

**CITY OF LAKE CITY  
MINUTES  
CONTRACTOR'S BOARD OF EXAMINERS AND APPEALS  
DECEMBER 10, 2009**

- 1) Roll Call: The roll was called as follows:

Ms. Jones	- absent	Ms. Allum	- present
Mr. George	- present	Ms. Dixon	- present
Mr. Adel	- present	Mr. Robedeau	- present
Mr. Hemes	- present		

Also present were Mr. Ed Brown, Board Attorney (substituting for Mr. Norris), Sandra Caslow, and Mike Renfroe, Code Enforcement Officers and Troy Crews, Chief Building Inspector.

- 2) Review and approve the minutes of the November 12, 2009 meeting. Mr. Robedeau made the motion to approve the minutes as written. Mr. Hemes seconded the motion. Minutes of the November 12, 2009 meeting were approved. A roll call vote was taken, motion carried unanimously.
- 3) OATH: Mr. Adel reminded both CEO Caslow and Renfroe they were still under oath.
- 4) OLD BUSINESS: **NONE**
- 5) NEW BUSINESS:

A. CEO Sandra Caslow – Case #09-52400349, Mark Smith, 313 SW McFarlane Ave., Lake City, FL. Violation of Ordinance 2007-1112 Section 22-131(a)(12), permitting.

November 17, 2009 – This violation was discovered through a ride by inspection. Mark Smith performed a demolition of a structure at this location without applying for and receiving a demolition permit.

December 4, 2009 – Notice of Violation and Notice of Hearing served by personal service. Received letter stating Mr. Smith is not contesting the violation. Copies of notices and letter submitted for the record.

December 8, 2009 – Received memo from Larry Lee, Building Director, that there are no disputed issues of material fact as stated in the NOV.

Recommended action: 09-52400349 find in violation of Section 22-131(a)(12), assess reduced penalty of \$150.00, to be paid within 30 calendar days from receipt of the order.

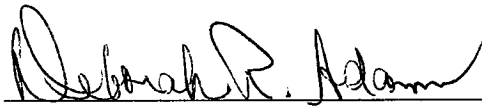
A motion to find Mr. Smith in violation was made by Ms Dixon, seconded by Mr. Robideau. A roll call vote was taken and motion carried unanimously.

B. CEO Sandra Caslow - CASE # 09-52400350, Kenneth Edward Ault, 863 NW Dixie Ave., Lake City, FL, violation of City Code Section 22-131(a)(12) permitting.

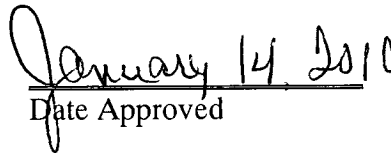
This item was pulled from the agenda due to service of process not being completed prior to hearing.

6) WORKSHOP QUESTIONS: NONE

Close hearing of Contractor's Board of Examiners and Appeals reconvene hearing of Code Enforcement Board.



Contractor's Board Secretary



Date Approved

Minutes were typed by Debbie Adams.