

**CITY OF LAKE CITY**  
**Airport Committee**  
**March 2, 2009      6:30PM**

**MINUTES**

Committee Members

George Ward, Council Member – Chairman  
Stephen M. Witt, Mayor/Council Member  
Dave Clanton, Interim City Manager  
D. Tom Sawyer, Airport Manager

Also in Attendance

Steve Baltzley, Natural Gas Director  
Karl Burkhardt, Lake City Journal.Com  
Blair Payne, City Attorney  
Audrey Sikes, City Clerk

1.    **CALL MEETING TO ORDER**  
      Mr. Ward called the meeting to order at 6:30 PM.
  
2.    **ROLL CALL**  
      Chairman Ward asked Ms. Sikes to call roll. Attendance is indicated above.
  
3.    **APPROVAL OF AGENDA**  
      **Members concurred by general consent to accept the agenda as presented.**
  
4.    **APPROVAL TO ACCEPT A GRANT OFFER FROM THE FEDERAL AVIATION ADMINISTRATION (FAA) IN THE AMOUNT OF \$60,652.00**  
      Mr. Sawyer requested authorization for the City to accept a grant from the FAA for and on behalf of the United States for 95% of the allowable costs incurred in accomplishing an airport layout plan update and the design of an expansion to an existing apron at the Lake City Municipal Airport in an amount not to exceed \$60,652.00. **Mayor Witt made a motion to recommend to City Council authorization to accept a grant offer from the FAA in the amount of \$60,652.00. Mr. Ward seconded the motion. The motion carried on a voice vote.**
  
5.    **APPROVE PASSERO ASSOCIATES LLC, INVOICE NO. 1793, \$55,292.65 (LAKE CITY TERMINAL PROJECTS)**  
      Per the February 27, 2009 Report To Council, staff is requesting for Council approval to pay the third invoice from Passero for preliminary architectural and surveying services under Task Assignment Number One to Basic Contract For Professional Consulting Services for the preparation of plans, specifications and bidding documents for a new general aviation (“GA”) center and the construction of aircraft storage hangars at the Lake City Municipal Airport. The services have been rendered under the Basic Contract and are 100% funded by FDOT, District II, under Public Transportation Supplemental Joint Participation Agreement Number 1,

between FDOT and the City of Lake City. (City Council Resolution No. 2008-032). **Mayor Witt made a motion to recommend to City Council authorization to pay Passero Associates LLC, Invoice No. 1793 in the amount of \$55,292.65. Mr. Ward seconded the motion. The motion carried by a voice vote.**

6. Other Business

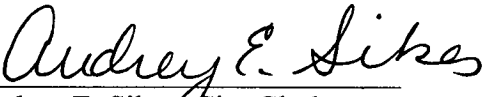
Mr. Ward stated he would be unable to attend the Florida Airports Council conference this summer and would like to send Mr. Steve Baltzley in his place. **Mr. Ward made a motion authorizing Steve Baltzley to attend the Florida Airports council annual conference in his absence. Mayor Witt seconded the motion. The motion carried by a voice vote.**

7. Next Meeting Date

Members will be notified as to the next meeting date.

8. Adjournment

There being no further business, the meeting adjourned at 6:38 PM on a motion duly made and seconded.

  
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Audrey E. Sikes, City Clerk