

CITY ADVISORY UTILITY BOARD MEETING MINUTES

April 14, 2009 * CITY HALL

The City Advisory Utility Board for the City of Lake City, met on April 14, 2009, at 6:00 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

MEMBERS

George Ward – City Council Member – Chairman
Eugene Jefferson – City Council Member
Jake Hill, Jr. – City Council Member
Henry Sheldon – Engineer, non-council board member -absent
Jim Poole – Director of the Columbia County Industrial Development Authority - absent
Larry Lee – Director of Growth Management
Nick Harwell – Director of Strategic Planning and Marketing of Utilities
Richard Lee – Director of Distribution, Collection and Construction of Utility System
Dave Clanton – Interim City Manager
Steve Baltzley – Natural Gas Director
Steve Roberts – Water Plant Director
Thomas Henry – Director of Public Works
Dorothy Tyre – Finance Director - absent
Grayson Cason – Project Manager - absent
Walt Graham - Contractor, non-council board member
Blair Payne – City Attorney
Stephen Bailey – County Commissioner
Jody Dupree – County Commissioner
Dale Williams – County Manager

Also in Attendance:

Audrey Sikes – City Clerk
Jeff Hardison – Lake City Reporter
Mike Null – Columbia County School Board Representative

1. CALL TO ORDER
Chairman Ward called the meeting to order at 6:00 PM.
2. ROLL CALL
Chairman Ward asked City Clerk Audrey Sikes to call roll. Attendance is indicated above.
3. APPROVAL OF AGENDA
Members concur to add item 9C as Construction Contract Change Order Request Number 02 – Meadors Construction for the Sisters Welcome Road Reclaim Water System Project.
Mr. Hill made a motion to approve the agenda as amended. Mr. Jefferson seconded the motion and the motion carried on a voice vote.

4. PUBLIC COMMENTS

None

5. MINUTES-BOARD MEETING – TUESDAY, MARCH 10, 2009

Mr. Jefferson made a motion to approve the March 10, 2009 Board Meeting minutes as presented. Mr. Hill seconded the motion and the motion carried on a voice vote.

6. OLD BUSINESS

Tetra Tech – WTP Bidding and Construction – Invoice #50151690 - \$9,598.06

Per the Memorandum from Interim City Manager Dave Clanton this invoice represents the work that was completed March 28, 2008. This invoice was misplaced and has never been paid. John Toomey with Tetra Tech has confirmed this invoice has not been paid to date. Funding for this invoice would be transferred from the Contingency Fund to the Capitol Account for the Water Treatment Plant Account Number 412-0050-536.30-31. This invoice is being investigated since it may be reimbursable to the City under the State Revolving Funds (SRF). **Mr. Hill made a motion to recommend to City Council the authorization to pay Invoice #50151690 in the amount of \$9,598.06, payable to Tetra Tech. This motion identifies Contingency as the funding source. Mr. Jefferson seconded the motion and the motion carried on a voice vote.**

7. CONSENT AGENDA

A. Jones Edmunds – Sisters Welcome Road Reclaimed Water – Invoice #0307310 - \$8,133.88

Mr. Jefferson made a motion to recommend to City Council the approval of Consent Agenda item A as presented. Mr. Hill seconded the motion and the motion carried on a voice vote.

8. PRESENTATIONS

None

9. NEW BUSINESS

A. Christ Central Ministries Fire Line – Nick Harwell

Per the April 14, 2009 Report to Board, staff stated Christ Central Ministries has submitted plans for a dedicated fire line for fire suppression throughout its proposed development. Christ Central is required to install a minimum 6” line to accommodate the four (4) fire hydrants as identified on the construction plans but has agreed to install a 12” while absorbing all labor cost associated with the pipe upgrade making the difference of \$23,255.68 to be paid by the City of Lake City and Columbia County School Board. Christ Central Ministries has also agreed to grant easements to the City of Lake City with continuation of the extension out to Dyal Road for the purpose of extending services to Columbia City Elementary School in the future. With the approval to allocate funds from 410-0051-536-60-67 and partner with Columbia County School Board, this will allow the City of Lake City to remain committed to the Master Plan of the Regional Grid as well as the opportunity to capture additional revenue from Columbia City Elementary School upon connection. Staff is requesting approval for the difference of price in the amount of \$23,255.68 from a 6” to 12”. This cost will be split between Columbia County School Board and the City of Lake City for a total participation price of \$11,627.84 from both parties to be paid to and in full to Faulkner Plumbing & All Plumbing Authority.

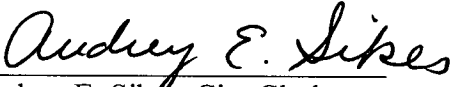
Columbia County School Board Representative member Mike Null reported the School Board is prepared to contribute and this is in their 2010/2011 budget. **Mr. Jefferson made a motion to recommend to City Council the approval to allocate funds from from 410-0051-536-60-67 and the partnership with Columbia County School Board, for the installation of 12" line versus a 6" line for a total City participation price of \$11,627.84. The motion provides funding to be paid to and in full to Faulkner Plumbing & All Plumbing Authority. Mr. Hill seconded the motion and the motion carried on a voice vote.**

B. Jack and Bore ITB-007-2009 Turner Avenue @ CSX Railroad Crossing – Richard Lee Per the April 9, 2009 Report to Board, staff is requesting approval to recommend ITB-007-2009 for jack and bore for Turner Avenue @ CSX Railroad Crossing. This jack and bore is necessary to perform expansion and this project is part of our City's five year Master Plan. The funding source identified is Improvements Water/Sewer Account #410-0051-536-60.63. Mr. Richard Lee is requesting to award the bid to Utility Services of Gainesville in the amount of \$46,720 due to the extra charges that would added by Clay Hill Boring Incorporated for overrun of the pipe on either side of the crossing. By going with Utility Services of Gainesville it will be a cost savings to the City. **Mr. Hill made a motion to recommend to City Council the approval to award ITB-007-2009 to Utility Services in Gainesville in the amount of \$46,720. The motion identifies funding as 410-005-536-60.63 (Improvements Water/Sewer Account). Mr. Jefferson seconded the motion and the motion carried on a voice vote.**

C. Construction Contract Change Order Request Number 02 – Meadors Construction (Sisters Welcome Road Reclaim Water System)
Mr. Clanton reported this will change the directional drill materials to 24" HDPE DR11, DIPS pipe and materials for a cost savings of \$15,000. **Mr. Jefferson made a motion to recommend to City Council the approval of Construction Contract Change Order Request Number 02 for Meadors Construction relating to the Sisters Welcome Road Reclaim Water System Project for a cost savings of \$15,000. Mr. Hill seconded the motion and the motion carried on a voice vote.**

10. ADJOURNMENT

There being no further business the meeting adjourned at 6:25 PM on a motion made and duly seconded.


Audrey E. Sikes, City Clerk