



# LAKE CITY POLICE DEPARTMENT

## Citizen Complaint Form



Informal  Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Formal  Case Number: \_\_\_\_\_ *(if applicable)*

### Complainant Information

Full Name \_\_\_\_\_ DOB: \_\_\_\_\_  
 Street Address \_\_\_\_\_ Apartment Number \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email Address \_\_\_\_\_  
 Sworn or Non-sworn Member(s) Involved: \_\_\_\_\_

### Details of Complaint:

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

Narrative:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**COMPLAINANT AFFIDAVIT**

**STATEMENT:** Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of their official duty, shall be guilty of a **misdemeanor of the second degree** as provided in Florida State Statutes 837.06, 775.082-083-084.

\_\_\_\_\_  
**Signature**

**STATE OF FLORIDA**  
**COUNTY OF**

Sworn to (or affirmed) and subscribed before me by  
means of  physical presence  online notarization this  
day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_  
**(Name of Person Making**

**Statement), who signed with a mark in the presence of**  
**these witnesses:**

\_\_\_\_\_  
\_\_\_\_\_  
**(Name of Witnesses)**

**(Seal)**

\_\_\_\_\_  
**Signature of Notary Public/LEO**

\_\_\_\_\_  
**Print, Type or Stamp Name of Notary**

**Personally Known:**

**OR Produced Identification:**

<input type="checkbox"/>
<input type="checkbox"/>

**Type of Identification Produced:**

**Identification Number:**

TO BE COMPLETED BY POLICE DEPARTMENT STAFF			
Complaint Log# _____	Date/Time Received: _____		
Involved Member(s): _____	Rank: _____	ID# _____	
Involved Member(s): _____	Rank: _____	ID# _____	
Involved Member(s): _____	Rank: _____	ID# _____	

Referred to: \_\_\_\_\_

Date Referred: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_



8. The member has Right of Appeal.
9. Complainant is contacted and advised as to the outcome of the Internal Affairs Process.

**NOTE:** Complainant is to be given a copy of this form at the time the complaint is filed.