

CITY ADVISORY UTILITY BOARD MEETING MINUTES
January 12, 2010 * CITY HALL

The City Advisory Utility Board for the City of Lake City, met on January 12, 2010, at 6:00 P.M. in the Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, Florida.

MEMBERS

George Ward – City Council Member – Chairman
Eugene Jefferson – City Council Member
Jake Hill, Jr. – City Council Member
Henry Sheldon – Engineer, non-council board member
Jim Poole – Director of the Columbia County Industrial Development Authority
Larry Lee – Director of Growth Management
Richard Lee – Director of Distribution, Collection and Construction of Utility System - absent
Wendell Johnson – City Manager
Dave Clanton – Executive Director of Utilities
Steve Roberts – Water Plant Director
Thomas Henry – Director of Public Works - absent
Dorothy Tyre – Finance Director
Joe Sheldon – Gas Superintendent
Grayson Cason – Executive Director of Administrative Services
Walt Graham - Contractor, non-council board member - absent
Herbert Darby – City Attorney
Stephen Bailey – County Commissioner -absent
Jody Dupree – County Commissioner
Dale Williams – County Manager – absent
Nick Harwell – Director of Customer Service - absent

1. CALL TO ORDER
Chairman Ward called the meeting to order at 6:00 PM.

2. ROLL CALL
Chairman Ward asked City Clerk Audrey Sikes to call roll. Attendance is indicated above.

3. APPROVAL OF AGENDA
Members concurred to add item 9B as Service Zone Wastewater Treatment Plant. **Mr. Clanton made a motion to approve the agenda as amended. Mr. Roberts seconded the motion and the motion carried on a voice vote.**

4. PUBLIC COMMENTS
None

5. MINUTES-BOARD MEETING – TUESDAY, DECEMBER 8, 2009
Mr. Jefferson made a motion to approve the December 8, 2009 minutes as presented. Mr. Johnson seconded the motion and the motion carried on a voice vote.

6. OLD BUSINESS

- A. Sisters Welcome Road Reclaim Water System Request for Contract Addendum – Dave Clanton

Mr. Clanton is requesting authorization for payment in the amount of \$10,170.11 to Jones Edmunds for additional services provided for Phase I of the Sister's Welcome Road Reclaim Water System Project. **Mr. Clanton made a motion to recommend to City Council the preparation of a Resolution authorizing the Contract Addendum in the amount of \$10,170.11 for Jones Edmunds. Mr. Johnson seconded the motion and the motion carried on a voice vote.**

- B. Construction Contract Change Order for Sisters Welcome Road Reclaim Water System – Dave Clanton

Mr. Clanton made a motion to recommend to City Council authorization for the preparation of a Resolution for a Change Order and Contract to add a ground storage fuel tank and to install filters in the amount of \$1,052,000.00. Mr. Jefferson seconded the motion and the motion carried on a voice vote.

7. CONSENT AGENDA

- A. Tetra Tech – Water, Wastewater & Reclaimed Water Rate Study – Invoice #5034311 - \$11,975.00

Mr. Clanton made a motion to approve the consent agenda consisting of item A identified above. Mr. Jefferson seconded the motion and the motion carried on a voice vote.

8. PRESENTATIONS
None

9. NEW BUSINESS

- A. Elevated Tanks 1 & 2 Telemetry – Steve Roberts

Mr. Roberts made a motion to recommend to City Council approval to install a SCADA telemetry system onto both elevated tanks for downtown control and monitoring in an amount not to exceed \$17,000.00. The funding source

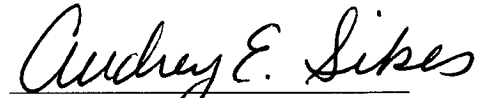
identified is reallocated Capital Expense funds account number 410-0050-536-30-64. Mr. Clanton seconded the motion and the motion carried on a voice vote.

B. Service Zone Wastewater Treatment Plant

Mr. Clanton reported everything is in place for the permit renewal. Mr. Clanton is requesting authorization for the preparation of a contract via resolution for Service Zone. Members concurred with Mr. Clanton as to the urgency of this project. **Mr. Clanton made a motion to recommend to City Council authorization to prepare a resolution authorizing the Contract with Service Zone. Mr. Johnson seconded the motion and the motion carried on a voice vote.**

10. ADJOURNMENT

There being no further business the meeting adjourned on a motion duly made and seconded.


Audrey E. Sikes, City Clerk