

CITY OF LAKE CITY

APPLICATION & PETITION TO THE BOARD OF ADJUSTMENT

TYPE OF PETITION

PETITION # _____

_____ SPECIAL EXCEPTION

DATE FILED _____

_____ VARIANCE

APPEAL DATE _____

_____ INTERPRETATION

OF THE ZONING OFFICIAL

Petitioner's

Name:

Location of property by address and nearest cross street: _____

The property is more specifically described as:

(Type on the back of page one if space is not adequate)

This petitioner requests the Board of Adjustment to consider a deviation from Ordinance _____ Section _____ of the Ordinance to allow the property zoned _____ to be improved as follows: (Describe in detail the improvement requested. Type on the back if necessary.)

SUPPLEMENTARY INFORMATION TO PETITION

Provide a plot plan showing all property boundaries, dimensions, streets which are contiguous with the property, buffer areas, driveways, parking areas and structures all to scale of not less than one (1) inch equal to twenty (20) feet.

*Total square feet of land area _____square feet.

*Total square feet of existing plus proposed addition of all structures _____ square feet.

*Percentage of existing and proposed land coverage by structures _____%.

*Total off-street parking spaces provided, or to be provided _____.

*Ingress and egress to off-street parking will be by _____ Street or Avenue and by _____ Street or Avenue and be: _____one way drive _____two way drive.

*The driveway width _____ feet and the driving lane to parking stalls _____ feet in width.

*The structure(s) which exist and/or proposed will _____ or _____will not change the required set back and yard requirements.

Area in yard setback	Existing	Change	Required
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Front	_____		
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Side Yard	_____		
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Rear Yard	_____		
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Percentage of the land area to be landscaped _____%.

Additional information may be submitted along with this petition.

All material submitted must be true and factual.

1. The petition must be complete and be signed by the property owners and their Agent. It must be notarized and accompanied by the fee of (\$_____) _____dollars.
2. All petitions must be complete and filed (15) fifteen days before the date of the meeting to permit required Public Notice.
3. All Petitioners, or their Agent, are required to be present at the Public Hearing to be tabled and rescheduled to a later date.

I, and my Agent, fully understand the above requirements, and that all materials submitted shall become part of the permanent file along with this Petition. (We) or (I), do hereby swear to the best of (My) or (Our) knowledge, that all statements submitted in this Petition and attachments are the truth and are factual statements.

I or (We), do hereby swear to give true statements at all Public Hearings that shall pertain to this Petition while being conducted by the Board of Adjustment.

Owner of Property

Agent for Owner

Mailing Address you wish information to be sent to and phone number:

STATE OF _____
COUNTY OF _____

Phone # _____

Sworn to and subscribed before me this _____day of _____, 20____.

Notary Public

My commission expires_____