

**CITY OF LAKE CITY**  
**Airport Committee**  
**July 6, 2009      6:30 PM**

**MINUTES**

Committee Members

George Ward, Council Member – Chairman  
Stephen M. Witt, Mayor/Council Member  
Wendell Johnson, City Manager  
D. Tom Sawyer, Airport Manager  
Steve Baltzley, Natural Gas Director

Also in Attendance

Audrey Sikes, City Clerk

1. CALL MEETING TO ORDER

Mr. Ward called the meeting to order at 6:33 PM.

2. ROLL CALL

Chairman Ward asked Ms. Sikes to call roll. Attendance is indicated above.

3. APPROVAL OF MINUTES

- a. April 20, 2009
- b. May 18, 2009

Mayor Witt made a motion to approve the April 20, 2009 and May 18, 2009 minutes as presented. Mr. Baltzley seconded the motion. The motion passed on a voice vote.

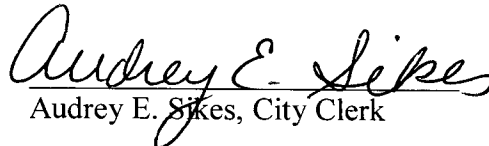
4. APPROVAL OF AGENDA

**Mr. Sawyer made a motion to accept the agenda as presented. Mayor Witt seconded the motion. The motion carried on a voice vote.**

5. PASSERO & ASSOCIATES LLC, INVOICE NO. 1865, \$48,269.03

Per the June 18, 2009 Report To Council, staff is requesting for Council approval to pay the invoice from Passero for engineering, Stormwater Permitting, Bidding Aircraft Apron and Airport Layout Plan (ALP) update. Services rendered under the Basic Contract are 95% funded by FAA from our 2006 Primary Entitlements. The City of Lake City would be responsible for 2.5% of the cost and FDOT would pay the match of 2.5% of the total fund entitlement of \$60,652. **Mr. Sawyer made a motion to recommend to City Council authorization to pay Passero Associates LLC, Invoice No. 1865 in the amount of \$48,269.03. Mayor Witt seconded the motion. The motion carried by a voice vote.**

6. URS CORPORATION, INVOICE NO. 3924263, \$662.77  
Per the June 18, 2009 Report to Council, staff is requesting for Council approval to pay the invoice from URS. URS prepared the Lake City Municipal Airport's Stormwater Pollution Prevention Plan (SWPPP) which includes quarterly stormwater sampling and annual reporting for years 2007 and 2009. The Florida Department of Environmental Protection (FDEP) requires this testing and has issued a Multi-Sector Generic Permit (MSGP) number FLR05A733-002 to the City of Lake City for stormwater discharge associated with industrial activities related to the Lake City Municipal Airport. We are currently in the second quarter of our last sampling year 2009. Non-compliance will find "City" in violation of the SWPPP. The funding source identified is account #440-0130-542-30.31. **Mayor Witt made a motion to recommend to City Council authorization to pay URS Corporation Invoice No. 3924263 in the amount of \$622.77. Mr. Ward seconded the motion. The motion carried by a voice vote.**
  
7. UPDATE ON TERMINAL PROJECT  
Mr. Baltzley reported the project is on task and stated Passero will be hosting a meeting this Wednesday from 9:00 AM to 11:00 AM at the Lake City Municipal Airport. All members are encouraged to attend.
  
8. OTHER BUSINESS  
Mr. Sawyer reported the Suwannee Swifty Store (Fast Track Tennant) that was burned out on State Road 100 does plan to rebuild.  
  
Mr. Sawyer reported \$875,000 in FDOT aviation grant funds will expire on August 18, 2009. Mr. Sawyer will contact Roland Luster tomorrow to request an extension.
  
9. NEXT MEETING DATE  
Members will be notified as to the next meeting date.
  
10. Adjournment  
There being no further business, the meeting adjourned at 6:38 PM on a motion duly made and seconded.

  
Audrey E. Sikes, City Clerk