

**CITY OF LAKE CITY  
MINUTES  
CONTRACTOR'S BOARD OF EXAMINERS  
DECEMBER 11, 2008**

- 1) Roll Call: The roll was called as follows:

Mr. Anschultz	- excused absence	Ms. Jones	- excused absence
Mr. George	- present	Mr. Adel	- present
Ms. Worthington	- present	Ms. Allum	- present
Mr. Haskett	- present		

Also present were Mr. Norris, Sandra Caslow, and Mike Renfroe, Code Enforcement Officers

- 2) Minutes of the November 13, 2008 meeting unavailable.
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- 3) OATH: Informed sworn witnesses they are still under oath.

- 4) OLD BUSINESS:

- A. CEO - Sandra Caslow - Case #52400089, Glenn Hunter, 464 E Duval St., Lake City, Florida. Violation of Ordinance 2007-1112, Section 22-131(a)(12) structural, commencing or performing work for which a permit is required without obtaining permit. Violation of Ordinance 2007-1112 Section 22-131(a)(12) electrical, commencing or performing work for which a permit is required without obtaining permit.

October 9<sup>th</sup>, this matter came before the Board. The Board found in violation, assessed a reduced penalty of \$300.00 to be paid within thirty calendar days from receipt of the Order.

October 16<sup>th</sup>, the Board's Orders were sent certified mail, return receipt requested.

October 17<sup>th</sup>, the Order was received by the Respondent.

November 18<sup>th</sup>, fine paid in full. No further action. This case is closed.

- B. CEO - Sandra Caslow - Case #52400094, David Sooy, DBA A Superior Plumbing Services, Inc., 397 NE Martin Luther King St., Lake City, FL. Violation of Ordinance 2007-1112 Section 22-131(a)(12), Proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (plumbing).

October 9<sup>th</sup>, this matter came before the Board. Mr. Middleton was found in violation, was assessed a reduced penalty of \$150.00 to be paid within thirty calendar days from receipt of the Order.

October 16<sup>th</sup>, the Board's Orders were sent certified mail, return receipt requested.

October 23<sup>rd</sup>, the Order was received by the Respondent.

November 19<sup>th</sup> the fine was paid in full. There is no further action. This case is closed.

- C. CEO – Sandra Caslow – Case #52400110, Blake N Lunde II, DBA Blake Construction, 534 NE Lake Dr., Lake City, FL. Violation of Ordinance 2007-1112 Section 22-131(a)(12), Proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (structural)

November 13<sup>th</sup>, this matter came before the Board. The Board found in violation, assessed a reduced penalty of \$150.00 to be paid within thirty calendar days from receipt of the Order.

November 19<sup>th</sup>, the Board's Orders were sent certified mail, return receipt requested.

November 20<sup>th</sup>, the Order was received by the Respondent.

December 4<sup>th</sup>, fine paid in full. No further action. This case is closed.

- D. CEO – Sandra Caslow – Case #52400113, Jeffrey Scott, Cheek & Scott Drugs Inc., 161 SW Stonegate Ter. Suites 107 & 109., Lake City, FL. Violation of Ordinance 2007-1112 Section 22-131(a)(12), Proceeding and/or completing any contracting work, for which a permit is required, without properly obtaining all applicable permits (structural)

November 13<sup>th</sup>, this matter came before the Board. The Board found in violation, assessed a reduced penalty of \$150.00 to be paid within thirty calendar days from receipt of the Order.

November 19<sup>th</sup>, the Board's Orders were sent certified mail, return receipt requested.

November 20<sup>th</sup>, the Order was received by the Respondent.

December 2<sup>nd</sup>, fine paid in full. No further action. This case is closed.

5) NEW BUSINESS

- A. CEO – Sandra Caslow – Case #52400123, respondent is Parkview Baptist Church, c/o Roy Sherrer, 268 NW Lake Jeffrey Rd., Lake City, FL. Violation of Ordinance 2007-1112, Section 22-131(a)(12), Proceeding and/or completing any contracting work for which a permit is required without properly obtaining all applicable permits.

November 13, 2008 – Received information that there may be unpermitted work being performed at the above mentioned location. Site was

inspected by me and Troy Crews, Chief Building Inspector, and it was determined that the work did require a building permit. Worker on site stated he was a Church member. Church receptionist provided the name of Roy Sherrer as the Buildings & Grounds Committee Chairman as well as his contact information. Mr. Crews spoke with Mr. Sherrer who stated he thought that if the work was being performed by Church members or volunteers that a permit was not required.

November 14, 2008 - Notice of Violation and Notice of Hearing was issued to Mr. Sherrer as Building & Grounds Committee Chairman of Parkview Baptist Church, certified mail, return receipt requested.

Submitted for the record copy of Notice of Violation and Notice of Hearing and copy of certified mail receipts.

November 17, 2008 - Notice received by respondent.

November 18, 2008 - Received letter from Mr. Sherrer stating that he is not disputing any issues in the Notice of Violation. Submitted copy of letter for the record.

December 9, 2008 - Received memo from Larry Lee stating that there is no disputed issue of material fact as stated in the formal complaint.

Submitted copy of letter for the record.

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Recommended action: 52400123 find in violation of Section 22-131(a)(12) assess reduced penalty of \$150.00, to be paid within 30 calendar days from receipt of the order.

Ms. Worthington questioned needing a permit for volunteer work. Ms. Caslow stated a permit is required. Mr. Norris clarified the need for a permit for structural work.

Mr. Haskett made a motion in Case #52400123, to find the respondent in violation, to assess a reduced penalty of \$150.00, to be paid within thirty (30) calendar days from receipt of the order, seconded by Ms. Worthington. A roll call vote was taken and the motion passed.

Mr. Adel	Aye		
Mr. George	Aye	Ms. Worthington	Aye
Mr. Haskett	Aye	Ms. Allum	Aye

- B. CEO - Sandra Caslow - Case #52400124, respondent is Tian Xing Zheng, 313 NW Commons Loop Suite 121, Lake City, FL  
Violation of Ordinance 2007-1112, Section 22-131(a)(1), Failing to obey a stop work order.  
November 17, 2008 - A stop work order was issued at this location on November 7, 2008 for not having a mechanical permit. On this date it was discovered that the business owner had violated the stop work order.  
November 18, 2008 - Notice of Violation and Notice of Hearing was

issued by personal service, to business partner, De Qing Chen. Submitted for the record copy of Notice of Violation and Notice of Hearing and Division of Corporations printout for Wasabi Hollywood, Inc.

November 19, 2008 – Received letter from Mr. Zheng and Mr. Chen stating they are not disputing the material fact as stated in the notice of violation. Submitted copy of letter for the record.

December 9, 2008 – Received letter from Larry Lee, Building Official, stating there is no disputed issue of material fact as stated in the Notice. Submitted copy of letter for the record.

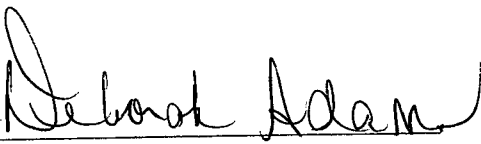
Recommended action: 52400124 find in violation of Section 22-131(a)(1), assess reduced penalty of \$250.00, to be paid within 30 calendar days from receipt of the order.

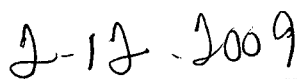
Ms. Allum made a motion in Case #524001124 to find the respondent in violation, to assess a reduced penalty of \$250.00, to be paid within thirty (30) calendar days from receipt of the order, seconded by Mr. Adel. A roll call vote was taken and the motion passed.

Mr. Adel	Aye	Ms. Worthington	Aye
Mr. George	Aye	Ms. Allum	Aye
Mr. Haskett	Aye		

6) WORKSHOP QUESTIONS: NONE

Close hearing of Contractor's Board of Examiners and Appeals reconvene hearing of Code Enforcement Board.

  
Contractor's Board Secretary

  
Date Approved

Minutes were transcribed from audiotape. Minutes were typed by Code Enforcement Officer Sandra Caslow.