

CITY ADVISORY UTILITY BOARD MEETING MINUTES
January 13, 2009 * CITY HALL

The City Advisory Utility Board for the City of Lake City, met on January 13, 2009, at 6:00 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

MEMBERS

George Ward – City Council Member – Chairman
Eugene Jefferson – City Council Member
Jake Hill, Jr. – City Council Member
Henry Sheldon – Engineer, non-council board member - absent
Jim Poole – Director of the Columbia County Industrial Development Authority - absent
Larry Lee – Director of Growth Management
Nick Harwell – Director of Strategic Planning and Marketing of Utilities – absent
Richard Lee – Director of Distribution, Collection and Construction of Utility System
Scott Reynolds – City Manager
Steve Baltzley – Natural Gas Director
Steve Roberts – Water Plant Director
Thomas Henry – Director of Public Works
Dorothy Tyre – Finance Director – absent
Grayson Cason – Project Manager (representative for Dorothy Tyre)
Dave Clanton – Executive Director of Utility
Walt Graham - Contractor, non-council board member
Herbert Darby – City Attorney
Stephen Bailey – County Commissioner
Jody Dupree – County Commissioner
Dale Williams – County Manager - absent
John Robertson – Advisor - absent

Also in Attendance:

Audrey Sikes – City Clerk
Melinda Moses – Council Member
Jeff Hardison – Lake City Reporter
Sergeant Marshall Sova – Sergeant-at-arms

1. CALL TO ORDER
Chairman Ward called the meeting to order at 6:00 PM.
2. ROLL CALL
Chairman Ward asked City Clerk Audrey Sikes to call roll. Attendance is indicated above.
3. APPROVAL OF AGENDA
Mr. Jefferson made a motion to approve the agenda as presented. Mr. Hill seconded the motion and the motion carried on a voice vote.

4. PUBLIC COMMENTS

None

5. MINUTES-BOARD MEETING - TUESDAY, DECEMBER 9, 2008

Mr. Jefferson made a motion to approve the December 9, 2008 Board Meeting minutes as presented. Mr. Hill seconded the motion and the motion carried on a voice vote.

6. OLD BUSINESS

None

7. CONSENT AGENDA

A. Tetra Tech – WTP Bidding & Construction – Invoice #50216443 - \$140.36

B. Tetra Tech – Conceptual Design for New Wastewater Plant – Invoice #50216433 - \$4,502.39

Mr. Hill made a motion to recommend to City Council the approval of the Consent Agenda as presented consisting of items A-B identified above. Mr. Jefferson seconded the motion and the motion carried on a voice vote.

8. PRESENTATIONS

None

9. NEW BUSINESS

A. Sealy/Pine Old Dicks System Water Well – Approximately \$50,000.00

Per the January 5, 2009 Report to City Advisory Utility Board, Mr. Richard Lee requested to reallocate funds from account number 410-0051-536.60.63 in the amount of \$50,000.00 that was originally budgeted for the 12” radial water main project (from SE Baya Drive and Llewellyn Street to SE Montrose Street) in FY 09 and to allocate these funds to the Turner Road Project FY 08 for the installation of 200’ of jack and bore under the CSX Railroad Crossing. Funds were not carried forward for this project since the permit was not complete nor did the City have an estimated cost. The 12” radial main for FY 09 has been recalculated to reflect the estimated cost allowing the reallocation of the funds. Mr. Lee expressed the importance of installing the water main under the CSX Railroad in order to complete the Turner Road water main extension project. This is necessary to complete the line extension and the connection to the Sealy/Pine system to the City main. Mr. Lee reported this will complete the task of taking the old Dicks Water Plant system off line. Mr. Lee reported by taking this well system off line, the city will be able to reduce the operating expenses and meet FDEP compliance. Mr. Dupree stated CSX will be completely removing this crossing for replacement in the next week and thought it might be of interest. Mr. Dupree suggested for Mr. Lee to contact the County Safety Director for CSX contact information. Mr. Lee stated he would get the information to the engineer. **Mr. Hill made a motion to recommend to City Council for consideration, the approval for reallocation of funds in the amount of \$50,000.00 from account number 410-0051-536.60.63 to the Turner Road Project for Jack and Bore FY 08. Mr. Jefferson seconded the motion. The motion carried on a voice vote.**

B. Flooding & Erosion on El Prado Avenue – \$5,000.00

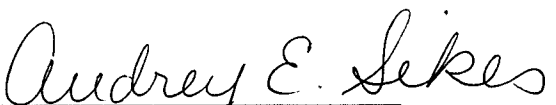
Per the January 5, 2009 Report to City Advisory Board, Mr. Henry is requesting approval to seek an engineering evaluation and recommendation for repair of the drainage corridor on El Prado Avenue. Mr. Henry stated an engineering evaluation of this project is necessary to facilitate the proper corrective measures. Mr. Henry reported this is not a budgeted expense and requests funding from contingency. **Mr. Jefferson made a motion to recommend to City Council for consideration the approval of obtaining an engineering evaluation and recommendation in the amount of \$5,000 for repairs of the drainage corridor in the area of El Prado Avenue. The motion identifies funding from contingency (account number 001-0110-518-90-96) into the improvement account (001-0130-541-60-63). Mr. Ward seconded the motion. The motion carried on a voice vote.**

C. Construction of Concrete Miter-Ends for Existing Culverts – \$15,041.00

Per the January 5, 2009 Report to City Advisory Board, Mr. Henry is requesting approval to use contingency funds for the installation of concrete miter-ends for all residential culverts located on Early Street, Dyson Street, Fowler Street, Townsend Street, Cray Street and Long Street which are located within the North East section of District 12. Mr. Henry stated this is not a budgeted project in the FY 09 budget. Mr. Hill stated he did not realize the extensive cost of this project. Mr. Hill expressed concern for the budget and asked the committee to consider funding 1/3 of the project. Mr. Henry reported a priority list has been identified and stated the installation of miter-ends for Early Street, Fowler Street and Dyson Street would total \$6,090.00. Mr. Henry reported the additional streets would be presented during the FY 10 budgetary process. Members discussed LDR and/or code regulations for miter-ends. Mr. Jefferson expressed concern for the safety of the residents in these residential areas and would like to see the project completed as quickly as fiscally possible. **Mr. Hill made a motion to recommend to City Council for consideration the approval of installing concrete miter-ends for all residential culverts located on Early Street, Fowler Street and Dyson Street in the amount of \$6,090.00. The motion identifies funding from contingency account number 001-0110-518-90-96 to the improvements account number 001-0130-541-60-63. Mr. Jefferson seconded the motion. The motion carried on a voice vote.**

10. ADJOURNMENT

There being no further business the meeting adjourned at 6:20 PM on a motion duly made and seconded.


Audrey E. Sikes, City Clerk