

# CITY ADVISORY UTILITY BOARD MEETING MINUTES

July 14, 2009 \* CITY HALL

The City Advisory Utility Board for the City of Lake City, met on July 14, 2009, at 6:00 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

## MEMBERS

George Ward – City Council Member – Chairman  
Eugene Jefferson – City Council Member  
Jake Hill, Jr. – City Council Member  
Henry Sheldon – Engineer, non-council board member  
Jim Poole – Director of the Columbia County Industrial Development Authority - absent  
Larry Lee – Director of Growth Management  
Nick Harwell – Director of Strategic Planning and Marketing of Utilities  
Richard Lee – Director of Distribution, Collection and Construction of Utility System  
Wendell Johnson – City Manager  
Dave Clanton – Executive Director of Utilities  
Steve Baltzley – Natural Gas Director  
Steve Roberts – Water Plant Director  
Thomas Henry – Director of Public Works  
Dorothy Tyre – Finance Director  
Grayson Cason – Project Manager – absent  
Walt Graham - Contractor, non-council board member  
Herbert Darby – City Attorney  
Stephen Bailey – County Commissioner  
Jody Dupree – County Commissioner  
Dale Williams – County Manager – absent

1. CALL TO ORDER  
Chairman Ward called the meeting to order at 6:03 PM.
2. ROLL CALL  
Chairman Ward asked City Clerk Audrey Sikes to call roll. Attendance is indicated above.
3. APPROVAL OF AGENDA  
**Mr. Clanton made a motion to approve the agenda as presented. Mr. Roberts seconded the motion and the motion carried on a voice vote.**
4. PUBLIC COMMENTS  
None

5. MINUTES-BOARD MEETING – TUESDAY, JUNE 9, 2009

**Mr. Jefferson made a motion to approve the June 9, 2009 Board Meeting minutes as presented. Mr. Harwell seconded the motion and the motion carried on a voice vote.**

6. OLD BUSINESS

- A. Tetra Tech Rate Study for Water, Wastewater & Reclaimed Water Rate Study Report – Dave Clanton

Mr. Clanton provided an update on the rate study. Mr. Ward stated he would like to see the new rates implemented by October 1, 2009.

7. CONSENT AGENDA

- A. Tetra Tech – Water, Wastewater & Reclaimed Water Rate Study – Invoice #50264501 - \$1,840.00

**Mr. Clanton made a motion to recommend to City Council the approval of Consent Agenda item A as presented. Mr. Baltzley seconded the motion and the motion carried on a voice vote.**

8. PRESENTATIONS

- A. AWT/PAR Facility Final Conceptual Design Memorandum – Dave Clanton & Henry Sheldon

Mr. Sheldon discussed the memorandum summarizing the conceptual design and provided a brief history of the new plant. Mr. Sheldon stated the memorandum presents the first phase of engineering to build the 3MGPD expandable to 6MGPD. The report includes soil borings for the proposed site. Once this is finalized the project will move into final design. Mr. Sheldon reminded this is needed to offload capacity in addition to providing future service to the Highway 47 & I-10 Interchange.

- B. Capacity Analysis – Dave Clanton

Mr. Clanton went over the capacity analysis and stated the next official report will go out in December 2010. Mr. Clanton reported the City is operating at 80% of our permitting capacity.

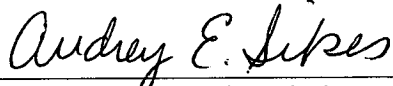
Commissioner Dupree inquired about infrastructure repair and replacement plans. Mr. Clanton reported improvements are identified and replaced and/or repaired annually.

9. NEW BUSINESS

Commissioner Dupree reported the Board of County Commission has decided to have their own Utility Committee. A letter should be forth coming inviting participation by the City. Commissioner Bailey reported the Mayor will be asked to appoint two City Council representatives to serve on the Committee.

10. ADJOURNMENT

There being no further business the meeting adjourned at 6:34 PM on a motion made and duly seconded.

  
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Audrey E. Sikes, City Clerk