafter at the rate of twelve percent (12%) per annum, which interest shall be calculated on the unpaid balance of the special assessment. Upon the adoption of the resolution, the City shall file a lien against the property on which the work was done and on the real estate on which it is located, as described in the resolution, which lien shall be of equal dignity with other municipal liens for taxes, levies and assessments and may be enforced as other such municipal liens. The owner may pay the amount of such lien, including interest, as follows: if the amount is three hundred dollars (\$300.00), or less, in twelve (12) equal, consecutive monthly installments; if the amount is over three hundred dollars (\$300.00) and equal to or less than six hundred dollars (\$600.00), in twenty-four (24) equal, consecutive, monthly installments; if the amount is over six hundred dollars (\$600.00), in thirty-six (36) equal, consecutive, monthly installments; commencing on the first day of the month following the adoption of such resolution.

9.8.6 A copy of such resolution shall be served on the owner by certified mail, return receipt requested within ten (10) days of the date of its adoption, and a copy shall be published once a week for four (4) consecutive weeks in a newspaper of general circulation within the City.

9.8.7 Any monies received from the sale of a building or from the demolition thereof, over and above the cost incurred, shall be paid to the owner of record or other persons lawfully entitled thereto.

SECTION 9.9 EXTENSION OF TIME

The Board of Adjustment may approve one (1) or more extensions of time as it may determine to be reasonable to initiate or complete the required repair or demolition. However, such extension or extensions shall not exceed a total of ninety (90) days for hazardous buildings or buildings and lands in combination of or a total of thirty (30) days where the violation pertains only to hazardous lands. Such request for extensions shall be made in writing stating the reasons therefor.

SECTION 9.10 INTERFERENCE

No person shall obstruct or interfere with the implementation of any action required by the final notice of the Land Development Regulation Administrator. Any person found interfering or obstructing such actions shall be prosecuted to the extent provided for by Article 15 of these land development regulations.

SECTION 9.11 PERFORMANCE OF WORK

The repair or demolition of an unsafe building and the clearing and or mowing of hazardous land as required in the notice by the Land Development Regulation Administrator or the final decision by the Board of Adjustment shall be performed in an expeditious and workmanlike manner in accordance with the requirements of this Article and all other applicable provisions of these land development regulations and accepted engineering practice standards.

SECTION 9.12 DUTIES OF THE CITY ATTORNEY

It shall be the duty of the City Attorney:

1. To prosecute all persons failing to comply with the terms of the notices provided for in this Article any orders provided for in this Article;
2. To appear at all hearings in regard to dangerous buildings and hazardous lands;
3. Bring suit to collect all municipal liens, assessments or costs incurred in repairing or causing to be vacated, demolished or repairing, altering or demolishing or cleaning up dangerous buildings and hazardous lands; and
4. Take such legal action as is necessary to carry out the terms and provisions of this Article.

ARTICLE TEN. HISTORIC SITES AND STRUCTURES PRESERVATION REGULATIONS**SECTION 10.1 PLANNING AND ZONING BOARD DESIGNATED AS THE HISTORIC PRESERVATION AGENCY**

The City Planning and Zoning Board shall serve as the City Historic Preservation Agency (hereinafter referred to within these Land Development Regulations as Agency or the Agency) to meet the requirements and carry out the responsibilities of this Article.

SECTION 10.2 INTENT

It shall be the goal of the City of Lake City to identify, document, protect and preserve its archaeological, historic, architectural and cultural resources. Instilling public awareness of these resources shall be a part of that effort.

SECTION 10.3 POWERS AND DUTIES OF THE AGENCY

In addition to the powers and duties stated within Article 3 of these land development regulations, the Agency shall take action necessary and appropriate to accomplish the purposes of this Article. These actions may include, but are not limited to:

1. Surveying and inventorying historic buildings and areas and archeological sites and developing or reviewing the plans for their preservation;
2. Recommending the designation of historic districts and individual landmarks and landmark sites;
3. Regulating alterations, demolitions, relocations and new construction to designated property;
4. Adopting guidelines for changes to designated property;
5. Working with and advising the federal, state and other appropriate governmental agencies and other agencies or boards of local government;
6. Advising and assisting property owners and other persons and groups including neighborhood organizations who are interested in historic preservation; and
7. Undertaking educational programs which contribute to the awareness of the preservation of historic sites and structures.
8. Reviewing applications for historic designation.

SECTION 10.4 APPLICATION REQUIREMENTS FOR DESIGNATION

Consideration to designate a structure, a premises or an area as a landmark, landmark site or a historic district is initiated by the filing of an application by the City Council, Historic Preservation Agency or any person, provided, however, that no such person shall propose a designation of a structure, premises or an area as a landmark, landmark site or a historic district, which he or she does not own except as agent or attorney for a property owner. The applicant completes the form provided by the Land Development Regulation Administrator and submits:

1. A written description of the architectural, historical, or archeological significance of the proposed historic site or district, specifically addressing those related points contained in the criteria found within this Article for the designation of such property;
2. Dates of construction of the structures on the property and the names of former owners;
3. Photographs of the property; and

4. Legal description and map of the subject property.

An application for the designation of a historic district also requires:

5. Evidence of approval from two-thirds (2/3) of the property owners within the district; and
6. A written description of the boundaries of the district.

The Land Development Regulation Administrator shall determine the completeness of an application and may request additional information. An application for such designation is considered as an application for amendment to the Historical Resources Map of the City's Comprehensive Plan and to the Official Zoning Atlas.

SECTION 10.5 PUBLIC HEARINGS FOR DESIGNATIONS

Following submission of a completed application, the Agency shall review it and conduct a public hearing on the proposed designation. Notice of the public hearing and notice to the owner shall be given in accordance with Chapter 163, Part II, Florida Statutes, as amended, and Article 13 of these land development regulations.

SECTION 10.6 CRITERIA FOR DESIGNATION OF PROPERTY

The Agency shall recommend the designation of the property as a landmark, landmark site, or historic district after a public hearing and based upon one (1) or more of the following criteria:

1. Its value is a significant reminder of the cultural or archeological heritage of the city, county, state or nation;
2. Its location is a site of a significant local, state, or national event;
3. It is identified with a person or persons who significantly contributed to the development of the city, county, state, or nation.
4. It is identified as the work of a master builder, designer, or architect whose individual work has influenced the development of the city, county, state, or nation;
5. Its value as a building is recognized for the quality of its architecture, and it retains sufficient elements showing its architectural significance;
6. It has distinguishing characteristics of an architectural style value for the study of a period, method of construction, or use of indigenous materials;
7. Its character is a geographically definable area possessing a significant concentration or continuity of sites, buildings, objects or structures united in past events or aesthetically by plan or physical development; or
8. Its character is an established and geographically definable neighborhood, united in culture, architectural style, or physical plan and development.

SECTION 10.7 AGENCY RECOMMENDATION

After evaluating the testimony, survey information and other material presented at the public hearing, the Agency shall make its recommendation to the City Council that the application be approved or denied. A recommendation for approval shall carry with it the Agency's explanation as to how the proposed landmark or historic district qualifies for designation under the criteria contained in this section. A recommendation for denial shall carry a similar explanation supporting that position.

SECTION 10.8 CITY COUNCIL DECISION

The City Council shall approve or disapprove the proposed designation as an amendment to the City's Historic Register, which shall be included within these Land Development Regulations.

SECTION 10.9 SUCCESSIVE APPLICATIONS

Upon denial of the application for designation, there shall be a twelve (12) month waiting period before an applicant may resubmit the proposal unless the Agency waives said waiting period based upon consideration of the following factors:

1. New evidence is presented bearing upon the subject matter of the written petition which could not reasonably have been presented to the Agency at the time of the previous hearing; or
2. Failure to waive said twelve (12) months waiting period constitutes a hardship to the applicant in situations involving a mistake or inadvertence.

SECTION 10.10 AMENDMENTS AND RESCISSIONS

The designation of a landmark, landmark site, or historic district may be amended or rescinded through the same procedure used for the original designation.

SECTION 10.11 APPROVAL OF CHANGES TO LANDMARKS AND LANDMARK SITES

10.11.1 Description of Projects

Changes made to a property within the two (2) National Historic Districts, or other individually listed Historic Properties, and the view shed falls into one of the following three (3) categories. The nature of the work will determine whether the change requires Land Development Administrator or Historic Preservation Agency approval. Not every project requires a property owner to obtain a Certificate of Appropriateness. There are three (3) basic levels of projects:

1. Routine maintenance;
2. Minor work; and
3. Major work.

10.11.2 Design Guidelines

1. Land Development Regulations, Article Ten Historic Sites and Structures Preservation Regulations, Section 10-11 Approval of Changes to Landmarks and Landmark Sites;
2. U. S. Department of Interior - The Secretary of Interior's Standard for Rehabilitation and Guidelines for Rehabilitating Historic Buildings;
3. Florida Building Code - Existing Buildings, Chapter 12 Historic Buildings; and
4. National Fire Protection Association, National Fire Protection Association 914 Code for Fire Protection of Historic Structures.

- 10.11.3 Routine Maintenance may require the issuance of a Certificate of Appropriateness by the Land Development Administrator or the Historic Preservation Agency. A National Historic District, or Individually listed Historic Property, a Certificate of Appropriateness application is required to be completed and filed with the Growth Management Department. It is encouraged for the property owner to contact the Growth Management Department to confirm that the project is consistent with routine maintenance standards. At discretion of the Land Development Administrator, an application for routine maintenance may be forwarded to the Historic Preservation Agency if the work is questionable as to whether it is consistent with the Design Guidelines.

Minor Work projects are reviewed by the Land Development Administrator. If the Land Development Administrator approves the application, the Certificate of Appropriateness may be issued; a placard must be displayed on site during the course of the work. If the Land Development Administrator does not approve the application or if the work is questionable, as to whether it is consistent with the Design Guidelines, then the application will be heard at the next Historic Preservation Agency meeting as a regular agenda item. At discretion of the Land Development Administrator, an application for minor work may be forwarded to the Historic Preservation Agency.

Major Work projects shall be reviewed by the Historic Preservation Agency and, if approved, will be issued a Certificate of Appropriateness. All other regulations of the City and the State of Florida shall apply. In order to obtain a Certificate of Appropriateness for major work, an application must be properly completed and filed with the Growth Management Department.

10.11.4 Routine Maintenance

Routine maintenance may require a Certificate of Appropriateness. Property owners are required to complete and file with the Growth Management Department, a Certificate of Appropriateness application before making any exterior changes to structure(s) within the National Historic Districts, or individually listed properties.

Routine maintenance items are types of exterior work that keep a property in good condition. Such projects include any repair where no change is made to the appearance of the structure or site. Repair of features or conditions as soon as they become apparent can prevent severe deterioration and loss of original character and material. It is highly encouraged that property owners conduct routine inspections of a property and take preventative steps to alleviate the necessity of more intense and larger repairs, rehabilitations or restorations. Routine Maintenance of a property usually does not require approval from the Historic Preservation Agency or the land Development Administrator unless it will change the exterior appearance, but property owners must contact the Growth Management Department before starting a maintenance project to ensure that no Certificate of Appropriateness or permit will be required.

Routine maintenance includes, but is not limited to the following:

1. Caulking and weather stripping;
2. Repairs to existing wood or cast iron fences as long as the repair matches the original in location, material, size, shape, and color;
3. Repairs to walks, patios, fences and driveways as long as replacement materials match the original or existing materials in detail and color;
4. Replacement of existing residential shutters and awnings as long as replacement materials match the original or existing materials in detail and color;
5. Replacement of small amounts (no greater than thirty-two (32) square feet) of missing or deteriorated siding, trim, porch flooring, steps, etc., as long as the replacement matches the original or existing materials in location, design, size, shape, texture, and material, and provided such work does not damage or eliminate prominent architectural features. For siding and porch flooring, approximately ten (10) square feet or less will be considered Routine Maintenance;
6. Repair of asphalt, fiberglass or composite roof coverings with a material of similar texture and general appearance (thirty-two (32) square feet or less);

7. Repair of wood, slate, tile, or metal roof coverings where there is no change in design, dimension, detail, color, texture, and materials (thirty-two (32) square feet or less);
8. Repair of existing stone, brick, or stucco walls as long as the repair matches the original in material, size, shape, and color (repair is replacing a stone or brick and repointing);
9. Repointing and other masonry repairs when the color and composition of the mortar matches the original and new brick or stone matches the original as closely as possible;
10. Replacement of or the in-kind repair of existing gutters and downspouts;
11. Installation of window air-conditioners on the side and rear of the building (not seen from the main street);
12. Temporary placement of signs, such as real estate and political.
13. Installation of address numbers and mailboxes that are compatible with the neighborhood;
14. Repair of existing street and/or yard lighting;
15. Replacement of foundation vents on the side and rear of the building and replacement of foundation wall access doors;
16. Repair to walks, driveways, patios and decks, as long as the repair matches the original in location, material, size, shape, color and texture;
17. The general display of merchandise along business fronts;
18. Installation of life safety equipment (i.e. Automated External Defibrillators and fire extinguishers) or items for special events (i.e. tents, displays and storage pods) that is compatible with the historic district, or individually listed historic property; and
19. Removal of existing fencing;

10.11.5 Minor Work

Minor work projects require an application and issuance of a Certificate of Appropriateness. Minor work projects may be approved by the Land Development Administrator if the proposed work is consistent with the Design Guidelines. The Land Development Administrator may meet with the property owner on site if necessary to determine if the proposed work is major or minor. If the proposed work is determined to be minor, a Certificate of Appropriateness shall be issued. If the Land Development Administrator does not approve the proposed work, an application for Certificate of Appropriateness shall be presented to the Historic Preservation Agency for review. Minor work projects are not considered to have a material effect on neighboring properties and therefore the City does not require that the adjacent property owners be notified.

The Land Development Administrator will brief the Historic Preservation Agency each month on Certificates of Appropriateness issued for minor works during the previous month on the Consent Agenda. The Land Development Administrator has the discretion to refer any routine maintenance or minor work project to the Historic Preservation Agency for any reason. The Land Development Administrator does not have the authority to deny a Certificate of Appropriateness or approve an after the fact Certificate of Appropriateness.

Minor work projects do not substantially alter the visual character of the structure or site. Minor work projects may include, but are not limited to the following:

1. Replacement of broken or damaged glass, as long as the replacement matches the original;
2. Installation of gutters and downspouts as long as the color matches the house trim color;
3. Installation of new mechanical and utility equipment including but not limited to, heating and air conditioning units that are screened from view with shrubbery or appropriate fencing that meet or exceed screening requirements;
4. Light fixtures affixed to a structure that are in keeping with the neighborhood and in compliance with the Design Guidelines;
5. Removal of siding covering original material;
6. Total removal of asbestos (which must have an asbestos report submitted to the Growth Management Department), asphalt, or other artificial siding when the original siding beneath is to be repaired and repainted or stained;
7. New walks and driveways with materials compatible with era and neighborhood;
8. Construction or repair of fences and walls located in the side or rear yard that meet the era and neighborhood;
9. Repair of fences and walls located in the front yard that meet the Design Guidelines;
10. Addition of decks and patios on rear facing façade;
11. Construction of an arbor, water feature (not including pools), pergola and/or trellis in the rear yard that is not visible from the street;
12. Temporary and permanent signage that meets standards of the Design Guidelines;
13. Screening in of an existing porch that is not visible from the street;
14. Resurfacing buildings with material that is compatible or similar to the original siding;
15. Resurface porch with a material that is compatible or similar to the original or existing flooring in design and appearance;
16. Removal of deteriorated accessory buildings, which are not original to the site or otherwise historically significant;
17. Construction of small utility buildings, playhouses or playground equipment (or other minor construction) that are inconspicuously located in the rear yard (or not easily visible from a primary right-of-way);
18. Installation of skylights or solar panels which are flush mounted and inconspicuously located on non-primary façades;
19. Replacement of exterior stairs, landings and steps, when there is no change to the original design;
20. Replacement of doors and windows compatible to the style, material, size, and color;
21. Replacement of missing details, including missing or deteriorated siding and trim, porch floors, ceilings, columns and balustrade or other architectural details, with new materials that are identical to the original details;

22. New roof coverings or replacement roofing that is consistent with the era and neighborhood;
23. All installation of metal roofs consistent with the era and neighborhoods;
24. Painting in-kind of exterior of structure. All paint colors shall be consistent with the era and neighborhood;

10.11.6 Major Work

Major work projects require an application and issuance of a Certificate of Appropriateness by the Historic Preservation Agency. In general, these projects involve a change in the appearance of a building or site, and are more substantial in nature than routine maintenance or minor work projects. They include changes from the original design or material, or replacement, alteration or removal of an original feature. Major work requires that all property owners within three hundred (300) feet be notified by certified mail by the applicant and proof of the receipt of these notices be submitted as part of the application.

Major works include, but are not limited to, the following:

1. New residential or commercial construction;
2. Additions (including decks visible from the right-of-way);
3. Removal or demolition of any structural part of a building except as authorized under minor works;
4. New residential accessory structures;
5. Moving of buildings, including accessory structures;
6. Changes to roof lines;
7. Resurfacing buildings with material(s) not compatible or similar to the original material;
8. New shutters and awnings;
9. New roof coverings or replacement roofing that is not consistent with the era or neighborhood;
10. All installation of metal roofs not consistent with the era or neighborhood;
11. Replacement or new installation of windows and doors that is not compatible with the existing or original window(s) and/or door(s);
12. Replacement of architectural details when there will be a change in design or materials from the original or existing details;
13. Installation of a permanent or temporary handicapped ramp and exterior fire exits;
14. New parking areas;
15. Construction of fences or walls in front yard;
16. Removal of healthy tree(s) in the yard(s) along the street front on private property that is greater than four (4) inches Diameter at Breast Height;

17. Installation of long-term (one- year or greater) or potentially long-term structures or features that may not be permanently affixed (i.e. modular units);
18. Discovery of any archaeological resource on the site; and
19. Minor work items not approved by the Land Development Administrator.

Whether the work is routine maintenance, minor work or major work, permits from the Building Official shall be required regardless if a Certificate of Appropriateness is required or not.

10.11.7 Certificate of Appropriateness. No person may undertake the following actions affecting a designated landmark or landmark site without first obtaining a Certificate of Appropriateness from either the Land Development Administrator or Historic Preservation Agency:

1. Alteration of an archeological site or the exterior part or premises of a building or a structure;
2. New construction;
3. Demolition; or
4. Relocation.

10.11.8 Review of New Construction and Alterations. Review of new construction and alterations to designated buildings and structures shall be limited to exterior changes visible to the public. The Land Development Regulation Administrator is authorized to issue a Stop Work Order on any alteration, new construction, demolition or relocation undertaken on a designated landmark or a designated landmark site without a Certificate of Appropriateness,

Ordinary repairs and maintenance otherwise permitted by law may be undertaken on a designated landmark or a designated landmark site without a Certificate of Appropriateness provided this work does not alter the exterior appearance of the building, structure, or archeological site, or alter elements significant to its architectural or historic integrity.

A Certificate of Appropriateness for alteration, new construction, demolition, or relocation pursuant to the provisions of this Article is not effective for a period of fifteen (15) days subsequent to the Land Development Administrator's decision or Historic Preservation Agency's decision, as applicable. If during that fifteen (15) day period an appeal is made to the City Council, the decision of the Land Development Administrator or the decision of the Historic Preservation Agency, as applicable, is automatically stayed pending City Council review.

A Certificate of Appropriateness is in addition to any other building permits required by law. The issuance of a Certificate of Appropriateness does not relieve the property owner of the duty to comply with other state and local laws and regulations.

In order to be issued a Certificate of Appropriateness, a property owner must also comply with the following standards.

1. The property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of the property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize the property shall be avoided.

3. The property shall be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other building, shall not be undertaken.
4. As most properties change over time, these changes to the property that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes and construction techniques or examples of craftsmanship that characterize the historic property shall be preserved.
6. Where possible deteriorated historic features to be rehabilitated shall be repaired rather than replaced. Where the severity of deterioration required replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities and where possible, materials.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structure, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archaeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

10.11.9 Application Procedure for Certificate of Appropriateness. Each application for a Certificate of Appropriateness shall be accompanied by the required fee. The Land Development Regulation Administrator shall forward to the Historic Preservation Agency each application for a permit that authorizes an alteration, new construction, demolition or relocation affecting a landmark or a designated landmark site. The applicant shall complete an application form provided by the Land Development Regulation Administrator and submit the following:

1. Drawings of the proposed work;
2. Photographs of existing buildings or structures and adjacent properties; and
3. Information about the building materials to be used.

The Land Development Regulation Administrator determines when an application is complete and may require additional information when such application is determined to be incomplete.

10.11.10 Public Hearings for Certificates of Appropriateness. The Historic Preservation Agency shall hold a public hearing on each major work application for a Certificate of Appropriateness in accordance with Section 13. The Historic Preservation Agency shall approve, approve with conditions, or disapprove each application based on the criteria contained in this section.

In approving or in denying application for a Certificate of Appropriateness for alterations, new construction, demolition, or relocation, the Historic Preservation Agency shall examine the following general issues:

1. The effect of the proposed work on the landmark or property;

2. The relationship between such work and other structures on the site;
3. The extent to which the historic, architectural or archeological significance, architectural style, design, arrangement, texture, materials, and color of the landmark or the property will be affected;
4. Whether or not denial of a Certificate of Appropriateness would deprive the property owner of reasonable beneficial use of his or her property; and
5. Whether the plans may be reasonably carried out by the applicant.

No Certificate of Appropriateness for demolition shall be issued by the Historic Preservation Agency until the applicant has demonstrated that no feasible alternative to demolition can be found. The Historic Preservation Agency may ask interested individuals and organizations for assistance in seeking an alternative to demolition and shall study the question of economic hardship for the applicant and determine whether the landmark can be put to reasonable beneficial use without approval of the demolition application. In the case of an income-producing building, the Historic Preservation Agency shall also determine whether the applicant can obtain a reasonable return from the existing building. The Historic Preservation Agency may ask an applicant for additional information including, but not limited to, evidence that the plans for a new building on the site will be implemented. If the applicant fails to establish the lack of a reasonable beneficial use or the lack of a reasonable return, the Historic Preservation Agency shall deny the demolition application.

The Historic Preservation Agency may grant a Certificate of Appropriateness for demolition even though the designated landmark or landmark site has reasonable beneficial use if:

1. The Historic Preservation Agency determines that the property no longer contributes to a historic district or no longer has significance as a historic, architectural or archeological landmark; and
2. The Historic Preservation Agency determines that the demolition of the designated property is required by a community redevelopment plan or the City's Comprehensive Plan.

ARTICLE ELEVEN. APPEALS, SPECIAL EXCEPTIONS, VARIANCES AND
INTERPRETATIONS

SECTION 11.1 APPEALS. An appeal may be taken as follows:

11.1.1 Zoning Regulation Appeals Provisions.

1. Board of Adjustment: Appeals: How Taken

- a. Appeals; Hearings; Notice. Appeals to the Board of Adjustment concerning any order, requirement, decision or determination made by the Land Development Regulation Administrator may be taken by any person aggrieved or by any officer, agency, or bureau of the City affected by any such action of the Land Development Regulation Administrator. Such appeals shall be taken by filing, within thirty (30) days after rendition of any such order, requirement, decision or determination, with the Land Development Regulation Administrator a written notice of appeal specifying the grounds thereof. In addition, appeals to the Board of Adjustment for special exception or for variance under these land development regulations shall be taken by a property owner of the property subject to the appeal or his or her agent, or any officer, agency or bureau of the City, by filing a written notice of appeal with the Land Development Regulation Administrator.

Before rendering a decision upon an appeal, the Board of Adjustment shall hold a public hearing. The Board of Adjustment shall fix a reasonable time for the hearing, give public notice thereof, as well as due notice to the parties involved. In addition, in the case of an appeal for special exception or variance, the Land Development Regulation Administrator shall erect a sign advertising the appeal on a prominent position on the land in question and clearly visible to the public. At the hearing, any party may appear in person or by agent or attorney. Appellants may be required to assume such reasonable costs as the City Council may determine through action in setting fees to be charged for appeals.

- b. Stay of Proceedings. An appeal stays all proceedings in furtherance of the action appealed from, unless the Land Development Regulation Administrator from whom the appeal is taken certifies to the Board of Adjustment after the notice of appeal is filed that, by reason of facts stated in the certificate, a stay would, in the Land Development Regulation Administrator's opinion, cause imminent peril to life and property. In such case, proceedings shall not be stayed other than by a restraining order which may be granted by the Board of Adjustment or by a court of record on application, on notice to the Land Development Regulation Administrator from whom the appeal is taken and on due cause shown.
- c. Decisions. The concurring vote of a majority of the members of the Board of Adjustment who are present and voting shall be necessary to reverse any order, requirement, decision, or determination of the Land Development Regulation Administrator or to decide in favor of the appellant in respect to any matter upon which it is required to pass under the terms of Article 4 of these land development regulations or to effect any variance of Article 4 of these land development regulations.

2. Appeals from Decisions of Planning and Zoning Board. Wherever in Article 4 of these land development regulations the Planning and Zoning Board is required to make a final decision rather than an advisory recommendation, said decision shall be final provided that any person or persons, jointly or severally aggrieved by said decision of the Planning and Zoning Board, or any officer, department, board, commission, or bureau of the City aggrieved by said decision may, within thirty (30) days after said decision is rendered, appeal said decision to the City Council by filing a written notice of appeal specifying the grounds thereof with the Land Development Regulation Administrator.

11.1.2 Flood Damage Prevention Regulation Appeals Provisions.

1. Appeals Procedure. The Board of Adjustment shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Land Development Regulation Administrator in the enforcement or administration of Article 8 of these land development regulations.

Any such appeal shall be in written form and filed within thirty (30) days of the decision of the Land Development Regulation Administrator, and filed with the Land Development Regulation Administrator. Such appeal shall state the location of the property, the date of the notice of violations, and the number of such notice. The appellant must state the modification requested, the reasons therefor, and the hardship or conditions upon which the appeal is made.

Standing to appeal shall be limited to those property owners affected by the decision of the Land Development Regulation Administrator.

2. Decision. In passing upon such appeal, the Board of Adjustment shall consider all technical evaluations, all relevant factors, and standards specified in Article 8 of these land development regulations.

Upon consideration of the factors of Article 8 herein the Board of Adjustment may attach such conditions to the granting of modifications to the Land Development Regulation Administrator's determination as it deems necessary to further the purposes of Article 8 of these land development regulations.

11.1.3 Hazardous Building Regulations Appeals Provisions.

1. Form of Appeal. Any person served notice in accordance with the provisions of Article 9 may appeal such action of the Land Development Regulation Administrator under this Article to the Board of Adjustment. Such appeal must be filed in writing with the Land Development Regulation Administrator within thirty (30) days from the date of service and must contain at least the following information:
 - a. Identification of the building or structure concerned by street address or legal description.
 - b. A statement identifying the legal interest of each appellant.
 - c. A statement identifying the specific order or section being appealed.
 - d. A statement detailing the issues on which the appellant desires to be heard.
 - e. The legal signatures of all appellants and their official mailing addresses.
2. Upon the filing of an appeal, the Board of Adjustment shall as soon as practicable fix a date, time and location for the hearing of the appeal. Written notice of the time and location of the hearing shall be mailed to each appellant at the address on the appeal by certified mail, return receipt requested.

3. Failure to Appear. Failure of any person to appear at the hearing set forth in accordance with the provisions of this Article shall constitute a waiver of his or her right to an appeal on the notice.
4. Scope of Appeal. The appeal public hearing shall offer the appellant reasonable opportunity to be heard on only those specific matters or issues raised by the appellant in his or her appeal.

The appellant may appear at the hearing in person or through his or her attorney or other designated representative.

5. Staying of Notice Under Appeal. Enforcement of any notice issued by the Land Development Regulation Administrator under the provisions of this Article shall be held in abeyance during the course of an appeal to Article 9 herein.

11.1.4 Historic Preservation Regulation Appeals Provisions.

Within fifteen (15) days of the Agency decision any person may appeal to the City Council any decision of the Agency on an application for a Certificate of Appropriateness. If during that fifteen (15) day period an appeal is made to the City Council, the decision of the Agency shall automatically be stayed pending the City Council review. The City Council shall approve, approve with modifications or disapprove the application.

11.1.5 Appeals General. For appeal procedures for all articles of these land development regulations not specifically described above, the following shall apply:

1. An appeal from any final order or decision of the Land Development Regulation Administrator may be taken to the Board of Adjustment by any person aggrieved. An appeal is taken by filing with the Land Development Regulation Administrator a written notice of appeal specifying the grounds therefor. A notice of appeal shall be considered filed with the Land Development Regulation Administrator when delivered to the Office of the Land Development Regulation Administrator. The date and time of filing shall be entered on the notice by City staff.
2. An appeal must be taken within thirty (30) days after the date of the decision or order appealed from.
3. Whenever an appeal is filed, the Land Development Regulation Administrator shall forthwith transmit to the Board of Adjustment all the papers constituting the record relating to the action appealed from.
4. An appeal stays all actions by the Land Development Regulation Administrator seeking enforcement of or compliance with the order or decision appealed from, unless the Land Development Regulation Administrator certifies to the Board of Adjustment that (because of the facts stated in the certificate) a stay would, in the Land Development Regulation Administrator's opinion, cause imminent peril to life or property. In that case, proceedings shall not be stayed except by order of the Board of Adjustment or a court of record on application, on notice to the Land Development Regulation Administrator from whom the appeal is taken and on due cause shown.
5. The Board of Adjustment may reverse or affirm (wholly or partly) or may modify the order, requirement or decision or determination appealed from and shall make any order, requirement, decision or determination that in its opinion ought to be made in the case before it. To this end, the Board of Adjustment shall have all the powers of the officer from whom the appeal is taken.

SECTION 11.2 SPECIAL EXCEPTIONS

11.2.1 Board of Adjustment: Powers and Duties: Special Exceptions. The Board of Adjustment shall have the power to hear and decide upon appeals in specific cases such special exceptions as the Board of Adjustment is specifically authorized to pass on under the terms of Article 4 of these land development regulations; to decide such questions as are involved in the determination of when special exceptions should be granted; and to grant special exceptions with appropriate conditions and safeguards or to deny special exceptions when they would not promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or the general welfare.

Appropriate conditions and safeguards may include, but are not limited to, reasonable time limits within which the action for which special exception is requested shall be begun or completed, or both. Violation of such conditions and safeguards, when made a part of the terms under which the special exception is granted, shall be deemed a violation of these land development regulations and punishable as provided in these land development regulations.

If the Board of Adjustment shall deny a special exception, it shall state fully in its record its reasons for doing so. Such reasons shall take into account the factors stated in this Article, or such of them as may be applicable to the action of denial, and the particular regulations relating to the specific special exception requested, if any.

The procedure for taking an appeal for a special exception shall be as set forth in this Article, and in addition, a special exception shall not be granted by the Board of Adjustment unless and until:

1. Written Petition. A written petition for special exception is submitted by the applicant indicating the section of Article 4 of these land development regulations under which the special exception is sought and stating the grounds on which it is requested, with particular reference to the types of findings which the Board of Adjustment must make under this Article below. The petition should include material necessary to demonstrate that the granting of the special exception would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or the general welfare. Such material shall include, but is not limited to the following:
 - a. Site and development plan at an appropriate scale showing proposed placement of structures on the property; provisions for ingress and egress, offstreet parking and offstreet loading areas, and refuse and service areas; and required yards and other open spaces;
 - b. Plans showing proposed locations for utility hook-up;
 - c. Plans for screening and buffering with reference as to type, dimensions, and character;
 - d. Proposed landscaping; and signs and lighting, including type, dimensions, and character.

Where these land development regulations place additional regulations on specific special exceptions, the petition should demonstrate that such requirements are met.

2. Planning and Zoning Board Report. It is the intent of these land development regulations that all proposed special exceptions shall be heard in the first instance by the Planning and Zoning Board and that the Planning and Zoning Board's report and recommendations in such matters be advisory only to the Board of Adjustment. Within

a reasonable time after a proposed special exception is officially received by the Planning and Zoning Board, the Planning and Zoning Board shall submit its report and recommendations concerning the proposed special exception to the Board of Adjustment. Before making a recommendation concerning the proposed special exception, the Planning and Zoning Board shall hold a public hearing to consider the proposed special exception. The Planning and Zoning Board shall fix a reasonable time for the hearing, give public notice thereof, as well as due notice to the parties involved. At the hearing, any party may appear in person or by agent.

Where the designated members of the Planning and Zoning Board perform the functions of the Board of Adjustment, the provisions of this Section shall not apply.

3. Findings. Before any special exception shall be granted, the Board of Adjustment shall make a specific finding that it is empowered under Article 4 of these land development regulations to grant the special exception described in the petition, and that the granting of the special exception would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or the general welfare. Before any special exception shall be granted, the Board of Adjustment shall further make a determination that the specific rules governing the individual special exception, if any, have been met by the petitioner and that, further, satisfactory provision and arrangement has been made concerning the following matters, where applicable:
 - a. Ingress and egress to property and proposed structures thereon with particular reference to automotive and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe.
 - b. Offstreet parking and loading areas, where required, with particular attention to the items in (a) above and the economic, noise, glare, or odor effects of the special exception on adjoining properties and properties generally in the district.
 - c. Refuse and service areas, with particular reference to the items in (a) and (b) above.
 - d. Utilities, with reference to locations, availability, and compatibility.
 - e. Screening and buffering with reference to type, dimensions, and character.
 - f. Signs, if any, and proposed exterior lighting with reference to glare, traffic safety, economic effects, and compatibility and harmony with properties in the district.
 - g. Required yards and other open space.
 - h. Considerations relating to general compatibility with adjacent properties and other property in the district including but not limited to:
 - (1) Conformity with the Comprehensive Plan and the effects upon the Comprehensive Plan;
 - (2) The existing land use pattern;
 - (3) The impact of the proposed use upon the load on public facilities such as schools, utilities, and streets;
 - (4) Changed or changing conditions which find the proposed use to be advantageous to the community and the neighborhood;
 - (5) The impact of the proposed use upon living conditions in the neighborhood;

- (6) The impact of the proposed use upon traffic congestion or other public safety matters;
 - (7) The impact of the proposed use upon drainage;
 - (8) The impact of the proposed use upon light and air to adjacent area;
 - (9) The impact of the proposed use upon property values in the adjacent area;
 - (10) The impact of the proposed use upon the improvement or development of adjacent property in accordance with existing regulations; and
 - (11) The impact of the proposed use with regard to the scale of needs of the neighborhood or the community.
4. Limitations on subsequent written petition for a special exception. No written petition by an owner of real property for a special exception for a particular parcel of property, or part thereof, shall be filed with the Land Development Regulation Administrator until the expiration of twelve (12) calendar months from the date of denial of a written petition for a special exception for such property, or part thereof, unless the Board of Adjustment specifically waives said waiting period based upon a consideration of the following factors:
- a. The new written petition constitutes a proposed special exception different from the one (1) proposed in the denied written petition.
 - b. Failure to waive said twelve (12) month waiting period constitutes a hardship to the applicant resulting from mistake, inadvertence, or newly discovered matters of consideration.

SECTION 11.3 VARIANCES, GENERAL

The specific provisions of this Section apply to the following portions of these land development regulations. Not all portions of these land development regulations provide for variances to the requirements contained therein. This is due to the inappropriateness of granting variances to such specific regulations as, but not limited to, the use of land, hazardous building requirements and historic site designation.

11.3.1 Variances to Zoning Regulations. The Board of Adjustment shall have power to authorize upon appeal such variance from the terms of these land development regulations as will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of these land development regulations would result in unnecessary and undue hardship on the land.

In granting any variance to the provisions of Article 4 of these land development regulations, the Board of Adjustment may prescribe appropriate conditions and safeguards in conformity with such regulations, including but not limited to, reasonable time limits within which the action for which variance is requested shall be begun or completed, or both. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of these land development regulations.

Under no circumstance shall the Board of Adjustment grant a variance to permit a use not permitted under the terms of these land development regulations in the zoning district involved, or any use expressly or by implication prohibited by the terms of these land development regulations in the zoning district.

No nonconforming use of neighboring lands, structures, or buildings in the same zoning district and no permitted use of lands, structures, or buildings in other zoning districts shall be considered grounds for the authorization of a variance.

The procedure for taking an appeal for a variance shall be as set forth in this Article, and in addition, a variance shall not be granted by the Board of Adjustment unless and until:

11.3.1.1 Written petition. A written petition for a variance from the terms of these land development regulations is submitted by the applicant indicating the section of these land development regulations from which the variance is sought and stating the grounds on which it is requested, with particular reference to the types of findings which the Board of Adjustment must make under Section 11.3.1.2 below.

11.3.1.2 Findings. In order to authorize any variance from the terms of these land development regulations, the Board of Adjustment must find:

1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same zoning district.
2. The special conditions and circumstances do not result from the actions of the applicant.
3. Granting the variance requested will not confer on the applicant any special privilege that is denied by these land development regulations to other lands, buildings, or structures in the same zoning district.
4. Literal interpretation of the provisions of these land development regulations would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of these land development regulations and will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of these land development regulations would result in unnecessary and undue hardship on the land.
5. The variance granted is the minimum variance that will make possible the reasonable use of the land, building, or structure.
6. The grant of the variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of these land development regulations would result in unnecessary and undue hardship on the land.
7. Limitations on subsequent written petition for a variance. No written petition by an owner of real property for a variance for a particular parcel of property, or part thereof, shall be filed with the Land Development Regulation Administrator until the expiration of twelve (12) calendar months from the date of denial of a written petition for a variance for such property, or part thereof, unless the Board of Adjustment specially waives said waiting period based upon a consideration of the following factors:
 - a. The new written petition constitutes a proposed variance different from the one proposed in the denied written petition.
 - b. Failure to waive said twelve (12) month waiting period constitutes a hardship to the applicant resulting from mistake, inadvertence, or newly discovered matters of consideration.

11.3.2 Variances to the Subdivision Regulations. Where the City Council finds that compliance with the design standards for lot and street layout of the provisions of Article 5 of these land development regulations would cause unusual or extraordinary difficulties because of exceptional and unique conditions of topography, access, location, shape, size, drainage, or other physical features of the site, it may grant a variance from the subdivision regulations found herein so that substantial justice may be done and the public interest secured; provided, that the public interest is protected and the development is in keeping with the general spirit and intent of these land development regulations. No such variance shall be granted if it would have the effect of nullifying the intent and purpose of these land development regulations. No such variance shall be granted if the special conditions or circumstances are the result of actions of the applicant. Furthermore, no variance shall be granted from the required improvements as specified within Article 5 of these land development regulations.

11.3.2.1 Conditions. In granting variances and/or modifications, the City Council may require such conditions as will, in the judgment of the City Council secure substantially the objectives of the standards for requirements so varied or modified.

11.3.2.2 Procedures. Variances may be granted upon written request of the subdivider setting forth the reasons for each variance. A petition for any such variance shall be submitted in writing by the subdivider to the Land Development Regulation Administrator for the consideration of the Planning and Zoning Board, in conjunction with the submission of the preliminary plat.

The Planning and Zoning Board shall handle such matter in a public session as part of a previously prepared agenda. The Planning and Zoning Board shall submit its report and recommendation to the City Council.

Within a reasonable time after receiving the Planning and Zoning Board report and recommendation, the City Council shall by majority vote either approve, approve with conditions, or deny the request. Such matters shall be handled in a public session as part of a previously prepared agenda.

11.3.3 Variances to Flood Damage Prevention Regulations. The City Council may permit modifications in the minimum standards of design under the following conditions:

1. Because of unique topographic or other conditions of the land involved, and not the result of the actions of the applicant, the literal application of the provisions of Article 8 of these land development regulations would impose unnecessary and undue hardship;
2. Conditions are attached to development permit approval that assure compliance with the requirements of Article 8 of these land development regulations insofar as practical and the modification granted is the minimum modification necessary to make possible a reasonable use of the land;
3. Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places without regard to the procedures set forth in Article 8 of these land development regulations except that the variance shall be the minimum necessary so as not to destroy the historic character and design of the building, and the Land Development Regulations Administrator shall report such variance to the Federal Emergency Management Agency upon request;

4. In passing upon such variance applications, the City Council shall consider all technical evaluations, all relevant factors, all standards specified within Article 8 of these land development regulations, and:
 - a. The danger that materials may be swept onto other land to the injury of others;
 - b. The danger to life and property due to flooding or erosion damage;
 - c. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - d. The importance of the services provided by the proposed facility to the community;
 - e. The necessity of the facility to a waterfront location, in the case of a functionally dependent facility;
 - f. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
 - g. The compatibility of the proposed use with existing and anticipated development;
 - h. The relationship of the proposed use to the Comprehensive Plan and floodplain management program for the City;
 - i. The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - j. The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site, and;
 - k. The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges;
5. The purposes and intent of these land development regulations are observed;
6. There is no substantial increase in flood hazard or flood damage potential, if certified by a professional engineer registered in the State of Florida;
7. Upon granting the variance, the Land Development Regulation Administrator shall provide written notification specifying the difference between the base flood elevation and the elevation to which the structure is constructed. In addition, such notice shall state that the cost of insurance will be commensurate with the increased risk result from the reduced lowest floor elevation; and
8. The Land Development Regulation Administrator shall maintain the records of all variance actions and report any variances to the Federal Emergency Management Agency upon request.

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ARTICLE TWELVE. HEARING PROCEDURES FOR SPECIAL EXCEPTIONS,
VARIANCES, CERTAIN SPECIAL PERMITS, APPEALS AND
APPLICATIONS FOR AMENDMENT

SECTION 12.1 GENERAL

Meetings of the Planning and Zoning Board and Board of Adjustment are required to be open to the public. There is a difference, as noted in the City's Citizen Participation Procedures in Conjunction with the Comprehensive Planning Program, between workshops, public hearings and public meetings, as well as a difference between meetings conducted by City staff and those conducted by the City advisory boards and City Council. This Article incorporates the City's Citizen Participation Procedures in Conjunction with the Comprehensive Planning Program by reference and provides more specific requirements for hearing procedures and public notification.

SECTION 12.2 HEARINGS BEFORE THE BOARD OF ADJUSTMENT

1. Before making a decision on an appeal or an application for a variance, or special exception, or a petition from a decision of the Land Development Regulation Administrator for a determination, the Board of Adjustment shall hold a public hearing on the appeal or application.
2. Subject to 12.2 (3), the public hearing shall be open to the public and all persons interested in the outcome of the appeal or application shall be given an opportunity to present evidence and arguments and ask questions of persons who testify.
3. The Board of Adjustment may place reasonable and equitable limitation on the presentation of evidence and arguments and the cross-examination of witnesses so that the matter at issue may be heard and decided without undue delay.
4. The Board of Adjustment may continue the hearing until a subsequent meeting and may keep the hearing open to take additional information up to the point a final decision is made. No further notice of a continued hearing need be published unless a period of six (6) calendar weeks or more elapses between hearing dates.

SECTION 12.3 HEARINGS BEFORE THE PLANNING AND ZONING BOARD AND CITY COUNCIL

1. Before making a recommendation or decision on an application for amendment of the Official Zoning Atlas or an amendment to the text of these land development regulations, the Planning and Zoning Board or the City Council, as the case may require, shall hold a public hearing on the application.
2. Subject to 12.3(3), the public hearing shall be open to the public, and all persons interested in the outcome of the application shall be given an opportunity to be heard.
3. The Planning and Zoning Board or City Council, as the case may be, may place reasonable and equitable limitation on any discussion or presentation so that the matter at issue may be heard and decided without undue delay.
4. The Planning and Zoning Board or the City Council, as the case requires, may continue the hearing until a subsequent meeting and may keep the hearing open to take additional information up to the point a final decision is made. No further notice of a continued hearing need be published unless a period of six (6) calendar weeks or more elapses between hearing dates.

SECTION 12.4 NOTICE OF HEARING

12.4.1 The Land Development Regulation Administrator shall give notice of any public hearing required by Section 12.2 and 12.3 as follows:

1. Any application requiring a public hearing before the Planning and Zoning Board or Board of Adjustment, shall be noticed once in a newspaper of general circulation in the area, with the publication not less than ten (10) days prior to the hearing.
2. A special permit requiring a public hearing before the City Council, shall be noticed twice in a newspaper of general circulation in the area, with the publication not less than ten (10) days prior to the hearing.
3. An amendment to these land development regulations, including the Official Zoning Atlas, requiring a public hearing before the City Council shall be noticed in accordance with the requirements of Chapter 166.041, Florida Statutes, as amended.
4. In addition to the above stated notice requirements, in each of the above stated circumstances:
 - a. Property owners within three hundred (300) feet of the property subject to the applicable land use action shall be notified by the applicant of such action by certified mail, and proof of mailing these notices shall be submitted as part of the application package submittal. Growth Management Department shall supply the names and addresses of property owners to receive such notices, the notification letter and envelopes to the proponent. The notices to such property owners shall be postmarked a minimum of ten (10) calendar days prior to the meeting or hearing where such land use action is to be considered; and
 - b. All rezoning, special exception and variance public hearings before the Planning and Zoning Board and Board of Adjustment, as applicable, shall also be noticed by prominently posting a sign on the property that is the subject of the proposed action. Such sign shall be posted not less than ten (10) days prior to the public hearing.
5. The notices required by this Section shall:
 - a. State the date, time and place of the public hearing;
 - b. Shall reasonably identify the property that is the subject of the application or appeal;
 - c. Give a brief description of the action requested or proposed;
 - d. State the place where a copy of the proposed action may be inspected by the public; and
 - e. Advise that interested parties may appear at the public hearing(s) and be heard regarding the proposed action.

ARTICLE THIRTEEN. PERMITTING AND CONCURRENCY MANAGEMENT**SECTION 13.1 GENERAL**

The Land Development Regulation Administrator shall administer and enforce these land development regulations directly or through aides and assistants. In the performance of his or her duties, the Land Development Regulation Administrator may request the assistance of any officer or agency of the City.

The Land Development Regulation Administrator shall investigate promptly complaints of violations and report findings and actions to complainants, and shall use best endeavors to prevent violations or to detect and secure the correction of violations. If the Land Development Regulation Administrator finds that a provision of these land development regulations is being violated, the Land Development Regulation Administrator shall notify in writing the person responsible for such violation, indicating the nature of the violation and ordering the action necessary to correct it. The Land Development Regulation Administrator shall order the discontinuance of illegal use of land, buildings, or structures; removal of illegal buildings or structures or of illegal additions, alterations, or structural changes; discontinuance of any illegal work being done; or shall take any other lawful action authorized by these land development regulations necessary to ensure compliance with or to prevent violations of these land development regulations.

It is the intent of these land development regulations that questions of interpretation and enforcement shall first be presented to the Land Development Regulation Administrator, and that such questions shall be presented to the Board of Adjustment only on appeal from the decision of the Land Development Regulation Administrator.

The Land Development Regulation Administrator shall maintain written records of official actions regarding:

1. Land development regulation administration;
2. Complaints and actions taken with regard to the land development regulations; and
3. Violations discovered by whatever means,

with remedial action taken and disposition of all cases, all of which shall be public record.

SECTION 13.2 LAND DEVELOPMENT REGULATION ACTION ON BUILDING PERMITS

The Land Development Regulation Administrator shall determine whether applications for building permits required by the Building Code of the City are in accord with the requirements of these land development regulations, and no building permit shall be issued without written certification that plans submitted conform to applicable land development regulations. No building permit shall be issued by the Land Development Regulation Administrator except in conformity with the provisions of these land development regulations, unless the Land Development Regulation Administrator shall receive a written order in the form of an administrative review, interpretation, special exception, or variance as provided by these land development regulations, or unless he or she shall receive a written order from the City Council or a court of competent jurisdiction.

SECTION 13.3 APPLICATION FOR BUILDING PERMIT

- 13.3.1 Information Necessary for Application. Applications for building permits required by the Building Code of the City shall be accompanied by two (2) copies of the plot and construction plans drawn to scale showing the actual shape and dimensions of the lot to be built upon; the exact sizes and locations on the lot of existing structures, if any; the exact size and location on the lot of the buildings or structures to be erected or altered; the existing use

of buildings or structures on the lot, if any; the intended use of each building or structure or parts thereof; the number of families the building is designed to accommodate; the location and number of required off-street parking and off-street loading spaces; and such other information with regard to the lot and existing and proposed structures as may be necessary to determine and provide for the enforcement of these land development regulations. The application shall be accompanied by a survey of the lot, prepared by a land surveyor or engineer registered in Florida. All property stakes shall be in place at the time of application.

- 13.3.2 Public Record. One (1) copy of the plot and construction plans shall be returned to the applicant by the Land Development Regulation Administrator, after marking such copy either as approved or disapproved, and attested by the Land Development Regulation Administrator's signature on the plans. The second copy of the plot and construction plans, similarly marked, shall be retained by the Land Development Regulation Administrator as part of the public record.
- 13.3.3 Display of Permit. Building permits shall be issued in duplicate and one (1) copy shall be kept on the premises affected prominently displayed and protected from the weather when construction work is being performed thereon. No owner, contractor, workman or any other person shall perform any building operations of any kind unless a building permit covering such operation has been displayed as required by these land development regulations, nor shall they perform building operations of any kind after notification of the revocation of the building permit.
- 13.3.4 Expiration of Building Permit. Every permit issued shall become invalid unless the work authorized by such permit is commenced in the form of actual construction within six (6) months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of six (6) months after the time the work is commenced; provided that one (1) or more extensions of time, for periods not exceeding ninety (90) days each, may be allowed, and such extensions shall be in writing by the Land Development Regulation Administrator.
- 13.3.5 Construction and use to be as provided in applications; status of permit issued in error. Building permits issued on the basis of plans and specifications approved by the Land Development Regulation Administrator authorize only the use, arrangement, and construction set forth in such approved plans and applications, and no other use, arrangement, or construction. Use, arrangement, or construction different from that authorized shall be deemed a violation of these land development regulations and punishable as set out in these land development regulations in Article 15.

Statements made by the applicant on the building permit application shall be deemed official statements. Approval of application by the Land Development Regulation Administrator shall in no way exempt the applicant from strict observance of applicable provisions of these land development regulations and all other applicable regulations, ordinances, codes, and laws.

A building permit issued in error shall not confer any rights or privileges to the applicant to proceed to construction, and the City Council shall have the power to revoke such permit if actual construction has not commenced.

SECTION 13.4 CERTIFICATE OF LAND DEVELOPMENT REGULATION COMPLIANCE

- 13.4.1 General. It shall be unlawful to use or occupy, or permit the use or occupancy, of any building or premises, or part of any building or premises created, erected, changed, converted, or wholly or partly altered or enlarged in its use or structure until a Certificate of Land Development Regulation Compliance shall have been issued by the Land Development Regulation Administrator stating that the proposed use of the structure or land conforms to the requirements of these land development regulations.
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No permit for erection, alteration, moving, or repair of any building shall be issued until an application has been made for a Certificate of Land Development Regulation Compliance, and the certificate shall be issued in conformity with the provisions of these land development regulations upon completion of the work.

13.4.2 Temporary Certificate of Land Development Regulation Compliance. A temporary Certificate of Land Development Regulation Compliance may be issued by the Land Development Regulation Administrator for a period not exceeding six (6) months during alterations or partial occupancy of a building pending its completion, provided that such temporary certificate may include such conditions and safeguards as are necessary in the circumstances to protect the safety of occupants and the general public.

13.4.3 Records, Violations. The Land Development Regulation Administrator shall maintain a record of all Certificates of Land Development Regulation Compliance, and a copy shall be furnished upon request to any person at a reasonable cost of duplication.

Failure to obtain a Certificate of Land Development Regulation Compliance as set out in these land development regulations shall be a violation of these land development regulations and punishable as provided by Article 15 of these land development regulations.

Certificates of land development regulation compliance issued on the basis of plans and specifications approved by the Land Development Regulation Administrator authorize only the use, arrangement, and construction set forth in such approved plans and applications, and no other use, arrangement, or construction. Use, arrangement, or construction different from that authorized shall be deemed a violation of these land development regulations and punishable as set out in Article 15 of these land development regulations.

SECTION 13.5 ASSURANCE OF COMPLETION OF PUBLIC IMPROVEMENTS

Where, by the terms of these land development regulations or other applicable regulations or ordinances of the City Council, provision is made for ensuring to the City Council that the public improvements required will be constructed as required, the following procedures and regulations shall govern. Before any building permit is issued in such situation, the City Council shall require the applicant to present satisfactory evidence that full provision has been made for public improvements, including, but not limited to, utility lines, sanitary sewers, storm sewers, construction or reconstruction of streets or alleys, streets signs, and traffic devices or signals. Where such public improvements are to be constructed by the applicant in accordance with the applicant's permit, the City Council shall require security satisfactory to the City Council in the form of:

1. A deposit in cash or cashier's check or
2. A performance and payment bond in the amount of one hundred ten (110) percent of the estimated cost of such improvements.

The purpose of this requirement is to insure to the City Council that the public improvements required will be properly and timely completed and paid by the applicant. The form of any such bond or sureties thereon shall be subject to the approval of the City Attorney for the City Council as to legal form and correctness prior to the issuance of any building permit.

SECTION 13.6 SPECIAL PERMITS FOR BULKHEADS, DOCKS, AND SIMILAR STRUCTURES

No bulkhead, dock, pier, wharf, or similar structure shall be erected or expanded without first obtaining a special permit from the City Council. Proposals to erect or expand such structures shall be submitted in writing to the Land Development Regulation Administrator together with the payment of reasonable fees as the City Council may determine through action in setting fees as set out in Article 1 of these land development regulations. The Land Development Regulation Administrator shall forward the request to the Planning and Zoning Board for review. The Planning and Zoning Board shall handle such matters in a public session as part of a previously prepared agenda, however, no public notice and hearing is required. The Planning and Zoning Board shall submit its report and recommendation shall be advisory only and not binding upon the City Council.

Within a reasonable time after receiving the Planning and Zoning Board report and recommendation, the City Council shall take final action by either approving, approving with conditions, or denying the request. No public notice and hearing is required, but such matters shall be handled in a public session as part of a previously prepared agenda. Such matters shall be a public record, and approval, approval with conditions, or denial shall require formal action by the City Council.

If State or Federal permission is required for the erection of any such bulkhead, dock, pier, wharf, or similar structure, such permission shall be presented in writing to the Land Development Regulation Administrator prior to the issuance of any building permit for the bulkhead, dock, pier, wharf, or similar structure.

SECTION 13.7 SPECIAL PERMITS FOR LAND AND WATER FILLS, DREDGING, EXCAVATION, AND MINING

No mining, borrow pit operations, activities which involve the dredging or filling of land or water areas of one-half (1/2) acre in size or larger, or activities which involve excavation or removal of earth in area of one-half (1/2) acre in size or larger shall be conducted without first obtaining a special permit for such activities from the City Council. Requests for such special permits shall be submitted in writing to the Land Development Regulation Administrator together with the payment of such reasonable fees as the City Council may determine through action in setting fees as set out in Article 1 of these land development regulations. The Land Development Regulation Administrator shall forward the request to the Planning and Zoning Board for review and shall erect a sign advertising the permit request on a prominent position on said land and clearly visible to the public. The Planning and Zoning Board shall hold a public hearing in accordance with Article 13 of these land development regulations. The Planning and Zoning Board report and recommendation shall be advisory only and not binding upon the City Council.

Within a reasonable time after receiving the Planning and Zoning Board report and recommendation, the City Council shall hold a public hearing in accordance with Article 13 of these land development regulations. At the hearing, any person may appear in person or by agent. The City Council shall take final action on the permit request by either approving, approving with conditions, or denying the permit request.

In addition to obtaining this permit, the applicant shall meet any additional requirements of the City, regional agencies, the State of Florida, and the United States of America.

SECTION 13.8 SPECIAL MOVE-ON PERMITS FOR MOBILE HOMES

It shall be deemed a violation of these land development regulations for any person, firm, corporation, or other entity to place or erect any mobile home on any lot or parcel of land within any area subject to these land development regulations for private use without first having secured a mobile home move-on permit from the Land Development Regulation Administrator. Such permit shall be deemed to authorize placement, erection, and use of the mobile home only at the location specified in the permit. The responsibility of securing a mobile home move-on permit shall be that of the person causing the mobile home to be moved. The move-on permit shall be posted prominently on the mobile home before such mobile home is moved onto the site.

SECTION 13.9 SPECIAL PERMITS FOR TEMPORARY USES

Certain uses are temporary in character. They vary in type and degree, as well as length of time involved. Such uses may have little impact on surrounding and nearby properties or they may present questions involving potential incompatibility of the temporary use with existing uses. Unless otherwise specified in these land development regulations, the following regulations shall govern temporary uses.

13.9.1 Temporary Use Permits Issued by City Council. The City Council may issue a temporary use permit for the following uses:

In agricultural, commercial, and industrial districts: commercial circuses, carnivals, outdoor concerts, and similar uses.

Requests for such a permit shall be submitted in writing to the Land Development Regulation Administrator together with such reasonable fees as the City Council may determine through action in setting fees as set out in Article 1 of these land development regulations.

The Land Development Regulation Administrator shall forward the request to the Planning and Zoning Board for review and shall erect a sign advertising the request on a prominent position on said land. The Planning and Zoning Board shall handle such matters in a public session as part of a previously prepared agenda, however, no public notice and hearing is required. All matters relating to Planning and Zoning Board consideration of temporary use permits shall be a public record. At the public session, any person may appear in person or by agent or attorney. The Planning and Zoning Board shall submit its report and recommendations to the City Council. The Planning and Zoning Board report and recommendation shall be advisory only and not binding upon the City Council.

Within a reasonable time after receiving the Planning and Zoning Board report and recommendation, the City Council shall hold a public hearing to consider the request. The City Council shall fix a reasonable time for the hearing, give public notice thereof, as well as due notice to the parties involved. At the hearing, any person may appear in person or by agent or attorney.

The City Council shall take final action on the request by either approving, approving with conditions, or denying the request.

Prior to granting a temporary use permit, the City Council shall determine that:

1. Any nuisance or hazardous feature involved is suitably separate from adjacent uses.
2. Excessive vehicular traffic will not be generated on minor residential streets.
3. A vehicular parking problem will not be created.

The temporary use permit, if granted, shall be granted for a specific time period, at the end of which, if the use permitted has not been discontinued, it shall be deemed a violation of these land development regulations and shall be punished as set out in Article 15 of these land development regulations.

Appropriate conditions and safeguards may include, but are not limited to, reasonable time limits within which the action for which temporary use permit is requested shall be begun or completed, or both. Violation of such conditions and safeguards, when made a part of the terms under which the temporary use permit is granted, shall be deemed a violation of these land development regulations and punishable as provided in these land development regulations.

13.9.2 Temporary use permits issued by the Land Development Regulation Administrator. Certain uses are of short duration and do not create excessive incompatibility during the course of the use. Therefore, the Land Development Regulation Administrator is authorized to issue temporary use permits for the following activities, after a showing that any nuisance or hazardous feature involved is suitably separated from adjacent uses; excessive vehicular traffic will not be generated on minor residential streets; and a vehicular parking problem will not be created:

1. In any zoning district: special events operated by nonprofit, eleemosynary organizations.
2. In any zoning district: Christmas tree sales lots operated by nonprofit, eleemosynary organizations.
3. In any zoning district: other uses which are similar to (1) and (2) above and which are of a temporary nature where the period of use will not extend beyond thirty (30) days.
4. In any zoning district: mobile homes or travel trailers used for temporary purposes by any agency of municipal, County, State, or Federal government; provided such uses shall not be or include a residential use.
5. In any zoning district: mobile homes or travel trailers used as a residence, temporary office, security shelter, or shelter for materials of goods incident to construction on or development of the premises upon which the mobile home or travel trailer is located. Such use shall be strictly limited to the time construction or development is actively underway. In no event shall the use continue more than twelve (12) months without the approval of the City Council and the City Council shall give such approval only upon finding that actual construction has begun and is continuing.
6. In agricultural, commercial, and industrial districts: temporary religious or revival activities in tents.
7. In agricultural districts: In addition to the principal residential dwelling, one (1) additional mobile home used as an accessory residence, provided that such mobile home is occupied by persons related by blood, adoption, or marriage to the family occupying the principal residential use. Such mobile home is exempt from lot area requirements, and shall not be located within required yard areas. Such mobile home shall not be located within twenty (20) feet of any building. A temporary use permit for such mobile home may be granted for a time period up to five (5) years. When the temporary use permit expires, the applicant may reapply for a new temporary use permit.
8. In shopping centers within Commercial Intensive districts only: mobile recycling collection units. These units shall operate only between the hours of 7:30 a.m. and 8:30 p.m. and shall be subject to the review of the Land Development Regulation Administrator. Application for permits shall include written confirmation of the permission of the shopping center owner and a site plan which includes distances between the mobile recycling collection units and buildings, roads, and property lines. No permit shall be valid for more than thirty (30) days within a twelve (12) month period, and the mobile unit must not remain on site more than seven (7) consecutive days. Once the unit is moved off-site, it must be off-site for six (6) consecutive days.

Requests for such a permit shall be submitted in writing to the Land Development Regulation Administrator together with such reasonable costs as the City Council may determine through action in setting fees as set out in Article 1 of these land development regulations.

Appropriate conditions and safeguards may include, but are not limited to, reasonable time limits within which the action for which temporary use permit is requested shall be begun or completed, or both. Violation of such conditions and safeguards, when made a part of the terms under which the temporary use permit is granted, shall be deemed a violation of these land development regulations and punishable as provided in Article 15 of these land development regulations.

9. In Agricultural (A), Commercial (C-CBD), Industrial Light and Warehouse (ILW) or Industrial (I) zoning districts: auction sites.

SECTION 13.10 SPECIAL PERMITS FOR ESSENTIAL SERVICES

Certain uses are essential to providing service to a community and therefore require special permitting.

Essential services requiring a special permit to be approved by the City Council are: electrical substations, radio, telecommunication and television antennae or towers, owned or operated by publicly regulated entities.

All other essential services which do not require a special permit from the City Council are hereby defined to include and be limited to poles, wires (including electrical transmission and distribution lines, telephone lines and substations and cable television lines), mains (including water distribution lines and mains and natural gas transmission and distribution lines and mains), hydrants, drains, pipes, conduits, telephone booths, school bus shelters, bicycle racks, bus stop benches, newspaper delivery boxes, mail boxes, police or fire call boxes, traffic signals, and other similar structures.

In addition, where permanent structures are involved in providing essential services, such structures shall conform with the character of the district in which the property is located and to architectural and landscaping characteristics of the adjoining properties.

The criteria for the granting of special permits for essential services shall be limited to a showing of the need for such services in the requested location, that it is in the public interest that such special permits be granted, and is in compliance with the other provisions heretofore set out in this Section.

Further, all radio, telecommunication and television towers shall maintain the rated self-collapsing distance from any single or multiple-family residence, group living facility, school or hospital.

SECTION 13.11 SITE AND DEVELOPMENT PLAN APPROVAL

Where these land development regulations require site and development plan approval, the Planning and Zoning Board shall approve all site and development plans as a condition precedent to the issuance of building permits by the Land Development Regulation Administrator.

13.11.1 Contents. The site and development plan required to be submitted by the requirements of these land development regulations shall include the following elements, where applicable:

1. Vicinity map - indicating general location of the site, abutting streets, existing utilities, complete legal description of property in question, and adjacent land use.
 2. Site plan - including but not limited to the following:
 - a. Name, location, owner, and designer of the proposed development.
 - b. Present zoning for subject site.
 - c. Location of the site in relation to surrounding properties, including the means of ingress and egress to such properties and any screening or buffers on such properties.
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- d. Date, north arrow, and graphic scale not less than one (1) inch equal to fifty (50) feet.
 - e. Area and dimensions of site.
 - f. Location of all property lines, existing right-of-way approaches, sidewalks, curbs, and gutters.
 - g. Access to utilities and points of utility hook-up.
 - h. Location and dimensions of all existing and proposed parking areas and loading areas.
 - i. Location, size, and design of proposed landscaped areas (including existing trees and required landscaped buffer areas).
 - j. Location and size of any lakes, ponds, canals, or other waters and waterways.
 - k. Structures and major features fully dimensioned including setbacks, distances between structures, floor area, width of driveways, parking spaces, property or lot lines, and percent of property covered by structures.
 - l. Location of trash receptacles.
 - m. For multiple family, hotel, motel, and mobile home park site plans:
 - (1) Tabulation of gross acreage.
 - (2) Tabulation of density.
 - (3) Number of dwelling units proposed.
 - (4) Location and percent of total open space and recreation areas.
 - (5) Percent of lot covered by buildings.
 - (6) Floor area of dwelling units.
 - (7) Number of proposed parking spaces.
 - (8) Street layout.
 - (9) Layout of mobile home stands (for mobile home parks only).
3. Stormwater management plan - including the following:
- a. Existing contours at one (1) foot intervals based on United States Coastal and Geodetic Datum.
 - b. Proposed finished elevation of each building site and first floor level.
 - c. Existing and proposed stormwater management facilities with size and grades.
 - d. Proposed orderly disposal of surface water runoff.
 - e. Centerline elevations along adjacent streets.
 - f. Water Management District surfacewater management permit.
- 13.11.2 Procedure. Where, by the terms of these land development regulations, approval by the Planning and Zoning Board of a site and development plan is required prior to the issuance of a building permit, twelve (12) sets of such site and development plan shall be submitted to the Land Development Regulation Administrator to be circulated for comment to any other official or department of the City which may have responsibility for some aspect of the site and development plan.
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Twelve (12) sets of data required for site and development plan approval shall be submitted to the Land Development Regulation Administrator not less than fifteen (15) days prior to the public meeting of the Planning and Zoning Board at which the application for site and development plan approval is to be considered together with the payment of such reasonable fees as the City Council may determine through action in setting fees as set out in Article 1 of these land development regulations.

- 13.11.3 Action on Site and Development Plan. The Land Development Regulation Administrator shall forward the application for site and development plan approval along with any comments or criticisms to the Planning and Zoning Board for consideration. The Planning and Zoning Board shall handle such matters in a public session as part of a previously prepared agenda. All matters relating to Planning and Zoning Board consideration of site and development plans shall be a public record and approval, approval with conditions, or denial shall require formal action of the Planning and Zoning Board. A petition for a zoning amendment and an application for site and development plan approval shall not be handled concurrently. Rather, an application for site and development plan approval shall be heard only after the applicant has secured the appropriate zoning on the subject parcel. Appeals from decisions of the Planning and Zoning Board shall be heard as set out in Article 12 of these land development regulations.

In reaching a decision as to whether or not the site and development plan as submitted should be approved with a directive to the Land Development Regulation Administrator to issue building permits, the Planning and Zoning Board shall be guided in its decision to approve, approve with conditions, or to deny by the following standards; the Planning and Zoning Board shall show in its record that each was considered where applicable and it shall make findings in regard to those of the following standards which it finds to be applicable:

1. Sufficiency of statements on ownership and control of the development and sufficiency of conditions of ownership or control, use, and permanent maintenance of common open space, common facilities, or common lands to ensure preservation of such lands and facilities for their intended purpose and to ensure that such common facilities will not become a future liability for the City Council.
2. Density and/or the intended use of the proposed development with particular attention to its relationship to adjacent and nearby properties and effect on those properties and relationship to the Comprehensive Plan.
3. Ingress and egress to the development and proposed structures on the development, with particular reference to automotive and pedestrian safety, minimization of marginal friction with free movement of traffic on adjacent streets, separation of automotive traffic and pedestrian and other traffic, traffic flow and control, provision of services and servicing of utilities and refuse collection, and access in case of fire, catastrophe, or emergency.
4. Location and relationship of off-street parking and off-street loading facilities to thoroughfares and internal traffic patterns within the proposed development, with particular reference to automotive and pedestrian safety, traffic flow and control, access in case of fire or catastrophe, and screening and landscape.
5. Sufficiency of proposed screens and buffers to preserve internal and external harmony and compatibility with uses inside and outside the proposed development.
6. Manner of stormwater management on the property, with particular reference to the effect of provisions for stormwater management on adjacent and nearby properties and the consequences of such stormwater management on overall public stormwater management capacities.

7. Adequacy of provision for sanitary sewers, with particular relationship to overall sanitary sewer availability and capacities.
 8. Utilities, with reference to hook-in locations and availability and capacity for the uses projected.
 9. Recreation facilities and open spaces, with attention to the size, location, and development of the areas as to adequacy, effect on privacy of adjacent and nearby properties and uses within the proposed development, and relationship to community open spaces and recreational facilities.
 10. General amenities and convenience, with particular reference to assuring that appearance and general layout of the proposed development will be compatible and harmonious with properties in the general area and will not be in conflict with other development in the area as to cause substantial depreciation of property values.
 11. Such other standards as may be imposed by these land development regulations on the particular use or activity involved.
- 13.11.4 Issuance of Building Permits. Upon the approval of the site and development plan application by the Planning and Zoning Board or its approval with conditions, building permits for the proposed development shall be issued by the Land Development Regulation Administrator. The development shall be built substantially in accordance with the approved site and development plan. If after such approval, should the owner/applicant or his or her successors desire to make any changes in the site and development plan, such changes shall be submitted to the Land Development Regulation Administrator. If the Land Development Regulation Administrator deems there to be a substantial change or deviation from that which is shown on the approved site and development plan, the owner/applicant or his or her successors shall be required to submit the amended site and development plan for approval as set forth in Section 13.11 of these land development regulations. Failure to submit such amended site and development plan for determination by the Land Development Regulation Administrator that a substantial change or deviation is occurring or has occurred, prior to such changes, shall constitute a violation of these land development regulations and shall be punishable as provided in Article 15 of these land development regulations.
- 13.11.5 Minor Site and Development Plan Approval. Any development that requires site and development plan approval which meets the following criteria shall be subject to minor site and development review in accordance with this section:
- a. The proposed development does not exceed seven thousand five hundred (7,500) square feet of new or additional gross floor area; and
 - b. The proposed development does not exceed twenty thousand (20,000) square feet of new or additional impervious area.

Procedure: The Land Development Regulations Administrator shall have the authority to approve minor site and development plans. No building permit shall be issued for any development that requires minor site and development plan review until the Land Development Regulations Administrator has approved such plan. Minor site and development plan submittals shall be required to have the same contents as established in Section 13.11.1 of these land development regulations. The Land Development Regulations Administrator shall not approve any minor site and development plan until such plan has been found to be in compliance with the requirements of these land development regulations.

Action of Minor Site and Development Plan: Minor site and development plans reviews shall consist of a completeness review of the application and review by the Development Review Staff. Once the Development Review Staff has reviewed the submittal and applicant has addressed all concerns of the Development Review Staff, then the Land Development Regulations Administrator shall approve, approve with conditions, or deny the submittal. A denial by the Land Development Regulations Administrator shall be in writing stating the reason for the denial and the date of the denial.

In reaching a decision as to whether or not a minor site and development plan as submitted be approved the Land Development Regulations Administrator shall be guided in its decision to approve, approve with conditions, or to deny by the standards set forth in Section 13.11.3.1-11 of these land development regulations.

Issuance of building permits and minor changes- Issuance of a building permit and minor changes shall be in accordance with Section 13.11.4 of these land development regulations.

All developments approved through the administrative approval process shall expire twelve (12) months from the date of approval unless a building permit has been applied for or issued for at least one (1) building in the development prior to the expiration date. For minor site and development plans approved for development without a building (i.e. impervious area), the minor site and development plan approval shall expire twelve (12) months from the date of approval unless site construction has begun prior to the expiration date. Applicant may request one (1) twelve (12)-month extension in writing stating why the extension is necessary. The Land Development Regulations Administrator may grant an extension if the project still has adequate concurrency capacity as determined upon original submittal.

Appeals- Appeals to the decision of the Land Development Regulations Administrator shall be in accordance with Article 12 of these land development regulations.

SECTION 13.12 CONSISTENCY WITH THE COMPREHENSIVE PLAN

These land development regulations are required by law to be in conformance with the Comprehensive Plan. All development in conformance with these land development regulations shall therefore be in conformance with the Comprehensive Plan.

- 13.12.1 Generally. No development may be approved unless the development is found to be in conformance with the Comprehensive Plan and that the provision of certain public facilities will be available at prescribed levels of service concurrent with the impacts of the development on those facilities.
- 13.12.2 Determining Conformance with the Comprehensive Plan. If a development proposal is found to meet all the requirements of these land development regulations, it shall be presumed to be in conformance with the Comprehensive Plan in all respects except for compliance with the concurrency requirement. Any aggrieved or adversely affected party may, however, question the consistency of a development proposal with the Comprehensive Plan. If a question of consistency is raised, the Land Development Regulation Administrator or any of the appointed boards, or the City Council depending on which is responsible for approving the development, shall make a determination of consistency or inconsistency and support that determination with written findings.
- 13.12.3 Maintaining Level of Service Standards. The City shall require a concurrency review to be made with applications for development approvals and a Certificate of Concurrency issued prior to development. The review will analyze the development's impact on traffic circulation, sanitary sewer, solid waste, drainage, potable water, and recreation and open space. This

review shall determine if the proposed development is concurrent with level of service standards to the above-stated facilities. If the application is deemed concurrent, a Certificate of Concurrency will be issued by the Land Development Regulation Administrator. If the development requires any other development permit, a copy of the Certificate of Concurrency shall be included with any future application for a development permit. A separate concurrency review shall not be required for each development permit for the same project. Concurrency review addresses only the availability of public facilities and capacity of services and a Certificate of Concurrency does not represent overall development approval.

If the application for development is not concurrent, the applicant shall be notified that a certificate cannot be issued for the development. The burden of showing compliance with the adopted levels of service and meeting the concurrency test shall be upon the applicant.

The City Council shall review applications for development and a development approval shall be issued only if the proposed development does not lower the existing levels of service of public facilities and services below the adopted level of service in the Comprehensive Plan.

13.12.3.1 Generally.

1. The Adopted Level of Service Shall Be Maintained.
 - a. No development activity may be approved unless it meets the following requirements designed to ensure that certain public services are available at prescribed levels of service concurrent with the impacts of development.
 - b. However, the prescribed levels of service may be degraded during construction of new facilities if upon completion of the new facilities the prescribed levels of service will be met.
2. Determination of Available Capacity. For purposes of these land development regulations, the available capacity of a facility shall be determined by adding together:
 - a. The total excess capacity of the existing facilities with the total capacity of new facilities. The capacity of new facilities may be counted only if one (1) or more of the following is shown:
 - (1) For Sanitary Sewer, Solid Waste, Drainage and Potable Water Facilities
 - (a) A development order or permit may be issued at the time of issuance of a certificate of occupancy or its function equivalent, if the necessary facilities and services are in place and available to serve the new development; or
 - (b) At the time the development order or permit is issued, the necessary public facilities and services are guaranteed in an enforceable development agreement, pursuant to Section 163. 3220, Florida Statutes, or an agreement or development order issued pursuant to Chapter 380, Florida Statutes, to be in place and available to serve new development at the time of the issuance of a certificate of occupancy or its functional equivalent.
 - (2) For Parks and Recreation Facilities

- (a) At the time the development order or permit is issued, the necessary facilities and services are in place or under actual construction; or
 - (b) A development order or permit is issued subject to the condition that, at the time of the issuance of a certificate of occupancy or its functional equivalent, the acreage for the necessary facilities and services to serve the new development is dedicated or acquired by the City, or funds in the amount of the developer's fair share are committed; and
 - i. A development order or permit is issued subject to the conditions that the necessary facilities and services needed to serve the new development are scheduled to be in place or under actual construction not more than one year after issuance of a certificate of occupancy or its functional equivalent as provided in the City's adopted 5-Year Schedule of the Capital Improvements Element; or
 - ii. At the time the development order or permit is issued, the necessary facilities and services are the subject of a binding executed agreement which requires the necessary facilities and services to serve the new development to be in place or under actual construction not more than one year or under actual construction not more than one year after issuance of a certificate of occupancy or its functional equivalent; or
 - iii. At the time the development order or permit is issued, the necessary facilities and services are guaranteed in an enforceable development agreement, pursuant to Section 163.3220, Florida Statutes, or an agreement or development order issued pursuant to Chapter 380, Florida Statutes, to be in place or under actual construction not more than one year after issuance of a certificate of occupancy or its functional equivalent.
- (3) For Transportation Facilities
 - (a) At the time a development order or permit is issued the necessary facilities and services are in place or under construction; or
 - (b) A development order or permit is issued subject to the conditions that the necessary facilities and services needed to serve the new development are scheduled to be in place or under actual construction not more than three years after issuance of a certificate of occupancy or its function equivalent as provided in the City's 5-

Year Schedule of the Capital Improvements Element. The schedule of capital improvements may recognize and include transportation projects included in the first three years of the applicable, adopted Florida Department of Transportation five year work program.

- (c) At the time the development order or permit is issued, the necessary facilities and services are the subject of a binding executed agreement which requires the necessary facilities and services to serve the new development to be in place or under actual construction not more than three years after the issuance of a certificate of occupancy or its functional equivalent; or
- (d) At the time a development order or permit is issued the necessary facilities and services are guaranteed on an enforceable development agreement, pursuant to Section 163.3220, Florida Statutes, or an agreement or development order issued pursuant to Chapter 380, Florida Statutes, to be in place or under actual construction not more than three years after issuance of a certificate of occupancy or its functional equivalent.

b. Subtracting from that number the sum of:

- (1) The demand for the service created by existing development or previously approved development orders; and
- (2) The new demand for the service that will be created concurrent with the impacts of the proposed development by the anticipated completion of other presently approved developments.

3. Burden of Showing Compliance on Developer. The burden of showing compliance with these level of service requirements shall be upon the developer. In order to be approvable, applications for development approval shall provide sufficient information showing compliance with these standards.

13.12.4 Procedures for Concurrency Determination. A concurrency test shall be made of the following public facilities and services for which level of service standards have been established in the Comprehensive Plan, which are:

- 1. Traffic Circulation;
- 2. Sanitary Sewer;
- 3. Solid Waste;
- 4. Drainage;
- 5. Potable Water; and
- 6. Recreation and Open Space.

For Traffic Circulation the following determination procedures shall apply:

- 1. The City shall provide level of service information as set forth in the most recent Data and Analysis Report in support of the Comprehensive Plan. If this level of service information indicates a level of service failure, the applicant may either (1) accept the

level of service information as set forth in the most recent Data and Analysis Report supporting the Comprehensive Plan, or (2) prepare a more detailed Highway Capacity Analysis as outlined in the Highway Capacity Manual, Special Report 209 (1985) or a speed and delay study following the procedure outlined by the Florida Department of Transportation, Traffic Engineering Office in its Manual for Uniform Traffic Studies.

2. If the applicant chooses to do a more detailed analysis the (1) applicant shall submit the completed alternative analysis to the Land Development Regulation Administrator for review, and (2) Land Development Regulation Administrator shall review the alternative analysis for accuracy and appropriate application of the methodology.
3. If the alternative methodology, after review and acceptance by the Land Development Regulation Administrator, indicates an acceptable level of service, the alternative methodology shall be used in place of the most recent Data and Analysis to support the Comprehensive Plan.

For Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Recreation and Open Space the following determination procedures shall apply:

1. The City shall provide level of service information as set forth in the most recent Data and Analysis Report in support of the Comprehensive Plan.
2. If such level of service information indicates that the proposed project would not result in a level of service failure, the concurrency determination would indicate that adequate facility capacity at acceptable levels of service was available.
3. If such level of service information indicates that the proposed project would result in a level of service failure, the concurrency determination would be that adequate facility capacity at acceptable levels of service was not available at the date of application or inquiry.

13.12.5 For development orders and permits, the following determination shall apply:

1. If an applicant desires to determine whether there is sufficient capacity to accommodate their proposed project, the Land Development Regulation Administrator shall make an informal non-binding determination of whether there appears to be sufficient capacity in the public facilities and services to satisfy the demands of the proposed project.
If there appears to be insufficient capacity, the Land Development Regulation Administrator shall then make a determination of what public facilities or services would be deficient if the proposed project were approved.
2. There are certain development approvals that are ineligible to receive concurrency reservation because they are too conceptual and, consequently, do not allow an accurate assessment of public facility impacts. These development approvals are land use amendments to the Comprehensive Plan and rezoning requests. Those development approvals shall receive a non-binding concurrency determination.
3. Any concurrency determination, whether requested as part of an application for development approval or without an application for development approval, is a non-binding determination of what public facilities and services are available at the date of inquiry. The issuance of a Certificate of Concurrency Compliance shall be the only binding action, which reserves capacity for public facilities and services.

- 13.12.6 Certificate of Concurrency Compliance. A Certificate of Concurrency Compliance shall only be issued upon final development approval. The Certificate of Concurrency Compliance shall remain in effect for the same period of time as the development order or permit granting final development approval. If the development approval does not have an expiration date, the Certificate of Concurrency Compliance shall be valid for twelve (12) months from the date of issuance.
- 13.12.7 Application Priority. In such cases where there are competing applications for public facility capacity, the following order of priority shall apply:
1. Issuance of a building permit based upon previously approved development orders permitting redevelopment;
 2. Issuance of a building permit based upon previously approved development orders permitting new development;
 3. Issuance of new development orders permitting redevelopment;
 4. Issuance of new development orders permitting new development.
- 13.12.8 Concurrency Management System. The following conditions apply to the City concurrency management system:
1. Amendments to the Comprehensive Plan can be made twice each year and as otherwise permitted as small scale developments. In addition, changes can be made to the Capital Improvements Element of the Comprehensive Plan by ordinance if the changes are limited to the technical matters listed in Chapter 163.3161 through 163.3215, Florida Statutes.
 2. No development or development permit order shall be issued which would require the City Council to delay or suspend construction of any of the capital improvements on the 5-Year Schedule of the Capital Improvements Element of the Comprehensive Plan.
 3. If by issuance of a development order or development permit a substitution of a comparable project on the 5-Year Schedule is proposed, the applicant may request the City Council to consider an amendment to the 5-Year Schedule in one (1) of the twice annual amendment reviews.
 4. The result of any development failing to meet the required level of service standards for public facilities shall require a halting of the affected development or the reduction of the standard for level of service, which will require an amendment to the Comprehensive Plan.

SECTION 13.13 LEVEL OF SERVICE STANDARDS

The City Council shall use the following level of service standards for making concurrency determinations.

- 13.13.1 Traffic Circulation. New development shall not be approved unless there is sufficient available capacity to sustain the following levels of service for traffic circulation as established in the Traffic Circulation Element of the City Comprehensive Plan:
- Establish the Service Standards as noted below at peak hour for the following roadway segments within the City as defined within the Florida Department of Transportation "Florida Level of Service Standards and Guidelines Manual for Planning, 1989".

ROADWAY SEGMENT NUMBER	ROADWAY SEGMENT	NUMBER OF LANES	FUNCTIONAL CLASSIFICATION	AREA TYPE	SEGMENT DISTANCE (IN MILES)	LEVEL OF SERVICE
1	U.S. 90 / S.R. 10 From Lake City Ave. to I-75.	4-D	Principal Arterial	Urban	1.00	C
2	U.S. 90 / S.R. 10 From I-75 to S.R. 247.	4-D	Principal Arterial	Urban	1.30	C
3	U.S. 90 / Duval St. From S.R. 247 to Baya Ave.	6-D	Principal Arterial	Urban	1.20	C
4	U.S. 90 / Duval St. From Baya Ave. to 575 ft. east of U.S. 441/ Marion St.	4-D	Principal Arterial	Urban	1.05	C
5	U.S. 90 / Duval St. From 575 ft. east of U.S. 441 / Marion St. to Lake City's east limits.	2-U	Principal Arterial	Urban	2.00	C
6	U.S. 41 / S.R. 100 From beginning of four-lane hwy to U.S. 90/Duval St.	4-D	Principal Arterial	Urban	1.10	C
7	U.S. 41 / 1st St. From U.S. 90 / Duval St. to end of four-lane hwy south of U.S. 441 intersection.	4-D	Principal Arterial	Urban	3.20	C
8	U.S. 441 From I-10 to C.R. 100A.	4-D	Principal Arterial	Urban	2.00	C
9	U.S. 441 From C.R. 100A to U.S. 90 / Duval St.	2-U	Principal Arterial	Urban	1.00	C
10	U.S. 441 / Marion St. From U.S. 90 / Duval St. to U.S. 41 / 1st St.	2-U	Principal Arterial	Urban	2.70	C
11	I-75 From I.10 to U.S. 90 / S.R. 10.	4-D	Limited Access Principal Arterial	Rural	5.20	C
12	I-75 From U.S. 90 / S.R. 10 to U.S. 441.	4-D	Limited Access Principal Arterial	Rural	12	C

ROADWAY SEGMENT NUMBER	ROADWAY SEGMENT	NUMBER OF LANES	FUNCTIONAL CLASSIFICATION	AREA TYPE	SEGMENT DISTANCE (IN MILES)	LEVEL OF SERVICE
13	I-10. From U.S. 441 to Columbia County's east boundary.	4-D	Limited Access Principal Arterial	Rural	10.70	C
14	S.R. 10A / Baya Ave. From U.S. 90 / Duval St. to U.S. 41 / 1st St.	4-D	Minor Arterial	Urban	0.76	D
15	S.R. 10A / Baya Ave. From U.S. 41 / 1st St. to U.S. 90.	4-D	Minor Arterial	Urban	2.60	D
16	S.R. 47 From U.S. 41 / 1st St. to Lake City's south limits.	2-U	Minor Arterial	Urban	0.60	D
17	S.R. 247 From U.S. 90 to Columbia County's west boundary.	2-U	Minor Arterial	Rural	11.00	D
18	C.R. 129 From Lake City's west limits to U.S. 90 / Duval St.	2-U	Urban Collector	Urban	0.90	D
19	C.R. 250 From U.S. 441 to Columbia County's east boundary.	2-U	Rural Major Collector	Rural	11.00	D
20	C.R. 100A From U.S. 41 / 1st St. to U.S. 90	2-U	Urban Collector	Urban	4.10	D
21	Hillsboro St. From Gwen Lake Blvd to C.R. 129.	2-U	Urban Collector	Urban	0.60	D
22	Washington St. From C.R. 129 to U.S. 41.	2-U	Urban Collector	Urban	0.48	D
23	Washington St. From U.S. 41 to C.R. 100A.	2-U	Urban Collector	Urban	1.75	D
24	Patterson St. From Washington St. to U.S. 90 / Duval St.	2-U	Urban Collector	Urban	0.40	D

ROADWAY SEGMENT NUMBER	ROADWAY SEGMENT	NUMBER OF LANES	FUNCTIONAL CLASSIFICATION	AREA TYPE	SEGMENT DISTANCE (IN MILES)	LEVEL OF SERVICE
25	Ermine St. From U.S. 90 / Duval St. to S.R. 10A / Baya Ave.	2-U	Urban Collector	Urban	0.40	D
26	McFarlane Ave. / Malone St. From S.R. 10A / Baya Ave. to U.S. 441 / Marion St.	2-U	Urban Collector	Urban	2.10	D
27	Long St. From C.R. 129 to U.S. 41 / 1st St.	2-U	Urban Collector	Urban	0.60	D
28	C.R. 341 / Sisters Welcome Road From Lake City's Urban Area boundary to U.S. 90.	2-U	Urban Collector	Urban	0.67	D
29	Gwen Lake Blvd. From U.S. 90 / S.R. 10. to Hillsboro St.	2-U	Urban Collector	Urban	1.00	D

D - Divided roadway.

U - Undivided roadway.

- 13.13.2 Sanitary Sewer. New development shall not be approved unless there is sufficient available capacity to sustain the following levels of service for sanitary sewer systems as established in the Sanitary Sewer Element of the City's Comprehensive Plan:

FACILITY TYPE	LEVEL OF SERVICE STANDARD
Individual Septic	Standards as specified in Chapter Tanks 10D-6, Florida Administrative Code in effect upon adoption of this Comprehensive Plan.
Community Sanitary Sewer System	135 gallons per capita per day

- 13.13.3 Potable Water. New development shall not be approved unless there is sufficient available capacity to sustain the following levels of service for potable water systems as established in the Potable Water Element of the City Comprehensive Plan:

FACILITY TYPE	LEVEL OF SERVICE STANDARD
Private Individual Water Wells	Standards as specified as in Chapter 17-22, Florida Administrative Code in effect upon adoption of this Comprehensive Plan
Community Potable Water Systems	141 gallons per capita per day 50 pounds per square inch of volume

13.13.4 Drainage. New development shall not be approved unless there is sufficient available capacity to sustain the following levels of service for drainage systems as established in the Drainage Element of the City Comprehensive Plan:

13.13.4.1 For all projects which fall totally within a stream, or open lake watershed, detention systems must be installed such that the peak rate of post-development runoff will not exceed the peak-rate of pre-development runoff for storm events up through and including either:

1. A design storm with a 10-year, 24 hour rainfall depth with Soil Conservation Service type II distribution falling on average antecedent moisture conditions for projects serving exclusively agricultural, forest, conservation, or recreational uses; or
2. A design storm with 100-year critical duration rainfall depth for projects serving any land use other than agricultural, silvicultural, conservation, or recreational uses.

13.13.4.2 All other stormwater management projects shall adhere to the standards as specified in Chapter 17-25, Florida Administrative Code (rules of the Florida Department of Environmental Regulation) and Chapter 40B-4, Florida Administrative Code (rules of the Suwannee River Water Management District), as effective on the date of adoption of this comprehensive plan.

13.13.4.3 Any development exempt from Chapter 17-25 or 40B-4 as cited above, and which is adjacent to, or drains into a surface water, canal, or stream, which empties into a sinkhole, shall first allow the runoff to enter a grassed swale designed to percolate 80 percent of the runoff from a three year, one hour design storm within 72 hours after a storm event.

13.13.5 Solid Waste. New development shall not be approved unless there is sufficient available capacity to sustain the following levels of service for solid waste facilities as established in the Public Facilities Element of the City Comprehensive Plan:

FACILITY TYPE	LEVEL OF SERVICE STANDARD
Solid Waste Landfill	85 tons per capita per year

13.13.6 Recreation. New development shall not be approved unless there is sufficient available capacity to sustain the following levels of service for the recreation facilities as established in the Recreation and Open Space Element of the City Comprehensive Plan:

RESOURCE BASED RECREATION ACTIVITY / FACILITY LEVEL OF SERVICE STANDARD

ACTIVITY	LEVEL OF SERVICE STANDARD
Swimming (non-pool)	1 access point at a beach, stream, spring, river, lake or pond for every 25,000 persons to be served, within a 25 mile radius of the City.
Fishing (non-boat)	1 access point, within a 25 mile radius of the City, for every 2,500 persons to be served.
Fishing (boat)	1 boat ramp, within a 25 mile radius of the City, for every 4,300 persons to be served.
Camping (Recreation Vehicle and Tent)	1 acre of camp area within a 25 mile radius of the City for every 5,600 persons to be served.

RESOURCE BASED RECREATION ACTIVITY / FACILITY LEVEL OF SERVICE STANDARD

ACTIVITY	LEVEL OF SERVICE STANDARD
Picnicking	1 picnic table for every 500 persons to be served.
Bicycling	1 mile of local roadway for every 1,000 persons to be served.
Hiking	1 mile of available hiking trail within a 25 mile radius of the City for every 7,000 persons to be served.
Nature Study	7 acres of managed conservation area within a 25 mile radius of the City for every 2,500 persons to be served.

ACTIVITY BASED RECREATION ACTIVITY / FACILITY LEVEL OF SERVICE STANDARDS

ACTIVITY	LEVEL OF SERVICE STANDARD
Golf	1 nine-hole golf course for every 32,500 persons to be served.
Equipped play area	1 play area for every 4,000 persons to be served.
Tennis	1 tennis court for every 10,000 persons to be served.
Baseball/softball	1 ball field for every 7,500 persons to be served.
Football/Soccer	1 multi-purpose playing field for every 15,000 persons to be served.
Handball/racquetball	1 court for every 10,000 persons to be served.
Basketball	1 goal for every 4,000 persons to be served.
Swimming (pool)	1 pool for every 25,000 persons to be served.
Shuffleboard	1 court for every 10,000 persons to be served.

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ARTICLE FOURTEEN. ENFORCEMENT AND REVIEW**SECTION 14.1 COMPLAINTS REGARDING VIOLATIONS**

Whenever the Land Development Regulation Administrator receives a written, signed complaint alleging a violation of these land development regulations, he or she shall investigate the complaint, take whatever action is warranted, and inform the complainant in writing what actions have been or will be taken.

SECTION 14.2 PERSONS LIABLE

The owner, tenant, or occupant of any building or land or part thereof and any architect, builder, contractor, agent, or other person who participates in, assists, directs, creates, or maintains any situation that is contrary to the requirements of these land development regulations may be held responsible for the violation and suffer the penalties and be subject to the remedies herein provided.

SECTION 14.3 PROCEDURES UPON DISCOVERY OF VIOLATIONS

1. If the Land Development Regulation Administrator finds that any provision of these land development regulations is being violated, he or she shall send a written notice to the person responsible for such violation, indicating the nature of the violation and ordering the action necessary to correct it. Additional written notices may be sent at the Land Development Administrator's discretion.
2. The final written notice (the initial written notice may be the final notice) shall state what action the Land Development Administrator intends to take if the violation is not corrected and shall advise that the Land Development Regulation Administrator's decision or order may be appealed to the Board of Adjustment in accordance with Article 12.
3. Notwithstanding the foregoing, in cases when delay would pose a danger to the public health, safety, or welfare, the Land Development Regulation Administrator may seek enforcement without prior written notice by invoking any of the penalties or remedies authorized in this Article.

SECTION 14.4 PENALTIES AND REMEDIES FOR VIOLATIONS

1. Violations of the provisions of these land development regulations or failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with granting of variances, special exceptions, special permits or temporary use permits shall constitute a misdemeanor of the second degree, as provided in Chapter 775, Florida Statutes. Any person, firm or corporation who violates these land development regulations, or fails to comply with any of its requirements, shall upon conviction of a misdemeanor of the second degree be fined or imprisoned, or both, as provided for in Chapter 166, Florida Statutes, and in addition, shall pay all costs and expenses involved in the case. Each day such violation continues shall be a separate offense.
2. Any act constituting a violation of the provisions of these land development regulations or a failure to comply with any of its requirements, including violations of any conditions and safeguards established in connection with the granting of variances, special exceptions, special permits or temporary use permits, shall also subject the offender to the penalties provided above. If the offender fails to pay the penalty within ten (10) days after being cited for a violation, the penalty may be recovered by the City in a civil action in the nature of debt. A civil penalty may not be appealed to the Board of Adjustment if the offender was sent a final notice of violation in accordance with this Article and did not take an appeal to the Board of Adjustment within the prescribed time.

3. Each day that any violation continues after notification by the Land Development Regulation Administrator that such violation exists shall be considered a separate offense for purposes of the penalties and remedies specified in this Article.
4. Any one (1), all, or any combination of the foregoing penalties and remedies may be used to enforce these land development regulations.

ARTICLE FIFTEEN. AMENDMENTS

These land development regulations, and Official Zoning Atlas, and other material as set out may from time to time be amended, supplemented, changed, or repealed. Procedures shall be as follows:

SECTION 15.1 INITIATION OF AMENDMENTS

A land development regulation amendment may be proposed by:

1. City Council;
2. Planning and Zoning Board;
3. Board of Adjustment;
4. Any department or Board of the City;
5. Any person other than those listed in 1, 2, 3, or 4 above; provided, however, that no such person shall propose an amendment for the rezoning of property which he or she does not own except as agent or attorney for an owner.

All proposals for land development regulation amendments shall be submitted in writing to the office of the Land Development Regulation Administrator accompanied by all pertinent information which may be required by the Planning and Zoning Board for proper consideration of the matter, along with, for persons under 5 above, the payment of such fees and charges as have been established by the City Council (see Article 1). In the case of a petition for the rezoning of land, the Land Development Regulation Administrator shall post a sign advertising the petition for rezoning on a prominent position on said land and clearly usable to the public in conformance with Article 13 herein.

SECTION 15.2 PLANNING AND ZONING BOARD REPORT

- 15.2.1 Procedure. It is the intent of these land development regulations that all proposed amendments shall be heard in the first instance by the Planning and Zoning Board. Within a reasonable time after a proposed amendment is filed, the Planning and Zoning Board shall submit its report and recommendation concerning the proposed amendment to the City Council.

Before making a recommendation concerning the proposed amendment, the Planning and Zoning Board shall hold a public hearing to consider the proposed zoning amendment in conformance with Article 13 of these land development regulations.

- 15.2.2 Nature and Requirements of Planning and Zoning Board Report. When pertaining to the rezoning of land, the report and recommendation of the Planning and Zoning Board to the City Council required by Section 15.2.1 above shall show that the Planning and Zoning Board has considered the proposed change in relation to the following, where applicable:

1. Conformity with the Comprehensive Plan and the effects upon the Comprehensive Plan.
2. The existing land use pattern.
3. The creation of an isolated district unrelated to adjacent and nearby districts.
4. The impact of the proposed change upon population density pattern and the load on public facilities such as schools, utilities, streets, etc.
5. The existing district boundaries in relation to existing conditions on the property proposed for change.

6. Changed or changing conditions which justify the recommended action on the proposed amendment.
7. The impact of the proposed change upon living conditions in the neighborhood.
8. The impact of the proposed change upon traffic with particular regard to congestion or other public safety matters.
9. The impact of the proposed change upon drainage.
10. The impact of the proposed change upon light and air to adjacent areas.
11. The impact of the proposed change upon property values in the adjacent area.
12. The impact of the proposed change upon the improvement or development of adjacent property in accordance with existing regulations.
13. The granting of special privilege to an individual owner as contrasted with the needs of the overall public welfare.
14. Substantial reasons why, if any, the property cannot be used in accordance with existing zoning.
15. The impact of the proposed change with regard to the scale of needs of the neighborhood or the City.
16. The availability of alternate adequate sites in the City in districts already permitting such use.

When pertaining to other proposed amendments of these land development regulations. The Planning and Zoning Board shall consider:

1. The need and justification for the change.
2. The relationship of the proposed amendment to the purposes and objectives of the comprehensive planning program and to the Comprehensive Plan, with appropriate consideration as to whether the proposed change will further the purposes of these land development regulations and other ordinances, regulations, and actions designed to implement the Comprehensive Plan.

15.2.3 Status of Planning and Zoning Board report and recommendations. The report and recommendation of the Planning and Zoning Board required by Section 15.2.1 above shall be advisory only and shall not be binding upon the City Council.

SECTION 15.3 CITY COUNCIL: ACTION ON PLANNING AND ZONING BOARD REPORT

Within a reasonable time after receiving the Planning and Zoning Board report and recommendation on a proposed zoning amendment, the City Council shall hold a public hearing to consider the proposed zoning amendment in conformance with Article 13 herein. The City Council shall take final action on the proposed land development regulation amendment by either approving or denying the proposed amendment.

SECTION 15.4 RELATIONSHIP OF AMENDMENTS TO THE COMPREHENSIVE PLAN

If the amendment requires the prior amendment of the Comprehensive Plan adopted pursuant to the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163.3161 through 163.3215, Florida Statutes) action on an amendment to the Comprehensive Plan shall be taken prior to final action on such land development regulation amendment. However, this provision shall not prohibit the concurrent review and consideration of a Comprehensive Plan amendment and land development regulation amendment.

SECTION 15.5 LIMITATION ON SUBSEQUENT APPLICATION

No application by an owner of real property for an amendment to the Official Zoning Atlas for a particular parcel of property, or part thereof, shall be received by the Land Development Regulation Administrator until the expiration of twelve (12) calendar months from the date of denial of an application for an amendment to the Official Zoning Atlas for such property, or part thereof, unless the City Council specifically waives said waiting period based upon a consideration of the following factors:

1. The new application constitutes a proposed zoning classification different from the one (1) proposed in the denied application.
2. Failure to waive said twelve (12) month waiting period constitutes a hardship to the applicant resulting from mistake, inadvertence, or newly discovered matters of consideration.

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APPENDIX A

Certificate of Approval by County Health Department.....	A-2
Certificate of Approval by the City Attorney	A-2
Certificate of Approval of the City Council	A-2
Certificate of Surveyor	A-3
Certificate of Subdivider's Engineer.....	A-3
Certificate of Estimated Cost	A-4
Preliminary and Final Plat Size Specifications	A-5

CERTIFICATE OF APPROVAL
BY COUNTY HEALTH DEPARTMENT

Examined on _____

AND

Approved by _____
County Health Department

CERTIFICATE OF APPROVAL
BY THE ATTORNEY FOR THE CITY OF LAKE CITY, FLORIDA

Examined on _____

AND

Approved as to Legal Form and Sufficiency by _____.
County Attorney

CERTIFICATE OF APPROVAL
BY CITY COUNCIL OF
THE CITY OF LAKE CITY, FLORIDA

THIS IS TO CERTIFY that on the foregoing plat was approved by the City Council for the City of Lake City, Florida.

Chairman

Attest:

City Clerk

Filed for record on: _____

CERTIFICATE OF SURVEYOR

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, being a licensed and registered land surveyor, as provided under Chapter 472, Florida Statutes, as amended, and is in good standing with the Board of Land Surveyors, does hereby certify that on _____ he completed the survey of the lands as shown in the foregoing plat or plan; that said plat is a correct representation of the lands therein described and platted or subdivided; that permanent reference monuments have been placed as shown thereon as required by Chapter 177, Florida Statutes, as amended; and that said land is located in Section _____, Township _____, and Range _____, City of Lake City, Florida.

NAME _____

DATE _____

Registration Number _____

CERTIFICATE OF THE
SUBDIVIDER'S ENGINEER

THIS IS TO CERTIFY, that on ____ day of _____, _____

Registered Florida Engineer, as specified within Chapter 471, Florida Statutes, as amended, License No. _____, does hereby certify that all required improvements have been installed in compliance with the approved construction plans and as applicable, any submitted "as built" blue prints in accordance with the requirements of the City Council of the City of Lake City, Florida.

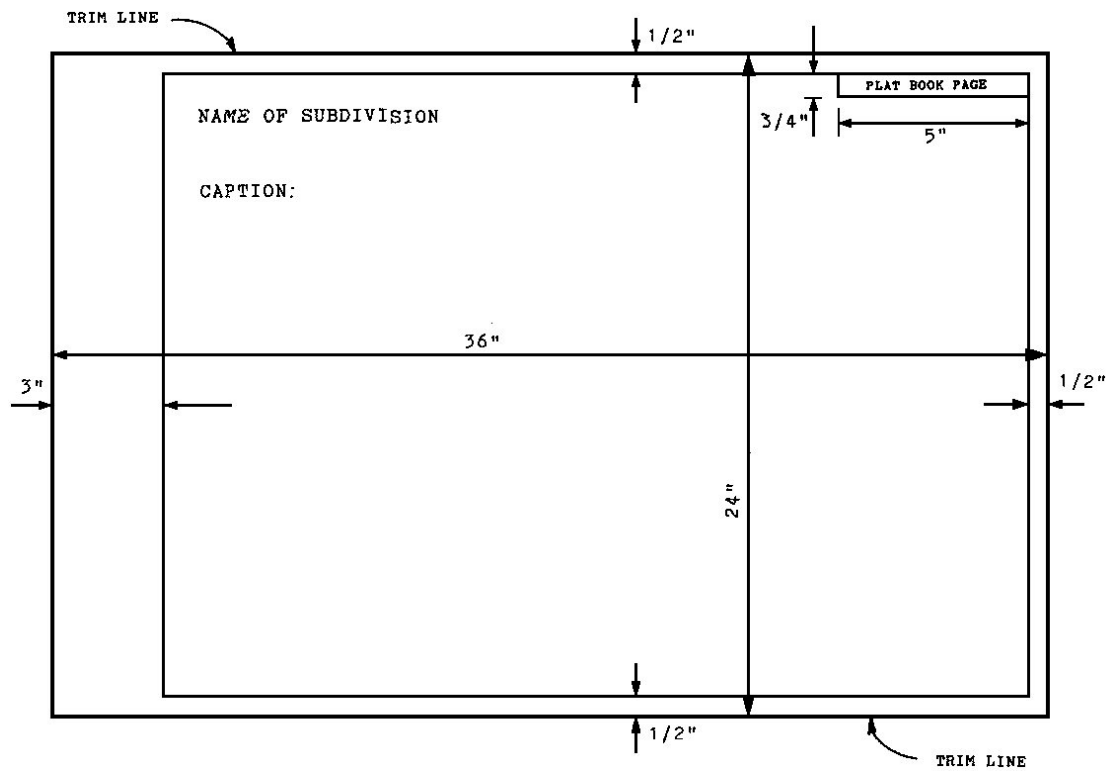
_____(SEAL)
Registered Florida Engineer

CERTIFICATE OF ESTIMATED COST

I, _____, Registered Florida Engineer, as specified within Chapter 471, Florida Statutes, as amended, License No. _____, do hereby estimate that the total estimated cost of installing all required improvements for the proposed subdivision to be titled _____ is \$_____.

Registered Florida Engineer (SEAL)

PRELIMINARY AND FINAL PLAT SIZE SPECIFICATIONS



SIZE OF SHEET FOR RECORD PLAT

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

LOCAL GOVERNMENT PROGRAMS

STAFF

Scott R. Koons, AICP, Executive Director

Sandra Joseph, Senior Planner

Carmelita Franco, Administrative Planning Assistant