

**CITY OF LAKE CITY
MINUTES
CONTRACTOR'S BOARD OF EXAMINERS AND APPEALS
OCTOBER 8, 2009**

- 1) Roll Call: The roll was called as follows:

| | | | |
|------------|-------------------|-------------|-----------|
| Ms. Jones | - excused absence | Mr. Adel | - present |
| Mr. George | - present | Ms. Nettles | - present |
| Ms. Allum | - present | | |

Also present were Mr. Norris, Board Attorney, Sandra Caslow, and Mike Renfroe, Code Enforcement Officers and Troy Crews, Chief Building Inspector.

- 2) Review and approve the minutes of the May 14, 2009 meeting. Mr. George made the motion to approve the minutes as written. Ms. Allum seconded the motion. Minutes of the May 14, 2009 meeting were approved. A roll call vote was taken, motion carried unanimously.

- 3) OATH: Ms. Adams placed Ms. Caslow, Code Enforcement Officer, under oath.

- 4) OLD BUSINESS:

- A. CEO Sandra Caslow – Case #09-52400029, Michael D. Smith, 428 NE Escambia St., Lake City, FL. Violation of Ordinance 2007-1112 Section 22-131(a)(12), Proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (electrical).

April 9, 2009 – case heard by Board, found in violation, assessed reduced penalty of \$150.00 to be paid within 30 calendar days from receipt of Order.

April 16 2009 – Order was delivered by personal service.

May 15, 2009 – Fine paid, case closed.

- B. CEO Sandra Caslow – Case #09-52400048, Bennett Martin, 358 SE Evergreen Dr., Lake City, FL. Violation of Ordinance 2007-1112 Section 22-131(a)(12), Proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (structural).

May 14, 2009 – case heard by Board. Found in violation, assessed reduced penalty of \$150.00 to be paid with 30 calendar days from receipt of Order.

June 2, 2009 – Order sent certified mail, return receipt requested.

June 9, 2009 – Order received by respondent.

June 16, 2009 – Fine paid, case closed.

- C. CEO Sandra Caslow – Case #09-52400058, Christopher Williams, 296 S. Marion Ave., Lake City, FL. Violation of Ordinance 2007-112 Section 22-131(a)(12), proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (mechanical).

May 14, 2009 – case heard by Board. Found in violation, assessed reduced penalty of \$150.00 to be paid within 30 calendar days from receipt of Order.

October 2, 2009 – Ordered delivered by personal service. Fine paid, case closed.

- D. CEO Sandra Caslow – Case #09-52400059, John M. Courson, 296 S. Marion Ave., Lake City, FL. Violation of Ordinance 2007-1112, Section 22-131(a)(12), proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (electrical).

May 14, 2009 – case heard by Board. Found in violation, assessed reduced penalty of \$150.00 to be paid within 30 calendar days from receipt of Order.

June 5, 2009 – Order delivered by personal service.

September 2, 2009 – Fine paid, case closed.

- D. CEO Sandra Caslow, Case #09-52400061, Robert B. Ellis, Trustee, Florida Holdings Trust, 567 SE Camp St., Lake City, FL. Violation of Ordinance 2007-1112, Section 22-131(a)(12), proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (structural).

May 14, 2009 – case heard by Board. Found in violation, assessed reduced penalty of \$150.00 to be paid within 30 calendar days from receipt of Order.

June 2, 2009 – Order sent certified mail, return receipt requested and first class mail. Certified mail was returned unclaimed.

August 17, 2009 – Fine paid, case closed.

5) NEW BUSINESS:

A, CEO Sandra Caslow – Case #09-52400251, David Wood, 439 SW Michigan St., Lake City, FL. Violation of Ordinance 2007-1112 Section 22-131(a)(12), proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (electrical).

August 7, 2009 – General contractor called for rough in inspections for August 10, 2009. It was discovered there was not an electrical permit or application on file for this location. Troy Crews, Chief Building Inspector, visited this site to determine if work had already began. It was confirmed that the electrical work was well under way if not already complete.

August 10, 2009 – David Wood, Wood's Electrical Services, Inc. submitted an electrical application.

September 15, 2009 – Notice of Violation and Notice of Hearing sent certified mail, return receipt requested.

September 16, 2009 – Notice received by respondent.

September 29, 2009 - Received letter from David Wood stating that he is not contesting the NOV.

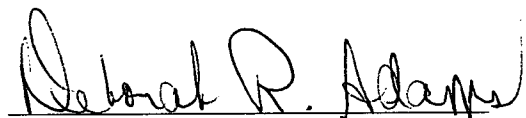
October 5, 2009 – Received letter from Larry Lee.

Recommended action: 09-52400251 find in violation of Section 22-131(a)(12), assess reduced penalty of \$150.00, to be paid within 30 calendar days from receipt of the order.

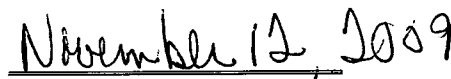
Ms. Allum made a motion to find Mr. Wood in violation of Ordinance 2007-1112, Section 22-131(a)(12). Mr. George seconded the motion. A roll call vote was taken and motion was carried unanimously.

- 6) WORKSHOP QUESTIONS: Ms. Allum inquired about a legislative bill she heard about regarding property for sale in an 'as is' state. She was asking if there were violations as to whether or not Code Enforcement can act on the property. Mr. Norris, board attorney, is not familiar with the legislation and asked Ms. Allum if she could obtain a copy of the bill for his review.

Close hearing of Contractor's Board of Examiners and Appeals reconvene hearing of Code Enforcement Board.



Contractor's Board Secretary



Date Approved

Minutes were transcribed from audiotape. Minutes were typed by Debbie Adams.