

**CITY OF LAKE CITY
MINUTES
CODE ENFORCEMENT BOARD
~~OCTOBER 8, 2009~~**

Invocation was given by Mr. George followed by the Pledge of Allegiance. Secretary Debbie Adams performed the roll call of members.

- 1) Roll Call: The roll was called as follows:

Ms. Jones	- excused absence	Ms. Allum	- present
Mr. George	- present	Ms. Nettles	- present
Mr. Adel	- present		

Also present were Mr. Norris, Board Attorney, Sandra Caslow, and Mike Renfroe, Code Enforcement Officers and Troy Crews, Chief Building Inspector.

- 2) Review and approve the minutes of the May 14, 2009 meeting. Mr. George made the motion to approve the minutes as written. Ms. Allum seconded the motion. Minutes of the May 14, 2009 meeting were approved. A roll call vote was taken, motion carried unanimously.
- 3) OATH: Ms. Adams placed Mr. Crews under Oath.
- 4.) OLD BUSINESS: NONE
- 5.) NEW BUSINESS:
- A. Chief Building Inspector Troy Crews, Case #09-52400199, Percy Smith, c/o Tempie S. McGriff, vacant lot located on NE Washington St., Lake City, FL. Violation of Ordinance 2007-1112 Section 22-175, Sec. 301.3, 302.4, Property Maintenance.

DETAILS:

August 6, 2009 – Mr. Crews received a complaint regarding overgrown property at the named location. Copy of record from property appraiser's site submitted.

August 13, 2009 – Mr. Crews inspected property and found it to be in violation of Ordinance 2007-1112, section 22-175 Sub Sec. 301.3, vacant structures and land, and Sub Sec. 302.4, weeds. Photos of violations displayed.

August 25, 2009 - received ownership and encumbrance report. Copy submitted for the record.

August 28, 2009 - Notice of violation and notice of hearing were mailed certified return

receipt requested, first class, and posted on property and at City Hall, to owner and tax certificate holders. Copies of notices and mail receipts submitted for the record.

October 8, 2009 – Pictures taken show property still in violation.

Recommended action:

- Find property in violation of Ordinance 2007-1112, Section 22-175 Sub Sec. 301.3 and Sec. 302.4
- Requested City takes immediate action to bring property into compliance and subsequently bill owner for all applicable costs.
- Assess fine of 25.00 dollars per day beginning 10-9-09 until property is in full compliance.

Mr. George made a motion to find Percy Smith, c/o Tempie S. McGriff, in violation of Ordinance 2007-1112, Section 22-175, Sub Sec. 301.3 and 302.4 and apply recommended actions. Ms. Allum seconded the motion. A roll call vote was taken and motion was carried unanimously.

(See Minutes of Contractor's Board of Examiner's and Appeals dated October 8, 2009)

6) WORKSHOP QUESTIONS: Ms. Caslow informed the Board that the next meeting they will be electing a Chairman and Vice-Chairman and asked anyone who is interested to let her know in advance. There will also be a Power Point presentation giving an overview of the Board, the Board's role at the hearings, ex parte communications, conflicts of interest and Robert's Rules of Order.

7) ADJOURNMENT: Mr. Adel made a motion to adjourn, seconded by Mr. George. All in favor.

All matters having been handled, the meeting adjourned on a motion made and duly seconded.

Deborah R. Adams
Code Enforcement Board Secretary

November 14, 2009
Date Approved

Minutes were typed by Debbie Adams.