

CITY OF LAKE CITY
CONTRACTOR'S BOARD OF EXAMINERS AND APPEALS MINUTES

The Contractor's Board of Examiners and Appeals in and for the citizens of the City of Lake City, Florida, met on May 13, 2010, beginning at 7:04 P.M., in the City Council Chambers, located at City Hall 205 North Marion Avenue, Lake City, Florida.

1. ROLL CALL

Board Members	Mr. Adel, Chairman Mr. Hemes, Vice-Chairman Ms. Allum Mr. Robedeau Mr. George Ms. Gruel Mr. Erkinger
Board Attorney	Mr. Norris

Also in attendance: Sandra Caslow, Code Enforcement Officer
Troy Crews, Chief Building Inspector/Code Enforcement Officer
Mike Renfroe, Code Enforcement Officer
Michele Greene, Board Secretary

2. MINUTES- April 8, 2010

Mr. Hemes made a motion to approve the April 8, 2010 Contractor's Board of Examiners and Appeals minutes as presented. Mr. George seconded the motion and the motion carried on a voice vote.

3. ADMINISTRATION OF OATH

Chairman Adel reminded CEO Caslow and Crews that they were still under oath..

4. OLD BUSINESS:

A) CEO Sandra Caslow- Case# 10-52400047, Robert Taylor, location of violation: 4316 W. US Highway 90, Lake City, Florida; Violation of Code Section 22-131(b)(6) unlicensed contracting and 22-131(b)(9) permitting

April 8, 2010- The case was heard by Board, and found the Respondent in violation of Section 22-131(b)(6), and 22-131(b)(9). The Board assessed the reduced penalty of \$150.00, and \$250.00 to be paid within 30 calendar days from receipt of the order.

April 9, 2010- The Board's Order was sent via certified mail and return receipt requested.

April 12, 2010- The Order was received by Respondent.

May 6, 2010 - The fine was paid. Case has been closed.

5. NEW BUSINESS:

A) CEO Sandra Caslow- Case# 10-52400072, Andrew and Donna Mangrum, 419 SW Wall Terrace, Lake City, Florida; Violation of Code Section 22-131(a)(12) permitting 3 counts

April 21, 2010 – Larry Lee, Building Official, informed CEO Caslow of construction at this location. The computer was checked for any issued permits and none were found. The property was inspected with Troy Crews, Chief Building Inspector. There was an area of the vapor barrier unsecured and CEO Caslow and Crews were able to freely see inside. CEO Caslow spoke with the property owner who stated he was enclosing his garage and making a bedroom. The owner stated he did not know he needed a permit to work on his own house.

The owner submitted permit applications and homeowner affidavit. The fees were doubled.

April 30, 2010- A NOV and NOH was issued to the Respondents via certified mail and return receipt requested.

May 1, 2010 – The Notice was signed for by Mr. Mangrum.

May 2, 2010 – CEO Caslow received a letter from Mrs. Mangrum that they are not contesting the violations.

May 13, 2010 – CEO Caslow received a memo from Mr. Larry Lee that there are no disputed issues of material fact as stated in the Notice.

All above referenced items were submitted for the record.

Recommended Action: Find in violation of Section 22-131(a)(12), 3 counts, building, plumbing, electrical, assess reduced penalty of \$150.00 each for a total of \$450.00 to be paid within 30 calendar days from receipt of Order.

Ms. Allum asked if the respondent was a contractor. CEO Caslow confirmed he was.

Mr. George made a motion finding Andrew and Donna Mangrum in violation of Code Section 22-131(a)(12) of three (3) counts of permitting- building, electrical, and plumbing. This motion authorizes for the assessment of a reduced fine of \$150.00 each, for a total fine amount of \$450.00 to be paid within 30 calendar days from receipt of the Order. Ms. Allum seconded the motion. A roll call vote was taken and the motion passed.

Mr. George	Aye	Mr. Erkinger	Aye
Ms. Allum	Aye	Mr. Hemes	Aye
Mr. Robedeau	Aye	Mr. Adel	Aye
Ms. Gruel	Aye		

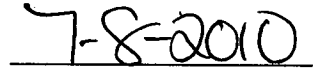
6. WORKSHOP

None

The hearing of the Contractor's Board of Examiners and Appeals was closed and the hearing of the Code Enforcement Board reconvened at 7:13 PM.



Michele Greene, Board Secretary



Date Approved